



# BARTOW POLICE DEPARTMENT

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**BRYAN S. DORMAN**  
CHIEF OF POLICE

*A Tradition of Service*

## **Camera Registration Program Voluntary and Confidential**

The Confidential Camera Registration Program allows business owners to register the location of their video surveillance system with the Bartow Police Department. When a crime occurs, members of the department will be able to quickly identify the locations of nearby cameras and enlist the assistance of the community to help officers and investigators collect video evidence and follow up on leads. Registered cameras will also allow the department the ability to directly contact registered members who are using video surveillance in an area in which a crime occurred. Camera Registration is voluntary and there is no cost associated with registration. Registering your camera does not provide the Bartow Police Department with direct access to the cameras. Participants may request to be removed from the program at any time. The Bartow Police Department may ask participants to check their video footage for a specific date and time, which may show activity involved with a crime.

### **Policy and Terms of Use:**

Registration is voluntary and there is no cost associated with registration. Registering your camera does not provide the Bartow Police Department with direct access to your cameras. You may request your registration to be removed at any time. An individual's personal information will be kept confidential by the Bartow Police Department subject to disclosure only as may be required by law, court order, or for law enforcement purposes. The information that you submit may be accessed by law enforcement personnel who are investigating a crime in the vicinity of where your camera is located. Police personnel, if necessary, may request a copy of any video captured by your camera which may assist in the investigation of a crime.

Any footage containing or related to criminal activity may be collected by the Bartow Police Department for use as evidence during any stage of a criminal proceeding. Under no circumstances shall registered members construe that they are acting as an agent and/or employee of the City of Bartow and/or the Bartow Police Department through the Camera Registration program. If necessary, the Bartow Police Department will contact you directly, using information provided during registration, to request the appropriate video surveillance footage. By submitting this information, the registered member understands and agrees to the above policy and terms of use.

### **Please Mail, Drop off or Email Request Form To:**

Bartow Police Department  
450 North Broadway Avenue                      OR                      [policerecords@cityofbartow.net](mailto:policerecords@cityofbartow.net)  
Bartow, FL 33830  
Attn: CST Coordinator

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## Confidential Camera Registration Form

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Cellphone Number: \_\_\_\_\_

Alternate Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Alternate Contact Cellphone Number: \_\_\_\_\_

Daytime Business Phone Number: \_\_\_\_\_

After Hours Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Camera(s): Interior: \_\_\_\_\_ Exterior: \_\_\_\_\_

Are images stored on a DVR or other recording device? \_\_\_\_\_

How many days are images or videos stored? \_\_\_\_\_

Other Notes: \_\_\_\_\_

\_\_\_\_\_

I have read and agreed to the Policy and Terms of Use of the Bartow Police Department  
Voluntary Confidential Camera Registration Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date