



City of Bartow, Florida ADOPTED BUDGET



Polk County, Florida
On January 17, 1861, State Representative Joseph Howell of Hillsborough introduced legislation to create a new political subdivision out of portions of eastern Hillsborough and western Brevard Counties. At the suggestion of Reading Blount, the new county was to be named in honor of President James K. Polk, with whom Blount had a personal acquaintance. The bill passed the House on January 30, 1861, and five days later, at the urging of Senator James T. Magbee, the Senate approved it. On February 8, 1861, Polk County came into being with the name of Governor Madison S. Perry's pen. Twenty-one days later, the State of Florida had seceded from the Union.

FY 2025 - 2026



Seated: Commissioners Trish Pfeiffer, Mayor Tanya Tucker, and Vice Mayor Laura Simpson. Standing: City Manager Mike Herr, Commissioner Gary Ball, City Clerk Jacki Poole, Commissioner Leo Longworth and City Attorney Sean Parker

City Commission

- Tanya Tucker, Mayor | At-Large District
- Laura Simpson, Vice Mayor | Central District
- Leo Longworth, Commissioner | East District
- Gary Ball, Commissioner | At-Large District
- Trish Pfeiffer, Commissioner | At-Large District

City Manager's Office

- Robert Michael Herr, City Manager
- Tracy Miller, Assistant City Manager

City Attorney's Office

- Sean Parker, City Attorney
- Drew Crawford, Deputy City Attorney

City Clerk's Office

- Jacki Poole, City Clerk
- Donna Donaldson, Deputy City Clerk

City of Bartow Services

External Services

Building, Clerk's Office, Code Enforcement, Communications, Community Redevelopment, Customer Service, Fire, Golf Course/Restaurant, Library, Parks & Recreation, Police, Solid Waste, Utilities (Electric, Wastewater, Water & Storm Water), Public Works, Planning & Zoning

Internal Services

City Manager's Office, Finance, Grants, Purchasing, Information Technology, Human Resources

Facility Locations

City Hall - 450 N. Wilson Avenue

- Building
- City Manager's Office
- City Clerk's Office
- Finance (Customer Service, Purchasing and Grants)
- Planning and Zoning

City Hall Annex – 680 E. Main Street

- Community Redevelopment Agency (CRA)
- Communications
- Human Resources

Bartow Electric Department - Ben Durrance Road

Fire Services - 110 E. Church Street

Fleet Maintenance - 525 N. Mill Avenue

Information Technology - 180 E. Church Street

Parks Recreation Cultural Arts

- Carver Recreation Center - 520 S. Idlewood Avenue
- Civic Center - 2250 S. Floral Avenue
- Polk Street Community Center - 1255 W. Polk Street
- Bartow Golf Course and Mulligan's Restaurant - 150 N. Idlewood Avenue
- Library - 2150 S. Broadway Avenue

Bartow Police Department – 450 N. Broadway Avenue

Public Works – 300 E. Church Street

Solid Waste Department – 2060 SR 60 East

Wastewater Treatment Plant – 2505 E. Wabash Street

Water Treatment Plant – 2500 N. Hwy 17

City of Bartow

Fiscal Year 2025-2026 Proposed Budget

Table of Contents

Information & Resources

City Manager Proposed Budget Message

Pages 7-24

Preface

Historical and Demographic Information

Page 26

City of Bartow Organizational Chart

Page 27

Vision, Mission, and Values

Page 28

Strategic Overview

Pages 29-32

FY24-25 Major Initiatives

Pages 33-43

FY25-26 New Major Initiatives

Pages 44-53

Budget Overview

Basis of Budgeting

Pages 55-56

Budget Process and Calendar

Pages 57-58

Fund Description

Pages 59-60

Budget Summary

Pages 61-65

Revenues by Fund

Page 61-62

Expenditures by Fund

Page 63

Expenditures by Department

Page 64

Summary of Revenues and Expenditures by Fund

Page 65

Capital Outlay

Pages 66-68

Positions

Pages 69-71

Fund Balances and Reserves

Page 72-74

Debt Information

Page 75

General Fund Summary

Pages 77-80

City Commission

Pages 81-83

City Manager's Office

Pages 84-88

City Clerk's Office

Pages 89-93

Code Compliance and Neighborhood Services	Pages 94-98
Finance	Pages 99-103
Customer Service	Pages 104-107
Purchasing	Pages 108-111
Human Resources	Pages 112-116
Information Technology	Pages 117-122
Parks, Recreation and Cultural Arts	Pages 123-131
Parks and Recreation	Page 132
Golf Course	Pages 133-137
Library	Pages 138-143
Planning	Pages 144-147
Police	Pages 148-154
Public Works-General Fund	Pages 155-161
Enterprise Funds	
Electric	Pages 163-169
Fiber Optic	Pages 170-171
Public Works	
Solid Waste	Pages 172-175
Storm Water	Pages 176-179
Utilities	Page 180-184
Underground Utilities (TCS)	Pages 185-187
Wastewater	Pages 188-193
Water	Pages 194-199
Internal Service Funds	
Employee Benefits Fund	Pages 201-202
Fleet Services	Pages 203-207
Special Revenue Funds	
Building	Pages 209-213
Community Redevelopment Agency	Pages 214-219

Fire Services Pages 220-226

Public Works – Transportation Pages 227-231

Five-Year Capital Improvement Plan

CIP Program Overview Pages 233

CIP Projects Detail FY 25-26 to FY 30-31 Pages 234-284

CIP Projects Carry Forward FY 24-25 Pages 285-303

Glossary of Terms Pages 304-308

Financial Policies Pages 309-314

The City of Bartow Equipment & Property List is available upon request

Thank you to all of the contributors towards our City of Bartow Proposed Budget for Fiscal Year 2025-2026. Special thanks to the contributing budget team: Tracy Miller, Peter Lear, Sherie Parago, Linna Cai, and Angel Ruse.



October 1, 2025

Honorable Mayor and City Commissioners:

It is my pleasure to present the Fiscal Year 2025-2026 Adopted Budget and Capital Improvement Plan for Fiscal Years 2025-2026 to 2030-2031. As your City Manager for the third budget cycle, we continue our commitment to modernizing the organization, strengthening operations, and focusing on key priorities that shape Bartow's future.

Our primary strategic goals include:

- Become an Employer of Choice for Bartow's High Performing Team
- Improve the Quality of Life for Bartow Residents and Visitors
- Maintain and Enhance City Infrastructure and Facilities
- Redevelop and Grow the City Responsibly
- Create Cleaner, Safer Neighborhoods
- Maximize the Use of Technology and Innovation
- Foster a Customer-Centric Culture that is Adaptive and Collaborative
- Ensure the City Maintains Strong Financial Health

As the Capital City of Polk County, Bartow faces a unique fiscal challenge with a significant portion of our most valuable properties as non-taxable government buildings. This limits our General Fund revenue and restricts our ability to invest in the infrastructure and services our residents require. Internally, these same financial limitations have impacted our ability to attract and retain top talent and to acquire the tools, technology, and equipment necessary for operational excellence.

These challenges create the need to develop a sustainable financial model that supports our City's future. For over a decade, the City followed a conservative financial strategy that emphasized saving over strategic reinvestment. While fiscally cautious, this approach has left us with a backlog of infrastructure needs and limited internal capacity. Today, we recognize that it will take bold thinking, innovation, and resourcefulness to move Bartow forward.

This Adopted budget and capital plan reflect our commitment to these ideals. By investing in people, infrastructure, and community partnerships, we are laying the groundwork for a more resilient, dynamic, and equitable Bartow — for today and generations to come.

The Adopted budget works to achieve structural balance between existing revenues and expenditures while addressing the following:

- A millage rate of 6.1080, which is the same as the current year and reflects no millage rate change
- 15.28% increase in Ad Valorem taxes based on increases in property values and new growth added to the tax rolls. This growth in the tax base helps our City to keep the same millage rate for FY 2025-2026.



- Funding for the implementation of the Employer of Choice Initiative for all budgeted positions
- Revisions to the Enterprise Contributions from Electric, Water and Wastewater to the City
- Development of a new allocation matrix to assign costs more accurately for internal charges for service
- Updated revenue projections of the City's recently revised user fees and impact fees
- Continuation of the Capital Improvement Plan spend down of \$15.5 Million of unrestricted cash reserves for the Pool and Aquatics Program, Co-located Fire Substation, Public Works Facilities and \$3.3 Million in Parks Facility Improvements
- Non-profit organization and Community Partner funding as directed by the City Commission of \$309,400
- Investment in key technology and innovation efforts to help invest in organizational effectiveness
- 13 new positions as described in the Workforce section of this letter including:
 - 2 Split Funded Positions
 - 1 City Engineer
 - 1 W/WW Mechanic
 - 4 Electric Utility Employees
 - 3 Fire Services Employees
 - 1 Solid Waste Employee
 - 3 Wastewater Employees

It is important to recognize that meaningful growth requires upfront investment in critical areas such as public safety, utility capacity, transportation infrastructure, and quality-of-life amenities. These foundational investments are essential to meet the expectations of new residents and businesses, and to ensure that Bartow remains competitive, livable, and resilient.





Adopted Budget Overview

The overall Adopted Budget for Fiscal Year 2025-2026 is \$136,438,995 for all expenditures excluding transfers and reflects the operating and capital budgets combined. The Adopted Budget represents the financial plan that includes direction by City Commission which occurred during the July Budget Workshops. This plan works to balance anticipated revenues and expenditures while maintaining existing service levels.

In addition, significant changes that occurred from the Proposed Budget to the Final Adopted Budget include the following:

Budget Change	Fund Explanation	Net Change
Procurement of Body Worn/Dash Cameras	General Fund Expenditure	\$500,000
Employer of Choice Salary Adjustments	Personnel Expenditures Across all Funds	\$143,589
Reductions in Parks and Recreation Expenditures	General Fund Expenditure	(\$139,122)
TOTAL ADJUSTMENTS		\$504,467

The Fiscal Year 2025–2026 Adopted Budget incorporates several enhancements to improve the transparency of our financial process. The biggest change for citizens is a revamped budget document itself. This year’s budget document is based on a Program Budget format which works to describe the activities of City services as well as provide financial information in a format residents and businesses can more easily understand. A change to the “budget book” is a major undertaking but it provides increased strategic and fiscal transparency of City operations.

To take this further, the City has established new, dedicated funds within our budget structure. These changes allow residents and stakeholders to better understand how public resources are allocated and spent. New funds within this budget include:

- Integration of all Impact Fee Fund categories within both our revenue and expenditure framework, allowing for clearer tracking of growth-related revenues and their corresponding investments in capital improvements
- Establishment of a Building Fund, classified as a Special Revenue Fund, to track revenues and expenditures related to building permits, inspections, and development services
- Creation of a Fleet Management Internal Service Fund and Capital Replacement Fund to manage the City’s fleet and ensure better planning and oversight of capital investments and vehicle/equipment replacements.
- Formation of an Employee Benefits Internal Service Fund to create a mechanism to budget for items like Retiree Benefits and Leave Banks for employees

These structural additions support our ongoing efforts to modernize the City’s financial systems, improve accountability, and better align resources with service delivery.



The major revenues identified within the budget include:

Revenue	FY2024-2025 Adopted Budget	FY2025-2026 Adopted Budget	Difference
General Fund			
Ad Valorem Taxes	\$7,835,484	\$9,096,087	\$1,260,603
Utility Service Tax	\$2,138,979	\$2,374,087	\$235,108
Communications Services Tax	\$636,297	\$636,297	\$0
Local Business Tax	\$23,773	\$21,848	(\$1,925)
Charges for Service	\$1,677,440	\$9,496,559	\$7,819,119
Intergovernmental	\$2,089,381	\$3,627,739	\$1,538,358
Fines and Forfeitures	\$612,698	\$1,377,231	\$764,533
Franchise Fees	\$239,205	\$1,062,539	\$823,334
Parks Recoupment	\$698,010	\$286,400	(\$411,610)
Interfund Transfers	\$10,560,166	\$9,655,392	(\$904,774)
Miscellaneous Revenue	\$615,611	\$764,559	\$148,948
TOTAL GENERAL FUND	\$28,967,426	\$38,398,738	\$9,431,312
ENTERPRISE FUNDS			
Electric Department	\$38,752,486	\$39,450,691	\$698,205
Fiber Optic	\$136,643	\$566,333	\$429,690
Solid Waste	\$6,632,128	\$6,481,675	(\$150,453)
Stormwater Utility	\$3,411,891	\$3,502,267	\$90,376
Water	\$14,129,857	\$14,851,569	\$721,712
Wastewater	\$14,021,169	\$14,220,303	\$199,134
IMPACT FEE FUNDS			
General Government			
Fire	N/A	\$343,600	Established 2025
Police	N/A	\$379,600	Established 2025
Public Facilities	N/A	\$165,600	Established 2025
Transportation	N/A	\$422,400	Established 2025
Water	N/A	\$679,600	Established 2025
Wastewater	N/A	\$955,600	Established 2025
SPECIAL REVENUE FUNDS			
Building (Licenses and Permits)	\$775,836	\$943,955	\$168,119
Community Redevelopment Agency	\$4,062,083	\$4,930,108	\$868,025
Fire Services	\$5,128,169	\$7,046,201	\$1,918,032
Transportation	\$2,995,832	\$3,021,156	\$25,324



Below are the City’s expenditures by department and division:

Department/Division	FY2024-2025 Adopted Budget	FY2025-2026 Adopted Budget	Difference
Building	\$601,802	\$1,459,993	\$858,191
Commission	\$9,517,793	\$4,464,776	(\$5,053,017)
City Clerk’s Office	\$210,623	\$501,791	\$291,168
City Manager’s Office	\$603,162	\$1,513,022	\$909,860
Code Compliance and Neighborhood Services	\$487,932	\$595,094	\$107,162
CRA	TBD	\$4,646,938	
Electric	\$47,520,158	\$40,379,849	(\$7,140,309)
Finance Administration	\$531,511	\$1,255,183	\$723,672
Purchasing	\$221,905	\$488,666	\$266,761
Customer Service	\$2,196,426	\$1,255,511	(\$940,915)
Fire Services	\$9,863,652	\$6,393,421	(\$3,470,231)
Human Resources	\$369,139	\$725,115	\$355,976
Information Technology	\$1,922,568	\$2,801,775	\$879,207
Parks, Recreation and Cultural Arts			
Golf Course	\$1,958,955	\$1,938,376	\$20,579
Golf Course - Mulligans	\$846,511	\$954,387	\$107,876
Library	\$842,240	\$2,054,049	\$1,211,809
Parks and Recreation	\$8,788,869	\$7,522,686	(\$1,266,183)
Planning	\$216,975	\$628,287	\$411,312
Police	\$9,407,442	\$11,505,183	\$2,097,741
Public Works			
Professional Services and Facilities	\$3,918,840	\$2,145,749	(\$1,773,091)
Fleet Services	\$2,274,532	\$2,503,728	\$229,196
Solid Waste	\$7,396,391	\$6,546,356	(\$850,035)
Stormwater	\$4,037,794	\$2,286,339	(\$1,751,455)
Transportation	\$2,593,157	\$3,019,270	\$426,113
Utilities			
Water	\$17,406,232	\$10,378,178	(\$7,028,054)
Wastewater	\$19,158,983	\$10,500,265	(\$8,658,718)



Below are the FY 2025-2026 expenditures by fund:

Fund	FY2024-2025 Adopted Budget	FY2025-2026 Adopted Budget	Difference
General Fund	\$40,078,143	\$40,745,507	\$667,364
Enterprise Funds			
Electric	\$47,525,413	\$40,379,849	(\$7,140,309)
Fiber Optic	\$653,734	\$566,333	(\$87,401)
Solid Waste	\$7,396,391	\$6,546,356	(\$850,035)
Stormwater	\$4,037,794	\$2,286,339	(\$1,751,455)
Water	\$17,406,232	\$10,378,178	(\$7,028,054)
Wastewater	\$19,158,983	\$10,500,265	(\$8,658,718)
Internal Service Funds			
Employee Benefits Fund	N/A	\$322,918	Fund Established 2025
Fleet Management	\$2,274,532	\$2,503,728	\$229,196
Capital Replacement Fund	N/A		Fund Established 2025
Impact Fee Funds			
General Government			
Fire	N/A	\$0	Fund Established 2025
Police	N/A	\$0	Fund Established 2025
Public Facilities	N/A	\$2,400,000	Fund Established 2025
Transportation	N/A	\$0	Fund Established 2025
Water	N/A	\$6,844,000	Fund Established 2025
Wastewater	N/A	\$2,415,756	Fund Established 2025
Special Revenue Funds			
Building	N/A	\$1,451,933	Fund Established 2025
CRA	\$4,062,083	\$4,646,938	\$584,855
Fire Services	\$9,863,652	\$6,393,421	(\$3,470,231)
Transportation	\$2,593,157	\$3,019,270	\$426,113



Strategy, Innovation and Best Practices

This fiscal year marks a pivotal moment for the City of Bartow, as leadership has taken deliberate steps to establish a modern, results-oriented approach to strategy management. The first phase of this transformation focused on building a strong foundation by filling key leadership roles across nearly every department—including the City Manager’s Office, Finance, Human Resources, Parks, Recreation and Cultural Arts (PRCA), Police, Public Works, Code Compliance, and Utilities. With a dynamic and capable leadership team in place, we began a comprehensive review of current practices and policies to identify opportunities for improvement and innovation.

Our assessment made it clear: to effectively serve our community and sustain long-term success, the City of Bartow must embrace modern policies and approaches and adopt industry best practices whenever possible.

Throughout the prior fiscal year, our efforts have concentrated on putting essential structural and strategic elements in place to enable organizational growth and operational excellence. A key component of this transformation has been the implementation of new technology solutions aimed at enhancing both efficiency and effectiveness. These tools are enabling data-driven decision-making and empowering departments to better evaluate and allocate resources.

In parallel, we have begun aligning our budget process with the Government Finance Officers Association’s (GFOA) Distinguished Budget Presentation standards. This initiative is guiding us toward a budgeting model that not only outlines financial planning but also serves as a strategic roadmap for the organization.

Improved communication—both internally among departments and externally with the public—has been another cornerstone of our strategy. By fostering transparency and encouraging collaboration, we are building stronger relationships and increasing community trust in City operations.

A major milestone in our progress is the launch of the City of Bartow Strategic Planning and Performance Dashboard. This tool enables us to align our strategic goals with measurable outcomes and City initiatives. The dashboard facilitates real-time tracking, visualization of key performance indicators, and the development of project plans. It also provides a public-facing platform to clearly demonstrate our commitment to accountability and follow-through.

Reports generated from this dashboard have been integrated into the Adopted Budget, offering clear evidence of our growing capacity to monitor performance and make data-informed decisions. This information ties department level vision, mission and goals to performance measures and priority initiatives to illustrate our commitment to the budget plan. As a result, we are becoming more agile and efficient in targeting resources to where they are needed most—ensuring the City of Bartow is positioned to thrive today and into the future.

During this fiscal year, the City of Bartow will embark on a comprehensive strategic planning process aimed at redefining our vision, mission, and strategic priorities. This initiative represents a critical step forward—for both our leadership team and the broader community—as we work



together to shape a path that honors Bartow’s heritage while setting a clear direction for the future.

The process will begin with a Citizen and Business Satisfaction Survey, which will provide valuable insights into the community’s needs, perceptions, and expectations. These findings will serve as a foundation for the next phase: a series of focused small-group sessions designed to engage stakeholders including the City Commission in the development of a refreshed vision and mission, as well as clearly defined strategic goals.

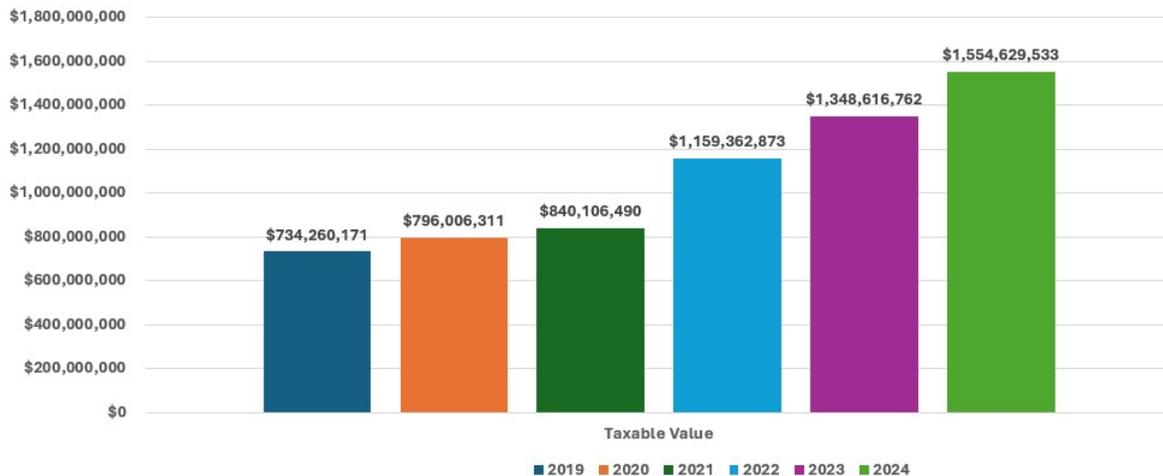
Once these guiding elements are established, each department will incorporate them into the upcoming budget process, ensuring their operational plans and performance measures are aligned with the City’s overarching strategic direction. This approach will allow us to better connect high-level objectives with service delivery on the ground—ensuring that our strategic priorities translate into tangible results for the residents and businesses of Bartow.

General Fund Highlights

The General Fund is the largest fund within the City’s budget with the exception of the Electric Fund. The General Fund provides dollars for key activities including: public safety, code compliance, parks and recreation, libraries, and other general governmental operations.

The General Fund uses a variety of revenue sources. The largest direct General Fund source of revenue is property taxes at 23.6% which are assessed based on the taxable value of property in the City. Citywide taxable value has increased steadily over the last five years with a 15.28% projected for 2025. This represents a combination of property values and increases to the overall number of properties on the tax roll due to growth.

Taxable Value History



General fund revenue from property taxes for FY2025-2026 is budgeted at \$9,096,087 with a millage rate of 6.1080 mils. This is an increase of \$1,260,603 over last year. This includes the share of the Community Redevelopment Area Special Revenue Fund which is estimated at \$1,304,123. The millage rate has remained consistent from last year’s value.



Investing in Our City Workforce



The City of Bartow was incorporated in 1851 and has a long history of tapping into local talent to run city operations. Through the years many Bartownians have filled roles within the organization and there is a genuine spirit of community ownership among today's present and past employees. This is true of both employees from the City, as well as those that have joined the team and bring their diverse experience to the organization.

Since assuming office in January 2023, my administration has carefully assessed the condition of the City's human resources policies and systems. This has led to the launch of the **City of Bartow Employer of Choice Initiative** — a transformative effort to leverage the ingenuity of our team by modernizing internal systems, updating policies, and implementing technology that empowers our staff to succeed.

The City of Bartow Employer of Choice Initiative seeks to create a firm foundation of policy, practices and technology to support the long-term sustainability of the organization. We are reforming our Human Resources operation and are working toward becoming a leader in the municipal space for our ingenuity in implementation of innovative practices.

Employer of Choice Initiative Goals:

1. Establish minimum pay at \$15.00 per hour for all positions and provide competitive market pay throughout the system
2. Place the right people in the right seats on the bus and keep them on the journey
3. Develop and implement straightforward policy and practices that can be easily followed, monitored, and understood by our employees
4. Adopt a modern Human Resources philosophy that harnesses innovation and best practices
5. Create an efficient and effective holistic system that maximizes the use of technology for internal operations

The Employer of Choice Initiative is based on three main pillars including the Position Classification and Career Ladder System and the Human Resources Policies, Procedures and Guidelines Manual that were designed by City staff, and the new Pay Grade Plan that was created by Dr. John Daly of Creative Insights. These three pillars make up the foundation of our Human Resources platform as depicted in Figure 1 which is built on our Human Resources Management System (HRMS). The HRMS provides the technology necessary to support all of our employee functions.



By creating an environment where we focus on employee retention, recruitment, growth and development we hope to create a competitive advantage for our City.

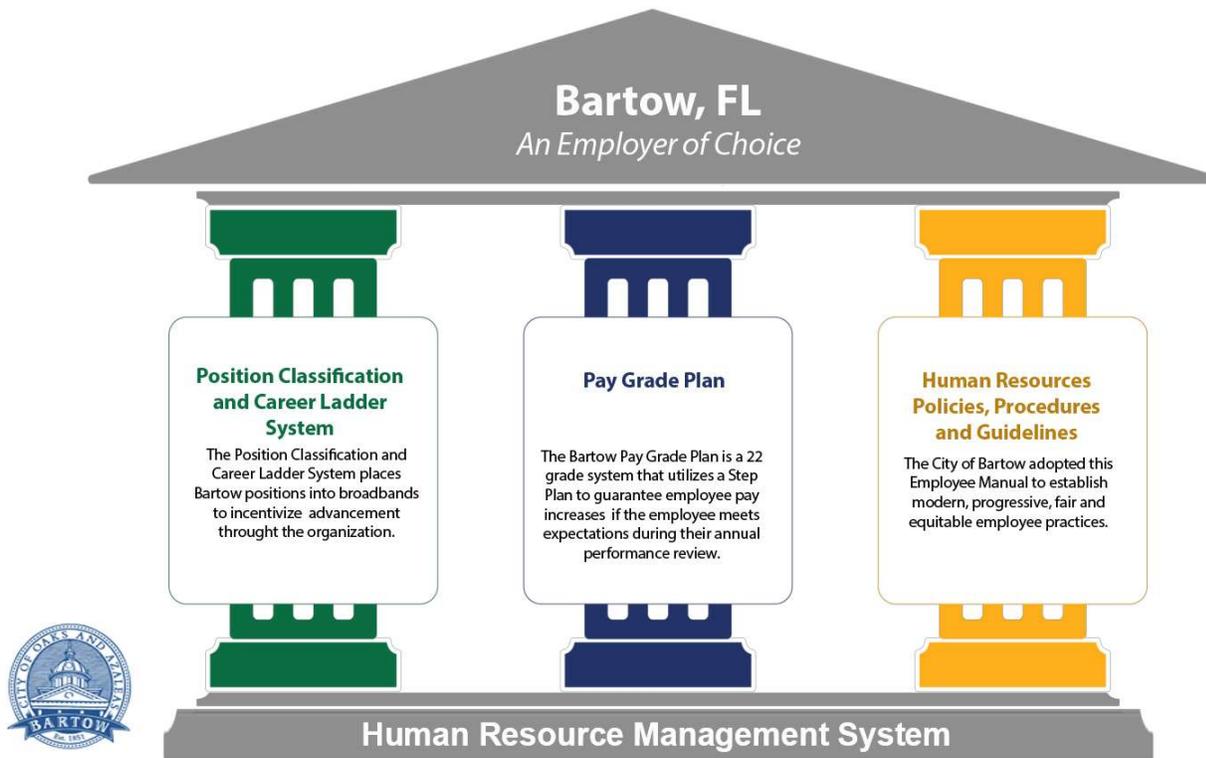


Figure 1: City of Bartow Employer of Choice Initiative Pillars

Dr. Daly also conducted a market rate analysis of all positions within the system to help identify competitive wages for City of Bartow employees. The market analysis was used to craft an implementation plan that corrects wages for existing staff while establishing market rate entry points for our open positions that are fully funded within this budget. This effort will cost the organization approximately \$2.9 Million for all positions budgeted within the Adopted Budget.

Additionally, this budget includes funding to pay out long-standing vacation balances for staff members who could not take vacation due to systemic understaffing. This is a one-time cost to fund this effort that equals \$111,228.12. Additionally, we have “banked” today’s future sick leave payouts that will be made available to staff as they separate from employment. These payments of future sick leave payouts to employees who have tenures longer than seven years will be placed into the Employee Benefits Fund in future years for payouts as employees retire.

While we worked to be fair to current employees, as a leadership team we also addressed categories of spending that were unpredictable such as overtime, use of temporary employees, and on call/stand by pay. All of these objectives are the responsibility of our department directors to budget and manage in a fiscally prudent manner. Our leadership is fully aware that to increase wages while not eliminating any current benefits is a costly endeavor. At the same time, this is what is needed to create an equitable situation for employees throughout our ranks.



As of October 1, 2025 the City is operating at a 13.18% vacancy rate. We have systematically added key positions to the organization during the last two budget cycles. This has been necessary to meet the challenges of delivering services with a staff that is oftentimes stretched thin. This year’s budget aims to add only the most strategic positions in the enterprise funds while we fund the implementation of the new pay plan. The total FTE count incorporated in the FY2025-2026 Adopted Budget is 377 which includes 352 full time staff members and 50 part time positions. Full time staff also includes 7 Polk County Library Cooperative staff that are paid for in total by Polk County.

The Adopted Budget incorporates the following 13 new positions:

Position	Department	Funding Source(s)	Benefit to Public
City Engineer	City Manager’s Office	Split	The City Engineer is a key position to provide the technical expertise needed to evaluate infrastructure improvements. It will be funded from various funds.
Firefighter (3)	Fire Services	Fire Fund/General Fund	Necessary staff to gear up for multi-station Fire Services to include opening the Fire Station at the South East location
Apprentice Line Worker I (2)	Electric	Electric	Allows for the training for the next generation of electric employees.
Line Worker Journeyman	Electric	Electric	Assists with providing seasoned service-ready staff in the field to operate Electric crews effectively
GIS Technician	Electric	Electric	Creates the opportunity to better manage GIS mapping for the Electric Department as we move to the Cartegraph Asset Management environment
Solid Waste Driver II	Solid Waste	Solid Waste	Assists with demand of new growth (will be funded starting mid-year)
Wastewater Plant Operator (3)	Utilities	Wastewater	Improve service delivery by staffing operations 24 hours a day 7 days a week
W/WW Utilities Mechanic	Utilities	Wastewater/Water	Cross-trained staff member to work at the Wastewater and Water Plants in the maintenance unit

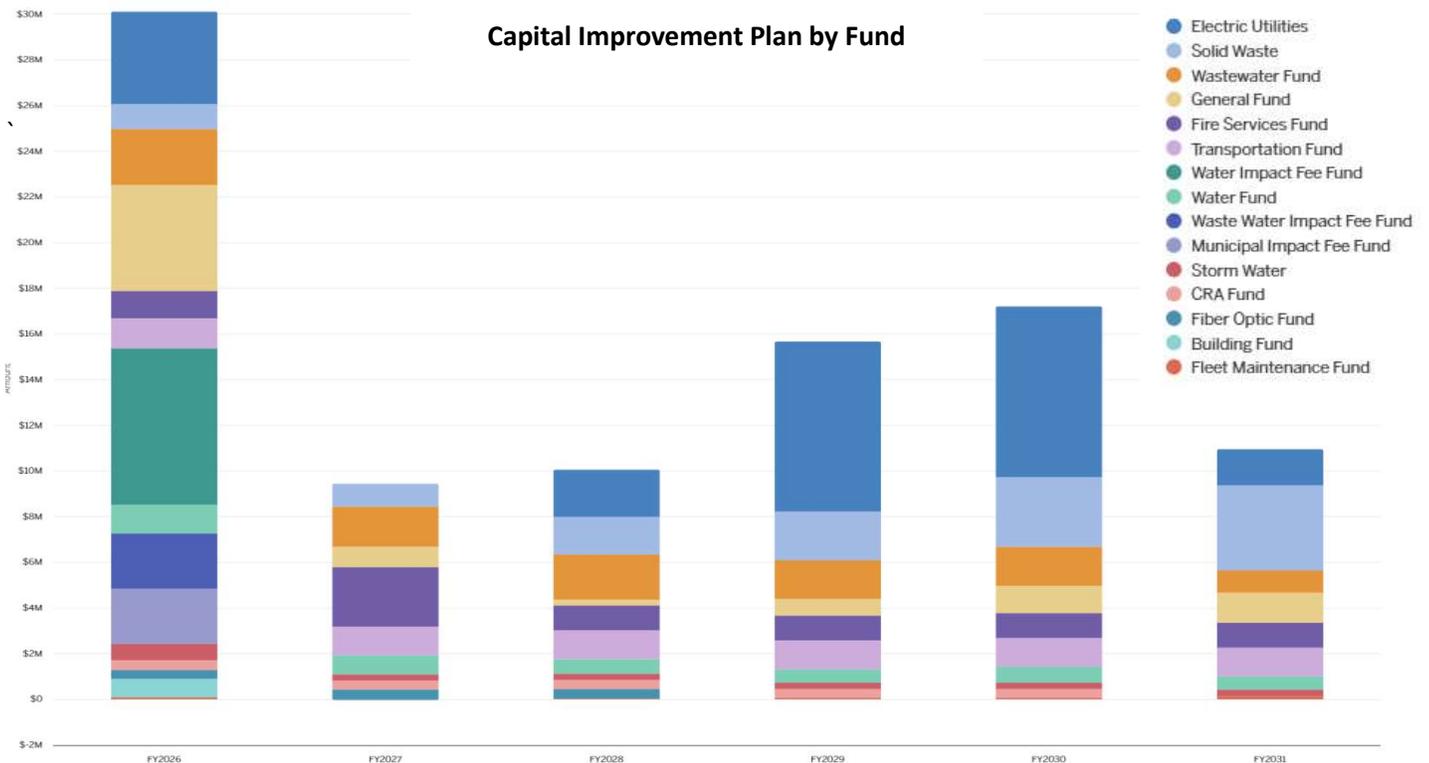
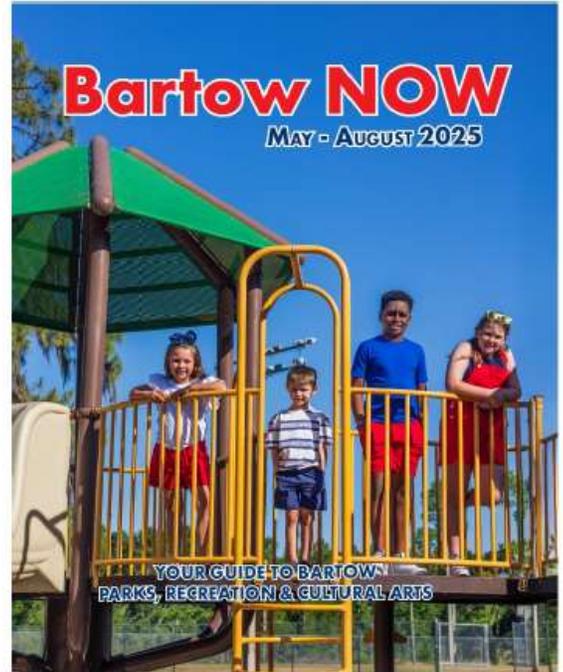


Capital Improvement Plan

The Adopted Budget includes a five-year Capital Improvement Plan funded at \$63,457,849 for all five years. During the upcoming fiscal year the CIP plan calls for spending \$22,917,849 across all funds.

The Capital Improvement Plan is another area within the budget that has experienced improvements over past renditions. Within the “budget book” you will find 49 CIP Projects and Renovation and Renewal (R&R) programs that plan out the next five years’ worth of large-scale infrastructure investment. This is particularly important in our Utility Departments and Public Works as we work to maintain and enhance our infrastructure.

While modifications are made year-by-year, getting intentional about a five-year CIP program allows for better budgeting over time. Additionally, individual CIP detail pages are included to outline each project within the CIP budget. Those projects that are funded in Fiscal Year 2024-2025 but will not be completed, are also included within the CIP portion of the Adopted Budget. Funding for these projects will be carried forward utilizing the budget amendment process during FY 2025-2026.





Key priorities within the Capital Improvement Plan for the next fiscal year include:

- \$1 Million for continued Road Resurfacing projects
- Street Light Improvement Program
- Various Electric Utility expansions and system maintenance
 - Southeast Area Substation
 - James Farm Subdivision
 - Sand Lake Grove Subdivision
 - Jessie Drive Mobile Home Park
 - The Ranches at Lake McCleod
 - Idlewood Town Homes
- Fire Public Safety Facility Planning
- Parks and Recreation Improvements
 - Golf Course Cart Barn
 - ADA Playground at McLeod Park
 - Mary Holland Park – Pump Track
 - Mary Holland Park – Skate Park
 - Mary Holland Park Entrance/Roadway
 - Mary Holland Park – Fitness Trail
 - Pittas Baseball Complex Restroom and Concession
 - 555 Sports Complex Parking Lot Lighting
- Pedestrian Bridge Signage
- Closed Captioning and Televising of Stormwater Infrastructure
- Floral Avenue Stormwater Pipe Replacement
- Sewer Force Main Repair on Old Bartow Eagle Lake Road
- Water Main and Sewer Line Relocations at Highway 60 and US 17
- Water Main Installation of a 24-inch Pipe
- Water Interconnect with Polk County and Lakeland
- Water Lead Line Service Replacement
- Water New Ground Storage Tank
- Water Sludge Drying Beds
- **Renovation and Renewal Programs (R&R)**
 - CRA – Flood Mitigation and Drainage R&R Program
 - CRA - Sidewalk Enhancement R&R Program
 - Fiber Optic Infrastructure R&R Program
 - Inlet Replacement R&R Program
 - Lift Station R&R Program
 - City Facilities Air Conditioner R&R Program
 - Sewer Lateral R&R Program
 - Sewer Lining R&R Program
 - Sewer Manhole R&R Program
 - Water Transmission System Improvements R&R Program
 - Water Valve R&R Program
 - Transportation Signage R&R Program



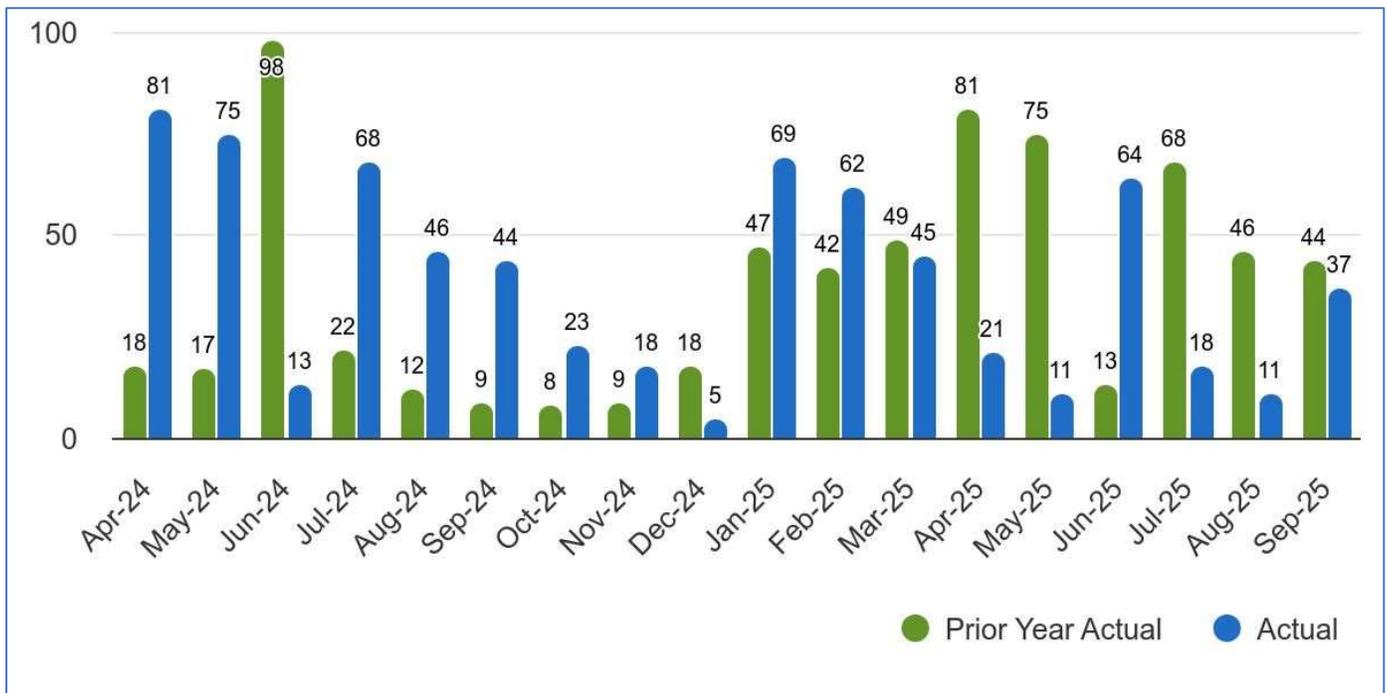
- Planned spend down strategy to utilize General Fund cash reserves to address the most critical capital projects:
 - Address infrastructure that is failing or poses a safety risk at our Parks and Recreation facilities | \$3.3 Million
 - Construction of a municipal pool and aquatics program | \$3.2 Million
 - Public Works Facilities Renovation | \$2.5 Million
 - Addition of a joint Fire Services substation with Polk County in North Bartow to improve fire response times across the city | \$6.2 Million

Local Economy

In the City of Bartow, the 2025 local economy continues to be strong which is indicative of the increase in the number of building permits issued in the community. Overall permitting increases are a demonstration of disposable income being spent on such things as pools, additions and remodels. These are good signs for the local economy suggesting that residents are willing and able to invest in our housing stock. Total permits issued through September 30, 2025 are 2,342 which is a decrease of 21.51% as compared to last year.



At present the city is sustaining a notable level of new homes being permitted within the community. As of September 30, 2025 384 new homes have been added to the community in FY2024-2025. While this is a decrease of 23.2% over the record-breaking amount seen last fiscal year, it remains a positive measure of community progress. With that said there is a lag in property tax revenue from the completion of a new home until it is included within the tax rolls so it is likely to take two budget cycles for all new homes to be added revenue.



We are also seeing a great deal of commercial activity within our community, particularly in relation to new manufacturing. It is estimated that more than 26,000 cars travel through our most common thoroughfares each business day. It is important to capture dollars of our travelers during their trips so we can collect sales tax and impact the overall local economy.





Challenges and Opportunities

As the City of Bartow continues to grow and evolve, we face a dynamic landscape shaped by both longstanding challenges and emerging opportunities. Addressing these proactively will be key to ensuring sustainable development, responsive governance, and a high quality of life for our residents.

Our biggest challenges include:

1. **Aging Infrastructure:** Much of the city’s infrastructure—such as roads, utilities, and public facilities—requires significant reinvestment. Deferred maintenance and increasing service demands highlight the need for long-term capital planning and funding strategies.
2. **Workforce Recruitment and Retention:** Like many municipalities, Bartow faces challenges in attracting and retaining qualified employees in a competitive labor market. Ensuring competitive compensation, professional development, and a positive organizational culture is critical.
3. **Technology Gaps:** While progress is underway, gaps remain in digital infrastructure and data integration across departments. Continued investment in modern systems is essential for efficient operations and informed decision-making.
4. **Financial Pressures:** Balancing community expectations with fiscal responsibility remains a core challenge. Rising costs, limited revenue sources, and the need for infrastructure investment require disciplined financial planning and prioritization.
5. **Communication and Engagement:** Building trust through transparent, two-way communication continues to be a priority. Engaging a diverse community with varying needs and perspectives can be complex and resource-intensive.

While challenges are under constant evaluation, our team is adept at turning them into opportunities. As we develop our approach we are working on:

1. **Strategic Planning and Alignment:** The upcoming strategic planning process offers an opportunity to redefine the city’s vision and mission, align departmental efforts, and create a shared sense of purpose across the organization and community.
2. **Technology-Driven Efficiency:** Implementation of new software platforms, including the Human Resources Platform, a new Financial System, new internet platform for communicating and providing service to the public and the new Strategic Planning and Performance Dashboard, positions the city to improve a vast amount of city operations.
3. **Community and Economic Development:** Bartow’s unique location, charm, and growth potential make it attractive for business investment and residential development. With strategic planning, the city can guide growth in ways that preserve character while expanding economic opportunity.



4. Collaborative Leadership: With a renewed leadership team in place, there is a strong foundation for collaboration across departments and with the community. This creates momentum for innovation, cultural transformation, and operational improvement.
5. Improved Budgeting Practices: Transitioning toward the GFOA's distinguished budget methodology allows Bartow to better link financial planning with strategic goals, enhancing accountability and long-term sustainability.

By acknowledging these challenges and seizing opportunities, the City of Bartow is poised to take meaningful steps toward becoming a more agile, inclusive, and forward-thinking local government.

Closing

At the City of Bartow, we are steadfast in our vision of cultivating an adaptive and opportunistic culture—one that embraces innovation and builds a cohesive team with a shared commitment to long-term community impact. We are not content with maintaining the status quo; instead, we are disrupting it for the greater good of our residents. It is both refreshing and inspiring to see a City so deeply passionate about shaping a culture rooted in innovation, collaboration, and service.

I am confident that the team assembled during my tenure possesses the knowledge, skills, and dedication necessary to move us beyond complacency and meet today's challenges with urgency and resolve. I continue to be inspired by our leadership team's commitment and am genuinely proud of their contributions to our progress.

Last year's budget laid the foundation for delivering the critical services our community depends on. Supported by an energetic and professional staff, an engaged public, and a committed elected body, I am confident we are well-positioned to make strategic choices that will benefit Bartow for years to come.

Highlights of the Past Year

- Groundbreaking of the TCS Underground Utilities Building
- Creation of the three Pillars of the Employer of Choice Initiative
- Launch of the City of Bartow Strategy and Performance Dashboard
- Comprehensive overhaul of the Budget Book
- Implementation of new technologies: SeeClickFix, Cartegraph Asset Management, Agenda Management, and Applicant Tracking
- Completion of the Construction Manager at Risk (CMAR) procurement process
- Completion of the 555 Softball Fields Capital Improvement Project
- Delivery of 15 projects as part of the \$3.3 million Parks and Recreation improvements approved in FY 2023–2024
- To name a few...



These successes are the result of a team that is clearly “rowing together” in pursuit of a better future for our city.

Budget Outlook

As always, we are required to build a balanced budget. This demands that we navigate difficult tradeoffs between competing priorities, while continuing to explore innovative, cost-effective solutions to enhance service delivery. While not every priority may be fully funded this year, the Fiscal Year 2025–2026 Adopted Budget reflects strategic investments designed to prepare our city for the future.

Our ongoing commitment to fiscal discipline ensures that Bartow is well-equipped to manage financial challenges, seize opportunities, and uphold our community obligations. As we move forward, the direction provided by the City Commission remains instrumental in shaping recommendations and guiding responsible investment.

A Commitment to Excellence

Success is never accidental. It is the result of vision, planning, hard work, and a commitment to continuous improvement. I remain enthusiastic and energized to tackle the complex issues facing our growing City. Our administrative team is focused on ensuring the right systems—and the right people—are in place to meet the evolving needs of our community.

This budget reflects the belief that there is more than one way to solve a problem, and that creativity and collaboration are vital to driving community success. The Proposed Budget would not be possible without the leadership, diligence, and insight of our staff in addressing dynamic challenges and evaluating the impacts of every policy decision.

In Closing

I want to express my sincere appreciation to the City Commission for your continued support and leadership, and to all staff involved in the budget process for your tireless efforts. Together, we are shaping a more innovative, responsive, and resilient Bartow.

Sincerely,

Mike Herr
City Manager

PREFACE

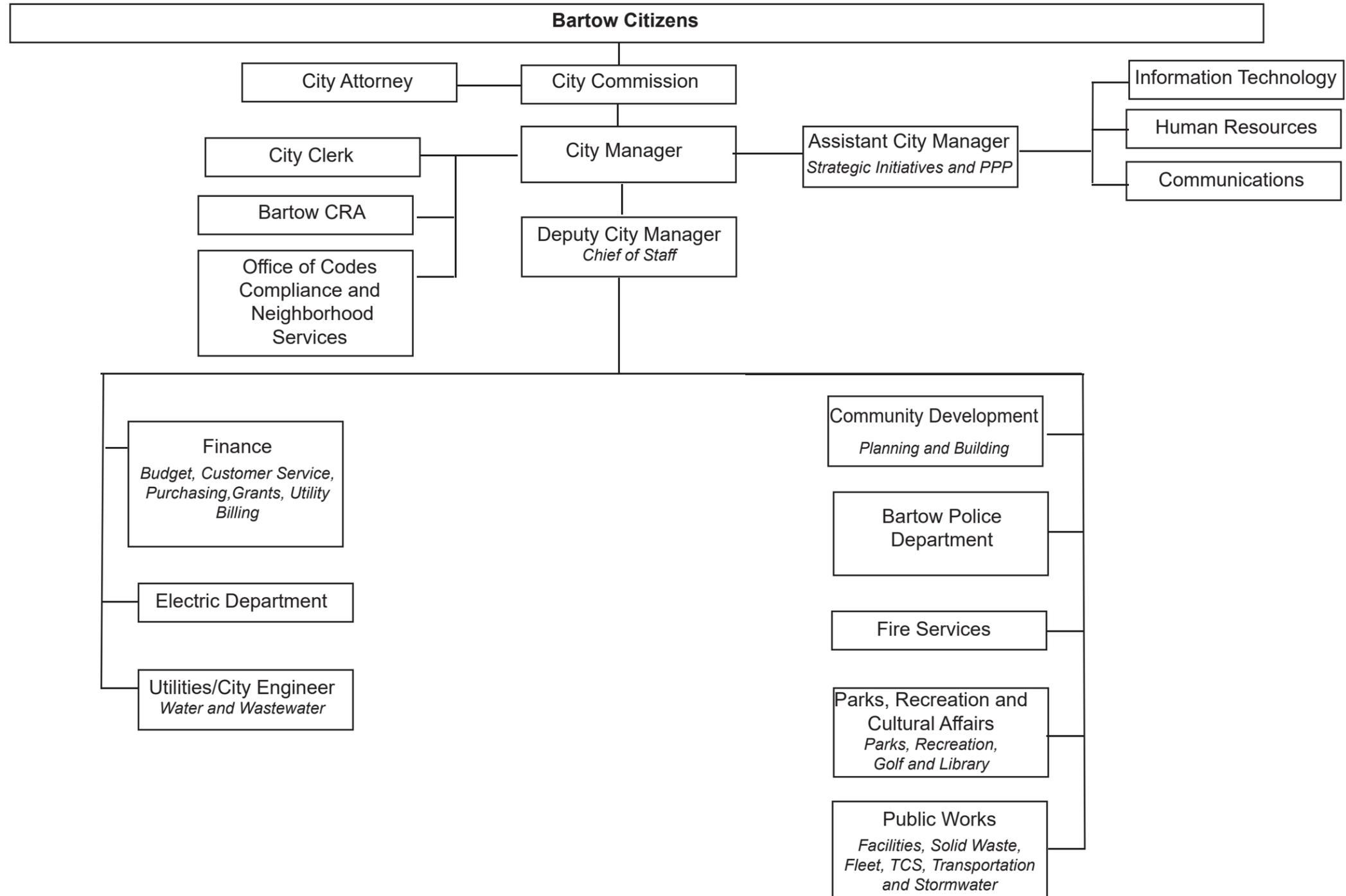


Bartow Demographics

Bartow By the Numbers	
City Incorporation	1851
County Seat	Polk County, FL
Form of Government	Commission-Manager
City Manager	Robert Michael Herr
Population (<i>US Census July 2024</i>)	22,084
<ul style="list-style-type: none"> • Under 5 years 	6.3%
<ul style="list-style-type: none"> • Under 18 years 	20.8%
<ul style="list-style-type: none"> • Persons 65 and over 	16.4%
Median Average Age	36.1
Combined Property Value (Assessed Value)	Available July 1
Square Miles	52.68
CRA Square Miles	2.464
Number of Parks	17
Number of Recreation Centers	3
Libraries	1
Number of Schools K-12	4
Utilities Provided	Electric, Solid Waste, Wastewater and Water
Utility Service Area	115 square miles
Miles of Electric Lines	335
Utility Customers	
<ul style="list-style-type: none"> • Electric 	13,510
<ul style="list-style-type: none"> • Solid Waste 	8,293
<ul style="list-style-type: none"> • Wastewater 	9,506
<ul style="list-style-type: none"> • Water 	10,543
Total Number of Full Time Equivalentents (FTE's)	376.5
<ul style="list-style-type: none"> • Full Time Positions 	350
<ul style="list-style-type: none"> • Part Time Positions 	53
Number of Departments	15
Number of New Positions	13
<ul style="list-style-type: none"> • Split Between Funds 	3
<ul style="list-style-type: none"> • Electric Utility Employees 	4
<ul style="list-style-type: none"> • Fire Services Employees 	3
<ul style="list-style-type: none"> • Solid Waste Employees 	1
<ul style="list-style-type: none"> • Wastewater Employees 	3



CITY OF BARTOW ORGANIZATIONAL CHART





CITY OF BARTOW, FL STRATEGIC PLANNING

VISION

Bartow is an attractive, livable city that has historic charm. The city has an active downtown, thriving neighborhoods, and a strong local economy. Residents are safe and we deliver exciting leisure opportunities.

MISSION

The Mission of the Bartow City Government is to promote a high quality of life providing effective municipal services in a customer-friendly and financially responsible manner.

GOALS

- Become an Employer of Choice to Create a High Performing Team
- Improve the Quality of Life for Bartow's Residents and Visitors
- Maintain and Enhance City Infrastructure and Facilities
- Redevelop and Grow our City Responsibly
- Create Cleaner, Safer Neighborhoods
- Maximize the Use of Technology and Innovation
- Foster a Customer-Centric Culture that is Adaptive and Collaborative
- Ensure the City Maintains Strong Financial Health

City of Bartow Strategic Planning Overview

Since January 2023 the City of Bartow has taken a methodical approach to strategic planning. First and foremost, efforts centered on building a team that could support the organization and community goals into the future. Of the Management layer in our organization 28 of 38 positions are held by either new people to the organization or staff members who have been promoted.

The City's Strategic Plan was reaffirmed by the City Commission in 2022. At that time the City of Bartow established a **vision** and **mission** as part of its ongoing strategic planning to foster growth, sustainability, and community well-being.

VISION

Bartow is an attractive, livable city that has historic charm. The city has an active downtown, thriving neighborhoods, and a strong local economy. Residents are safe and we deliver exciting leisure opportunities.

MISSION

The mission of the Bartow City Government is to promote a high quality of life providing effective municipal services in a customer-friendly and financially responsible manner.

Bartow's vision focuses on creating a vibrant, thriving community that emphasizes **economic development**, **infrastructure improvements**, and **quality of life** for all residents. The goal is to be recognized as a **dynamic and innovative city**, with a blend of **small-town charm** and **modern amenities**, while maintaining a commitment to **environmental sustainability** and **community well-being**.

The mission statement reflects the city's commitment to fostering a safe, diverse, and economically sustainable environment by **enhancing public services**, improving **quality of life**, and providing opportunities for **residents** and **businesses** to thrive. The City of Bartow aims to be a leader in **government transparency**, **collaboration**, and **fiscal responsibility**, while staying responsive to the needs and values of the community.

These guiding principles shape decisions around infrastructure projects, community redevelopment, job creation, and long-term planning.

The City's vision and mission are adopted by the Commission and provide the consistent long-term standard we are working to achieve. The City's goals bridge the organization to the departments to set annual budget priorities and measure success while we work to achieve outcomes and results.

City of Bartow Strategic Goals

CITY OF BARTOW, FL | GOALS

2025-2026



TEAM



QUALITY OF LIFE



INFRA STRUCTURE



PLANNING



NEIGHBORS



TECH



CUSTOMER SERVICE



FINANCIAL

The City of Bartow initially set a series of strategic goals as part of the initial process conducted in 2020. These goals were expanded upon by the current administration for the FY 25-26 Annual Budget in order to reflect additional focus areas. These goals have been aligned throughout the budget to all department and division level goals, measures and major initiatives in order to tie outcomes to our strategy for achieving goals.

City of Bartow FY 25-26 Strategic Goals:

- Become an Employer of Choice to Create a High Performing Team
- Improve the Quality of Life for Bartow Residents and Visitors
- Maintain and Enhance City Infrastructure and Facilities
- Redevelop and Grow our City Responsibly
- Create Cleaner, Safer Neighborhoods
- Maximize the Use of Technology and Innovation
- Foster a Customer-Centric Culture that is Adaptive and Collaborative
- Ensure the City Maintains Strong Financial Health

City of Bartow Major Initiatives

It is imperative to the City Leadership team that we demonstrate progress on key priorities that have been addressed within the budget. City of Bartow Major Initiatives represent key priorities that we are currently working on. Following the Strategic Planning Overview is the list of major initiatives the City worked on in FY24-25. Immediately following the previous year list is a comprehensive report of the new FY25-26 major initiatives. Those FY24-25 initiatives that were not completed within the fiscal year will be reported on within the City of Bartow Strategy and Performance Dashboard alongside with new initiatives for FY25-26.

During FY24-25, 56 of the major initiatives were completed within the fiscal. Departments are responsible to track progress on these initiatives.

You will find all major initiatives listed within the department budget chapters along with the departments other key strategy elements to include:

- **Vision**
- **Mission**
- **Department Goals**
(linked to City of Bartow Strategic Goals)
- **Summary of Services**
- **Major Initiatives**
- **Key Performance Measures**

Performance Management

The City of Bartow is new to performance management. We are working as an organization to make decisions based on data which enhances leadership accountability. Our program is focused on setting goals at the department level and identifying the measures needed to assess progress toward the goal.

For Fiscal Year 2025-2026, operational performance measures were established at the department and divisional levels. Over time new performance measures will be brought online to provide more in-depth analysis and enhance monitoring and tracking within the organization. This will improve accountability and help to communicate progress on City services to the public.

The City has created a Strategy and Performance Dashboard that allows for monitoring of organization-wide performance measures in addition to the City’s annual budget priorities. This year performance reports have been added to each department and major division within this budget to emphasize the need for strategy and performance to be enacted throughout the organization.

Within the budget document you will see the use of graphs, major initiative tracking, performance monitoring and improvements to the overall reporting of performance activities. Key acronyms that are used to describe performance data are described below:

Comparison Municipalities

The City of Bartow has established the following local government for comparison that are regularly benchmarked for performance comparisons including: Auburndale, Haines City, Lakeland, Lake Wales, Plant City, Polk County, Temple Terrace and Winter Haven. These municipalities were chosen based on location and community similarities.

Acronym	Definition
FYTD Actual	Fiscal Year to Date Actual: measurement data through the end of the current fiscal year
PYTD Actual	Prior Year to Date Actual: measurement data through the end of the prior fiscal year
Actual	Current time period measurement data
Prior Year Actual	Last year’s measurement data

Within the budget chapters performance indicators provide a visual representation of the status of each measure and initiative. These indicators are defined below.

Performance Indicators	
Indicator	Meaning
↑	On Target
↕	Caution
↓	Behind
NEW	New Measure
○	No Information
✓	Completed

 **On Target:** a measure or initiative meeting or exceeding a defined target set by the department. The threshold for meeting a target is set by the department and agreed upon by the City Manager's Office.

 **Caution:** a measure or initiative being closely monitored based on performance within a cautionary range based on a defined target set by the department. The threshold for caution is a target set by the department and agreed upon by the City Manager's Office.

 **Completed:** this indicator relates to actions within the annual strategic plan. It signifies that the tasks for the initiative are considered complete.

 **Below Plan:** a measure or initiative actively being addressed by leadership due to the fact it is performing significantly behind the target set by the department. The threshold for being behind a target is set by the department and agreed upon by the City Manager's Office.

 **New:** a new measure added to the system. Does not have previous year data for comparison.

 **No Target Set:** there are instances where the City is unable to set a target for a measure or limited information is available on a measure or initiative.

Objective and Measure Guidelines

1: Establish Clear, Well-Defined Objectives that are aligned to Strategic Goals

Objectives describe where you have to excel in order to accomplish the organization wide goals of the City. Limit objectives to three to five to provide opportunity to focus efforts and achieve results. Objectives should be specific, easily communicated, and action oriented (We aim to...).

2: Establish Quantifiable, Well-Defined Measures that Relate to Objectives

Performance measures represent the means for assessing results. They should be numeric in nature and easily understood. Measures are a driver of action, what gets measured gets done. The City of Bartow is actively developing a collection of measures that support the identification of key outcomes and are aligned to our organizational goals and initiatives.

3: Measurement Data Must be Defensible

For a measure to be defensible the supporting data must be tracked including the data to calculate quality and outcome measures. All data is captured within a City system with the primary repository for all performance data being our performance dashboard.

4: Measured Data must have Well-Defined and Appropriate Targets

Targets are the numerical value for your performance measure to be achieved. They establish the desired result and set the time frame for progress. Targets can be set across multiple years but need to be realistic and achievable.

5: Objectives and Measures should be Easily Communicated

Objectives and measures should be presented to the public in laymen's terms. They provide the means for us to tell our story of progress and align our actions to our goals. They should be easily understood by staff, Commission and the public.

FY24-25 Major Initiatives

City of Bartow Strategy and Performance Dashboard

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Building and Code Enforcement Software Implementation Building	Maximize the use of Technology and Innovation	Created sandbox environment. Added Fire Department in order to include fire into permitting. Code Enforcement up and functioning.	50 %	Technology Project
 Implement Agenda Management System City Clerk's Office	Maximize the use of Technology and Innovation	Final implementation complete	100 %	Technology Project
 Develop a Strategy and Performance Dashboard City Manager's Office	Maximize the use of Technology and Innovation	Actively using the dashboard to support the FY25-26 budget. Working to develop additional measures.	100 %	Strategic Planning
 Prepare the Employer of Choice Initiative City Manager's Office	Become an Employer of Choice to Create a High Performing Team	Completed the launch of the new Employee Manual, Pay Plan and Position Classification and Career Ladder System. The City Commission approved all aspects of the EOC Initiative on September 16 and roll out is underway.	100 %	HR Initiative
 CRA Feasibility Study Community Redevelopment Agency	Improve the Quality of Life for Bartow Residents and Visitors	The roadmap and feasibility plan was completed by the CRA consultant in April 2025.	100 %	Strategic Planning
 Mural Program Community Redevelopment Agency	Redevelop and Grow our City Responsibly	The CRA is developing 5 murals, 2 are complete and one is underway at 222 West Main Street	30 %	Planning and Development

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Repaving Project (East and West End) Community Redevelopment Agency	Improve the Quality of Life for Bartow Residents and Visitors	Completed repaving the east and west end.	100 %	Construction Project
	Maintain and Enhance City Infrastructure and Facilities			
 Flamingo Town Homes Electric	Improve the Quality of Life for Bartow Residents and Visitors	Conduit is installed but no activity by developer.	25 %	Construction Project
 Hancock Crossing Electric	Improve the Quality of Life for Bartow Residents and Visitors	All electric installed.	100 %	Construction Project
 Idlewood Town Homes Electric	Improve the Quality of Life for Bartow Residents and Visitors	Preliminary design complete but no activity by developer.	20 %	Construction Project
 James Subdivision Electric	Improve the Quality of Life for Bartow Residents and Visitors	All electric installed except services. Four homes to date. Phase 1 completed. Phase 2 in 2026.	100 %	Construction Project
 Jessie Drive Mobile Home Park Electric	Improve the Quality of Life for Bartow Residents and Visitors	Two transformers are left to install as new mobile homes are added. All other infrastructure is done.	90 %	Construction Project
 Replace Control Building in Odom Substation Electric	Maintain and Enhance City Infrastructure and Facilities	Control building is operational and waiting on minor fixes to doors, bathroms, and exhaust fans.	99 %	Construction Project
 Retreat at Stuart Crossing Electric	Improve the Quality of Life for Bartow Residents and Visitors	Completed.	100 %	Construction Project
 Sand Lake Grove Electric	Improve the Quality of Life for Bartow Residents and Visitors	All electric installed by 2/14/2025	100 %	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Stuart Crossing - 200 New Homes Electric	Improve the Quality of Life for Bartow Residents and Visitors	Phase 2A and 2B are complete. Phase 3 will be completed in January 2026.	75 %	Construction Project
 FY25-26 Annual Budget Process Finance	Ensure the City Maintains Strong Financial Health	Completed department level budget presentations. Revised the overall budget and CIP. Preparing to bring the proposed budget to commission for adoption.	100 %	Financial Planning
 Municipal Impact Fees Finance	Ensure the City Maintains Strong Financial Health	Ordinances have been adopted by the City Commission with implementation in January, 2025	100 %	Financial Planning
 Solid Waste User Fees Finance	Ensure the City Maintains Strong Financial Health	Completed	100 %	Financial Planning
 Stormwater Rates Finance	Ensure the City Maintains Strong Financial Health	Completed	100 %	Financial Planning
 Water and Wastewater Rates Finance	Ensure the City Maintains Strong Financial Health	Bill stuffers have been completed with implementation of new rates in January, 2025	100 %	Financial Planning
 Joint Fire Services Substation Fire Services	Maintain and Enhance City Infrastructure and Facilities	Agreement completed with County. Awaiting award of the design contract.	50 %	Construction Project
 Ladder Truck Replacement Fire Services	Maintain and Enhance City Infrastructure and Facilities	Delivery expected in 2026.	30 %	Equipment Purchase
 Replace Front Bay Doors Fire Services	Maintain and Enhance City Infrastructure and Facilities	Engineering underway. Selecting vendor.	25 %	Maintenance
 2.5 STEP Adjustment Human Resources	Ensure the City Maintains Strong Financial Health	Monthly STEP adjustments	100 %	HR Initiative

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Implementation of Health Care Stipend Human Resources	Become an Employer of Choice to Create a High Performing Team	Complete	100 %	HR Initiative
 IUPAT Union Contract Human Resources	Foster a Customer-Centric Culture that is Adaptive and Collaborative	Contract ratified April 2025	100 %	HR Initiative
 Police Union Contract Human Resources	Foster a Customer-Centric Culture that is Adaptive and Collaborative	The city has been contacted by FOP and is currently operating in a status quo situation from the previous contract while a new contract can be negotiated.	100 %	HR Initiative
 Teamsters Union Contract Human Resources	Become an Employer of Choice to Create a High Performing Team	Contract finalized on 9/16/2025 by City Commission	100 %	HR Initiative
 Recruitment Platform Human Resources	Become an Employer of Choice to Create a High Performing Team	Insights platform on NeoGov released on 4/1/2025.	100 %	HR Initiative
 Develop a Plan for Technology Friendly Conference Spaces Information Technology	Maintain and Enhance City Infrastructure and Facilities	Deploying tech space in Fire Dept, waiting on equipment for City Hall.	50 %	Technology Project
 Fiber Optic Master Plan Information Technology	Redevelop and Grow our City Responsibly	Rolling over to next fiscal year	10 %	Strategic Planning
 Laptop Program Information Technology	Become an Employer of Choice to Create a High Performing Team	Moving forward, devices will be under a 3 year leasing program.	100 %	Technology Project
	Maximize the use of Technology and Innovation			
 Laserfiche Upgrade Information Technology	Maximize the use of Technology and Innovation	Went live last week of July.	100 %	Technology Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Public Safety Application for Citizen Complaints Information Technology	Improve the Quality of Life for Bartow Residents and Visitors	Went live first week of May. Will continue to add categories as needed.	100 %	Technology Project
 WiFi Expansion at Nye Jordan and Civic Center Information Technology	Improve the Quality of Life for Bartow Residents and Visitors	Walkthroughs have been completed with the engineer. Purchase orders have been issued. Will need to roll into next budget year, equipment is on back order.	30 %	Technology Project
 Work Order Asset Management System Information Technology	Maximize the use of Technology and Innovation	Continued work in sandbox will move to production on November 10. , PRCA, Public Works and Fleet working with Customer Service to initiate tasks. Break out Public Works divisions for easier task assignments to that division. OpenGov to be onsite for end-user training Oct 2 and 3.	40 %	Technology Project
 Athletics Maintenance Building Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed FY 23/24	100 %	Construction Project
 Carver Rec E/W Flooring Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed on 5/16	100 %	Maintenance
 Carver Rec Kitchen Cabinets/ Flooring Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed on 5/16	100 %	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Carver Recreation Center Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed. Closeout paperwork sent to county June 28th.	100 %	Construction Project
 Carver Rec Roof Replacement - S. Building Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Work completed warranty paperwork in route with Public Works	100 %	Construction Project
 Civic Center Kitchen Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed	100 %	Construction Project
 Civic Center Tennis Bleachers Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed	100 %	Maintenance
 Civic Center Tennis Courts Parks, Recreation and Cultural Arts	Improve the Quality of Life for Bartow Residents and Visitors	Painting has started on the courts final post to be installed the week of 10/13/25	95 %	Construction Project
 Downtown Location Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Construction remains on target for a completion date of 18 November 2025	75 %	Construction Project
 Fairway Mower Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Received; 6/2 Completed	100 %	Equipment Purchase
 Golf Course Parking Lot Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	work started on 6/2; work has completed 6/27 Original budget was \$300,000. Bids came in around \$346,420.81. Re-allocated capital purchase overages, in the amount of \$57,040.00 to parking lot project. Final cost was \$311,420.81.	100 %	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Implement Golf Cart Lease Program Parks, Recreation and Cultural Arts	Improve the Quality of Life for Bartow Residents and Visitors	Carts arrived 1/20; carts are in use.	100 %	Equipment Purchase
 Mary Holland Dog Park Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Walls up, utilities roughed in, roof attached. On Target for completion date of 23 November 2025	80 %	Construction Project
 MHP Picnic Tables Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	19 tables have been assembled and placed at MHP as of November	100 %	Maintenance
 MHP Rubber Mulch Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Work scheduled to start 2/25; completed 2/28	100 %	Maintenance
 MHP Tot Playground Surface Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed	100 %	Maintenance
 MLK Gazebo Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Walls up, utilities roughed in, roof attached. On Target for completion date of 26 November 2025	80 %	Construction Project
 Mosaic Park Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Walls up, Roof attached, Utilities roughed in. On target for to be completed 23 Nov 2025	80 %	Construction Project
 Over the Branch Park Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	On Target to complete as scheduled on 18 November 2025	80 %	Construction Project
 Parks Master Plan Parks, Recreation and Cultural Arts	Improve the Quality of Life for Bartow Residents and Visitors	9/15- Proposal signed by City Manager and emailed to Catalyst Design Group. 10/1- GIS files requested by CDG; files sent 10/2	0 %	Strategic Planning

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Pittas Baseball Lighting (SS) Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed.	100 %	Maintenance
 Polk Street Baseball Dugouts Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Public Works Completed install 2/19	100 %	Maintenance
 Pool and Aquatics Program Parks, Recreation and Cultural Arts	Improve the Quality of Life for Bartow Residents and Visitors	Cost came in at \$6,263,035. Awaiting Direction of City Manager and Commission.	0 %	Construction Project
 RC Track Barn and Roof Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed 10/2/24 in house labor used with material recommended by PW Kyle Thurmond	100 %	Construction Project
 Bartow Public Library Story Trail Parks, Recreation and Cultural Arts	Improve the Quality of Life for Bartow Residents and Visitors	10/9- Design and construction documents are completed. Awaiting final approval from Swfwmd to begin bid process.	10 %	Construction Project
 Richland Manor Athletic Court Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Fencing around courts is up. Surface has been painted. Interior Fencing has started completion date expected by end of October	90 %	Construction Project
 Richland Manor Playground Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Work Started 2/18 footers dug out. Equipment should arrive by 2/22. Completed 2/28	100 %	Construction Project
 Richland Manor Restrooms Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Walls up, utilities roughed in, roof attached. On Target for completion date of 26 November 2025	80 %	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Richland Manor Rubber Mulch Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Wood mulch removed 2/19 new rubber mulch should be installed by 2/22; completed 2/28	100 %	Maintenance
 Slope Mower Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	9/24- received Slope mower, added to Inventor	100 %	Equipment Purchase
 Comprehensive Plan Update Planning	Redevelop and Grow our City Responsibly	Final drafting is underway for the City's Comprehensive plan.	80 %	Planning and Development
 Institute Red Light Camera Program Police	Improve the Quality of Life for Bartow Residents and Visitors Create Cleaner, Safer Neighborhoods	Implemented red light cameras, nearly all cameras are live.	90 %	Technology Project
 31 Vehicle and Equipment Replacements Public Works	Maintain and Enhance City Infrastructure and Facilities	26 vehicles have been replaced, with a remainder of 5 being carried over to FY 25-26	80 %	Equipment Purchase
 FY24-25 Road Resurfacing Program Public Works	Maintain and Enhance City Infrastructure and Facilities	Completed	100 %	Construction Project
 Hot Box Trailer Public Works	Maintain and Enhance City Infrastructure and Facilities	Hot Box Trailer in service.	100 %	Equipment Purchase
 Public Works Administration Building Public Works	Maintain and Enhance City Infrastructure and Facilities	Survey has been completed. Waiting on Civil plans to be completed.	5 %	Construction Project
 Red Zone Sanitary Sewer Inspection Program Public Works	Maintain and Enhance City Infrastructure and Facilities	Waiting on final change order to complete project.	90 %	Maintenance
 Roof at Fleet Public Works	Maintain and Enhance City Infrastructure and Facilities	Roof project completed.	100 %	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Site Renovation - Solid Waste Public Works	Maintain and Enhance City Infrastructure and Facilities	Civil Site Engineering completed DOT Permitting underway CMAR Meeting to be scheduled	10 %	Construction Project
 Street Sweeper Public Works	Improve the Quality of Life for Bartow Residents and Visitors Create Cleaner, Safer Neighborhoods		100 %	Equipment Purchase
 TCS Underground Utility Building Public Works	Maintain and Enhance City Infrastructure and Facilities	Building has been delivered. Waiting on CMAR sitework quotes to arrive with a deadline for quotes of November 1st.	25 %	Construction Project
 Lift Station Generators (15) Utilities	Maintain and Enhance City Infrastructure and Facilities	(11) out of the (15) Lift Station Generators are operational	70 %	Construction Project
 Lime Softening Unit Utilities	Maintain and Enhance City Infrastructure and Facilities	Working with Tetra Tech on facility plan to assist with SRF Funding	20 %	Construction Project
 Solids Handling Expansion Utilities	Maintain and Enhance City Infrastructure and Facilities	Chastain Skillman has completed 95% of design services on project.	40 %	Construction Project
 Transportation Impact Fees Finance	Ensure the City Maintains Strong Financial Health	Ordinances have been adopted by the City Commission with implementation in January, 2025	100 %	Financial Planning
 Wastewater System Improvements Utilities	Maintain and Enhance City Infrastructure and Facilities	Repairing SBR Header pipe	90 %	Maintenance
 Water and Wastewater Development Fees Finance	Ensure the City Maintains Strong Financial Health	Completed 1/1/25	100 %	Financial Planning

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	Type
 Summerlin Park Basketball Court Parks, Recreation and Cultural Arts	Maintain and Enhance City Infrastructure and Facilities	Completed	100 %	Construction Project

FY25-26 Major Initiatives - NEW

City of Bartow Strategy and Performance Dashboard

Major Initiatives	Department	Description	Goals	Type
Electronic Records Conversion City Clerk's Office	Clerks Office	Electronic document conversion program.	Maximize the use of Technology and Innovation	Technology Project
Commission Chambers Audio/Visual City Commission	Information Technology	Enhancing the existing outdated audio and visual system with a more reliable, modern, and efficient solution.	Maximize the use of Technology and Innovation	Technology Project
Conduct a City-wide Strategic Planning Process City Manager's Office	City Manager's Office	The City of Bartow will conduct a strategic planning process that will include a citizen and business survey, small group meetings and leadership retreats.	Improve the Quality of Life for Bartow Residents and Visitors Foster a Customer-Centric Culture that is Adaptive and Collaborative	Strategic Planning
Develop Transparency Reporting for the Public City Manager's Office	City Manager's Office	Utilize the City's Strategy and Performance Dashboard to provide more information to the public in a timely and transparent fashion.	Maximize the use of Technology and Innovation	Technology Project
Code Compliance Accreditation Code Compliance and Neighborhood Services	Code Compliance	Obtain accreditation for the Code Compliance and Neighborhood Resources Department.	Foster a Customer-Centric Culture that is Adaptive and Collaborative	Strategic Planning
Implement Code Compliance Assistance Grant (Angel Fund) Code Compliance and Neighborhood Services	Code Compliance	Implementation of the Bright Idea Award program known as the Angel Fund. This program allows for the allocation of Code Compliance fines to be provided back to the community in the form of a grant.	Create Cleaner, Safer Neighborhoods	Service Enhancement
CRA Property Acquisition Community Redevelopment Agency	CRA	Secure funding and purchase key CRA property.	Redevelop and Grow our City Responsibly	Planning and Development

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Flood Mitigation and Drainage R&R Program Community Redevelopment Agency	CRA	The Community Redevelopment Agency is developing a strategic R&R program to prevent flood damage and enhancing the drainage system to promote restoration of natural floodplains.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Sidewalk Enhancement R&R Program Community Redevelopment Agency	CRA	The CRA is conducting an R&R program to improve the design of sidewalks and enhance public spaces, safety, and overall quality of life for residents.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Smart City Initiative Community Redevelopment Agency	CRA	The CRA is redeveloping the city by implementing advanced technology and data analytics to enhance quality of living and improve city services.	Maximize the use of Technology and Innovation	Technology Project
Street Light Improvement Program Electric	Electric	The electric department is working to improve the streetlights installed along roads, pathways, and public spaces to improve visibility and safety during the night.	Create Cleaner, Safer Neighborhoods	Service Enhancement
Reconductor 91 Mine Road Electric	Electric	Reconductor 3.5 miles of three-phase distribution line along 91 Mine Road to increase capacity and improve reliability from Connersville Substation to the Airport.	Maintain and Enhance City Infrastructure and Facilities	Service Enhancement

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
New Southeast Area Substation Electric	Electric	A new substation is needed in the southeast area of our service territory to improve service to our existing customers and to position us for expected growth in the area. In FY26 we intend to purchase the property needed for the substation and begin the design for the construction of the substation. The next step will be to assess our timeline for construction and begin ordering materials. Substation materials have a one to three year lead time and we believe we will need the station in three years.	Maintain and Enhance City Infrastructure and Facilities	Service Enhancement
Pole Inspections Program Electric	Electric	Annual inspection and treatment of wood poles in Bartow Electric's system.	Maintain and Enhance City Infrastructure and Facilities	Service Enhancement
ERP Replacement Finance	Finance	Replace the legacy software for financial management of the system.	Maximize the use of Technology and Innovation	Technology Project
City-Wide Fee Structure Review Finance	Finance	Evaluate and update various city user fees. Produce a combined City-wide fee schedule.	Ensure the City Maintains Strong Financial Health	Financial Planning
FY26-27 Annual Budget Process Finance	Finance	Conduct the annual budget process and make improvements to the overall budget.	Ensure the City Maintains Strong Financial Health	Financial Planning

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Transition Payroll Function to Finance Finance	Finance	Transition the financial pieces of the payroll function from Human Resources to Finance department and deploy the new HRMS. Will include support for the Employer of Choice Initiative and new leave and benefits program.	Ensure the City Maintains Strong Financial Health	Financial Planning
Firefighter (3) Fire Services	Fire	Hire three firefighters.	Become an Employer of Choice to Create a High Performing Team	HR Initiative
Fire Public Safety Facility Planning Fire Services	Fire	Fire services are in the process of creating a detailed and complex safety facility plan that supports coordinated emergency responses while addressing firefighter health, safety, and recruitment needs.	Improve the Quality of Life for Bartow Residents and Visitors	Planning and Development
Develop a Health and Wellness Program Human Resources	Human Resources	Utilize the A-Team to develop a health and wellness program.	Become an Employer of Choice to Create a High Performing Team	HR Initiative
Develop a Service Award Program Human Resources	Human Resources	Develop a service award program to recognize City of Bartow employees for great service.	Become an Employer of Choice to Create a High Performing Team	HR Initiative
Launch a New Employee Orientation Program Human Resources	Human Resources	Test and implement a new employee orientation program to assist in the onboarding process.	Become an Employer of Choice to Create a High Performing Team	HR Initiative
Implement HRMS Human Resources	Human Resources	Implement the NeoGov Human Resources Management System to include: Core HR, Time and Attendance, Payroll and Performance Evaluation.	Maximize the use of Technology and Innovation	HR Initiative

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Implement the PeopleMap Program Human Resources	Human Resources	Deploy the PeopleMap to all current and new employees. Will include quarterly in person training sessions.	Become an Employer of Choice to Create a High Performing Team	HR Initiative
Indoor Wifi Access Point Refresh Information Technology	Information Technology	Updating the existing infrastructure to a more reliable and robust WiFi 7 infrastructure.	Maximize the use of Technology and Innovation	Technology Project
City Hall Security Information Technology	Information Technology	Implementing a standard in security within the City of Bartow which will coincide with Bartow's police dispatch.	Maximize the use of Technology and Innovation	Technology Project
Network Rack Rebuilds Information Technology	Information Technology	Rebuilding the existing network rack configuration to follow stricter standards and security measures.	Maximize the use of Technology and Innovation	Technology Project
ADA Playground at Mcleod Park Parks, Recreation and Cultural Arts	PRCA	Parks and recreations are developing an ADA-friendly playground that provides an inclusive space to allow children with disabilities the opportunity to play.	Improve the Quality of Life for Bartow Residents and Visitors	Construction Project
Bartow Sports Complex Parking Lot Lights Parks, Recreation and Cultural Arts	PRCA	Improve lighting at the Bartow Sports Complex located on Highway 555.	Maintain and Enhance City Infrastructure and Facilities	Construction Project
Cart Barn New Build Parks, Recreation and Cultural Arts	PRCA	Construct a golf cart barn at the City of Bartow Municipal Golf Course.	Maintain and Enhance City Infrastructure and Facilities	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Deploy the Perry Weather System Parks, Recreation and Cultural Arts	PRCA	Purchase and deploy the Perry Weather System for lightning and bad weather detection at City of Bartow Parks facilities. 1 Weather Station- Fire Department 1 Siren- Bartow Sports Complex 1 Siren- Civic Center 1 Siren- Mosaic Soccer 1 Siren- MHP 1 Siren- NJP 2 Siren- Golf Course	Improve the Quality of Life for Bartow Residents and Visitors	Service Enhancement
Mary Holland Park Fitness Trail Parks, Recreation and Cultural Arts	PRCA	Implementing a fitness trail to promote physical activity for residents of all ages.	Improve the Quality of Life for Bartow Residents and Visitors	Service Enhancement
Mary Holland Park Road Parks, Recreation and Cultural Arts	PRCA	Repave the road system inside of Mary Holland Park to include a bike path.	Improve the Quality of Life for Bartow Residents and Visitors	Construction Project
Mary Holland Park Playground Replacement Proposal Parks, Recreation and Cultural Arts	PRCA	Replacing and enhancing the playground at Mary Holland Park to be more up to date.	Improve the Quality of Life for Bartow Residents and Visitors	Construction Project
Mary Holland Park - Pump Track Parks, Recreation and Cultural Arts	PRCA	The Parks department is creating a pump track that is designed for riders to cycle through circuits of rollers, turns, and special features that provide a fun and safe way to increase physical activity.	Improve the Quality of Life for Bartow Residents and Visitors	Construction Project
Mary Holland Park Skate Park Parks, Recreation and Cultural Arts	PRCA	Design and build a Skate Park at Mary Holland Park.	Improve the Quality of Life for Bartow Residents and Visitors	Construction Project

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Pittas Baseball Restrooms and Concession Parks, Recreation and Cultural Arts	PRCA	Renovate the restrooms and concession located at the Pittas Baseball Park.	Maintain and Enhance City Infrastructure and Facilities	Construction Project
Polk Street Parking Lot Parks, Recreation and Cultural Arts	PRCA	Parks and Recreation are working to enhance the Polk Street parking lot to maintain the city's infrastructure and increase safety.	Maintain and Enhance City Infrastructure and Facilities	Construction Project
Purchase Chairs for Civic Center, Carver Recreation and Polk Street Parks, Recreation and Cultural Arts	PRCA	Purchase replacement chairs for the Bartow Civic Center, Carver Recreation Center and the Polk Street Community Center	Improve the Quality of Life for Bartow Residents and Visitors	Maintenance
Interior Remodel/Update of Police Station Police	Police	Make improvements to the current Bartow Police Department facility.	Maintain and Enhance City Infrastructure and Facilities	Construction Project
Conduct a Recruitment Effort to Fill Police Officer Vacancies Police	Police	Use the Employer Choice of Initiative to recruit police officer vacant positions.	Improve the Quality of Life for Bartow Residents and Visitors	HR Initiative
Annual Road Resurfacing Program - FY25-26 Public Works	Public Works	The transportation division is implementing their annual road resurfacing program that rejuvenates roadways for safe travel and preventing the need for more costly repairs or complete reconstruction, reducing accident risks and lessening vehicle wear and tear.	Maintain and Enhance City Infrastructure and Facilities	Service Enhancement
City Facilities A/C Unit R&R Program Public Works	Public Works	Replace 8 A/C units in City facilities as part of the R&R Program.	Maintain and Enhance City Infrastructure and Facilities	R&R Program

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Closed Captioning and Televising of Stormwater Infrastructure Public Works	Public Works	The stormwater division is implementing a closed captioning and televising of stormwater infrastructure service to aid and identify any blockages that may require cleaning, replacement, or repair.	Maximize the use of Technology and Innovation	Technology Project
Floral Avenue Stormwater Pipe Replacement Public Works	Public Works	Complete a Stormwater pipe replacement on Floral Avenue.	Maintain and Enhance City Infrastructure and Facilities	Construction Project
Inlet Replacement R&R Program Public Works	Public Works	Improve Stormwater inlets through an annual R&R program.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Pedestrian Bridge Signage Public Works	Public Works	Transportation division is developing a pedestrian bridge signage for facilitating the movement of individuals on foot or biking to provide an increase of safety.	Maintain and Enhance City Infrastructure and Facilities	Service Enhancement
Signage R&R Program Public Works	Public Works	R&R program for restoration and maintenance of transportation signage.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Sewer Force Main Repair on Old Bartow Eagle Lake Road Public Works	Public Works	Repairing the sewer force on Old Bartow and Eagle Lake Road to maintain and enhance the quality of life for residents.	Maintain and Enhance City Infrastructure and Facilities	Maintenance
Sewer Lateral R&R Program Public Works	Public Works	Underground utilities division is working on the sewer lateral pipe that carries the waste from the residential homes to the public sewer line in the street.	Maintain and Enhance City Infrastructure and Facilities	R&R Program

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Sewer Lining R&R Program Public Works	Public Works	The Underground Utilities division is implementing an R&R program to enhance the sewer lining process that involves coating the pipes from the inside and creating a long-lasting maintenance free solution for pipe leaks.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Sewer Manhole R&R Program Public Works	Public Works	Providing maintenance with access to maintain the sewer system which is used for inspection, cleaning, and obstruction removal in the sewage line system.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
TCS Wastewater System Line Relocation at Hwy 60 and US 17 Public Works	Public Works	Relocating the sewer line that involves capacity reduction, structural integrity and potential groundwater contamination.	Redevelop and Grow our City Responsibly	Planning and Development
Water Main Relocation at Highway 60 and US 17 Public Works	Public Works	The underground utilities division is developing a plan for relocating of the existing water pipelines at Highway 60 and US 17.	Maintain and Enhance City Infrastructure and Facilities	Planning and Development
Water Transmission System Improvements R&R Program Public Works	Public Works	Underground Utilities is developing a program that improves the water transmission systems for storage, transmission, treatment, and supply of water.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Valve Replacement R&R Program Public Works	Public Works	Replacing the valves to allow better control of the water flow to specific areas.	Maintain and Enhance City Infrastructure and Facilities	R&R Program

City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Department	Description	Goals	Type
Lead Service Line Replacement Utilities	Utilities	Replacing the lead service line to reduce lead exposures, compliance with regulations, and improve public health to benefit the resident's quality of life.	Maintain and Enhance City Infrastructure and Facilities	Service Enhancement
Chemical and Chlorine Building Roofs Utilities	Utilities	Maintaining the chemical and chlorine building roofs to provide safety and security at the water plant.	Maintain and Enhance City Infrastructure and Facilities	Maintenance
Installation of a 24-Inch Entry Point Water Distribution Line Utilities	Utilities	The water division is planning and developing a 24-inch entry point water distribution line which will aid in the water supply network with components that carry potable water from the centralized treatment plant.	Redevelop and Grow our City Responsibly	Planning and Development
Installation of a Water Interconnect Line with Polk County and Lakeland Utilities	Utilities	The water division is developing a plan for installing a water interconnect line that exists between the water sources and supply systems to allow water transfer.	Redevelop and Grow our City Responsibly	Planning and Development
Lift Station R&R Program Utilities	Utilities	The Wastewater Division is implementing a lift station R&R program that is designed to move wastewater from lower elevations to higher elevations.	Maintain and Enhance City Infrastructure and Facilities	R&R Program
Fiber Optic R&R Program	Information Technology	Implementing a rehab and renovation of the fiber optic cable which will create a faster and more efficient connection.	Maximize the use of Technology and Innovation	R&R Program

BUDGET OVERVIEW



Basis of Budgeting

The City of Bartow produces a budget document which differs from GAAP (Generally Accepted Accounting Principles) mainly in the fact we present any current expected revenues in the year being budgeted, as well as any expenses, represented as appropriations. The City's budget does not reflect Capital Outlay expenditures in all funds, even Enterprise Funds, even though they may be capitalized for financial reporting. We also budget for Debt Service payments even in Enterprise funds as expenditures regardless of financial reporting presentation. The City does not budget for non-cash expenditures such as depreciation since there is no actual cash flow out.



Balanced Budget

1. A balanced budget is a requirement of almost any budget process. A balanced budget is where the sources of money used to fund the budget are at least equal to the uses of the money. Sources include revenues, fund balances, reserves, and borrowings.
2. Generally, recurring expenditures will be funded with recurring revenues and nonrecurring revenues will be used only for nonrecurring expenditures. If surplus funds are available after funding of all required reserves, these surplus funds may be used in balancing the annual budget. Reserve funds are the last source to be used to balance the annual budget.

Budgetary Policies

1. The basis of budgeting is best described as a modified cash basis because funds are budgeted in the year expended. The adopted annual budget is the basis for the implementation, control, and management of that year's programs and use of funds. The budget will reflect the needs being met, services provided, resources used, and sources of funds.
2. The operating budget will be based on the principle that current operating expenditures, including debt service, will be funded with current revenues creating a structurally balanced budget.
3. The budget will fully appropriate the resources needed for authorized regular staffing. At no time shall the number of regular full-time employees on the payroll exceed the total number of positions authorized.
4. The City Manager shall provide annually a budget preparation schedule outlining the preparation timelines for the proposed budget. Budget packages for the preparation of the budget shall be distributed to City departments in a timely manner for the department's

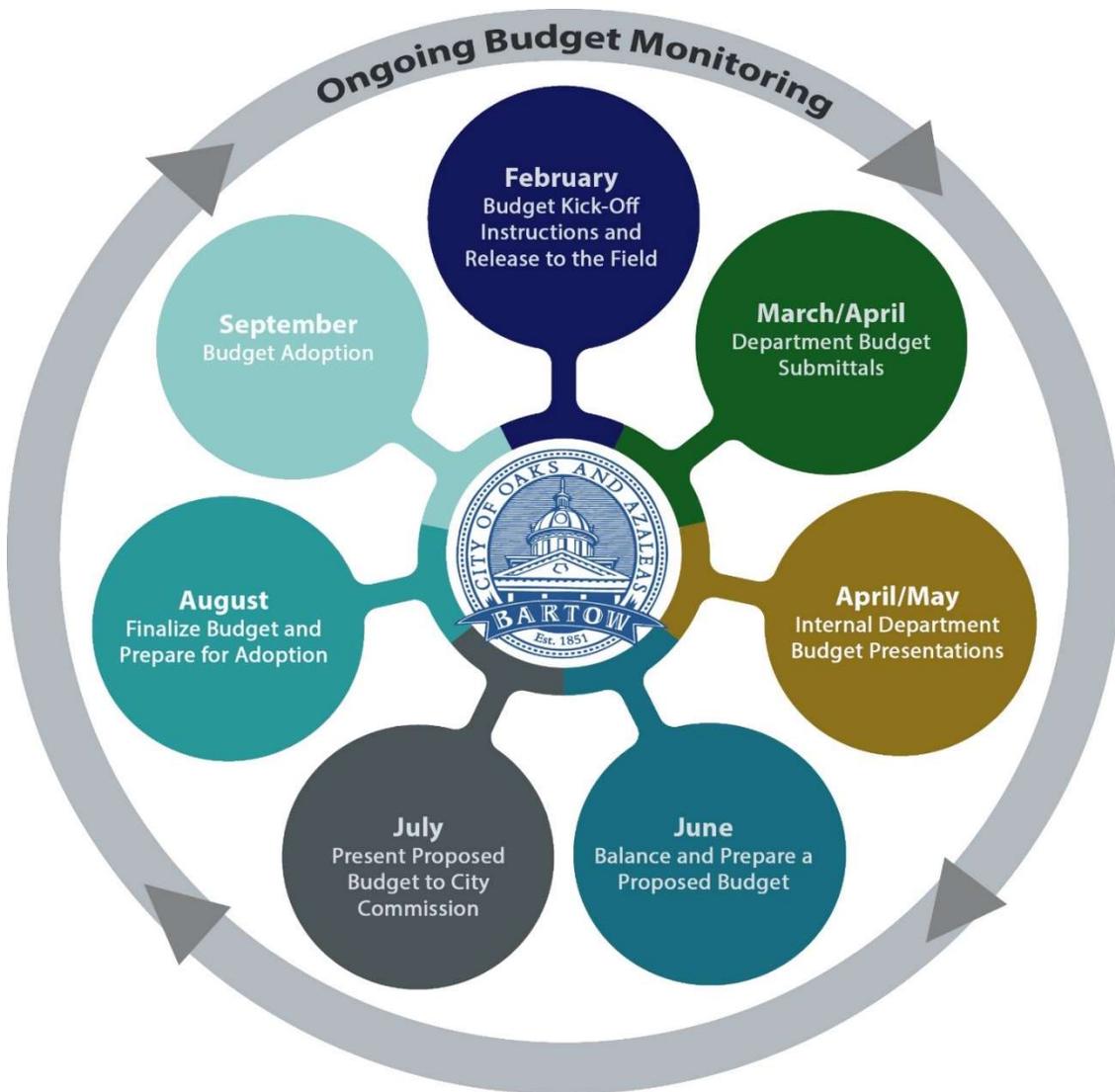
completion. Department directors shall prepare and return their budget proposals as required in the budget preparation schedule.

5. Alternatives for improving the efficiency and effectiveness of the City's programs and the productivity of its employees will be considered during the budget process. Duplication of services and inefficiency in service delivery will be eliminated whenever they are identified.
6. Consistent with the annual budget process, a five-year capital improvement program must be approved by Commission.



Budget Process

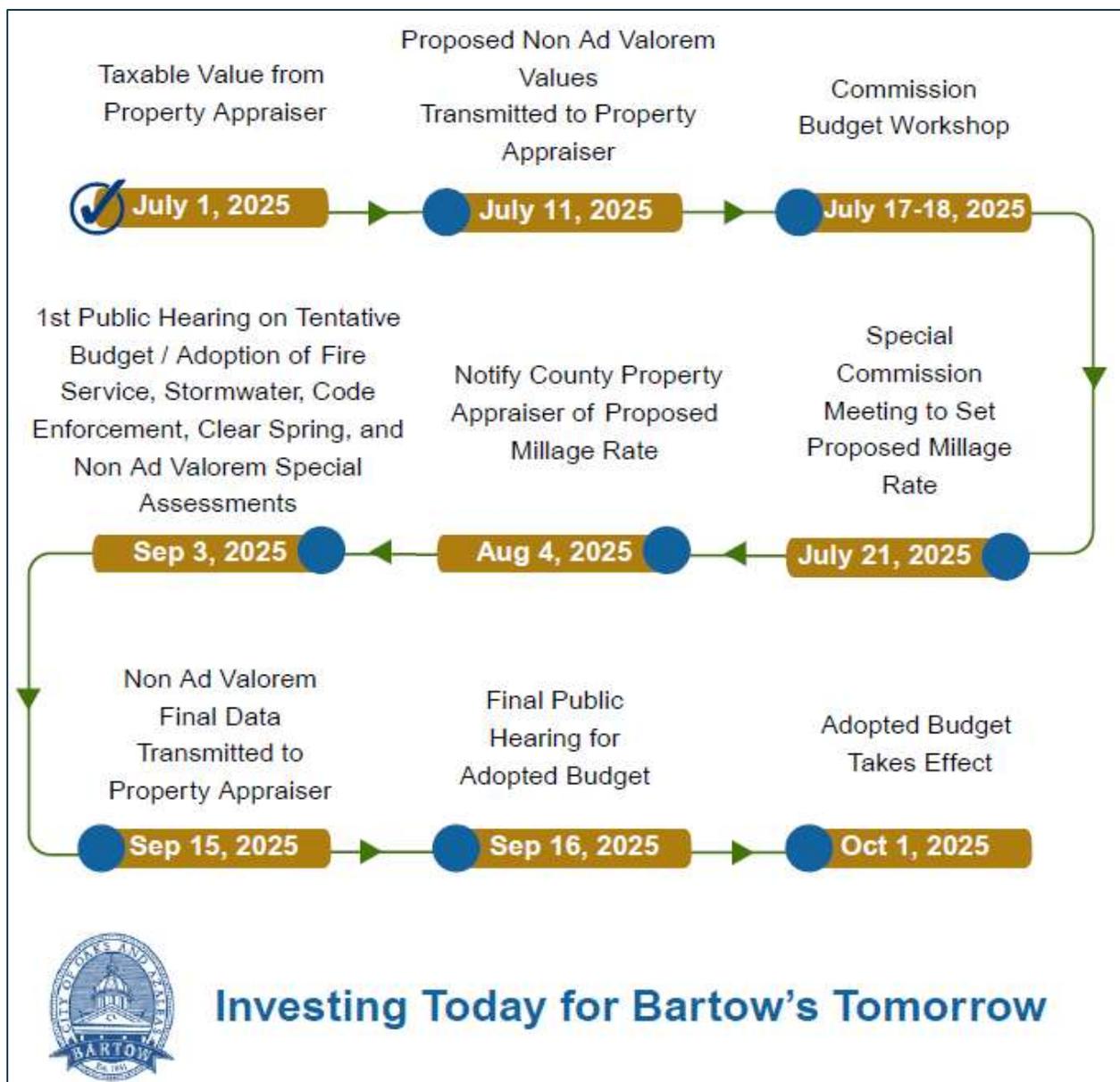
The Budget Process in the City of Bartow is a year-round activity. While budget preparation happens to coincide with the fiscal year, monitoring the budget throughout the year is an essential activity for a well-managed organization. The City’s fiscal year is defined by state statute and begins October 1, ending on September 30 each year. Typically, budget preparation occurs in January through June with presentations to City Commission in July and Public Hearings in September. Throughout the budget process, the citizens have the opportunity to participate in public dialogue on funding priorities. In the coming year the City will be conducted a budgeting for outcomes initiative to tie citizen identified strategic objectives to the budget process.



City of Bartow Adopted Budget | Fiscal Year 25-26

The City of Bartow prides itself on crafting a budget that showcases the City's aspirations and priorities. The annual budget process is a guide that reflects the community's values, challenges, and dreams for the future of Bartow. The budget may be amended as needed throughout the fiscal year. Those items that require an amendment include position additions, increases to one of the three budget categories including Personnel, Operating or Capital, and changes to Capital Improvement Projects. Leadership uses this process to shape the City's direction and priorities while we work toward becoming a vibrant community with a focus on progress.

Fiscal Year 2025-2026 Budget Calendar



Fund Structure and Descriptions



The accounts of the City of Bartow are organized based on funds and departments, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The City prepares annual budgets for governmental funds and enterprise funds.

The City of Bartow adopts budgets for the following funds within the categories of the General Fund, Special Revenue Funds and Enterprise Funds. In the FY2025-2026 budget, several new funds have been created for better transparency and fiscal accountability. These funds include Building, Fleet Management, Impact Fee Funds for each

impact fee, Employee Benefits Fund and a Capital Replacement Fund.

General Fund

The General Fund is used to account for all governmental functions not required to be separately reported by law or governmental policy. These include most essential services including City Management, Police, Parks Recreation and Cultural Arts, and Public Works.

Special Revenue Funds

Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Building
- Community Redevelopment Agency
- Fire
- Transportation

Internal Service Funds

Internal service funds are used to account for the finance of goods or services provided by one department to other departments of the city on a cost reimbursement basis.

- Employee Benefits
- Fleet Management

Capital Funds

Capital funds are used to account for financial resources to be used for the acquisition or construction of capital facilities or capital equipment.

- Capital Replacement Fund
- Fire Impact Fee
- Police Impact Fee
- Public Facilities Impact Fee
- Transportation Impact Fee
- Water Impact Fee
- Wastewater Impact Fee

Enterprise Funds

Account for operations that are financed and treated in a manner similar to a private business – where the intent of the governing body is that the cost of providing the services to the public on a continuing basis will be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Electric
- Fiber Optic
- Solid Waste
- Stormwater Utility
- Water
- Wastewater

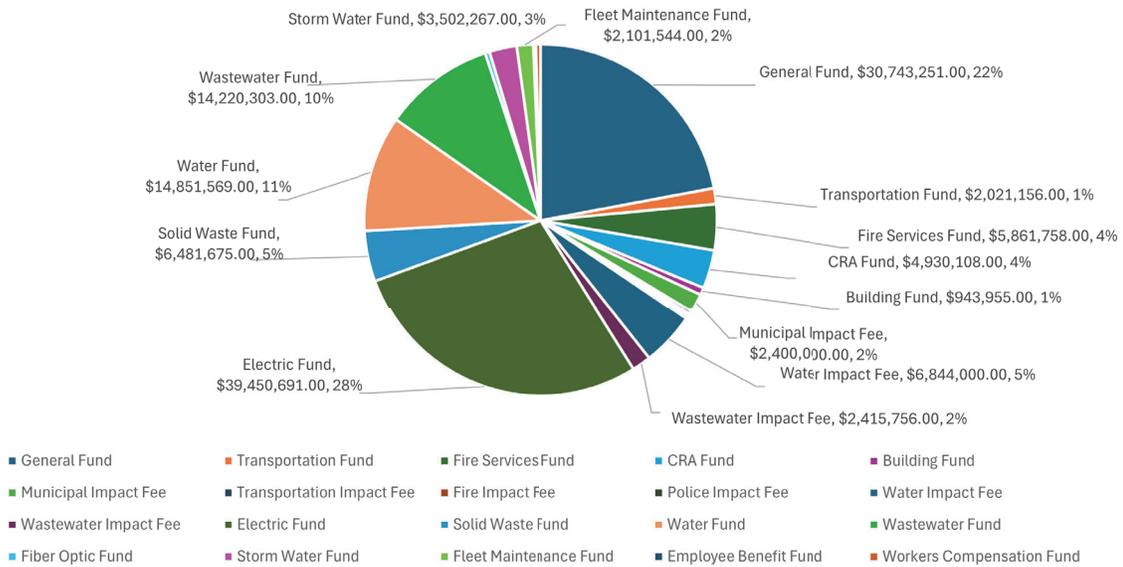


Fund Structure and Descriptions

Budget Summary

Fiscal Year 2025 - 2026

FY25-26 Adopted Budget - Revenues by Fund

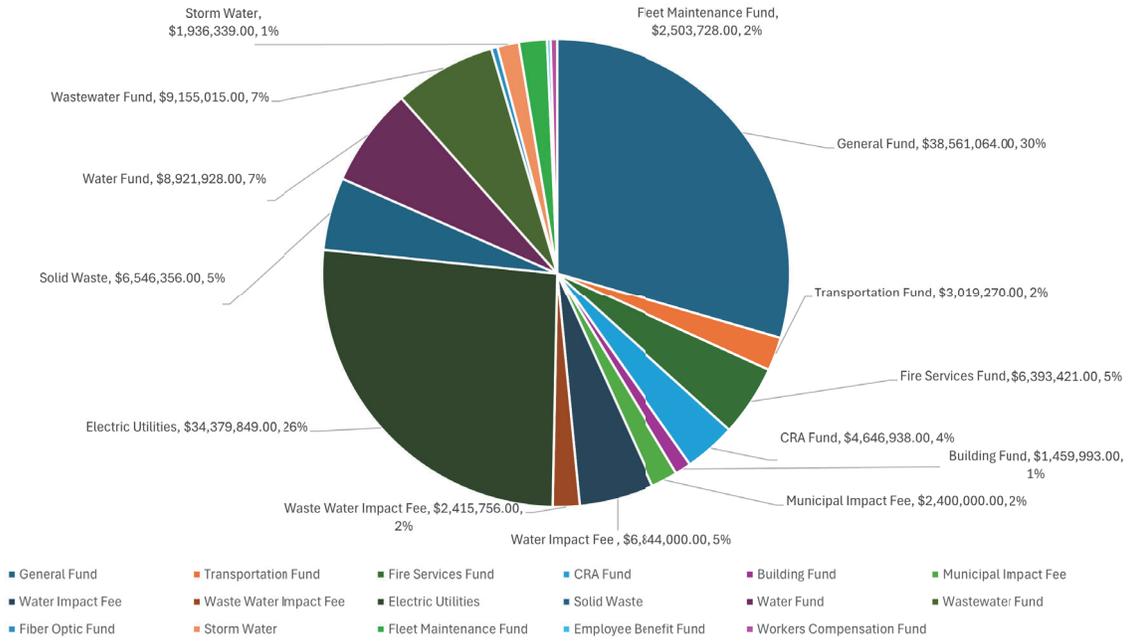


All Fund Revenues

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
General Fund	\$25,180,203	\$19,351,175	\$30,743,251
Transportation Fund	\$2,705,477	\$2,615,841	\$2,021,156
Fire Services Fund	\$3,284,569	\$6,158,090	\$5,861,758
CRA Fund	\$2,381,658	\$2,600,103	\$4,930,108
Building Fund	—	—	\$943,955
Municipal Impact Fee Fund	—	—	\$2,400,000
Transportation Impact Fee Fund	—	—	\$422,400
Fire Impact Fee Fund	—	—	\$343,600
Police Impact Fee Fund	—	—	\$379,600
Water Impact Fee Fund	—	—	\$6,844,000
Waste Water Impact Fee Fund	—	—	\$2,415,756
Electric Fund	\$33,081,431	\$38,752,486	\$39,450,691
Solid Waste Fund	\$4,039,289	\$6,632,128	\$6,481,675
Water Fund	\$10,994,687	\$14,129,857	\$14,851,569
Wastewater Fund	\$11,436,733	\$20,457,169	\$14,220,303

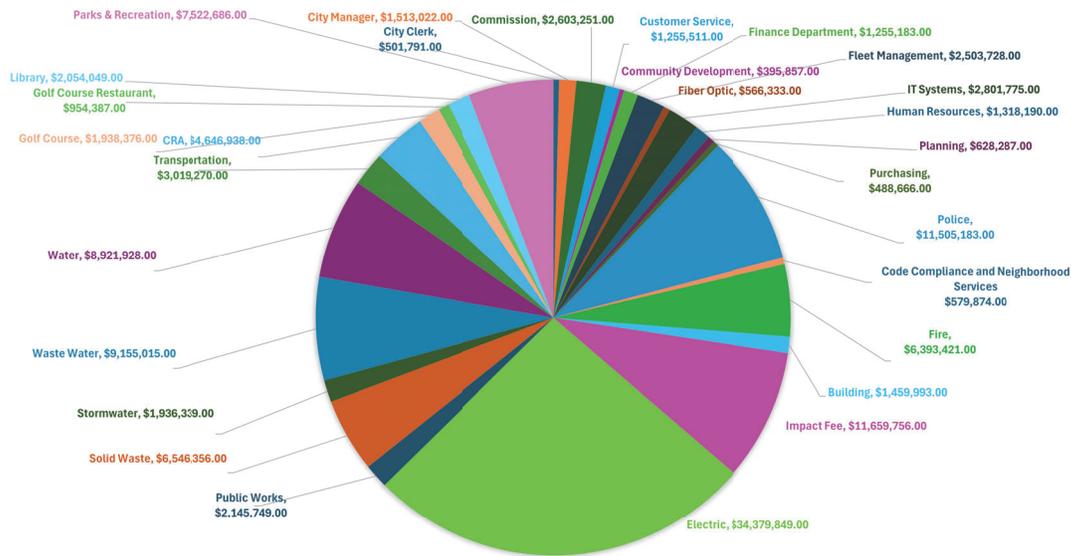
FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Fiber Optic Fund	\$310,760	\$136,643	\$566,333
Storm Water Fund	\$648,369	\$3,411,891	\$3,502,267
Fleet Maintenance Fund	–	–	\$2,101,544
Employee Benefit Fund	–	–	\$322,918
Workers Compensation Fund	–	–	\$593,075
GENERAL L/T DEBT GROUP	-\$212,876	–	–
REVENUES TOTAL	\$93,850,301	\$114,245,383	\$139,395,959

FY25-26 Adopted Budget - Expenditures by Fund



All Fund Expenditures

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
General Fund	\$31,367,299	\$36,596,375	\$38,561,064
Transportation Fund	\$2,647,145	\$3,131,942	\$3,019,270
Fire Services Fund	\$4,041,022	\$12,316,370	\$6,393,421
CRA Fund	\$2,213,858	\$4,208,480	\$4,646,938
Building Fund	–	–	\$1,459,993
Municipal Impact Fee Fund	–	–	\$2,400,000
Water Impact Fee Fund	–	–	\$6,844,000
Waste Water Impact Fee Fund	–	–	\$2,415,756
Electric Fund	\$24,639,152	\$40,811,273	\$34,379,849
Solid Waste Fund	\$5,184,075	\$7,452,685	\$6,546,356
Water Fund	\$6,172,272	\$18,347,867	\$8,921,928
Wastewater Fund	\$4,994,377	\$26,280,284	\$9,155,015
Fiber Optic Fund	\$110,547	\$883,734	\$566,333
Storm Water Fund	\$1,014,872	\$4,295,669	\$1,936,339
Fleet Maintenance Fund	–	–	\$2,503,728
Employee Benefit Fund	–	–	\$322,918
Workers Compensation Fund	–	–	\$593,075
GEN. FIXED ASSETS GROUP	-\$184,921	–	–
GENERAL L/T DEBT GROUP	-\$35,001	–	–
EXPENSES TOTAL	\$82,164,695	\$154,324,679	\$130,665,983



FY25-26 ADOPTED BUDGET - EXPENDITURES BY DEPARTMENT

All Department Expenditures

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
City Clerk	\$350,138	\$210,623	\$501,791
City Manager	\$809,323	\$603,162	\$1,513,022
Commission	\$2,765,863	\$2,081,474	\$2,603,251
Customer Service	\$0	\$0	\$1,255,511
Finance Department	\$441,129	\$571,511	\$1,255,183
Fleet Management	\$271,543	\$9,600	\$2,503,728
IT Systems	\$450,281	\$386,947	\$2,801,775
Human Resources	\$377,665	\$407,539	\$1,318,190
Planning	\$248,778	\$216,975	\$628,287
Purchasing	\$109,154	\$221,905	\$488,666
Police	\$8,227,754	\$9,641,936	\$11,505,183
Code Compliance and Neighborhood Services	\$379,940	\$487,932	\$595,094
Fire	\$4,041,022	\$12,316,370	\$6,393,421
Building	\$286,777	\$601,802	\$1,459,993
Impact Fee	-	-	\$11,659,756
Electric	\$24,639,152	\$40,811,273	\$34,379,849
Fiber Optic	\$110,547	\$883,734	\$566,333
Public Works	\$1,092,005	\$4,176,164	\$2,145,749
Solid Waste	\$5,184,075	\$7,452,685	\$6,546,356
Stormwater	\$1,014,872	\$4,295,669	\$1,936,339
Waste Water	\$5,225,082	\$26,280,284	\$6,566,353
Water	\$6,172,272	\$18,347,867	\$6,880,495
Water TCS	-	-	\$2,041,433
Waste Water TCS	-	-	\$2,588,662
Transportation	\$2,647,145	\$3,131,942	\$3,019,270
Community Development	\$113,438	\$363,044	\$395,857
CRA	\$2,213,858	\$4,208,480	\$4,646,938

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Golf Course	\$1,470,922	\$2,078,202	\$1,938,376
Golf Course Restaurant	\$788,755	\$846,511	\$954,387
Library	\$772,769	\$842,240	\$930,240
Library Coop-County	\$425,882	\$494,144	\$406,733
Library Coop-State Aid	\$519,539	\$698,796	\$717,076
Parks & Recreation	\$10,987,061	\$11,655,868	\$7,522,686
NON-DEPARTMENTAL	\$15,049	-	-
NON-DEPARTMENTAL	\$12,906	-	-
EXPENSES TOTAL	\$82,164,695	\$154,324,679	\$130,665,983

Revenues and Expenditures by Fund

FY 2025-26 ADOPTED BUDGET			
	Expenses	Revenues	Revenues - Expenses
All			
General Fund	\$38,561,064	\$30,743,251	-\$7,817,813
Transportation Fund	\$3,019,270	\$2,021,156	-\$998,114
Fire Services Fund	\$6,393,421	\$5,861,758	-\$531,663
CRA Fund	\$4,646,938	\$4,930,108	\$283,170
Building Fund	\$1,459,993	\$943,955	-\$516,038
Municipal Impact Fee Fund	\$2,400,000	\$2,400,000	\$0
Transportation Impact Fee Fund	\$0	\$422,400	\$422,400
Fire Impact Fee Fund	\$0	\$343,600	\$343,600
Police Impact Fee Fund	\$0	\$379,600	\$379,600
Water Impact Fee Fund	\$6,844,000	\$6,844,000	\$0
Waste Water Impact Fee Fund	\$2,415,756	\$2,415,756	\$0
Electric Fund	\$34,379,849	\$39,450,691	\$5,070,842
Solid Waste Fund	\$6,546,356	\$6,481,675	-\$64,681
Water Fund	\$8,921,928	\$14,851,569	\$5,929,641
Wastewater Fund	\$9,155,015	\$14,220,303	\$5,065,288
Fiber Optic Fund	\$566,333	\$566,333	\$0
Storm Water Fund	\$1,936,339	\$3,502,267	\$1,565,928
Fleet Maintenance Fund	\$2,503,728	\$2,101,544	-\$402,184
Employee Benefit Fund	\$322,918	\$322,918	\$0
Workers Compensation Fund	\$593,075	\$593,075	\$0
ALL TOTAL	\$130,665,983	\$139,395,959	\$8,729,976

Capital Outlay

Fiscal Year 2025 - 2030

Capital Outlay Information

Capital Outlay are the funds used to acquire, upgrade, or maintain physical assets that will provide benefits for more than one year, such as land, buildings, or equipment. These expenditures are capitalized as fixed assets on a balance sheet, rather than being expensed immediately like operating costs. In government, it refers to spending on long-term assets for public services, like infrastructure projects and new facilities.

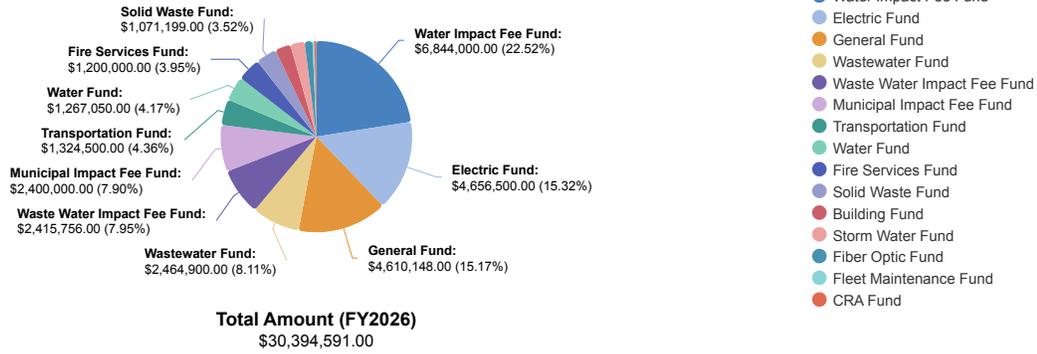
The Capital Outlay section lists all capital items that are funded in the capital accounts with expenditures from each department. They include Capital Improvement Projects, Vehicles and Equipment that have been classified as City assets and/or any individual expenditure that exceeds a \$5,000 threshold.

To summarize this year's Capital Improvement Plans:

- Total cost of the 5-year plan fiscal year - 2026-2030; \$96,085,295
- Total funding approved for fiscal year 2025-2026; \$30,394,591.00
 - 50 Capital Improvement Projects (CIP)
 - 57 Vehicles & Equipment
 - 49 Other 1-time costs

CAPITAL BUDGET 5 YEAR PLAN							
FISCAL YEARS	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 YEAR TOTAL	TOTAL PROJECTS
CAPITAL TOTALS	\$30,394,591	\$13,901,006	\$13,152,490	\$18,523,308	\$20,113,900	\$96,085,295	147
CAPITAL BUDGET BREAKDOWN BY TPYE							# of Items
CIP	\$22,617,849	\$9,131,000	\$7,319,000	\$11,985,000	\$12,105,000	\$63,157,849	49
VEHICLE & EQUIP	\$5,058,290	\$3,507,006	\$4,877,990	\$5,568,808	\$6,905,400	\$25,917,494	57
OTHER	\$2,718,452	\$1,263,000	\$955,500	\$969,500	\$1,103,500	\$7,009,952	49
ALL CAPITAL PROJECTS	\$30,394,591	\$13,901,006	\$13,152,490	\$18,523,308	\$20,113,900	\$96,085,295	155

FY2026 By Department P



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Summary by Category

FY26 CAPITAL EXPENSE	
	FY2026
Expenses	
001 - General Fund	
512201 - City Clerk	\$84,000
513601 - IT Systems	\$812,000
521101 - Police	\$956,448
539101 - Public Works	\$491,078
572301 - Golf Course	\$328,904
571101 - Library	\$50,000
571201 - Library Coop-County	\$90,000
572101 - Parks & Recreation	\$1,797,718
001 - GENERAL FUND TOTAL	\$4,610,148
102 - Transportation Fund	
541101 - Transportation	\$1,324,500
102 - TRANSPORTATION FUND TOTAL	\$1,324,500
103 - Fire Services Fund	
522101 - Fire	\$1,200,000
103 - FIRE SERVICES FUND TOTAL	\$1,200,000
111 - CRA Fund	
559201 - CRA	\$100,000
111 - CRA FUND TOTAL	\$100,000
112 - Building Fund	
524101 - Building	
Capital	\$800,000
524101 - BUILDING TOTAL	\$800,000
112 - BUILDING FUND TOTAL	\$800,000
320 - Municipal Impact Fee Fund	
524201 - Impact Fee	\$2,400,000
320 - MUNICIPAL IMPACT FEE FUND TOTAL	\$2,400,000
324 - Water Impact Fee Fund	
524201 - Impact Fee	\$6,844,000
324 - WATER IMPACT FEE FUND TOTAL	\$6,844,000
325 - Waste Water Impact Fee Fund	
524201 - Impact Fee	\$2,415,756

FY26 CAPITAL EXPENSE	
	FY2026
325 - WASTE WATER IMPACT FEE FUND TOTAL	\$2,415,756
401 - Electric Fund	\$4,656,500
402 - Solid Waste Fund	\$1,071,199
403 - Water Fund	
533101 - Water	\$450,000
533201 - Water TCS	\$817,050
403 - WATER FUND TOTAL	\$1,267,050
404 - Wastewater Fund	
535101 - Waste Water	\$700,400
535201 - Waste Water TCS	\$1,764,500
404 - WASTEWATER FUND TOTAL	\$2,464,900
405 - Fiber Optic Fund	
537101 - Fiber Optic	
Capital	\$400,000
537101 - FIBER OPTIC TOTAL	\$400,000
405 - FIBER OPTIC FUND TOTAL	\$400,000
406 - Storm Water Fund	\$738,538
501 - Fleet Maintenance Fund	
519101 - Fleet Management	
Capital	\$102,000
519101 - FLEET MANAGEMENT TOTAL	\$102,000
501 - FLEET MAINTENANCE FUND TOTAL	\$102,000
EXPENSES TOTAL	\$30,394,591
Revenue less Expenses	-\$30,394,591

City of Bartow Positions

As of October 1, 2025, the City is operating at a 13.18% vacancy rate. There are 336 active employees and 53 vacancies. This year’s budget aims to add only the most strategic positions in the enterprise funds while we fund the implementation of the new pay plan. The total Full Time Equivalent (FTE) count incorporated in the FY2025-2026 Proposed Budget is 377 which includes 352 full time staff members and 50 part time positions.

Of particular mention is the fact that 7 of the staff members in the library are Polk County Library Cooperative (PCLC) employees and are fully funded by Polk County.



Positions by Department	Active Full Time	Active Part Time	Vacancy Full Time	Vacancy Part Time	New Full Time	Total Position Count
City Commission	0	5	0	0	0	5
Building	1	0	3	0	0	4 ¹
City Clerk’s Office	3	0	0	0	0	3
City Manager’s Office	6	0	0	0	1	7
Code Compliance and Neighborhood Services	4	0	0	0	0	4
Community Redevelopment Agency	2	0	0	0	0	2
Electric	33	1	7	0	4	45
Finance	18	0	2	0	0	20
Finance – Administration	7	0	2	0	0	9
Customer Service	7	0	0	0	0	7
Purchasing	4	0	0	0	0	4
Fire Services	27	0	1	0	3	31
Human Resources	3	0	0	0	0	3
Information Technology	5	0	1	0	0	6 ²
Parks Recreation and Cultural Arts	57	29	5	14	0	105
Golf Course	13	14	0	5	0	32
Library*	16	6	0	0	0	22
Parks and Recreation	28	9	5	9	0	51

City of Bartow Adopted Budget | Fiscal Year 25-26

Positions by Department (Continued)	Active Full Time	Active Part Time	Vacancy Full Time	Vacancy Part Time	New Full Time	Total Position Count
Planning	1	0	0	0	0	1
Police	56	1	18	0	0	75
Public Works	61	0	1	0	1	63
Fleet Services	8	0	0	0	0	8
Professional Services and Facilities	10	0	0	0	0	10
Solid Waste	21	0	0	0	1	22
Stormwater	3	0	1	0	0	4
Transportation	4	0	0	0	0	4
Underground Utilities (TCS)	15	0	0	0	0	15
Utilities	24	0	0	0	4	29
Utilities Administration	2	0	0	0	0	2
Wastewater	11	0	0	0	4	15
Water	10	0	2	0	0	12
TOTALS	300	36	39	14	13	402

1. Two positions unfunded
2. One position unfunded



City of Bartow Adopted Budget | Fiscal Year 25-26

The Adopted Budget incorporates the following 13 new positions:

Position	Department	Funding Source(s)	Benefit to Public
City Engineer	City Manager's Office	Split Funded	The City Engineer is a key position to provide the technical expertise needed to evaluate infrastructure improvements. It will be funded from various funds.
Firefighter (3)	Fire Services	Fire Fund/General Fund	Necessary staff to gear up for multi-station Fire Services to include opening the Fire Station at the South East location
Apprentice Line Worker I (2)	Electric	Electric	Allows for the training for the next generation of electric employees.
Line Worker Journeyman	Electric	Electric	Assists with providing seasoned service-ready staff in the field to operate Electric crews effectively
GIS Technician	Electric	Electric	Creates the opportunity to better manage GIS mapping for the Electric Department as we move to the Cartegraph Asset Management environment
Solid Waste Driver II	Solid Waste	Solid Waste	Assists with demand of new growth (will be funded starting mid-year)
Wastewater Plant Operator (3)	Utilities	Wastewater	Improve service delivery by staffing operations 24 hours a day 7 days a week
W/WW Utilities Mechanic	Utilities	Wastewater/Water	Cross-trained staff member to work at the Wastewater and Water Plants in the maintenance unit

Fund Balance

Fund balance is typically the most discussed single item in a local government's financial statements. Fund balance is a crucial consideration in long-term financial planning and governments seek to maintain adequate levels of fund balance to mitigate current and future risks and to ensure stable tax rates. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balances in a government's general fund to evaluate a government's creditworthiness. Rating agencies favor higher levels of fund balance, although taxpayers and citizens' groups may consider high levels excessive.

The goal of the City is to use surplus reserves in ways that positively affect its financial plan while avoiding property tax increases. The City is using some of its surplus reserves as follows:

- To maintain prior year service levels.
- To reduce the proposed millage increase.

Notable changes are projected in the following funds:

- General Fund: A decrease of \$7,817,813 to fund future initiatives
- Capital Funds: These funds are newly created in FY 25-26 and are being utilized for capital projects that will expand capacity in the City.
- Proprietary Funds: An increase of \$17.6 million as capital projects are being planned and will be completed in future years.

The City Commission has set a minimum target for reserves of 20% of operating expenditures for the General Fund and for the dependent special district funds. The reserves are generally considered a necessary function of sound fiscal management for a variety of reasons. Maintaining the City reserves at a 20% or greater level provides for any shifts in the economy or annual unforeseeable events such as:

- A time lag in the first fiscal quarter in the collection of property taxes and assessments in each year.
- Unforeseen activities and regulatory mandates during the course of the year.
- Natural disasters, such as hurricanes; these may negatively impact spending and tend to impact local and even national economy which affects revenues.
- Elastic revenues: those based on economic factors and growth estimates, can easily deviate from projections.
- Increase in expenditure: there exists a potential for increases to anticipated expenditures based on bid results, litigation, contract renewals, additional services, etc.
- There could be a significant gap in the timing of the receipts of borrowed funds, intergovernmental revenues, and other sources of funds.

GOVERNMENTAL FUNDS

Major and Non-Major Funds in the Aggregate

	GENERAL FUND			SPECIAL REVENUE FUNDS			CAPITAL FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget
REVENUES	\$33,791,811	\$29,417,926	\$30,743,251	\$10,196,385	\$15,925,353	\$13,756,977	\$0	\$0	\$12,805,356	\$43,988,196	\$45,343,279	\$57,305,584
TOTAL REVENUES	\$33,791,811	\$29,417,926	\$30,743,251	\$10,196,385	\$15,925,353	\$13,756,977	\$0	\$0	\$12,805,356	\$43,988,196	\$45,343,279	\$57,305,584
EXPENDITURES	\$32,095,066	\$40,078,143	\$38,561,064	\$9,428,828	\$16,518,892	\$15,519,622	\$0	\$0	\$11,659,756	\$41,523,894	\$56,597,035	\$65,740,442
TOTAL EXPENDITURES	\$32,095,066	\$40,078,143	\$38,561,064	\$9,428,828	\$16,518,892	\$15,519,622	\$0	\$0	\$11,659,756	\$41,523,894	\$56,597,035	\$65,740,442
NET CHANGE IN FUND BALANCES	\$1,696,745	-\$10,660,217	-\$7,817,813	\$767,557	-\$593,539	-\$1,762,645	\$0	\$0	\$1,145,600	\$2,464,302	-\$11,253,756	-\$8,434,858
FUND BALANCES - BEGINNING	\$25,665,962	\$27,362,707	\$16,702,490	\$4,863,661	\$5,631,218	\$5,037,679	\$0	\$0	\$0	\$30,529,623	\$32,993,925	\$21,740,169
FUND BALANCES - ENDING	\$27,362,707	\$16,702,490	\$8,884,677	\$5,631,218	\$5,037,679	\$3,275,034	\$0	\$0	\$1,145,600	\$32,993,925	\$21,740,169	\$13,305,311

Note: This chart shows the projected fund balances for FY 2026

PROPRIETARY FUNDS

	ELECTRIC FUND			WATER FUND			WASTEWATER FUND			OTHER			TOTAL PROPRIETARY FUNDS		
	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget	FY 2024 Actual	FY 2025 Budget	FY 2026 Budget
REVENUES	\$36,111,362	\$38,752,486	\$39,450,691	\$10,885,279	\$14,851,569	\$14,851,569	\$11,486,906	\$14,021,169	\$14,220,303	\$5,028,422	\$10,180,662	\$10,550,275	\$63,511,969	\$77,805,886	\$79,072,838
TOTAL REVENUES	\$36,111,362	\$38,752,486	\$39,450,691	\$10,885,279	\$14,851,569	\$14,851,569	\$11,486,906	\$14,021,169	\$14,220,303	\$5,028,422	\$10,180,662	\$10,550,275	\$63,511,969	\$77,805,886	\$79,072,838
EXPENDITURES	\$36,996,779	\$47,525,413	\$34,379,849	\$6,093,864	\$17,406,232	\$8,921,928	\$5,594,375	\$19,158,983	\$9,155,015	\$6,309,492	\$12,087,919	\$9,049,028	\$54,994,510	\$96,178,547	\$61,505,820
TOTAL EXPENDITURES	\$36,996,779	\$47,525,413	\$34,379,849	\$6,093,864	\$17,406,232	\$8,921,928	\$5,594,375	\$19,158,983	\$9,155,015	\$6,309,492	\$12,087,919	\$9,049,028	\$54,994,510	\$96,178,547	\$61,505,820
NET CHANGE IN FUND BALANCES	-\$885,417	-\$8,772,927	\$5,070,842	\$4,791,415	-\$2,554,663	\$5,929,641	\$5,892,531	-\$5,137,814	\$5,065,288	-\$1,281,070	-\$1,907,257	\$1,501,247	\$8,517,459	-\$18,372,661	\$17,567,018
FUND BALANCES - BEGINNING	\$28,131,587	\$27,246,170	\$18,473,243	\$10,675,820	\$15,467,235	\$12,912,572	\$34,787,953	\$40,680,484	\$35,542,670	\$7,429,643	\$6,148,573	\$4,241,316	\$81,025,003	\$89,542,462	\$71,169,801
FUND BALANCES - ENDING	\$27,246,170	\$18,473,243	\$23,544,085	\$15,467,235	\$12,912,572	\$18,842,213	\$40,680,484	\$35,542,670	\$40,607,958	\$6,148,573	\$4,241,316	\$5,742,563	\$89,542,462	\$71,169,801	\$88,736,819

Debt Information

The City issues debt in accordance with its Debt Management Policy which governs the type of debt and the amount of borrowings. The City works to keep outstanding debt within the limits prescribed by State statute and City Charter and at levels consistent with its creditworthiness, best practices, needs and affordability objectives. The City does not have an overall limit on the amount of debt it may issue.

The Finance Department in consultation with the departments identifies when issuing debt is the most ideal path forward for financing. Any proposed issuance of new debt, during the budget process and later during the budget year, including the City’s use of short term borrowings, is scrutinized to determine the impact upon City revenues which are being used to pay for current debt service and fund the City’s current operations and reserves.

The City’s Financial Auditor prepares an annual debt review and publishes a report which includes a profile of outstanding debt: a summary of transactions completed during the year; a review of credit profile, key metrics and detail of each debt series.

FY 25-26 Debt Obligations						
Debt Type	Purpose	Issue Date	Original Loan Amount	Annual Repayment Total	Monthly Payment	Final Payment
SRF Pre-Construction Loan	WW Expansion	June 2007	\$1,878,236.60	\$115,506.64	\$9,255.55	8/15/2031
SRF WW Construction Loan	WW Expansion	October 2011	\$7,419,195.61	\$455,264.32	\$37,938.69	2/15/2026
Water and Sewer	Water Plant	2016	\$19,135,000.00	\$1,664,056.00	\$138,671.33	10/1/2029
Solid Waste Truck Lease	Side Loader Refuse Truck	July 2025	\$1,013,974.25	\$202,794.85		7/25/2029
Total Debt Service			\$29,446,406.46	\$2,437,621.81	\$186,235.58	

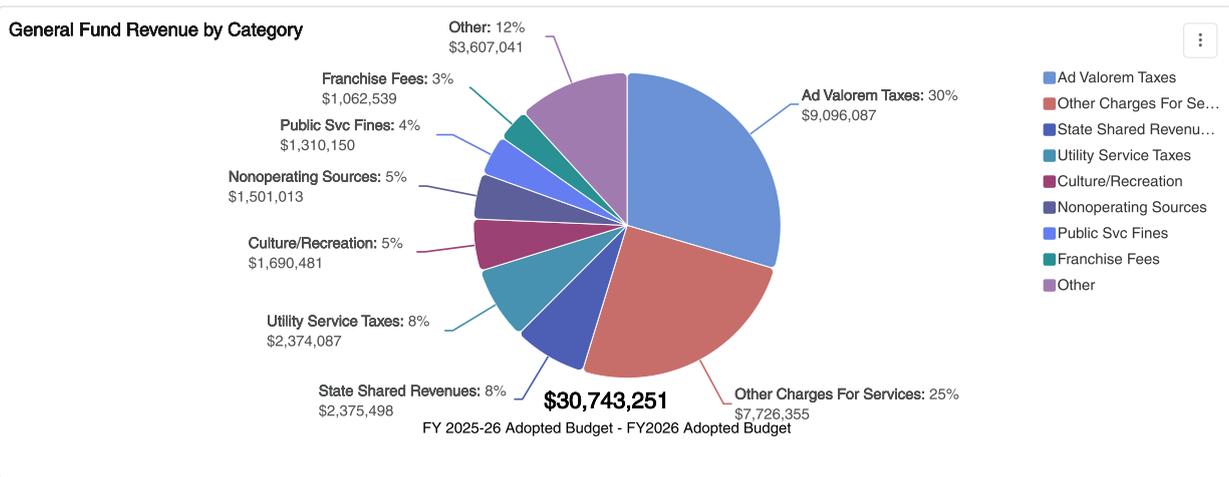
Future Debt Obligation				
Debt Type	Purpose	Original Loan Amount	Annual Repayment Total	Final Payment
SRF Water Treatment Loan	Lead Service Line Drinking Water	\$660,000	\$20,942.00	11/2048
FMPA Electric Capital Pooled Loan Program	Electric Infrastructure	\$6,500,000	\$498,816	10/1/2040
SRF Construction Loan	WW Expansion	\$12,876,346.00	\$1,664,056.00	8/15/2046

GENERAL FUND



General Fund Summary

Fiscal Year 2025 - 2026

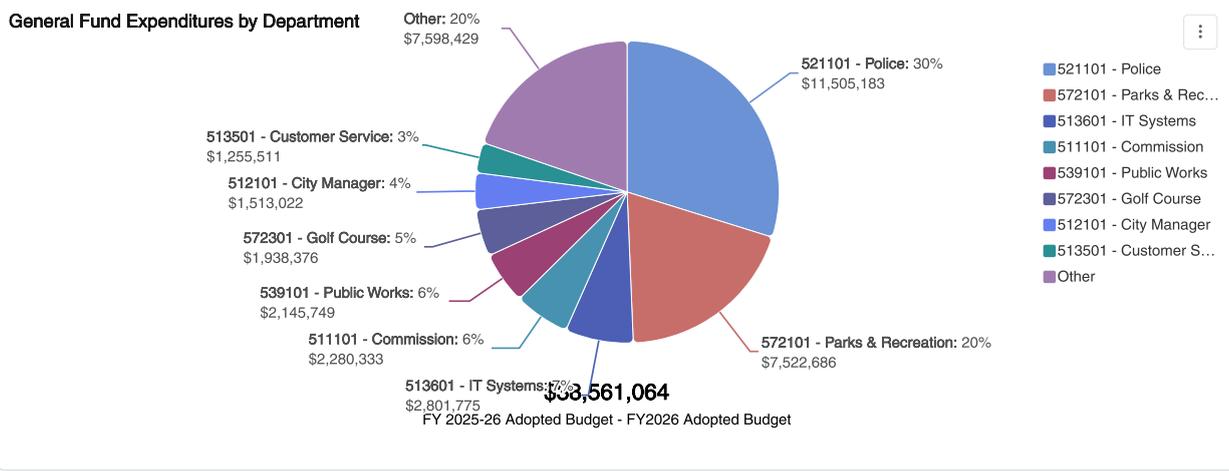


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General Fund Revenue by Category

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Ad Valorem Taxes	\$7,043,346	\$7,835,484	\$9,096,087
Sales, Use & Fuel Taxes	\$229,051	\$143,859	\$229,051
Utility Service Taxes	\$2,201,077	\$2,138,979	\$2,374,087
Communications Svcs Tax	\$631,329	\$636,297	\$636,297
Local Business Tax	\$23,086	\$23,773	\$21,848
Building Permits	\$1,096,475	\$775,836	\$0
Franchise Fees	\$230,767	\$239,205	\$1,062,539
Impact Fees	\$1,674,586	\$888,010	\$286,400
Oth. Lic, Fees	-	\$50	\$0
Intergovernmental Revenue	\$2,820,702	-	\$0
Federal Grants	\$30,111	-	\$0
Shared Rev. From Other	\$900,734	\$1,085,803	\$1,023,190
State Shared Revenues	\$2,445,893	\$2,374,715	\$2,375,498
Culture/Recreation	\$1,641,489	\$1,506,126	\$1,690,481
Economic Environment	\$27,165	\$28,564	\$28,112
General Government (Not Court Related)	\$4,509	\$5,030	\$4,499
Other Charges For Services	\$139,650	\$99,592	\$7,726,355
Physical Environment	\$13,003	\$5,500	\$13,000
Public Safety	\$35,536	\$32,628	\$34,112
Court Fines	\$66,546	\$51,874	\$65,122
Library Fines	\$1,067	\$1,669	\$1,237
Other Fines/Fo	\$2,930	\$2,500	\$722
Public Svc Fines	\$42,764	\$556,655	\$1,310,150

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Contribution & Donations	\$18,601	\$200	\$3,000
Interest	\$1,648,380	\$486,884	\$624,516
Other Misc. Revenue	\$720,789	\$125,180	\$122,043
Sale Of Surplus Material	\$20,202	\$3,347	\$15,000
Debt Proceeds	\$450,281	–	–
Interfund Transfers	\$1,013,543	\$193,415	\$498,892
Nonoperating Sources	\$6,590	\$110,000	\$1,501,013
REVENUES TOTAL	\$25,180,203	\$19,351,175	\$30,743,251



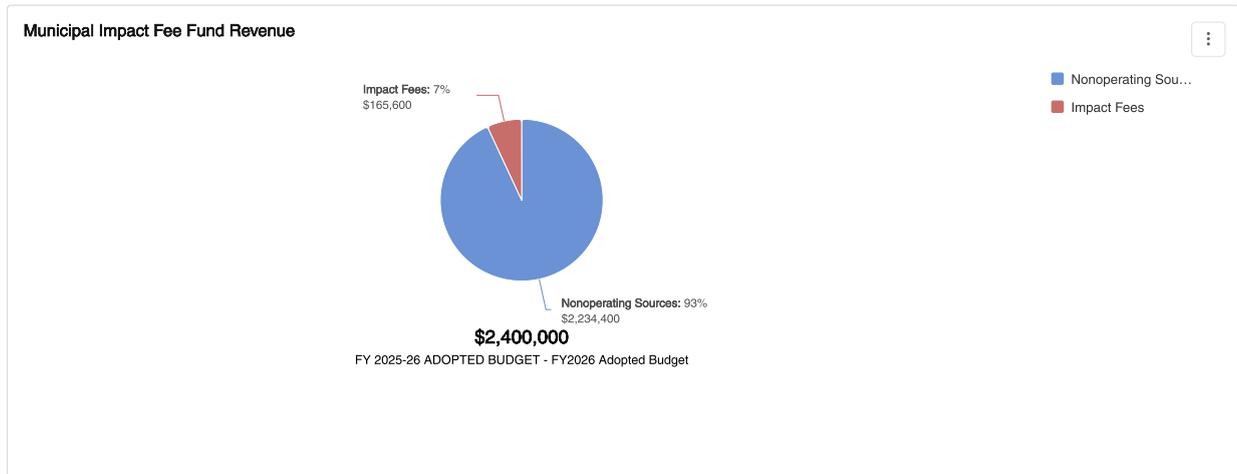
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General Fund Expenditures by Department

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
512201 - City Clerk	\$350,138	\$210,623	\$501,791
512101 - City Manager	\$809,323	\$603,162	\$1,513,022
511101 - Commission	\$2,765,863	\$2,081,474	\$2,280,333
513501 - Customer Service	\$0	\$0	\$1,255,511
513101 - Finance Department	\$441,129	\$571,511	\$1,255,183
519101 - Fleet Management	\$271,543	\$9,600	\$0
513601 - IT Systems	\$450,281	\$386,947	\$2,801,775
513201 - Human Resources	\$377,665	\$407,539	\$725,115
515101 - Planning	\$248,778	\$216,975	\$628,287
513301 - Purchasing	\$109,154	\$221,905	\$488,666
521101 - Police	\$8,227,754	\$9,641,936	\$11,505,183
521201 - Code Compliance and Neighborhood Services	\$379,940	\$487,932	\$595,094
524101 - Building	\$286,777	\$601,802	\$0
539101 - Public Works	\$1,092,005	\$4,176,164	\$2,145,749
535101 - Waste Water	\$230,705	\$0	\$0
559101 - Community Development	\$265,379	\$363,044	\$395,857
572301 - Golf Course	\$1,470,922	\$2,078,202	\$1,938,376
572401 - Golf Course Restaurant	\$788,755	\$846,511	\$954,387
571101 - Library	\$772,769	\$842,240	\$930,240
571201 - Library Coop-County	\$425,882	\$494,144	\$406,733
571301 - Library Coop-State Aid	\$519,539	\$698,796	\$717,076
572101 - Parks & Recreation	\$11,082,998	\$11,655,868	\$7,522,686
EXPENSES TOTAL	\$31,367,299	\$36,596,375	\$38,561,064

Municipal Impact Fee Fund

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Municipal Impact Fee Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	–	–	\$165,600
Nonoperating Sources	–	–	\$2,234,400
REVENUES TOTAL	–	–	\$2,400,000



CITY OF BARTOW, FL

CITY COMMISSION

Vision

Bartow is an attractive, livable city that has historic charm. The city has an active downtown, thriving neighborhoods, and a strong local economy. Residents are safe and we deliver exciting leisure opportunities.

Mission

The Mission of the Bartow City Government is to promote a high quality of life providing effective municipal services in a customer-friendly and financially responsible manner.

Summary of Services

The City Commission is led by our elected officials and the City's Attorney. This area supports the following:

- City Commission Administration to include professional associations, travel and training
- City Attorney legal fees
- Funding for grants in aid to local non-profit organizations as directed by the City Commission

Values

Serve Bartow with team **PRIDE**:

- **P**roduce results
- Take **R**esponsibility
- Act with **I**ntegrity
- Serve with **D**edication
- Be **E**fficient

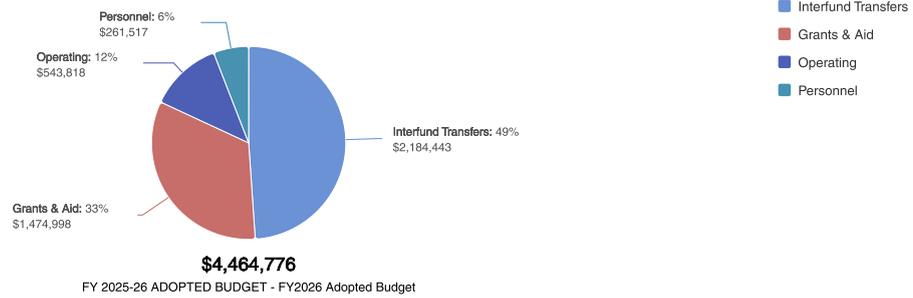
FY25-26 Major Initiatives	Goals	Description	Type
<p>Commission Chambers Audio/ Visual</p>	<p>Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard</p>	<p>Enhancing the existing outdated audio and visual system with a more reliable, modern, and efficient solution.</p>	<p>Technology Project</p>



Commission

Adopted Fiscal Year 2025 - 2026

Commission Expense



Data Updated: Sep 12, 2025, 4:50 AM

Commission

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
511101 - Commission			
Personnel	\$427,549	\$403,076	\$261,517
Operating	\$1,178,707	\$546,504	\$543,818
Grants & Aid	\$1,289,183	\$1,412,897	\$1,474,998
Interfund Transfers	\$1,662,402	\$7,155,316	\$2,184,443
511101 - COMMISSION TOTAL	\$4,557,840	\$9,517,793	\$4,464,776
001 - GENERAL FUND TOTAL	\$4,557,840	\$9,517,793	\$4,464,776
EXPENSES TOTAL	\$4,557,840	\$9,517,793	\$4,464,776



CITY OF BARTOW, FL

CITY MANAGER'S OFFICE

Vision

Bartow is led with integrity, transparency, and innovation—ensuring a safe, financially healthy, vibrant, and engaged community.

Mission

The City Manager's Office is responsible for developing a high performing team that provides exceptional public service to enhance the quality of life for all residents, supports a thriving local economy, preserves our historic character, and fosters a safe, connected, and inclusive community.

Summary of Services

The City Manager's Office provides overall leadership for the organization and all departments. In addition, the Communications Department is housed within the City Manager's Office.



City of Bartow Adopted Budget | Fiscal Year 25-26

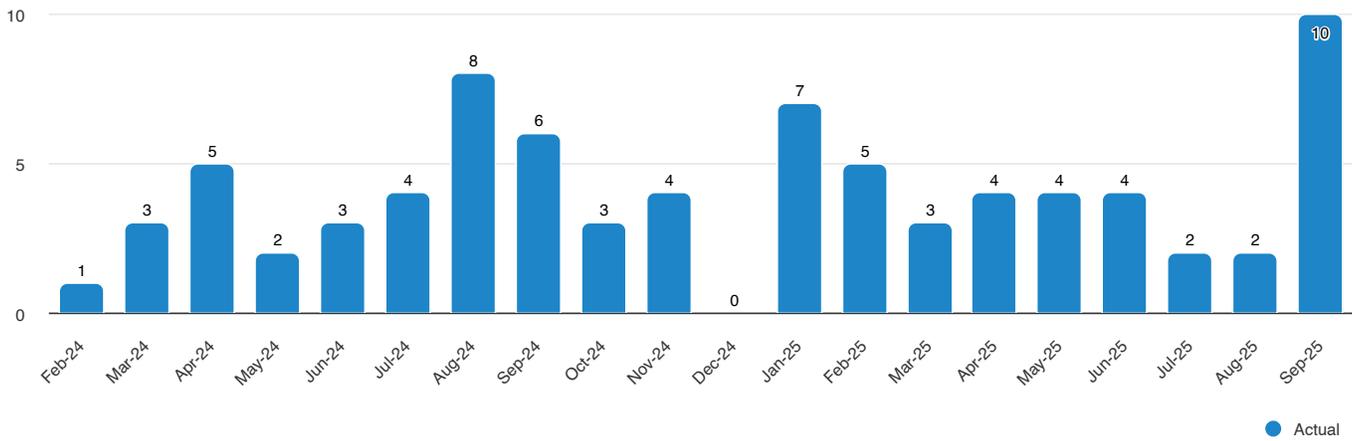
Department Goals	Enterprise Goals
Provide the Vision and Strategy to Effectively Operate the City	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard
	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Support an Innovative Culture that Employs Technology and Best Practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Meet Customer Expectations	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Focus on Community Engagement and Neighborhood Activism	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Professionalize and Align City Policies and Practices	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
Develop a Strategy and Performance Dashboard	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Actively using the dashboard to support the FY25-26 budget. Working to develop additional measures.	100 %	9/30/25
Prepare the Employer of Choice Initiative	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Completed the launch of the new Employee Manual, Pay Plan and Position Classification and Career Ladder System. The City Commission approved all aspects of the EOC Initiative on September 16 and roll out is underway.	100 %	9/30/25

FY25-26 Major Initiatives	Goals	Description	Type
Conduct a City-wide Strategic Planning Process	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	The City of Bartow will conduct a strategic planning process that will include a citizen and business survey, small group meetings and leadership retreats.	Strategic Planning
	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard		
Develop Transparency Reporting for the Public	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Utilize the City's Strategy and Performance Dashboard to provide more information to the public in a timely and transparent fashion.	Technology Project

Featured Measures

Organizational Strategic Initiatives Completed by Month



Communications Key Performance Measures

City of Bartow Website	Statistics Fiscal Year 2025
Total Users	184k
Total Page Views	608k
Average Session Duration	1.06 minutes
Bartow Now Downloads	1,700
City of Bartow Facebook	Statistics Fiscal Year 2025
Views	3,158,006
Reach	3.2 Million
Content Interactions	43,094
Visits	135k
Followers	8,121
Week in Review	Statistics Fiscal Year 2025
Issues Published	38
Subscribers	500
Open Rate	45%

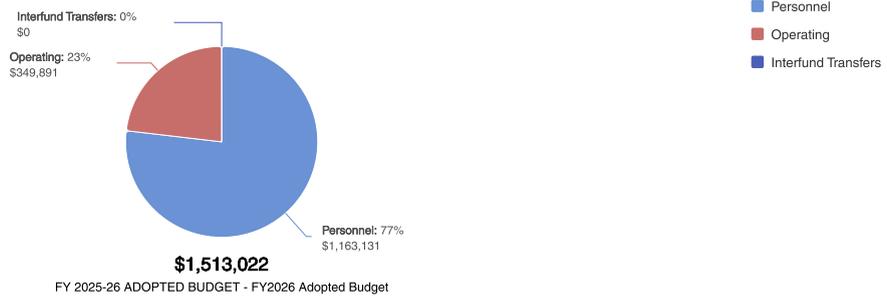
Measures	Analysis	Series Name	Series Status
↑ Organization Strategic Initiatives Completed	There were the City of Bartow completed 48 Major Initiatives completed in FY 24-25 as compared to 52 completed the prior year.	FYTD Actual	48
		PYTD Actual	52



City Manager

Adopted Fiscal Year 2025 - 2026

City Manager Expense



Data Updated: Sep 12, 2025, 4:50 AM

City Manager

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
512101 - City Manager			
Personnel	\$902,652	\$1,000,467	\$1,163,131
Operating	\$130,619	\$166,482	\$349,891
Interfund Transfers	-\$223,947	-\$563,787	\$0
512101 - CITY MANAGER TOTAL	\$809,323	\$603,162	\$1,513,022
001 - GENERAL FUND TOTAL	\$809,323	\$603,162	\$1,513,022
EXPENSES TOTAL	\$809,323	\$603,162	\$1,513,022



CITY CLERK'S OFFICE

Vision

Our vision is to proactively meet future challenges through expertise, succession planning, innovation, and a commitment to transparency. We aim to deliver exceptional customer service to our community, working collaboratively to continuously improve our operations.

Mission

The City Clerk's Office is dedicated to fostering trust and confidence in local government by promoting transparency, engaging the community, ensuring compliance with regulations, and providing accessible services. We strive to deliver efficient, fair, and courteous support to all residents and stakeholders.

Department Goals	Enterprise Goals
Maintain, preserve & provide access to city records	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Agenda preparation, transcribe minutes, coordination of public meetings and hearings, legislative assistance	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Fair and transparent municipal elections, filing clerk, disclosures, support canvassing board	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Preservation, accessibility, electronic records, staff training	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Timely responses, accurate information, continuous improvement	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Cross-department access, stakeholder engagement	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Digital access, apply new technology	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Staff development, integrity, open communication	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

Department Goals	Enterprise Goals
Adhere to all applicable state statutes and city ordinances regarding public records, elections and legal notices.	<p>Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard</p>

Summary of Services

The City Clerk's department is responsible for managing the City's official records and supporting municipal operations. These responsibilities ensure effective records management, transparency, and the smooth operation of city government.

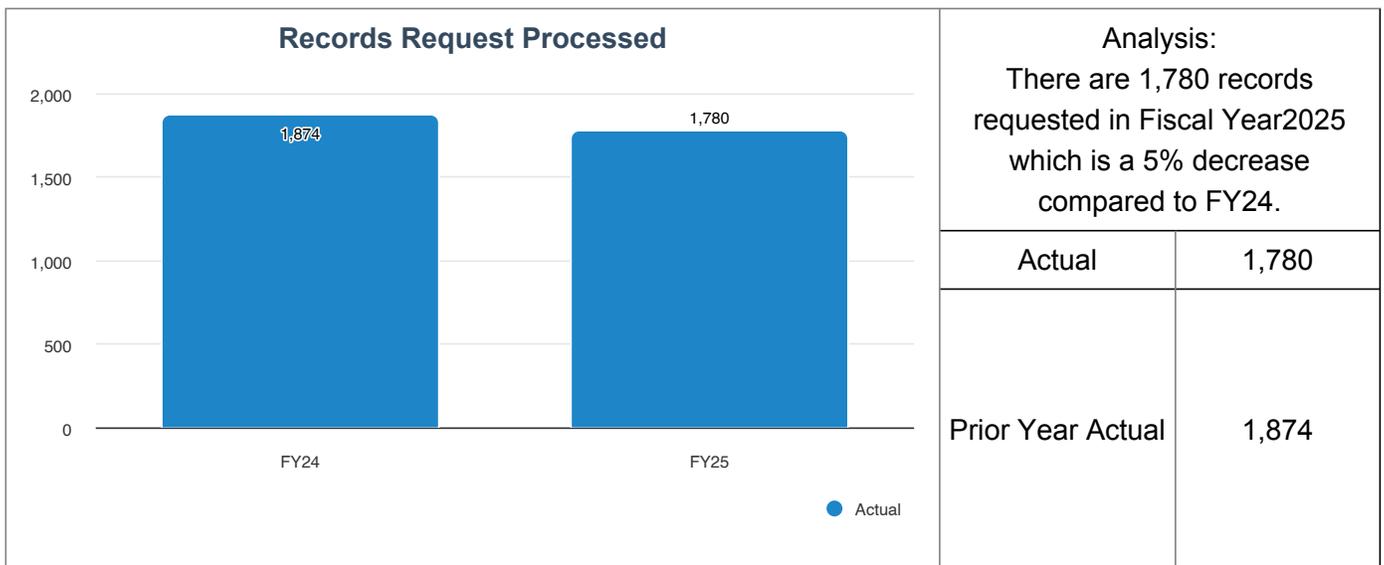
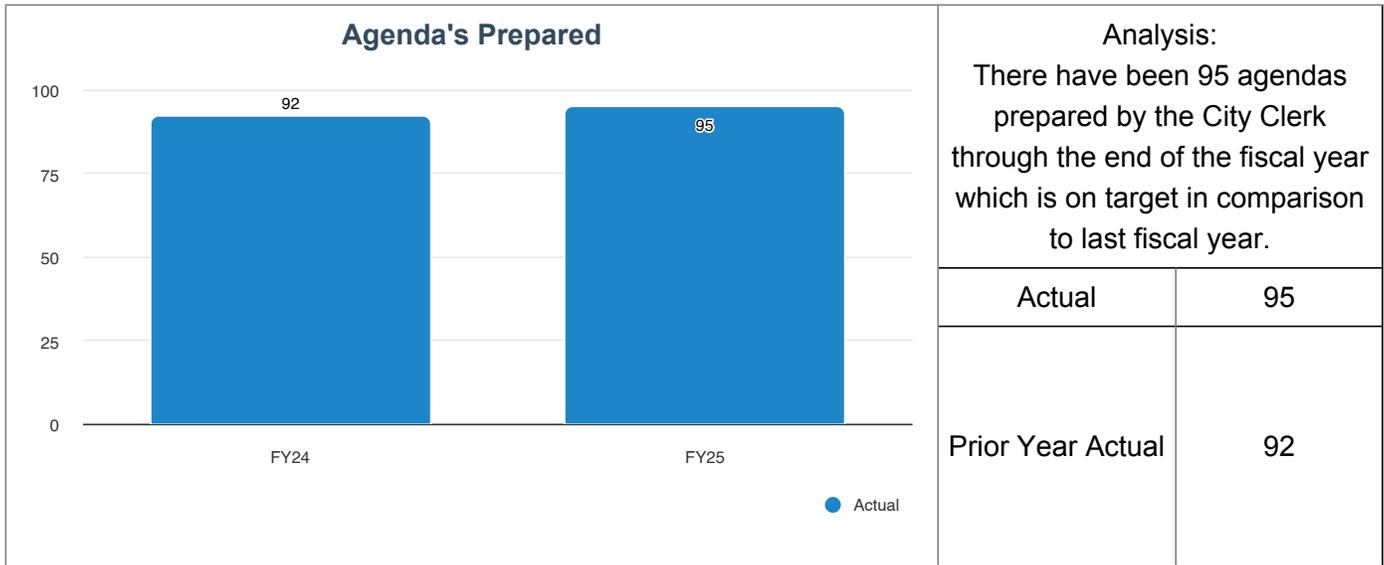
Key functions include:

- Managing, preserving, and disposing of records in line with legal requirements.
- Coordinating and preparing meeting agendas, attending meetings, and transcribing minutes.
- Handling public records requests and assisting with research.
- Administering municipal elections and ensuring legal compliance.
- Issuing business tax receipts and maintaining related records.
- Overseeing cemetery sales and managing transaction records.
- Maintaining board rosters and tracking appointments and vacancies.
- Posting and advertising public and legal notices. Providing notary services.
- Preparing proclamations and a variety of documents, while also coordinating with community partners, stakeholders, and other government agencies.
- Updating the City's website and information dissemination.

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Implement Agenda Management System	<p>Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard</p>	Final implementation complete	100 %	7/31/25

FY25-26 Major Initiatives	Goals	Description	Type
Electronic Records Conversion	<p>Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard</p>	Electronic document conversion program.	Technology Project

Featured Measures



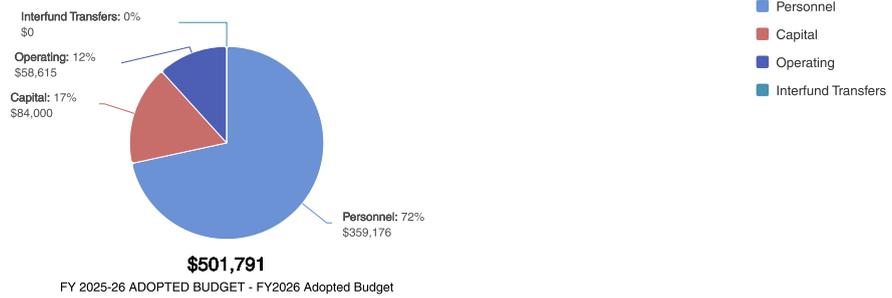
City of Bartow Adopted Budget | Fiscal Year 25-26

Measures	Analysis	Series Name	Status
			FY25
↑ Agendas Prepared	There have been 95 agendas prepared by the City Clerk through the end of the fiscal year which is on target in comparison to last fiscal year.	Actual	95
		Prior Year Actual	92
↑ Board and Committee Applications Received, Processed, Appointed	There have been 30 applications received, processed and appointed by the City Clerk in Fiscal Year 24-25.	Actual	30
		Prior Year Actual	19
↑ Business Tax Receipts Renewed and Newly Issued	The City Clerk has renewed and issued 995 business tax receipts in FY24-25 which is an increase of 36.5% in comparison to the previous year.	Actual	995
		Prior Year Actual	729
↑ Cemetery Interments	There have been 157 interments in FY2025 which is comparable to the last two fiscal years.	Actual	157
		Prior Year Actual	176
↑ Number of Cemetery Plots Sold	There have been 148 cemetery plots sold in FY2025 which is an increase of 21.3% over the previous fiscal year.	Actual	148
		Prior Year Actual	122
↑ Funding for Non-Profit/Community Applications Received	The City Clerk processed 26 non-profit/community funding applications in FY25 which is a 44.4% increase compared to the prior year. This resulted in funding of \$306,900 in the FY25-26 annual budget	Actual	26
		Prior Year Actual	18
↑ Minutes Transcribed	The City Clerk has transcribed 98 minutes in FY25 which is on target in comparison to the last fiscal year.	Actual	98
		Prior Year Actual	98
↑ Proclamations Drafted, Coordinated, Issued	The City Clerk drafted, coordinated, and issued 109 proclamations in the current fiscal year which is a 98.2% increase compared to the prior year.	Actual	109
		Prior Year Actual	55
↑ Records Processed/Dispositioned	The clerk's office processed and dispositioned 83 cubic feet of records in FY25 which is a 30.83% decrease compared to the prior year.	Actual	83
		Prior Year Actual	120
↑ Records Requests Processed	There are 1,780 records requested in Fiscal Year 2025 which is a 5% decrease compared to FY24.	Actual	1,780
		Prior Year Actual	1,874

City Clerk

Adopted Fiscal Year 2025 - 2026

City Clerk Expense



Data Updated: Sep 12, 2025, 4:50 AM

City Clerk

	FY 2025-26 ADOPTED BUDGET		
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
512201 - City Clerk			
Personnel	\$310,410	\$317,721	\$359,176
Operating	\$48,296	\$62,583	\$58,615
Capital	-	-	\$84,000
Interfund Transfers	-\$8,568	-\$169,681	\$0
512201 - CITY CLERK TOTAL	\$350,138	\$210,623	\$501,791
001 - GENERAL FUND TOTAL	\$350,138	\$210,623	\$501,791
EXPENSES TOTAL	\$350,138	\$210,623	\$501,791



CODE COMPLIANCE AND NEIGHBORHOOD SERVICES DEPARTMENT

Vision

A thriving Bartow where every neighborhood is safe, well-maintained, and fosters a strong sense of community, achieved through collaborative partnerships and proactive code compliance.

Mission

The mission of the Office of Code Compliance and Neighborhood Services is to create a safe, vibrant, and healthy neighborhoods through resident empowerment, education, collaboration, and community partnerships.

Department Goals	Enterprise Goals
Increase Voluntary Compliance	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Enhance Public Awareness	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Improve Neighborhood Aesthetics	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Ensure Safe Living Environments	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Strengthen Community Partnerships	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Streamline Enforcement Processes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Utilize Data-Driven Approaches	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Enhance Staff Training and Development	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

Department Goals	Enterprise Goals
Improve Resident Experience	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Foster Collaborative Problem-Solving	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard

Summary of Services

Code Compliance:

- **Investigating Complaints:** Receiving and investigating reports of potential violations of city ordinances related to zoning, property maintenance, building codes, signage, noise, and other local regulations.
- **Violation Notices:** Issuing notices of violation to property owners or responsible parties outlining the specific code infractions and required corrective actions.
- **Follow-up and Compliance Monitoring:** Tracking the progress of violation remediation and ensuring compliance within established timeframes.
- **Legal Action (when necessary):** Pursuing legal remedies, such as citations or magistrate orders, in cases of continued non-compliance.

Neighborhood Services:

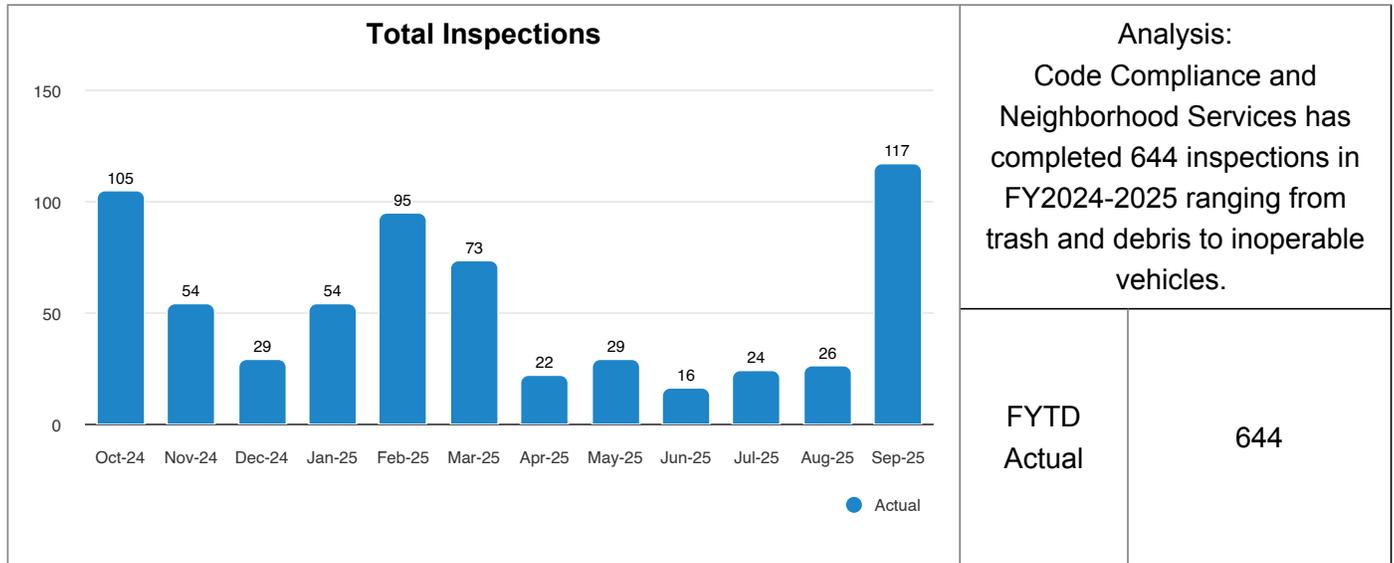
- **Community Outreach and Education:** Providing the information to residents and business about city codes, neighborhood resources, and community improvement initiatives through workshops, meetings, and informational materials.
- **Neighborhood Liaison:** Serving as a point of contact and resource for neighborhood associations, community groups, and residents to address local concerns and facilitate communication with the city.
- **Blight Reduction Programs:** Implementing initiatives to address and prevent blight, such as coordinating clean-ups, promoting property maintenance, and connecting residents with resources for home improvement.
- **Abandoned Property Management:** Identifying and addressing issues related to vacant and abandoned properties to mitigate negative impacts on neighborhood safety and aesthetics.
- **Facilitating Community Initiatives:** Supporting resident-led efforts to enhance their neighborhoods, such as community gardens, neighborhood watch programs, and beautification projects.

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Building and Code Enforcement Software Implementation Building	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Created sandbox environment. Added Fire Department in order to include fire into permitting. Code Enforcement up and functioning.	50 %	1/1/26

City of Bartow Adopted Budget | Fiscal Year 25-26

FY25-26 Major Initiatives	Goals	Description	Type
Building and Code Enforcement Software Implementation Building	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Implementation of CivicPlus Building and Code Enforcement Software.	Technology Project
Code Compliance Accreditation	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard	Obtain accreditation for the Code Compliance and Neighborhood Resources Department.	Strategic Planning
Implement Code Compliance Assistance Grant (Angel Fund)	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard	Implementation of the Bright Idea Award program known as the Angel Fund. This program allows for the allocation of Code Compliance fines to be provided back to the community in the form of a grant.	Service Enhancement

Featured Measures



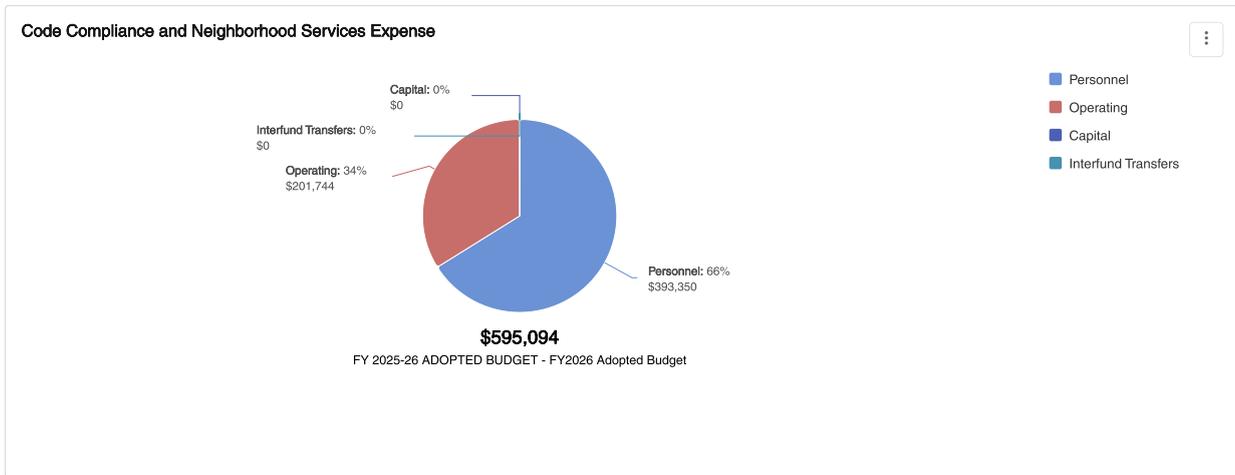
City of Bartow Adopted Budget | Fiscal Year 25-26

Measures	Analysis	Series Name	Series Status
↑ Written Warnings	There have been 98 written warnings issued in FY25 ranging from property maintenance to public nuisance.	FYTD Actual	98
↑ Total Inspections	Code Compliance and Neighborhood Services has completed 644 inspections in FY2024-2025 ranging from trash and debris to inoperable vehicles.	FYTD Actual	644
↑ Total Notices of Violation	There have been 182 notices of violations issued covering trash, debris, public nuisance, property maintenance, and inoperable vehicles in the current fiscal year.	FYTD Actual	182



Code Compliance and Neighborhood Services

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Code Compliance and Neighborhood Services

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
521201 - Code Compliance and Neighborhood Services			
Personnel	\$215,285	\$283,079	\$393,350
Operating	\$66,579	\$138,963	\$201,744
Capital	\$67,826	\$77,021	—
Interfund Transfers	\$30,250	-\$11,131	\$0
521201 - CODE COMPLIANCE AND NEIGHBORHOOD SERVICES TOTAL	\$379,940	\$487,932	\$595,094
001 - GENERAL FUND TOTAL	\$379,940	\$487,932	\$595,094
EXPENSES TOTAL	\$379,940	\$487,932	\$595,094



FINANCE DEPARTMENT

Vision

The City of Bartow is the Capital City of Polk County. Our vision is to be the most knowledgeable and forward-thinking Finance Department in Polk County. Our culture of continuous improvement enables our trusted professionals to set the standard for employee excellence.

Mission

The mission of the Finance Department is to achieve community outcomes by preserving the financial integrity and fiscal management of the organization, while assuring the availability of funds to accomplish the City's goals.

Summary of Services

Provide high-quality, dependable financial services to both departments and external vendors, including:

- Accounts Payable
- Financial Reporting
- Budget Development, CIP, and Oversight
- Treasury Management
- Procurement
- Fixed Assets
- Payroll
- Debt Management
- Customer Service/Call Center Operations
- Utility Billing

City of Bartow Adopted Budget | Fiscal Year 25-26

Department Goals	Enterprise Goals
Ensure the City's short and long-term financial status is healthy and sound	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Provide timely and accurate financial reporting	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Ensure public funds and assets are invested prudently and are well managed	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Train user departments to better track financial data and improve intra-department partnerships	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard

FY24-25 Major Initiatives	Description	Analysis	Percent Complete	Target End Date
<input checked="" type="checkbox"/> FY25-26 Annual Budget Process	Conduct the annual budget process and further enhance the overall budget.	Completed department level budget presentations. Revised the overall budget and CIP. Preparing to bring the proposed budget to commission for adoption.	100 %	9/30/25
<input checked="" type="checkbox"/> Municipal Impact Fees	Implement Police, Fire, Public Facilities and Parks impact fees	Ordinances have been adopted by the City Commission with implementation in January, 2025	100 %	1/1/25
<input checked="" type="checkbox"/> Solid Waste User Fees	Implementation of new user fees for Solid Waste	Completed	100 %	10/1/24
<input checked="" type="checkbox"/> Stormwater Rates	Implementation of Stormwater Assessment rates	Completed	100 %	10/1/24
<input checked="" type="checkbox"/> Transportation Impact Fees	Implementation of Transportation Impact Fees	Ordinances have been adopted by the City Commission with implementation in January, 2025	100 %	1/1/25
<input checked="" type="checkbox"/> Water and Wastewater Development Fees	Implement Water and Wastewater Development Fees	Completed 1/1/25	100 %	1/1/25
<input checked="" type="checkbox"/> Water and Wastewater Rates	Implementation of Water and Wastewater User Fees	Bill stuffers have been completed with implementation of new rates in January, 2025	100 %	1/1/25

FY25-26 Major Initiatives	Description	Goals	Type
City-Wide Fee Structure Review	Evaluate and update various city user fees. Produce a combined City-wide fee schedule.	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard	Financial Planning
ERP Replacement	Replace the legacy software for financial management of the system.	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Technology Project
FY26-27 Annual Budget Process	Conduct the annual budget process and make improvements to the overall budget.	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard	Financial Planning
Transition Payroll Function to Finance	Transition the financial pieces of the payroll function from Human Resources to Finance department and deploy the new HRMS. Will include support for the Employer of Choice Initiative and new leave and benefits program.	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard	Financial Planning



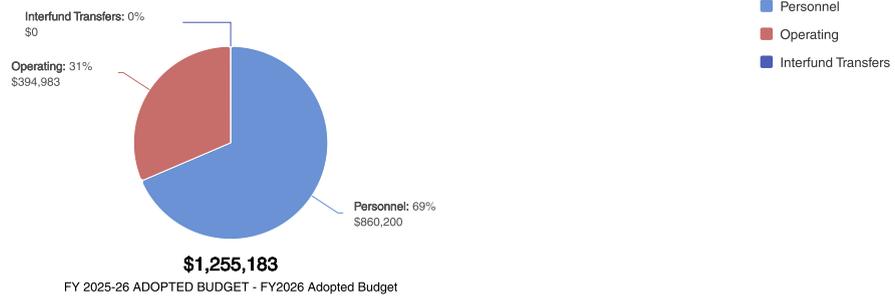
City of Bartow Adopted Budget | Fiscal Year 25-26

Measures	Analysis	Series Name	Series Status
NEW Customer Service Calls Per Month Customer Service	The customer service team recorded 32,874 calls between incoming and outgoing from April 2025 to September 2025.	FYTD Actual	32,874
NEW Payments Collected by Type Customer Service	There has been a total of 72,251 utility payments collected between April and September of 2025 where online payments are the primary method of payment.	FYTD Actual	72,251
↓↑ Cut Offs and Reinstates Customer Service	There 4,514 Cut-Offs managed by the Customer Service Team and the Metering Team in FY2025. Of those cut-offs the average cut-offs voided on a monthly basis were 18.31% which represents a total of 760.	FYTD Cut-Offs	4,514
		FYTD Reinstates	4,110
		FYTD Voided Cut-Offs	760
		FYTD Avg Percent Cut-Offs Voided	18.31%
↑ Procurement Methods Purchasing	The Purchasing team issued 150 procurements between the five various procurement methods in FY25 which is a 2% decrease from the prior year.	FYTD Actual	150
		PYTD Actual	153
↑ Purchase Orders Purchasing	There have been 4,295 purchase orders create, processed, and filed for the 2025 fiscal year. This is a 44% decrease from the fiscal year 2024 due to the procurement team allowing standing purchase orders now.	FYTD Actual	4,295
		PYTD Actual	7,670

Finance

Adopted Fiscal Year 2025 - 2026

Finance Department Expense



Data Updated: Sep 12, 2025, 4:50 AM

Finance Department

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
513101 - Finance Department			
Personnel	\$582,705	\$740,782	\$860,200
Operating	\$325,636	\$287,024	\$394,983
Interfund Transfers	-\$467,211	-\$456,295	\$0
513101 - FINANCE DEPARTMENT TOTAL	\$441,129	\$571,511	\$1,255,183
001 - GENERAL FUND TOTAL	\$441,129	\$571,511	\$1,255,183
EXPENSES TOTAL	\$441,129	\$571,511	\$1,255,183



CUSTOMER SERVICE DIVISION

Vision

The City of Bartow is the Capital City of Polk County. Our vision is to be the most knowledgeable and forward-thinking Finance Department in Polk County. Our culture of continuous improvement enables our trusted professionals to set the standard for employee excellence.

Mission

The mission of the Finance Department is to achieve community outcomes by preserving the financial integrity and fiscal management of the organization, while assuring the availability of funds to accomplish the City's goals.

Summary of Services

Provide high-quality, dependable financial services to both departments and external vendors, including:

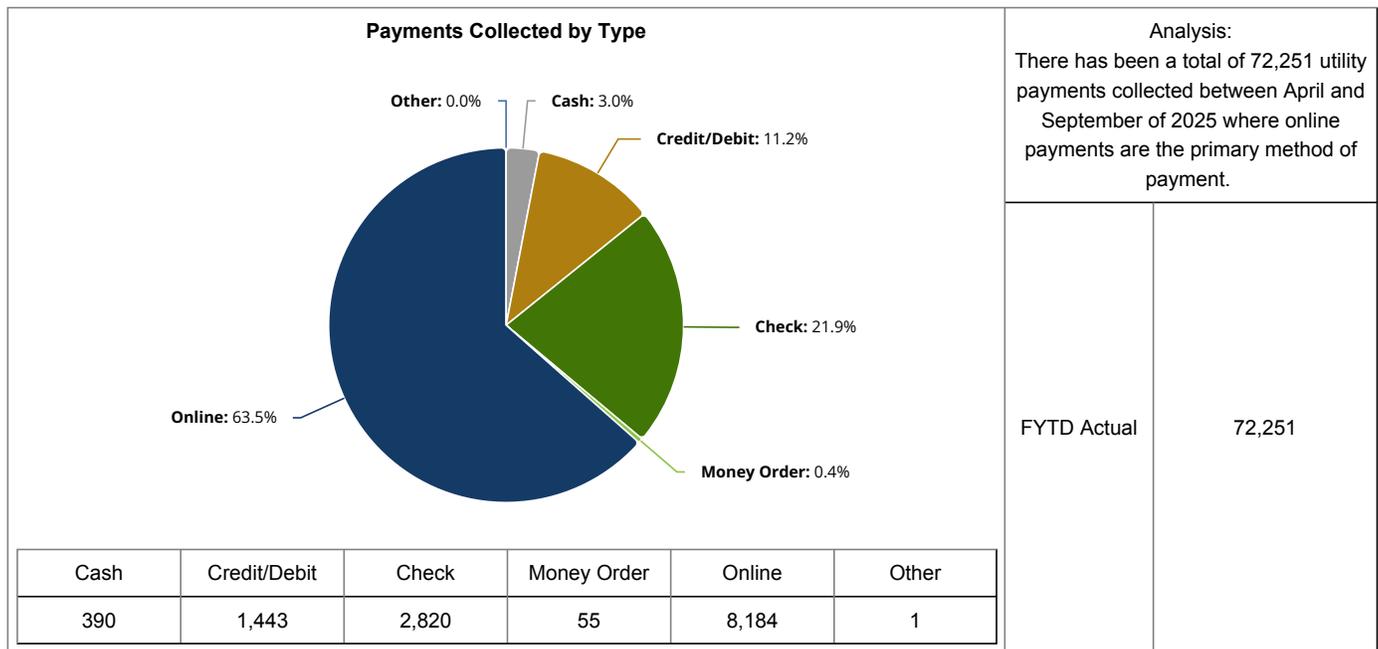
- Accounts Payable
- Financial Reporting
- Budget Development, CIP, and Oversight
- Treasury Management
- Procurement
- Fixed Assets
- Payroll
- Debt Management
- Customer Service/Call Center Operations
- Utility Billing



City of Bartow Adopted Budget | Fiscal Year 25-26

Department Goals	Enterprise Goals
Ensure the City's short and long-term financial status is healthy and sound	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Provide timely and accurate financial reporting	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Ensure public funds and assets are invested prudently and are well managed	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Train user departments to better track financial data and improve intra-department partnerships	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard

Featured Measures



Measures	Analysis	Series Name	Series Status
NEW Customer Service Calls Per Month	The customer service team recorded 32,874 calls between incoming and outgoing from April 2025 to September 2025.	FYTD Actual	32,874
NEW Payments Collected by Type	There has been a total of 72,251 utility payments collected between April and September of 2025 where online payments are the primary method of payment.	FYTD Actual	72,251

Measures	Analysis	Series Name	Series Status
 Cut Offs and Reinstates	There 4,514 Cut-Offs managed by the Customer Service Team and the Metering Team in FY2025. Of those cut-offs the average cut-offs voided on a monthly basis were 18.31% which represents a total of 760.	FYTD Cut-Offs	4,514
		FYTD Reinstates	4,110
		FYTD Voided Cut-Offs	760
		FYTD Avg Percent Cut-Offs Voided	18.31%

Convenient Ways to Pay Your City of Bartow Utility Bill



Online

cityofbartow.net

Mail

City of Bartow
PO Box 1069
Bartow, FL 33831

In Person

450 N. Wilson
Ave. Bartow FL
(Cash/Check/
Money Order/
Credit)

Phone

Toll Free
866-923-8238
(Processing Fee)

City Hall
863-534-0100

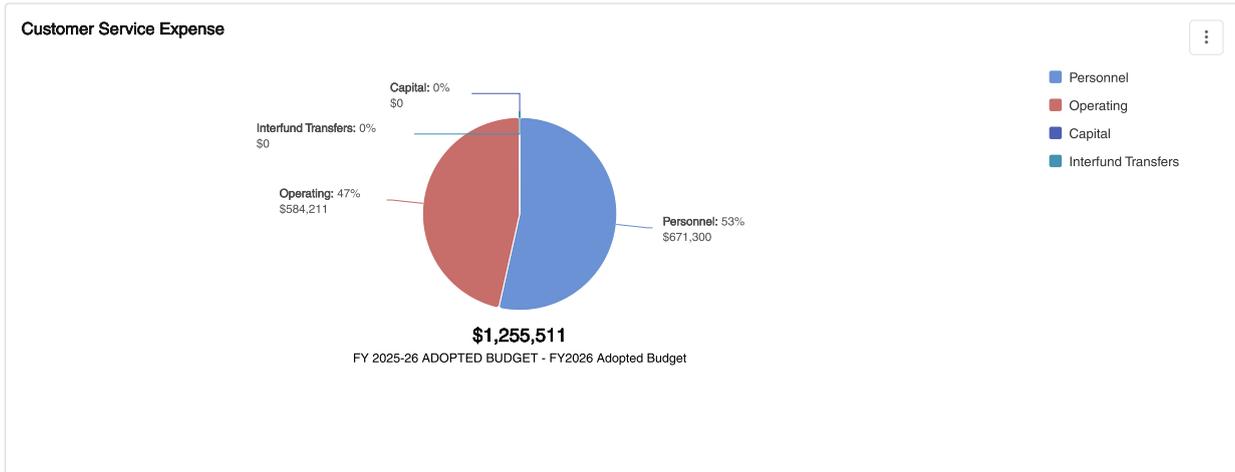
Drop Box

City Hall: 450 N.
Wilson Ave.

Tax Collector's
Office: 430 E.
Main St.

Customer Service

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Customer Service

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
513501 - Customer Service			
Personnel	\$802,491	\$866,186	\$671,300
Operating	\$853,489	\$991,892	\$584,211
Capital	\$33,913	\$45,000	\$0
Interfund Transfers	-\$1,689,893	-\$1,903,078	\$0
513501 - CUSTOMER SERVICE TOTAL	\$0	\$0	\$1,255,511
001 - GENERAL FUND TOTAL	\$0	\$0	\$1,255,511
EXPENSES TOTAL	\$0	\$0	\$1,255,511



PURCHASING DIVISION

Vision

The City of Bartow is the Capital City of Polk County. Our vision is to be the most knowledgeable and forward-thinking Finance Department in Polk County. Our culture of continuous improvement enables our trusted professionals to set the standard for employee excellence.

Mission

The mission of the Finance Department is to achieve community outcomes by preserving the financial integrity and fiscal management of the organization, while assuring the availability of funds to accomplish the City's goals.

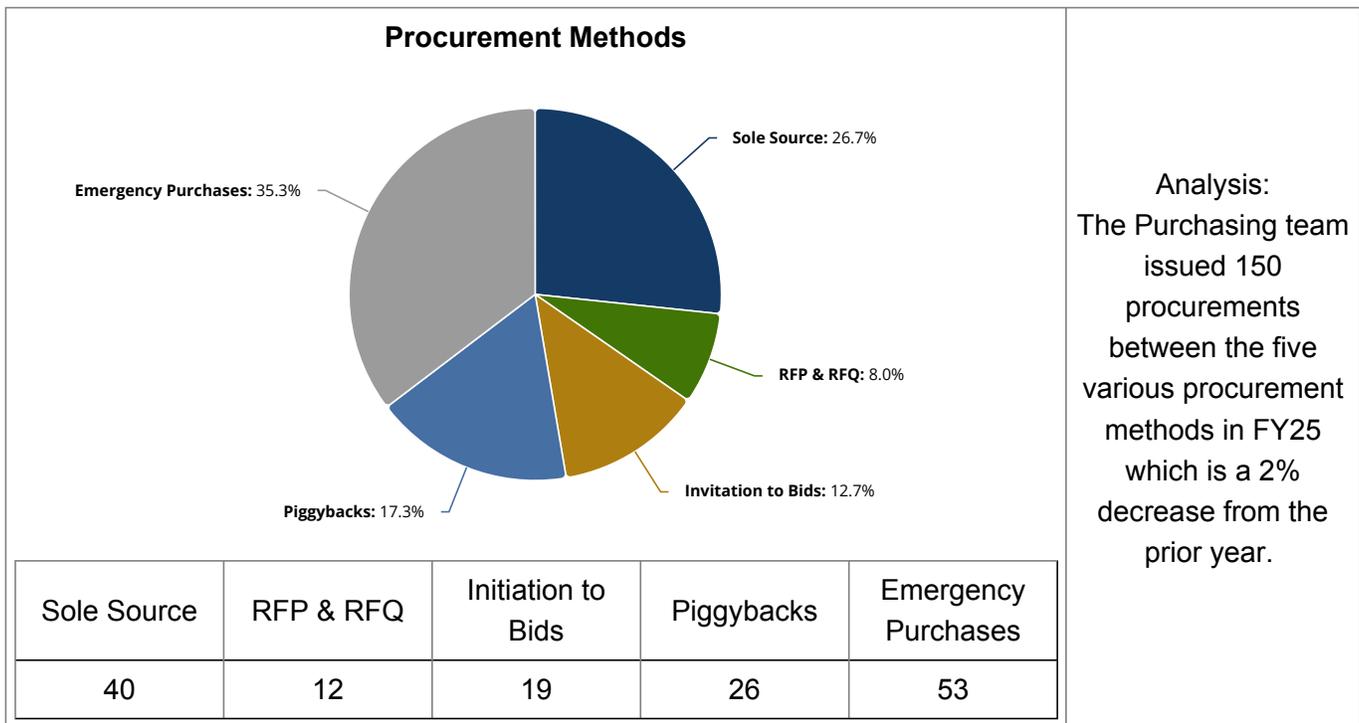
Summary of Services

Provide high-quality, dependable financial services to both departments and external vendors, including:

- Accounts Payable
- Financial Reporting
- Budget Development, CIP, and Oversight
- Treasury Management
- Procurement
- Fixed Assets
- Payroll
- Debt Management
- Customer Service/Call Center Operations
- Utility Billing

Department Goals	Enterprise Goals
Ensure the City's short and long-term financial status is healthy and sounds	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Provide timely and accurate financial reporting	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Ensure public funds and assets are invested prudently and are well managed	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Train user departments to better track financial data and improve intra-departments partnerships	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard

Featured Measures



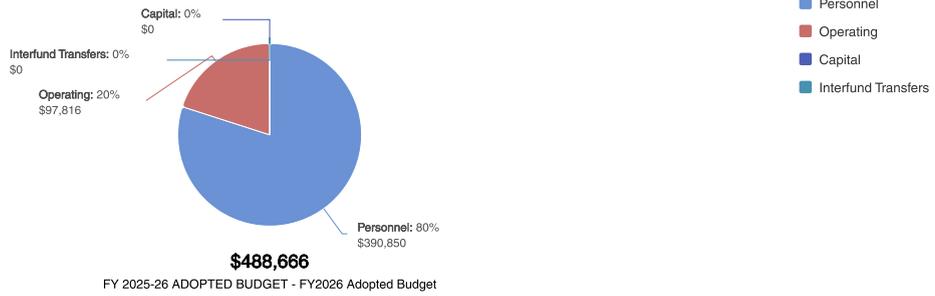
Measures	Analysis	Series Name	Series Status
↑ Procurement Methods	The Purchasing team issued 150 procurements between the five various procurement methods in FY25 which is a 2% decrease from the prior year.	FYTD Actual	150
		PYTD Actual	153
↑ Purchase Orders	There have been 4,295 purchase orders create, processed, and filed for the 2025 fiscal year. This is a 44% decrease from the fiscal year 2024 due to the procurement team allowing standing purchase orders now.	FYTD Actual	4,295
		PYTD Actual	7,670



Purchasing

Adopted Fiscal Year 2025 - 2026

Purchasing Expense



Data Updated: Sep 12, 2025, 4:50 AM

Purchasing

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
513301 - Purchasing			
Personnel	\$321,241	\$359,149	\$390,850
Operating	\$32,421	\$38,818	\$97,816
Capital	\$62,782	-	\$0
Interfund Transfers	-\$307,291	-\$176,062	\$0
513301 - PURCHASING TOTAL	\$109,154	\$221,905	\$488,666
001 - GENERAL FUND TOTAL	\$109,154	\$221,905	\$488,666
EXPENSES TOTAL	\$109,154	\$221,905	\$488,666



HUMAN RESOURCES DEPARTMENT

Vision

Create a culture of greatness and become the employer of choice for Central Florida.

Mission

Cultivate an inclusive & prolific workplace where all employees can grow and succeed.

Department Goals	Enterprise Goals
Modernize HR Department	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Ensure HR meets all statutory and legal compliance	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Improve employee recruitment and retention	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard
Focus on employee development, recognition and appreciation	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Wellness program initiatives	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard



Summary of Services

- Recruitment and Staffing
- Onboarding and Offboarding
- Training and Development
- Employee Engagement
- Performance Management
- Employee Compensation
- Employee / Retiree Benefits
- Safety / Workers Compensation
- Time and Attendance
- Reporting / HR Data Analytic
- Succession Planning
- Policy and Procedures
- Audits and Legal Compliance
- Employee Relations
- Labor Relations
- HRIS / Record Keeping

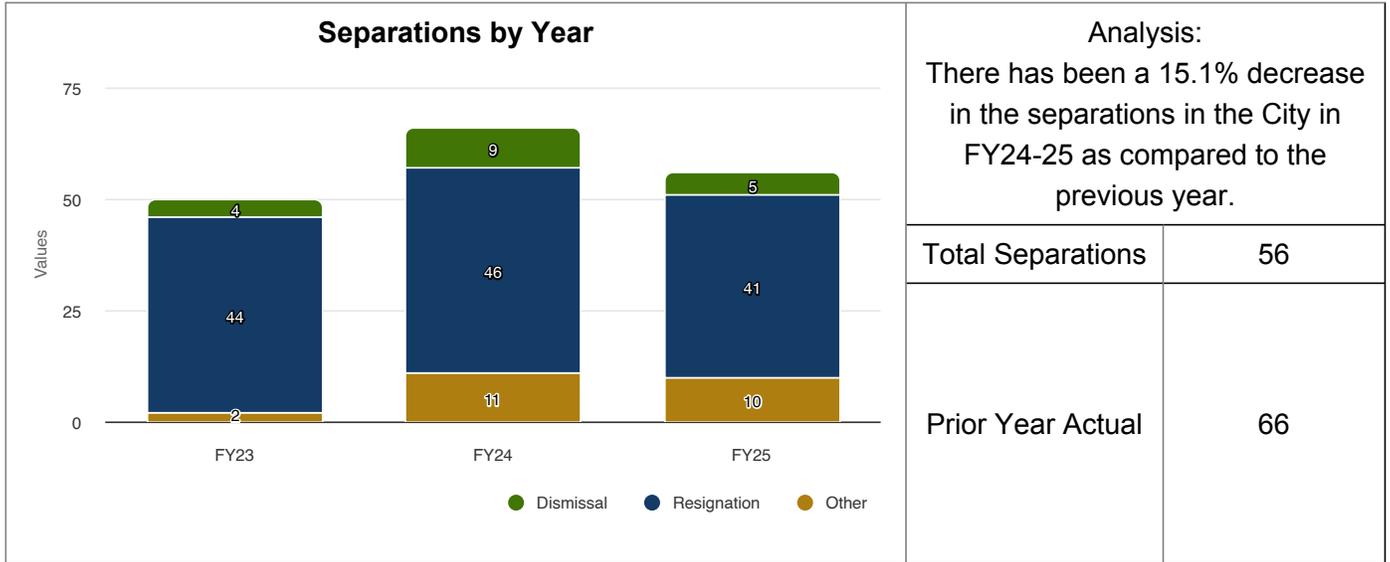
FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	End Date
 2.5 STEP Adjustment	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard	Monthly STEP adjustments	100 %	9/30/25
 Implementation of Health Care Stipend	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Complete	100 %	10/31/24
 IUPAT Union Contract	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard	Contract ratified April 2025	100 %	9/30/25
 Police Union Contract	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard	The city has been contacted by FOP and is currently operating in a status quo situation from the previous contract while a new contract can be negotiated.	100 %	8/1/25

City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	End Date
<input checked="" type="checkbox"/> Recruitment Platform	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Insights platform on NeoGov released on 4/1/2025.	100 %	1/1/25
<input checked="" type="checkbox"/> Teamsters Union Contract	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Contract finalized on 9/16/2025 by City Commission	100 %	9/30/25

FY25-26 Major Initiatives	Goals	Description	Type
Develop a Health and Wellness Program	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Utilize the A-Team to develop a health and wellness program.	HR Initiative
Develop a Service Award Program	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Develop a service award program to recognize City of Bartow employees for great service.	HR Initiative
Implement HRMS	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Implement the NeoGov Human Resources Management System to include: Core HR, Time and Attendance, Payroll and Performance Evaluation.	HR Initiative
Implement the PeopleMap Program	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Deploy the PeopleMap to all current and new employees. Will include quarterly in person training sessions.	HR Initiative
Launch a New Employee Orientation Program	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Test and implement a new employee orientation program to assist in the onboarding process.	HR Initiative

Featured Measures

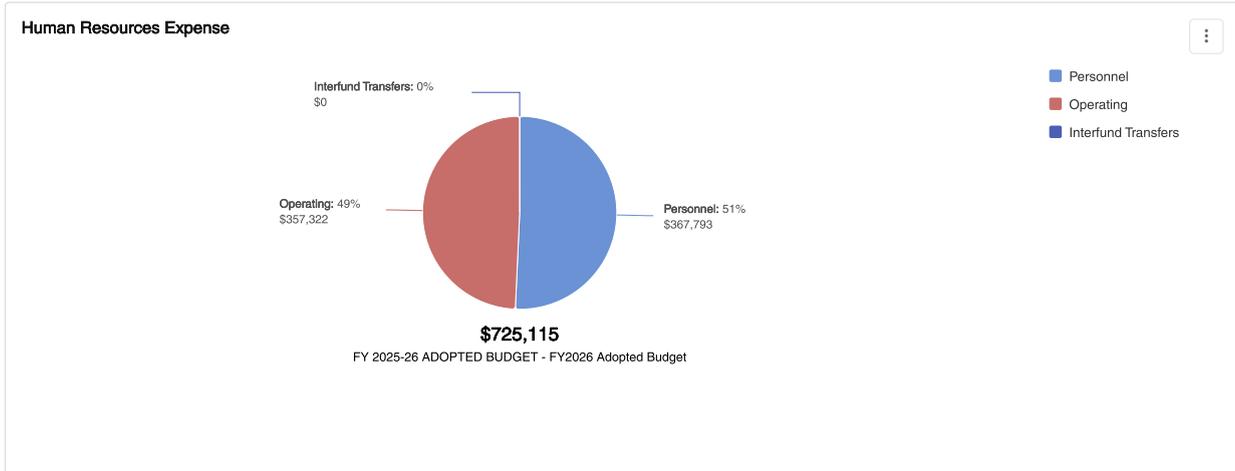


Measures	Analysis	Series Name	Series Status
Vacancy Rate	The City of Bartow currently has 53 vacant positions in addition to 13 new positions as of October 1, 2025.	Actual	14.06%
		Target	9.00%
Separations by Year	There has been a 15.1% decrease in the separations in the City in FY24-25 as compared to the previous year.	Total Separations	56
		Prior Year Actual - Total Separations	66



Human Resources

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Human Resources

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
513201 - Human Resources			
Personnel	\$1,671,063	\$871,217	\$367,793
Operating	\$221,806	\$314,609	\$357,322
Interfund Transfers	-\$1,515,204	-\$778,287	\$0
513201 - HUMAN RESOURCES TOTAL	\$377,665	\$407,539	\$725,115
001 - GENERAL FUND TOTAL	\$377,665	\$407,539	\$725,115
EXPENSES TOTAL	\$377,665	\$407,539	\$725,115

City of Bartow Adopted Budget | Fiscal Year 25-26



INFORMATION TECHNOLOGY DEPARTMENT

Vision

Transform city operations through innovative technology, setting the standard for municipal efficiency and delivering adaptive, forward-thinking services that meet evolving community needs.

Mission

Empower our city through innovative technology that delivers efficient services, supports data-driven decisions, ensures secure digital access, and fosters collaboration and innovation.

Department Goals	Enterprise Goals
Enhance Cybersecurity Measures	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Modernize IT Infrastructure	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard
Enable Data-driven Decision Making	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Facilitate Interdepartmental Collaboration	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Improve Citizen Service Delivery	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Promote Smart City Initiatives	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard



Summary of Services

Infrastructure Management:

- Maintenance and management of network infrastructure, servers, and data centers to ensure reliability and security.
- Deployment and support for hardware and software systems across city departments.

Cybersecurity and Data Protection:

- Implementing robust cybersecurity measures to safeguard data and systems from cyber threats.
- Regular security assessments, threat monitoring, and incident response to mitigate risks.

IT Support and Helpdesk Services:

- Responsive technical support for city staff, including troubleshooting, software assistance, and device management.

Telecommunications and Connectivity:

- Management of telecommunications infrastructure, including phone systems and internet connectivity for city offices and facilities.

Digital Transformation and Innovation:

- Collaboration with city leadership to develop IT strategic plans aligned with organizational goals and priorities.
- Formulation of IT policies and procedures to ensure compliance with regulatory requirements and best practices in technology governance.
- Continuous evaluation of IT services and processes to identify opportunities for improvement and innovation.
- Modernize city processes, enhance service delivery, and improve citizen engagement
- Explore emerging technologies and trends to anticipate future needs and opportunities to improve residents' quality of life.

All Service Requests



Service Request

For any Issues, Problems, or Questions for the IT Department.

[Request](#)



Office Phone

Order/Update Office Phone

[Request](#)



Mobile Device

Order/Update Mobile Device

[Request](#)



New Equipment

New Equipment Request - All

[Request](#)

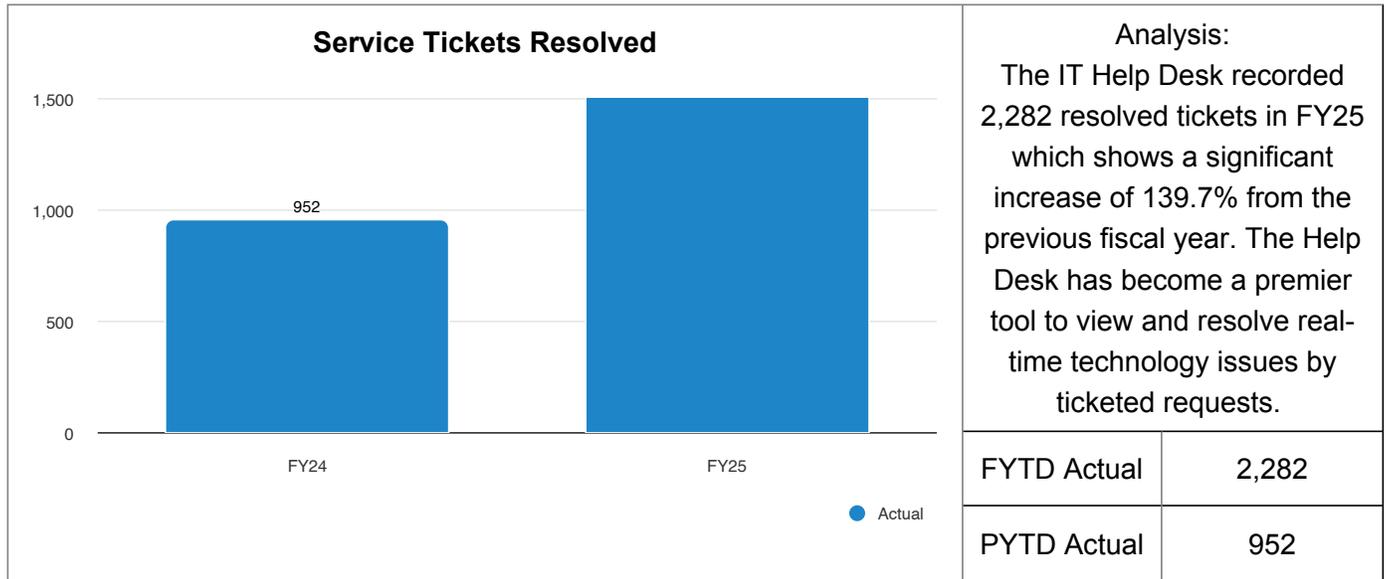
City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	End Date
 Develop a Plan for Technology Friendly Conference Spaces	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Deploying tech space in Fire Dept, waiting on equipment for City Hall.	50 %	9/30/25
 Fiber Optic Master Plan	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	Rolling over to next fiscal year	10 %	9/30/25
 Laptop Program	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Moving forward, devices will be under a 3 year leasing program.	100 %	9/30/25
	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard			
 Laserfiche Upgrade	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Went live last week of July.	100 %	2/1/25
 Public Safety Application for Citizen Complaints	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Went live first week of May. Will continue to add categories as needed.	100 %	12/1/24
 WIFI Expansion at Nye Jordan and Civic Center	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Walkthroughs have been completed with the engineer. Purchase orders have been issued. Will need to roll into next budget year, equipment is on back order.	30 %	9/30/25
 Work Order Asset Management System	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Continued work in sandbox will move to production on November 10. , PRCA, Public Works and Fleet working with Customer Service to initiate tasks. Break out Public Works divisions for easier task assignments to that division. OpenGov to be onsite for end-user training Oct 2 and 3.	40 %	6/1/25

FY25-26 Major Initiatives	Goals	Description	Type
City Hall Security	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Implementing a standard in security within the City of Bartow which will coincide with Bartow's police dispatch.	Technology Project
Develop a Plan for Technology Friendly Conference Spaces	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Evaluate Current Conference Rooms for Technology	Technology Project
Fiber Optic Master Plan	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	Conduct a Fiber Optic Master Plan Process	Strategic Planning
Indoor Wifi Access Point Refresh	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Updating the existing infrastructure to a more reliable and robust WiFi 7 infrastructure.	Technology Project
Network Rack Rebuilds	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Rebuilding the existing network rack configuration to follow stricter standards and security measures.	Technology Project
WIFI Expansion at Nye Jordan and Civic Center	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Expand WIFI to Nye Jordan and Civic Center	Technology Project
Work Order Asset Management System	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Implementation of Cartegraph Asset Works Systems	Technology Project



Featured Measures

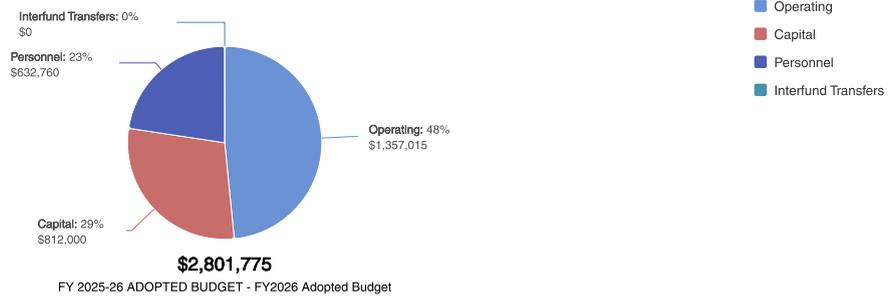


Measures	Analysis	Series Name	Status
			FY25
↑ Service Tickets Resolved	The IT Help Desk recorded 2,282 resolved tickets in FY25 which shows a significant increase of 139.7% from the previous fiscal year. The Help Desk has become a premier tool to view and resolve real-time technology issues by ticketed requests.	FYTD Actual	2,282
		PYTD Actual	952
↑ Customer Service Satisfaction Level	The Information Technology team has received a 4.98% customer service satisfaction rating for Fiscal Year 2025 which is a 4.2% increase in comparison to FY24.	FYTD Actual	4.98%
		PYTD Actual	4.78%
↑ System Availability	The City of Bartow has a network system availability of 99.24% for Fiscal Year 24-25 which demonstrates the strength of the system for consistent operational and accessible use.	FYTD Actual	99.24%
		PYTD Actual	98.60%

IT Systems

Adopted Fiscal Year 2025 - 2026

IT Systems Expense



Data Updated: Sep 12, 2025, 4:50 AM

IT Systems

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
513601 - IT Systems			
Personnel	\$429,501	\$530,426	\$632,760
Operating	\$702,407	\$1,206,388	\$1,357,015
Capital	\$565,422	\$572,000	\$812,000
Interfund Transfers	-\$1,247,050	-\$1,921,867	\$0
513601 - IT SYSTEMS TOTAL	\$450,281	\$386,947	\$2,801,775
001 - GENERAL FUND TOTAL	\$450,281	\$386,947	\$2,801,775
EXPENSES TOTAL	\$450,281	\$386,947	\$2,801,775



PARKS, RECREATION AND CULTURAL ARTS DEPARTMENT

Vision

Bartow is a vibrant community where all residents and visitors enjoy enriching recreational opportunities, well-maintained parks, and diverse cultural experiences that inspire healthy, active lifestyles and enhance overall quality of life.

Mission

City of Bartow Parks, Recreation and Cultural Arts Departments strives to promote passive and active recreational services, parks, and facilities that enrich the lives of all residents and visitors and promotes opportunities for a healthy lifestyle.

Department Goals	Enterprise Goals
Meet Customer Expectations/Satisfaction	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Strengthen Community Connections and Engagement	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Promote Well-being and Quality of Life (both Physical & Mental)	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
High Performing Team that is Efficient and Effective	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Fostering Lifelong Learning	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard



Summary of Services

- **Facilities:** Rentals and Recreational Uses
- **Athletic Programming:** Youth and Adult Basketball, Contracted Youth Sports Leagues, Bartow Sports Complex for High Quality Tournaments
- **Community Events:** Blarney Duathlon, Father/Daughter & Mother/Son Events, July 4th Fireworks, Athletics Skills Competitions
- **Senior Programming:** Line Dancing & Seniors on the Move
- **Health and Wellness:** Well Care Dance Fit Class, Community Garden

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Implement Golf Cart Lease Program	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Carts arrived 1/20; carts are in use.	100 %	1/20/25
 Bartow Public Library Story Trail	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	10/9- Design and construction documents are completed. Awaiting final approval from Swfwmd to begin bid process.	10 %	4/1/26
 Parks Master Plan	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	9/15- Proposal signed by City Manager and emailed to Catalyst Design Group. 10/1- GIS files requested by CDG; files sent 10/2	0 %	9/30/26
 Golf Course Parking Lot	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	work started on 6/2; work has completed 6/27 Original budget was \$300,000. Bids came in around \$346,420.81. Re-allocated capital purchase overages, in the amount of \$57,040.00 to parking lot project. Final cost was \$311,420.81.	100 %	6/27/25

City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Pool and Aquatics Program	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Cost came in at \$6,263,035. Awaiting Direction of City Manager and Commission.	0 %	9/30/26
 Civic Center Tennis Courts	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Painting has started on the courts final post to be installed the week of 10/13/25	95 %	12/1/24
 Fairway Mower	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Received; 6/2 Completed	100 %	3/1/25
 Richland Manor Athletic Court	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Fencing around courts is up. Surface has been painted. Interior Fencing has started completion date expected by end of October	90 %	3/1/25
 Summerlin Park Basketball Court	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed	100 %	5/1/25
 Slope Mower	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	9/24- received Slope mower, added to Inventor	100 %	7/31/25
 Pittas Baseball Lighting (SS)	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed.	100 %	8/15/24
 MHP Tot Playground Surface	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed	100 %	7/1/25
 Richland Manor Playground	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Work Started 2/18 footers dug out. Equipment should arrive by 2/22. Completed 2/28	100 %	7/1/25

City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Richland Manor Rubber Mulch	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Wood mulch removed 2/19 new rubber mulch should be installed by 2/22; completed 2/28	100 %	7/1/25
 MHP Rubber Mulch	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Work scheduled to start 2/25; completed 2/28	100 %	7/1/25
 MHP Picnic Tables	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	19 tables have been assembled and placed at MHP as of November	100 %	8/1/24
 Carver Recreation Center Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed. Closeout paperwork sent to county June 28th.	100 %	5/31/25
 Downtown Location Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construction remains on target for a completion date of 18 November 2025	75 %	5/31/25
 Over the Branch Park Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	On Target to complete as scheduled on 18 November 2025	80 %	5/31/25
 Mosaic Park Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Walls up, Roof attached, Utilities roughed in. On target for to be completed 23 Nov 2025	80 %	5/31/25
 Richland Manor Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Walls up, utilities roughed in, roof attached. On Target for completion date of 26 November 2025	80 %	5/31/25
 MLK Gazebo Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Walls up, utilities roughed in, roof attached. On Target for completion date of 26 November 2025	80 %	5/31/25
 Mary Holland Dog Park Restrooms	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Walls up, utilities roughed in, roof attached. On Target for completion date of 23 November 2025	80 %	5/31/25

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
<input checked="" type="checkbox"/> Carver Rec Roof Replacement - S. Building	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Work completed warranty paperwork in route with Public Works	100 %	5/31/25
<input checked="" type="checkbox"/> RC Track Barn and Roof	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed 10/2/24 in house labor used with material recommended by PW Kyle Thurmond	100 %	12/31/24
<input checked="" type="checkbox"/> Polk Street Baseball Dugouts	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Public Works Completed install 2/19	100 %	3/31/25
<input checked="" type="checkbox"/> Civic Center Kitchen	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed	100 %	8/1/24
<input checked="" type="checkbox"/> Carver Rec Kitchen Cabinets/Flooring	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed on 5/16	100 %	3/1/25
<input checked="" type="checkbox"/> Carver Rec E/W Flooring	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed on 5/16	100 %	3/1/25
<input checked="" type="checkbox"/> Athletics Maintenance Building	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed FY 23/24	100 %	12/1/24
<input checked="" type="checkbox"/> Civic Center Tennis Bleachers	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Completed	100 %	5/31/25



City of Bartow Adopted Budget | Fiscal Year 25-26

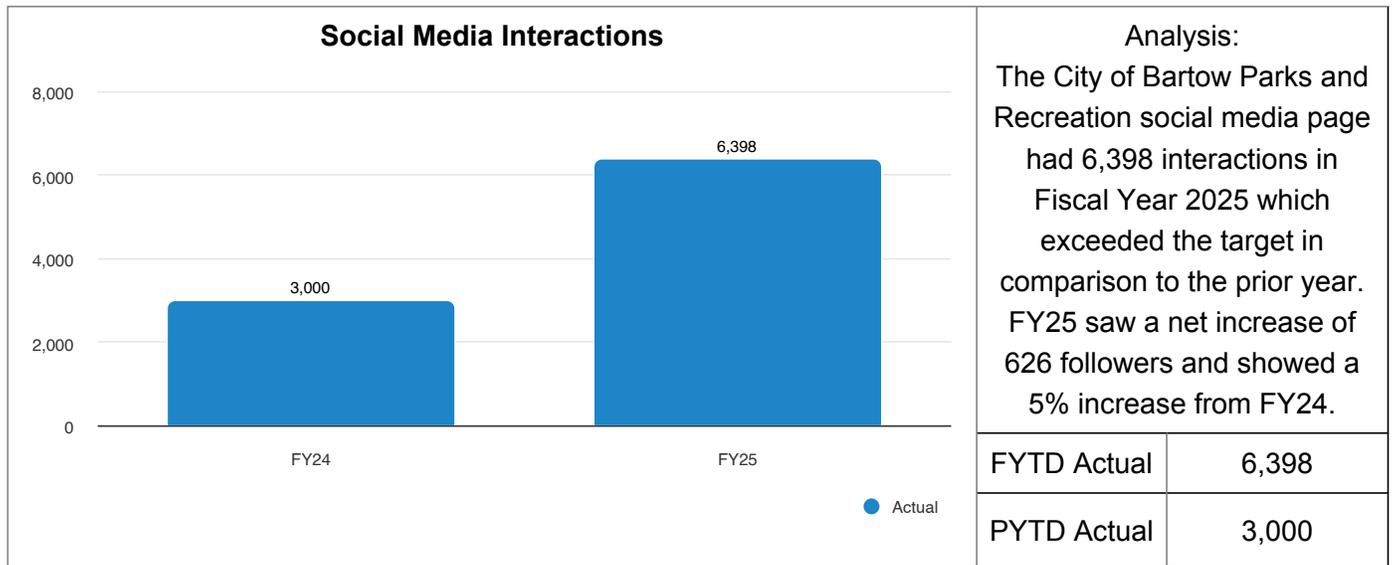
FY25-26 Major Initiatives	Goals	Description	Type	Budget Year
ADA Playground at Mcleod Park	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Parks and recreations are developing an ADA-friendly playground that provides an inclusive space to allow children with disabilities the opportunity to play.	Construction Project	• FY25-26
Bartow Sports Complex Parking Lot Lights	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Improve lighting at the Bartow Sports Complex located on Highway 555.	Construction Project	• FY25-26
Cart Barn New Build	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construct a golf cart barn at the City of Bartow Municipal Golf Course.	Construction Project	• FY25-26
Deploy the Perry Weather System	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Purchase and deploy the Perry Weather System for lightning and bad weather detection at City of Bartow Parks facilities. 1 Weather Station- Fire Department 1 Siren- Bartow Sports Complex 1 Siren- Civic Center 1 Siren- Mosaic Soccer 1 Siren- MHP 1 Siren- NJP 2 Siren- Golf Course	Service Enhancement	• FY25-26
Mary Holland Park - Pump Track	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	The Parks department is creating a pump track that is designed for riders to cycle through circuits of rollers, turns, and special features that provide a fun and safe way to increase physical activity.	Construction Project	• FY25-26
Mary Holland Park Fitness Trail	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Implementing a fitness trail to promote physical activity for residents of all ages.	Service Enhancement	• FY25-26

City of Bartow Adopted Budget | Fiscal Year 25-26

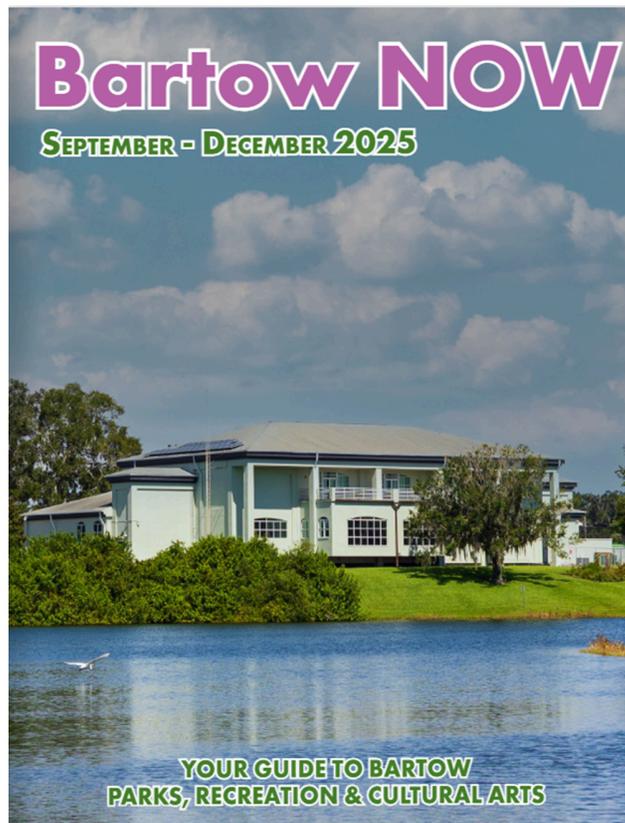
FY25-26 Major Initiatives	Goals	Description	Type	Budget Year
Mary Holland Park Playground Replacement Proposal	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Replacing and enhancing the playground at Mary Holland Park to be more up to date.	Construction Project	• FY25-26
Mary Holland Park Road	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Repave the road system inside of Mary Holland Park to include a bike path.	Construction Project	• FY25-26
Mary Holland Park Skate Park	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Design and build a Skate Park at Mary Holland Park.	Construction Project	• FY25-26
Parks Master Plan	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Hiring a consultant to conduct a Parks Master Plan- Catalyst Design Group	Strategic Planning	• FY24-25 • FY25-26
Pittas Baseball Restrooms and Concession	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Renovate the restrooms and concession located at the Pittas Baseball Park.	Construction Project	• FY25-26
Polk Street Parking Lot	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Parks and Recreation are working to enhance the Polk Street parking lot to maintain the city's infrastructure and increase safety.	Construction Project	• FY25-26
Pool and Aquatics Program	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Design phase and initial construction	Construction Project	• FY24-25 • FY25-26
Purchase Chairs for Civic Center, Carver Recreation and Polk Street	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Purchase replacement chairs for the Bartow Civic Center, Carver Recreation Center and the Polk Street Community Center	Maintenance	• FY25-26

FY25-26 Major Initiatives	Goals	Description	Type	Budget Year
Bartow Public Library Story Trail	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Outdoor trail that combines physical activity with storytelling. Along the route, visitors encounter a series of story panels or stations, each displaying a part of a narrative. These panels guide walkers through a complete story as they move from one point to the next. Other trail elements include a musical garden, sensory trail, and play structure.	Construction Project	<ul style="list-style-type: none"> FY24-25 FY25-26

Featured Measures



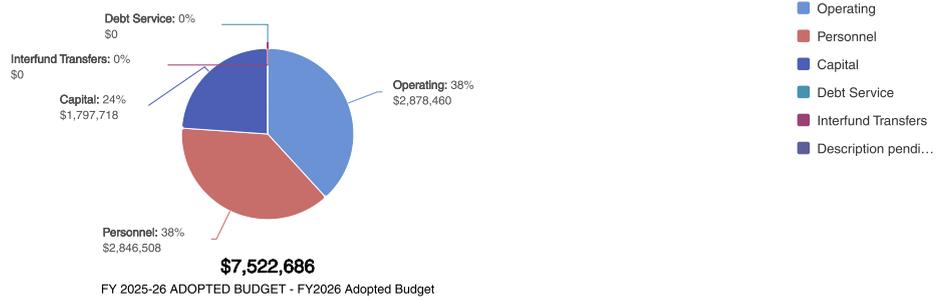
Measures	Analysis	Series Name	Status FY25
<p>↑ Participation Rate in Parks and Recreation Activities</p>	<p>Parks and Recreation recorded 3,775 participants for various programs and events in FY25 which is an outstanding increase by 232.60% compared to the previous year.</p>	<p>FYTD Actual</p>	<p>3,775</p>
		<p>PYTD Actual</p>	<p>1,135</p>
<p>↑ Social Media Interactions</p>	<p>The City of Bartow Parks and Recreation social media page had 6,398 interactions in Fiscal Year 2025 which exceeded the target in comparison to the prior year. FY25 saw a net increase of 626 followers and showed a 5% increase from FY24.</p>	<p>FYTD Actual</p>	<p>6,398</p>
		<p>PYTD Actual</p>	<p>3,000</p>



Parks & Recreation

Adopted Fiscal Year 2025 - 2026

Parks & Recreation Expense



Data Updated: Sep 12, 2025, 4:50 AM

Parks & Recreation

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
572101 - Parks & Recreation			
Personnel	\$1,828,889	\$2,176,526	\$2,846,508
Operating	\$2,050,763	\$2,603,978	\$2,878,460
Capital	\$6,874,134	\$6,621,320	\$1,797,718
Debt Service	\$87,103	\$87,561	\$0
Interfund Transfers	\$242,107	\$166,483	\$0
572101 - PARKS & RECREATION TOTAL	\$11,082,998	\$11,655,868	\$7,522,686
001 - GENERAL FUND TOTAL	\$11,082,998	\$11,655,868	\$7,522,686
901 - GEN. FIXED ASSETS GROUP			
572101 - Parks & Recreation	-\$77,435	-	-
901 - GEN. FIXED ASSETS GROUP TOTAL	-\$77,435	-	-
951 - GENERAL L/T DEBT GROUP			
572101 - Parks & Recreation	-\$18,501	-	-
951 - GENERAL L/T DEBT GROUP TOTAL	-\$18,501	-	-
EXPENSES TOTAL	\$10,987,061	\$11,655,868	\$7,522,686



GOLF COURSE AND MULLIGAN'S DIVISION

Vision

Bartow is a vibrant community where all residents and visitors enjoy enriching recreational opportunities, well-maintained parks, and diverse cultural experiences that inspire healthy, active lifestyles and enhance overall quality of life.

Mission

City of Bartow Parks, Recreation and Cultural Arts Departments strives to promote passive and active recreational services, parks, and facilities that enrich the lives of all residents and visitors and promotes opportunities for a healthy lifestyle.

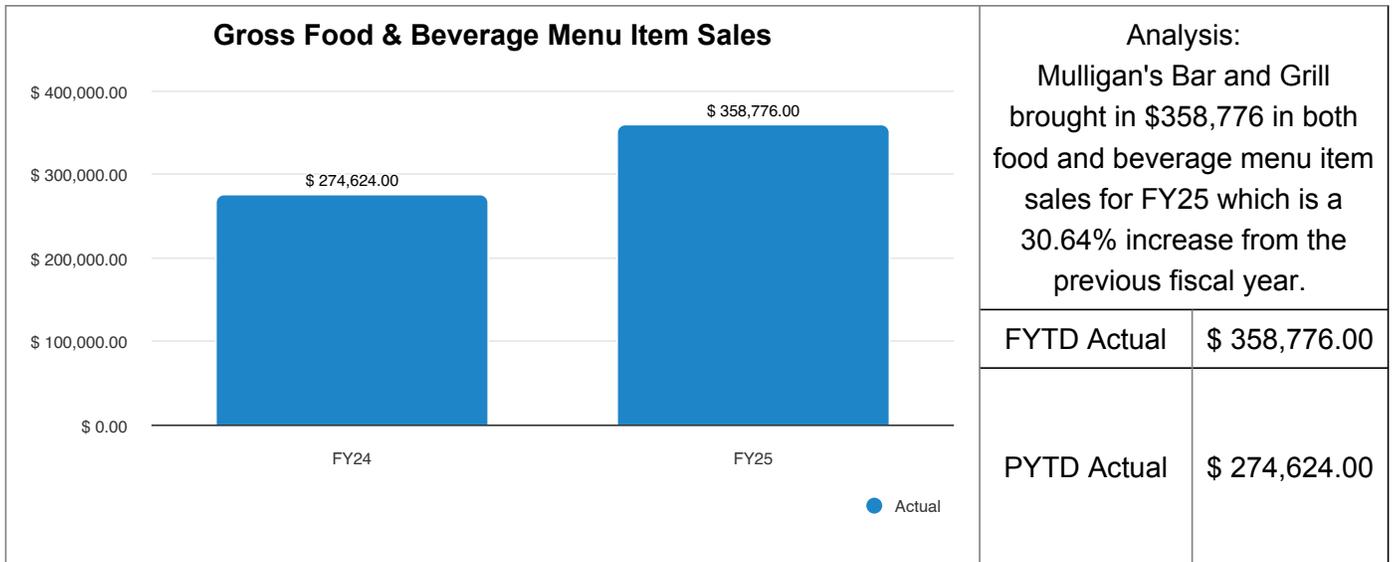
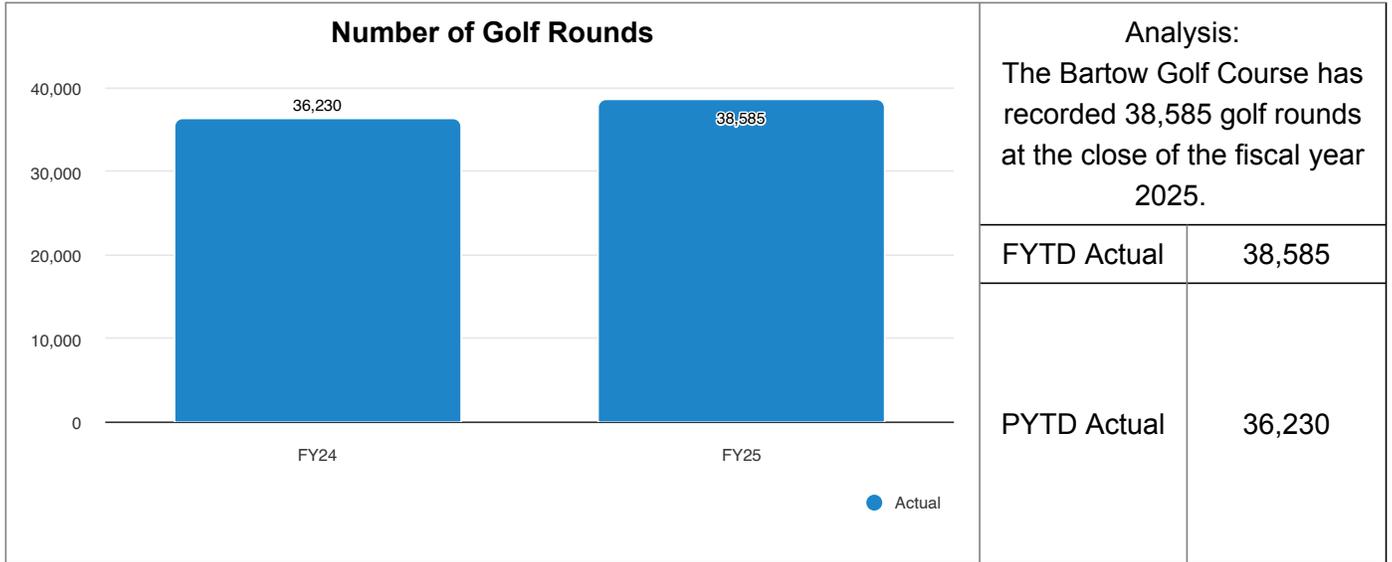
Department Goals	Enterprise Goals
Continue Reducing Subsidy Towards both the Golf Course and Mulligans	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Defend Our Title of Best Golf Course in the Community Choice Awards of Polk County	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Become One of the Top Places to Eat, Drink, Shop, and Golf in Polk County	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Continuing Excellent Customer Service	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Increase Program Participation	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard

Summary of Services

Deliver exceptional quality of life by offering:

- Golf for all ages
- Delicious food at fair prices
- High quality course conditions
- Social gathering experiences/events for residents and visitors in a friendly and welcoming environment

Featured Measures

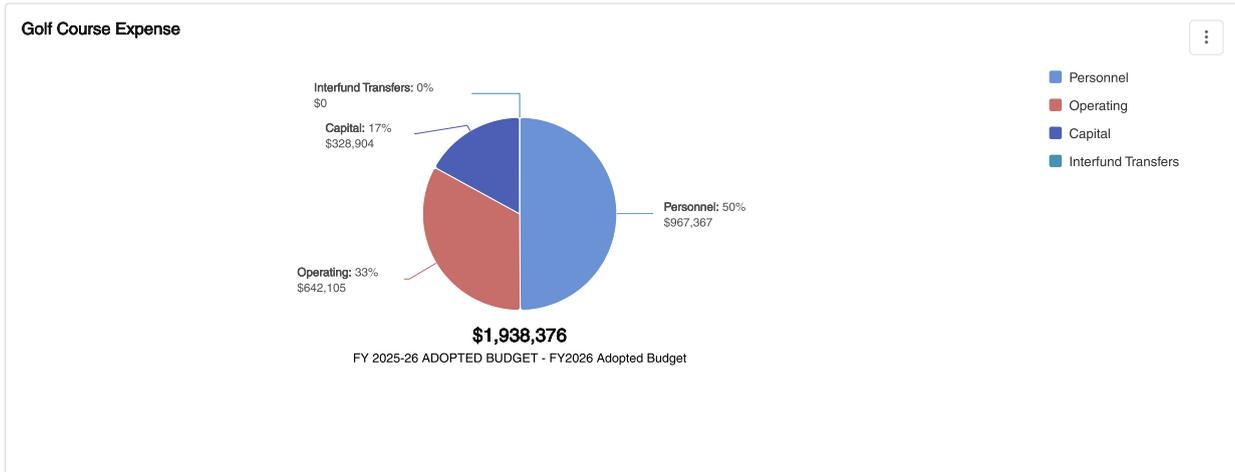


City of Bartow Adopted Budget | Fiscal Year 25-26

Measures	Analysis	Series Name	Status
			FY25
↑ Gross Golf Lesson Revenues	The golf course brought in \$12,708.00 in gross golf lesson revenues for FY25. This is a 8.8% increase from the previous fiscal year but was 2% short of meeting the \$13,000 goal.	FYTD Actual	\$ 12,708.00
		PYTD Actual	\$ 11,676.00
↑ Number of Golf Rounds	The Bartow Golf Course has recorded 38,585 golf rounds at the close of the fiscal year 2025.	FYTD Actual	38,585
		PYTD Actual	36,230
↑ Gross Golf Rounds Revenues	The golf revenues are \$893,154.07 for fiscal year 2025 which shows an 9.6% increase from the prior year.	FYTD Actual	\$ 893,154.07
		PYTD Actual	\$ 814,838.00
↑ Gross Pro Shop Revenue	The pro shop recorded \$154,162.00 in gross revenue for FY25 which shows a significant increase of 85.7% from the previous year.	FYTD Actual	\$ 154,162.00
		PYTD Actual	\$ 83,015.00
↑ Number of Golf Tournaments	There have been 24 golf tournaments designed, promoted, and completed for Fiscal Year 2025 which is a 9.1% increase in comparison to FY24.	FYTD Actual	24
		PYTD Actual	22
↑ Number of Catering/Event Meals Sold	The golf course restaurant has sold 1,962 catering and event meals at the end of FY25 which has shown a 180.29% increase from the prior year. This shows the progress in the networking, promoting, and quality of food from the restaurant.	FYTD Actual	1,962
		PYTD Actual	700
↑ Gross Catering/Event Sales	Mulligan's gross catering and event sales are \$31,443 in FY25 and has shown 150.96% increase from the last fiscal year.	FYTD Actual	\$ 31,443.00
		PYTD Actual	\$ 12,529.00
↑ Gross Food & Beverage Menu Item Sales	Mulligan's Bar and Grill brought in \$358,776 in both food and beverage menu item sales for FY25 which is a 30.64% increase from the previous fiscal year.	FYTD Actual	\$ 358,776.00
		PYTD Actual	\$ 274,624.00

Golf Course

Adopted Fiscal Year 2025 - 2026



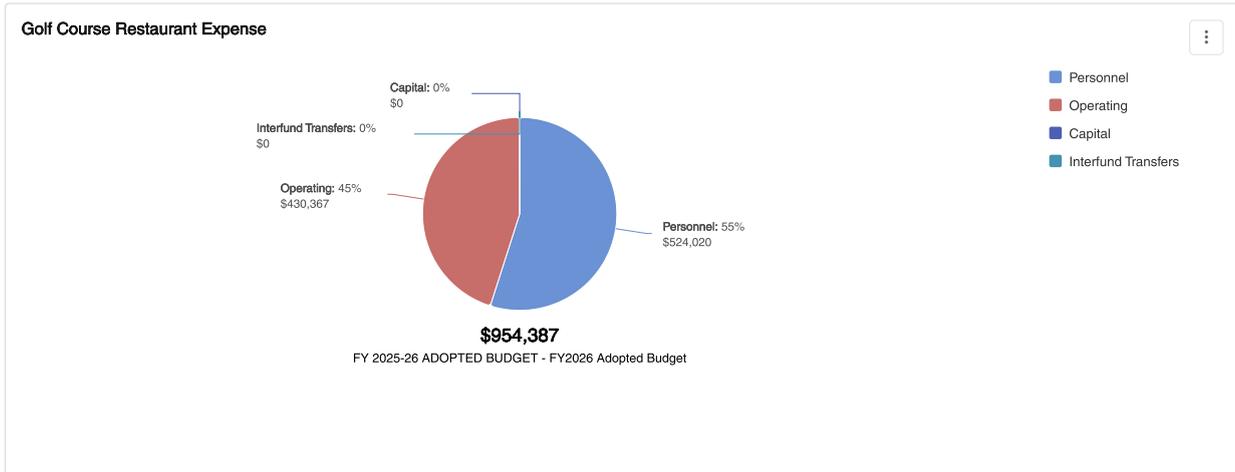
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Golf Course

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
572301 - Golf Course			
Personnel	\$813,307	\$843,512	\$967,367
Operating	\$412,579	\$461,629	\$642,105
Capital	\$206,598	\$735,649	\$328,904
Interfund Transfers	\$38,438	\$37,412	\$0
572301 - GOLF COURSE TOTAL	\$1,470,922	\$2,078,202	\$1,938,376
001 - GENERAL FUND TOTAL	\$1,470,922	\$2,078,202	\$1,938,376
EXPENSES TOTAL	\$1,470,922	\$2,078,202	\$1,938,376

Golf Course Restaurant

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Golf Course Restaurant

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
572401 - Golf Course Restaurant			
Personnel	\$332,379	\$448,897	\$524,020
Operating	\$411,941	\$378,197	\$430,367
Capital	\$25,533	-	\$0
Interfund Transfers	\$18,902	\$19,417	\$0
572401 - GOLF COURSE RESTAURANT TOTAL	\$788,755	\$846,511	\$954,387
001 - GENERAL FUND TOTAL	\$788,755	\$846,511	\$954,387
EXPENSES TOTAL	\$788,755	\$846,511	\$954,387



BARTOW LIBRARY DIVISION

Vision

Bartow is a vibrant community where all residents and visitors enjoy enriching recreational opportunities, well-maintained parks, and diverse cultural experiences that inspire healthy, active lifestyles and enhance overall quality of life.

Mission

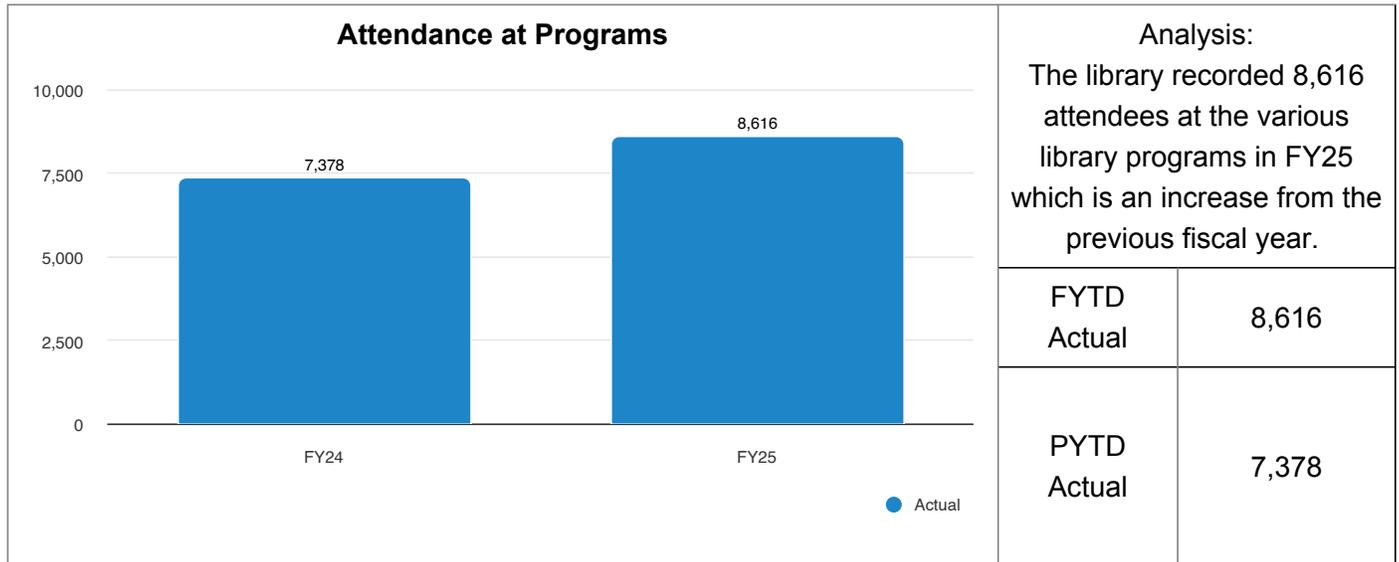
City of Bartow Parks, Recreation and Cultural Arts Departments strives to promote passive and active recreational services, parks, and facilities that enrich the lives of all residents and visitors and promotes opportunities for a healthy lifestyle.

Department Goals	Enterprise Goals
Provide services and programming that inclusively meets the needs of the community.	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Advance literacy and lifelong learning through diverse collections, programs, and services.	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Expand outreach efforts to reach underserved populations and promote library programs.	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard

Summary of Services

- Free library cards to Polk County residents
- A variety of adult and children’s programs
- Free e-books/audiobooks, streaming videos, and other electronic resources
- Public computers with Internet access and Microsoft products
- Free Wi-Fi extending to the parking lot
- Printing, faxing, and scanning services
- Meeting room and study rooms

Featured Measures



Measures	Analysis	Series Name	Status
			FY25
↑ Total Library Circulation	The Bartow Library had a total circulation of 315,963 in FY25 between physical materials and digital resources, which is an 18.34% increase from the prior year.	FYTD Actual	315,963
		PYTD Actual	267,003
↑ Library Visits	There have been 67,035 visitors recorded by the library in Fiscal Year 2025 which has exceeded the number of visitors in FY24 by 15.79%.	FYTD Actual	67,035
		PYTD Actual	57,894
↑ Number of Library Programs	There were 484 programs offered at the library at the end of FY25 ranging from family escape rooms to reading challenges.	FYTD Actual	484
		PYTD Actual	465
↑ Attendance at Library Programs	The library recorded 8,616 attendees at the various library programs in FY25 which is an increase from the previous fiscal year.	FYTD Actual	8,616
		PYTD Actual	7,378

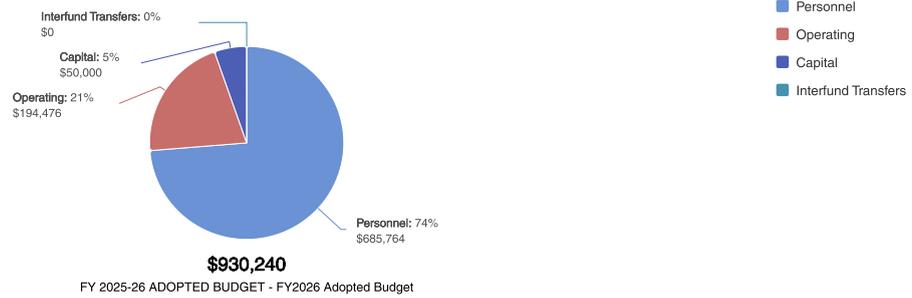
Measures	Analysis	Series Name	Status
			FY25
↑ Hours of Library Computer Usage	The library staff logged 5,018 hours of library computer usage for Fiscal Year 2025 which is a 2.87% increase from the year before.	FYTD Actual	5,018
		PYTD Actual	4,878
↕ Number of Social Media Engagements	The Bartow Library's social media page received 7,580 engagements in FY25 which shows a tremendous decline from the prior year due to other various sources of Bartow news and engagements.	FYTD Actual	7,580
		PYTD Actual	14,228
↑ Number of New Library Cards Issued	There were 1,114 new library cards issued for the 2025 Fiscal Year which is a 12.98% increase in comparison to FY24.	FYTD Actual	1,114
		PYTD Actual	986



Library

Adopted Fiscal Year 2025 - 2026

Library Expense



Data Updated: Sep 12, 2025, 4:50 AM

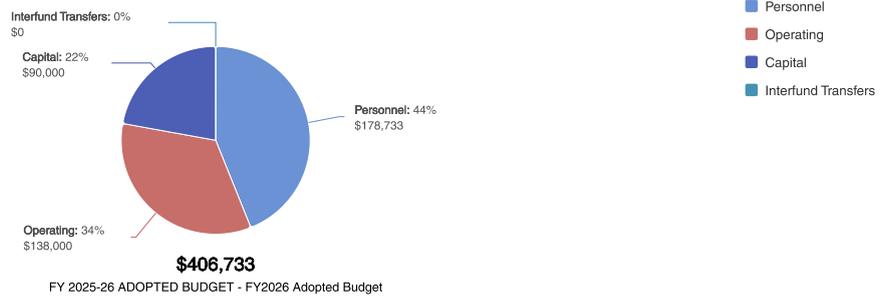
Library

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
571101 - Library			
Personnel	\$603,171	\$667,680	\$685,764
Operating	\$114,398	\$122,388	\$194,476
Capital	\$50,385	\$50,000	\$50,000
Interfund Transfers	\$4,815	\$2,172	\$0
571101 - LIBRARY TOTAL	\$772,769	\$842,240	\$930,240
001 - GENERAL FUND TOTAL	\$772,769	\$842,240	\$930,240
EXPENSES TOTAL	\$772,769	\$842,240	\$930,240

Library Coop - County

Adopted Fiscal Year 2025 - 2026

Library Coop - County Expense



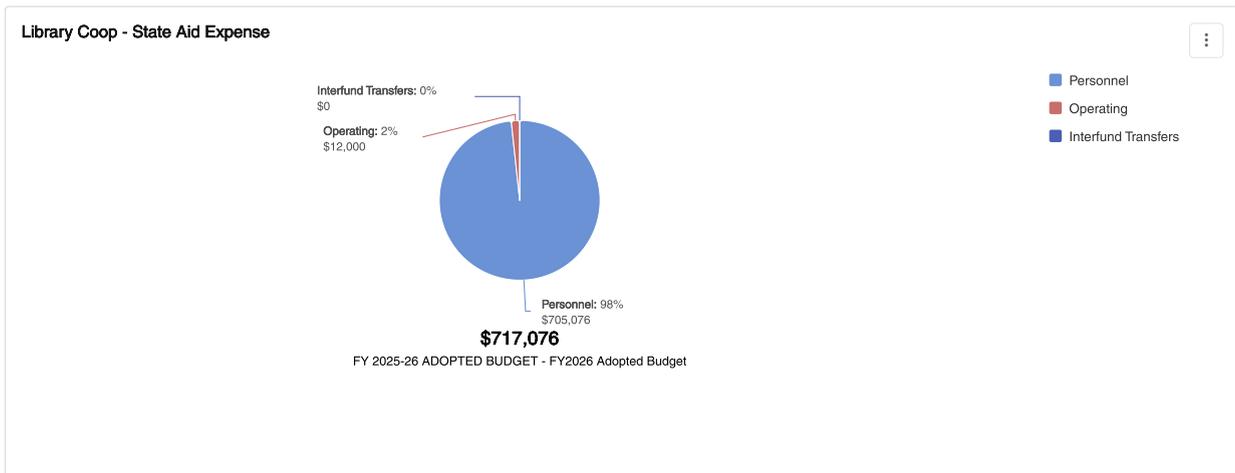
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Library Coop - County

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
571201 - Library Coop-County			
Personnel	\$139,103	\$168,651	\$178,733
Operating	\$214,739	\$84,165	\$138,000
Capital	\$69,063	\$240,000	\$90,000
Interfund Transfers	\$2,976	\$1,328	\$0
571201 - LIBRARY COOP-COUNTY TOTAL	\$425,882	\$494,144	\$406,733
001 - GENERAL FUND TOTAL	\$425,882	\$494,144	\$406,733
EXPENSES TOTAL	\$425,882	\$494,144	\$406,733

Library Coop - State Aid

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Library Coop - State Aid

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
571301 - Library Coop-State Aid			
Personnel	\$512,977	\$685,955	\$705,076
Operating	\$4,765	\$12,000	\$12,000
Interfund Transfers	\$1,797	\$841	\$0
571301 - LIBRARY COOP-STATE AID TOTAL	\$519,539	\$698,796	\$717,076
001 - GENERAL FUND TOTAL	\$519,539	\$698,796	\$717,076
EXPENSES TOTAL	\$519,539	\$698,796	\$717,076



Vision

The Planning Department’s vision is to be the best place to do business; to work to create projects in the community that advance the City’s interests; and to assist citizens and others to more efficiently and seamlessly accomplish customer goals, thereby enhancing the built community and making Bartow the best place to live, work and play.

Mission

The Planning Department works with partners to build commercial value, thriving neighborhoods and an equitable community by assisting stakeholders in making sound decisions to create safe, orderly, and sustainable development.

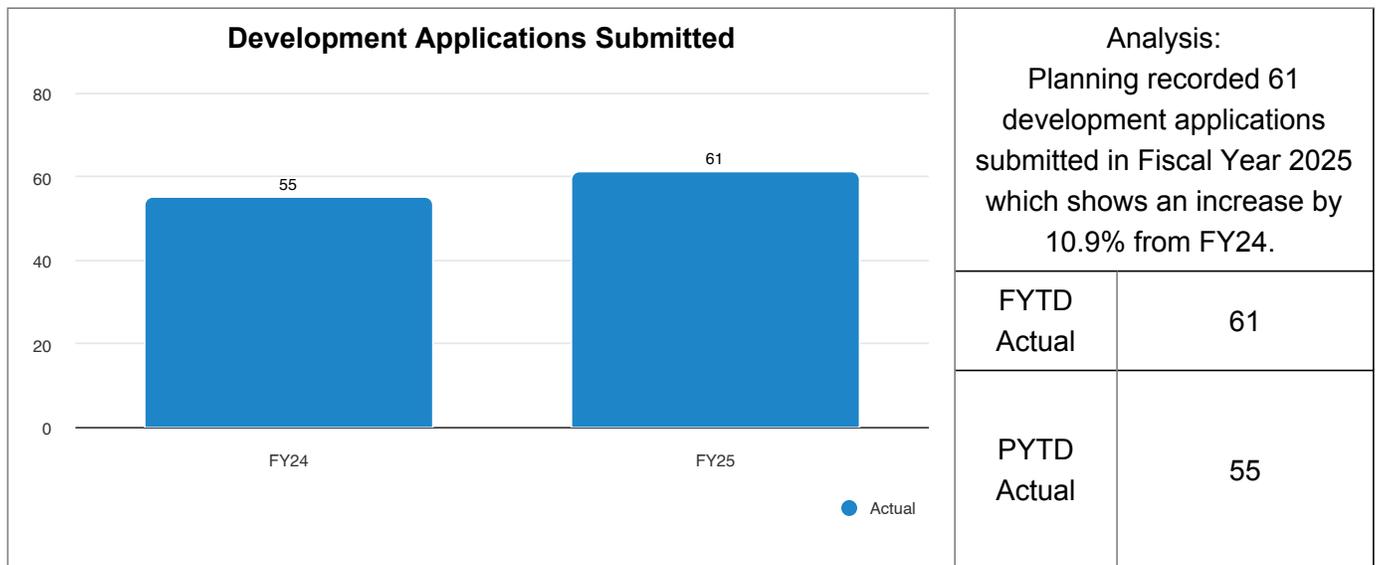
Department Goals	Enterprise Goals
Manage Planned City Growth	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Improve Community Quality of Life	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Minimize Environmental Impacts	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Promote Resilient Community Infrastructure and Resources	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard
Increase Community Taxable Value	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Provide for Equitable Ranges of Housing Options for Existing and Future Residents	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard

Summary of Services

- Prepares City Commission, Planning and Zoning Commission and Board of Adjustment public notices, agendas and staff reports; attends meetings; makes presentation and performs follow up activities as necessary
- Coordinates the functions of the City’s Development Review Committee by leading project review activities, preparing correspondence, researching information and scheduling review meetings
- Responds to requests for information from citizens, other City departments, consultants, and other government entities verbally and in writing; Researches and drafts amendments to the City’s Land Development Code and monitors effectiveness
- Researches and drafts amendments to the City’s Comprehensive Plan and monitors effectiveness
- Reviews development applications and prepares written reports to other City departments, applicants and other agencies; Assists walk-in and phone-in customers as needed

FY25-26 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date	Type	Carry Forward
 Comprehensive Plan Update	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	Final drafting is underway for the City's Comprehensive plan.	80 %	1/1/26	Planning and Development	OPTNG24-25

Featured Measures



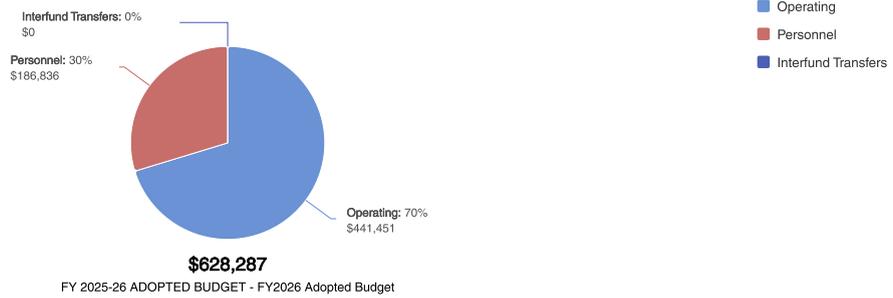
Measures	Analysis	Series Name	Series Status
↑ Population Increase	There was a 12.84% increase in the City of Bartow population for FY25 in comparison to FY24.	FYTD Actual	23,135
		PYTD Actual	20,502
↑ Residential Homesites Approved	There were 587 new residential homesites approved in FY25 which is 13.9% less than the previous fiscal year.	FYTD Actual	587
		PYTD Actual	682
↑ Square Foot of Nonresidential Development Approved	There was 130,319 square feet of non-residential development applications approved in Fiscal Year 2025 which is a 2.3% decrease in comparison to the 2024 Fiscal Year.	FYTD Actual	130,319
		PYTD Actual	133,337
↑ New Development Projects Approved	In FY25, there were 4 new development projects that were approved which is 66.7% decrease from the prior year.	FYTD Actual	4
		PYTD Actual	12
↑ Development Applications Submitted	Planning recorded 61 development applications submitted in Fiscal Year 2025 which shows an increase by 10.9% from FY24.	FYTD Actual	61
		PYTD Actual	55
↑ Number of Customers Assisted	The Planning Department continues to provide a high degree of customer service with 1,470 customers served for FY25.	Walk-In	590
		Phone	880
		Total Customers	1,470



Planning

Adopted Fiscal Year 2025 - 2026

Planning Expense



Data Updated: Sep 12, 2025, 4:50 AM

Planning

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
515101 - Planning			
Personnel	\$158,045	\$158,155	\$186,836
Operating	\$86,129	\$48,867	\$441,451
Interfund Transfers	\$4,604	\$9,953	\$0
515101 - PLANNING TOTAL	\$248,778	\$216,975	\$628,287
001 - GENERAL FUND TOTAL	\$248,778	\$216,975	\$628,287
EXPENSES TOTAL	\$248,778	\$216,975	\$628,287



POLICE DEPARTMENT

Vision

To build a safer Bartow through strong community partnerships, open communication, and proactive policing - creating a city where trust, respect and collaboration between officers and residents are the foundation of public safety.

Mission

In partnership with our community, our mission is to maintain order, prevent and investigate crime and improve the quality of life of the citizens we serve.

Summary of Services

- The Bartow Police Department is a full-service law enforcement agency, providing law enforcement related services to the citizens and visitors of Bartow.
- The department currently has an authorized strength of 49 sworn members and 25 civilian members.
- The department is primarily divided into two divisions: The Law Enforcement Division and the Support Operations Division.

The Law Enforcement Division consists of: Uniformed Patrol, Support Services (Recruitment, Training, Traffic Enforcement, Community Services Team, Crime Analysis, Tactical Team, Explorers & Volunteers), Honor Guard, K-9 Units and the Reserve Officer Program

The Support Operations Division consists of: Criminal Investigations Section, Records Section, Emergency Communications, Facilities and Crime Scene and Property & Evidence



City of Bartow Adopted Budget | Fiscal Year 25-26

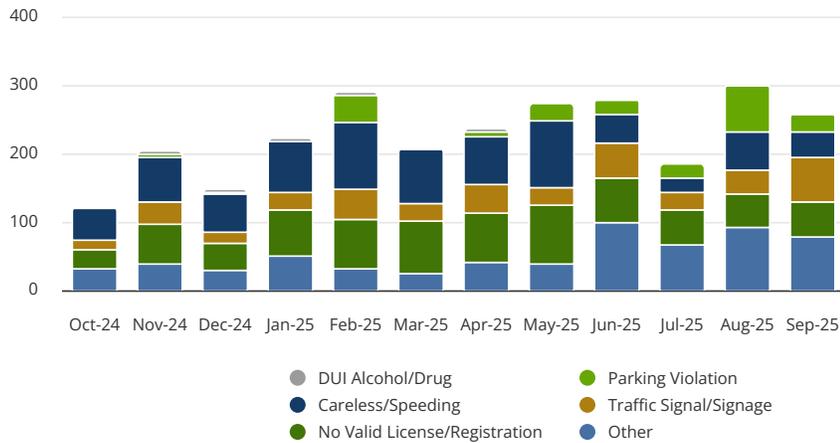
Department Goals	Enterprise Goals
To provide a safe, secure environment for the citizens of and visitors to the City of Bartow, thereby, maintaining order and improving the city's quality of life	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
An overall reduction in crime through the use of criminal intelligence and shared information.	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
An overall reduction in crime through creative and innovated programs designed to educate and rehabilitate juvenile offenders	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Maintain agency's accredited status through the various law enforcement accrediting bodies	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Build trust and legitimacy by increasing partnerships and citizen engagement through enhanced communication and participation with all stakeholders	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Enhanced local, state and federal partnerships to better provide services to our citizens	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Institute Red Light Camera Program	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Implemented red light cameras, nearly all cameras are live.	90 %	12/4/25
	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard			

FY25-26 Major Initiatives	Goals	Description	Type
Conduct a Recruitment Effort to Fill Police Officer Vacancies	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Use the Employer Choice of Initiative to recruit police officer vacant positions.	HR Initiative
Interior Remodel/Update of Police Station	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Make improvements to the current Bartow Police Department facility.	Construction Project

Featured Measures

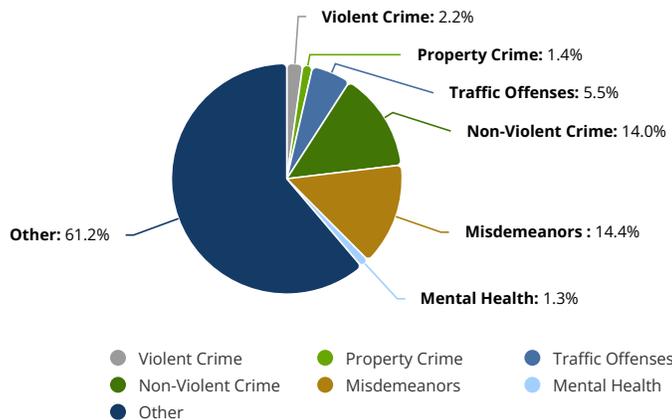
Citations Issued by Month



Analysis:
In Fiscal Year 2025, there were 2,728 citations issued ranging from traffic violations to DUI's which is a slight decrease from the previous year.

FYTD Actual	2,728
PYTD Actual	2,767

Annual Calls for Service



Analysis:
For FY25, Bartow Police Department's Emergency Communications Center received 22,716 calls from citizens. These calls range from the reporting of crimes and traffic crashes to mental health issues and requests to speak with a police officer.



City of Bartow Adopted Budget | Fiscal Year 25-26

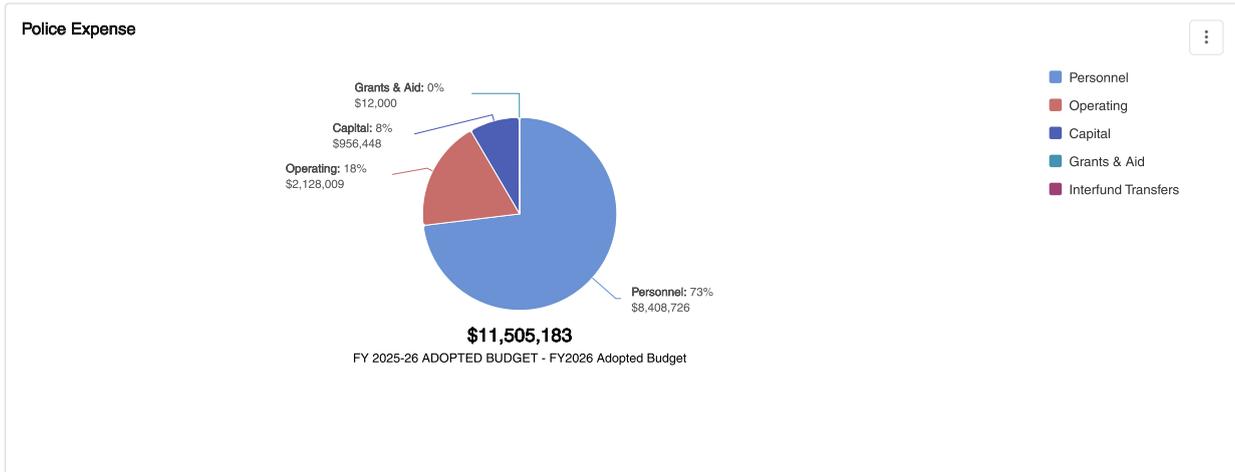
Measures	Analysis	Series Name	Status
			FY25
<p>↑ Annual Calls for Service</p>	<p>For FY25, Bartow Police Department's Emergency Communications Center received 22,716 calls from citizens. These calls range from the reporting of crimes and traffic crashes to mental health issues and requests to speak with a police officer.</p>	Violent Crime	509
		Property Crime	310
		Traffic Offenses	1,251
		Non-Violent Crime	3,176
		Misdemeanors	3,279
		Mental Health	286
		Other	13,905
<p>↑ Citations Issued by Month</p>	<p>In Fiscal Year 2025, there were 2,728 citations issued ranging from traffic violations to DUI's which is a slight decrease from the previous year.</p>	FYTD Actual	2,728
		PYTD Actual	2,767
<p>↑ Reports Generated</p>	<p>There are 2,931 reports generated through the Bartow police system for FY25 which is a 14.27% decrease from FY24.</p>	FYTD Actual	2,931
		PYTD Actual	3,419
<p>↑ Calls Reported as a Crime</p>	<p>The police department logged 2,451 calls reported as a crime in Fiscal Year 2025 which shows a 26.3% increase in comparison to the prior year.</p>	FYTD Actual	2,451
		PYTD Actual	1,940
<p>↑ Total Bartow PD Emergency Response Calls</p>	<p>The Bartow Police Department's Emergency Communications Center received 11,128 9-1-1 calls in FY2025, of which 412 were dispatched as emergency response calls, which is a 3.96% decrease from the 2024 fiscal year.</p>	FYTD Actual	412
		PYTD Actual	429
<p>↑ Total Non-Emergency Response Calls</p>	<p>In FY25, dispatch logged 12,098 non-emergency response calls which shows a 1.1% increase from FY24.</p>	FYTD Actual	12,098
		PYTD Actual	11,970
<p>↑ Bartow PD Emergency Response Time in Seconds</p>	<p>For the Fiscal Year 2025, dispatch has an emergency response time of 352 seconds from the time of the call received to the time on scene.</p>	Total Response Time	352

Measures	Analysis	Series Name	Status FY25
<p>↑ Non-Emergency Response Time in Seconds</p>	<p>In FY25, dispatch has a non-emergency response time of 852 seconds from the time of the call received to the time on scene.</p>	<p>Total Response Time</p>	<p>852</p>



Police

Adopted Fiscal Year 2025 - 2026



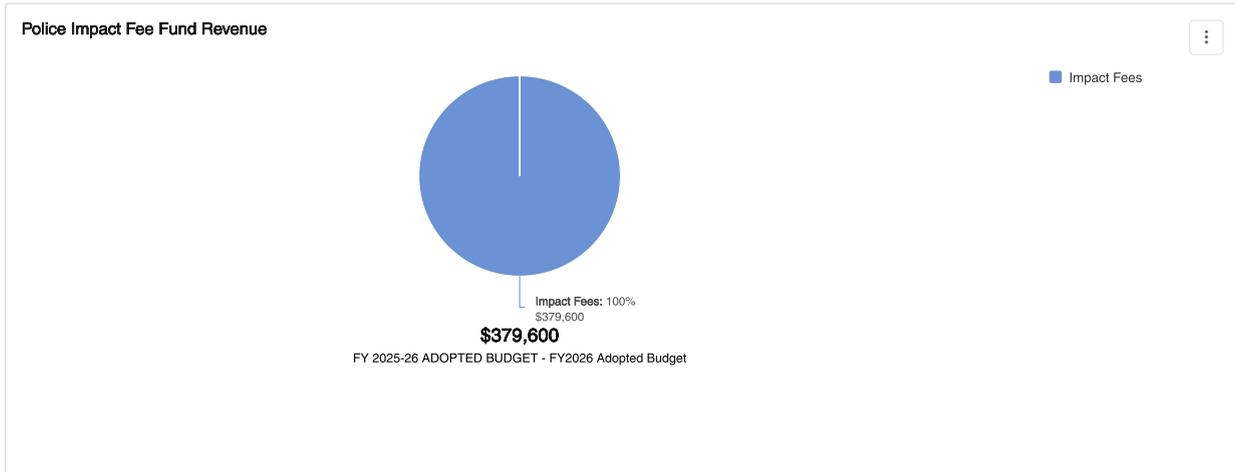
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Police

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
521101 - Police			
Personnel	\$5,918,414	\$6,689,741	\$8,408,726
Operating	\$1,135,691	\$1,423,512	\$2,128,009
Capital	\$461,474	\$822,909	\$956,448
Grants & Aid	\$6,210	\$12,000	\$12,000
Interfund Transfers	\$705,965	\$693,774	\$0
521101 - POLICE TOTAL	\$8,227,754	\$9,641,936	\$11,505,183
001 - GENERAL FUND TOTAL	\$8,227,754	\$9,641,936	\$11,505,183
EXPENSES TOTAL	\$8,227,754	\$9,641,936	\$11,505,183

Police Impact Fee Fund

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Police Impact Fee Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	-	-	\$379,600
REVENUES TOTAL	-	-	\$379,600



PUBLIC WORKS DEPARTMENT

Vision

The City of Bartow benefits from a vibrant and healthy community infrastructure system for today and tomorrow.

Mission

Our team works together to innovatively plan, build, and maintain safe and efficient infrastructure and assets.

Summary of Services

General Fund

- Facilities Maintenance
- Professional Services
 - GIS & Mapping
 - Asset Management through GIS
 - Construction Management
 - Infrastructure Development
 - Development Review

Enterprise Funds

- Solid Waste
- Stormwater
- Underground Utilities
 - Water
 - Wastewater

Internal Service Funds

- Fleet Services

Special Revenue Funds

- Transportation

City of Bartow Adopted Budget | Fiscal Year 25-26

Department Goals	Enterprise Goals
Foster collaboration and teamwork	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Mitigate risk and execute effectively in crisis	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Meet customer expectations	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Develop an innovative culture that embraces technology and best practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Develop and implement plans that are future focused	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Use ingenuity to be good fiscal stewards	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

FY24-25 Major Initiatives	Description	Analysis	Percent Complete	Target End Date
 Hot Box Trailer	Purchase of a Hot Box Trailer for pot hole repairs.	Hot Box Trailer in service.	100 %	9/30/25
 Roof at Fleet	Roof replacement	Roof project completed.	100 %	12/3/24
 Site Renovation - Solid Waste	Construction of a metal building and out building for Solid Waste	Civil Site Engineering completed DOT Permitting underway CMAR Meeting to be scheduled	10 %	9/30/26
 31 Vehicle and Equipment Replacements	Purchase of vehicles and equipment across the organization	26 vehicles have been replaced, with a remainder of 5 being carried over to FY 25-26	80 %	12/31/25
 Street Sweeper	Purchase of innovative street sweeper for the Stormwater Division		100 %	9/30/25
 TCS Underground Utility Building	Building Awarded, waiting on final DEP permit	Building has been delivered. Waiting on CMAR sitework quotes to arrive with a deadline for quotes of November 1st.	25 %	9/30/25

City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Description	Analysis	Percent Complete	Target End Date
 FY24-25 Road Resurfacing Program	Complete annual resurfacing program.	Completed	100 %	5/31/25
 Red Zone Sanitary Sewer Inspection Program	Robotically inspect and clean wastewater pipes throughout the city	Waiting on final change order to complete project.	90 %	9/30/25
 Public Works Administration Building	Developing a public works administration building to supply sufficient space for all public works personnel. This building will create a more efficient means for all public works divisions.	Survey has been completed. Waiting on Civil plans to be completed.	5 %	9/30/26

FY25-26 Major Initiatives	Description	Goals	Type
Annual Road Resurfacing Program - FY25-26	The transportation division is implementing their annual road resurfacing program that rejuvenates roadways for safe travel and preventing the need for more costly repairs or complete reconstruction, reducing accident risks and lessening vehicle wear and tear.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Service Enhancement
City Facilities A/C Unit R&R Program	Replace 8 A/C units in City facilities as part of the R&R Program.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program
Closed Captioning and Televising of Stormwater Infrastructure	The stormwater division is implementing a closed captioning and televising of stormwater infrastructure service to aid and identify any blockages that may require cleaning, replacement, or repair.	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Technology Project
Floral Avenue Stormwater Pipe Replacement	Complete a Stormwater pipe replacement on Floral Avenue.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construction Project
Inlet Replacement R&R Program	Improve Stormwater inlets through an annual R&R program.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program

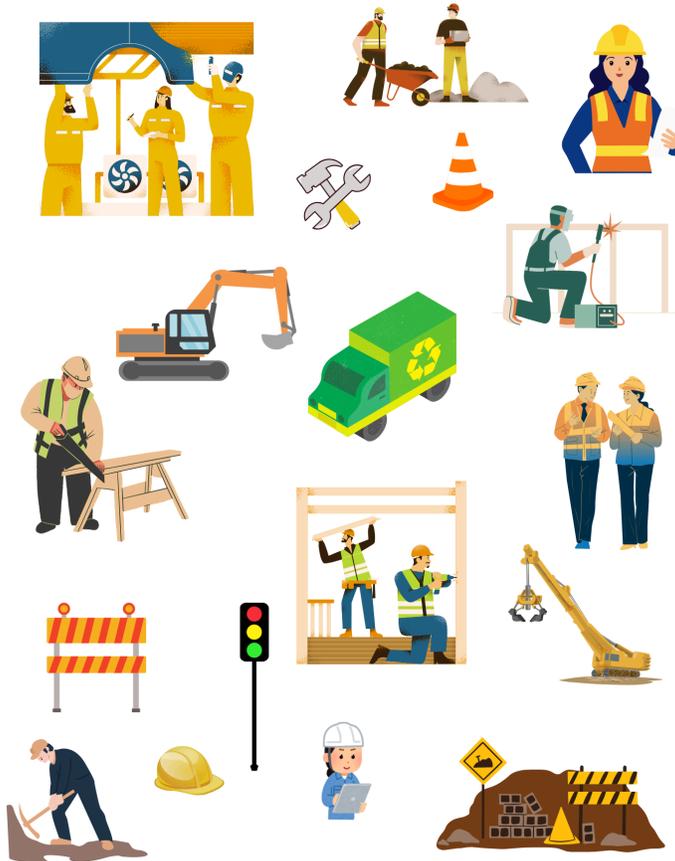
FY25-26 Major Initiatives	Description	Goals	Type
Pedestrian Bridge Signage	Transportation division is developing a pedestrian bridge signage for facilitating the movement of individuals on foot or biking to provide an increase of safety.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Service Enhancement
Public Works Administration Building	Developing a public works administration building to supply sufficient space for all public works personnel. This building will create a more efficient means for all public works divisions.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construction Project
Sewer Force Main Repair on Old Bartow Eagle Lake Road	Repairing the sewer force on Old Bartow and Eagle Lake Road to maintain and enhance the quality of life for residents.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Maintenance
Sewer Lateral R&R Program	Underground utilities division is working on the sewer lateral pipe that carries the waste from the residential homes to the public sewer line in the street.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program
Sewer Lining R&R Program	The Underground Utilities division is implementing an R&R program to enhance the sewer lining process that involves coating the pipes from the inside and creating a long-lasting maintenance free solution for pipe leaks.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program
Sewer Manhole R&R Program	Providing maintenance with access to maintain the sewer system which is used for inspection, cleaning, and obstruction removal in the sewage line system.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program
Signage R&R Program	R&R program for restoration and maintenance of transportation signage.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program

City of Bartow Adopted Budget | Fiscal Year 25-26

FY25-26 Major Initiatives	Description	Goals	Type
Site Renovation - Solid Waste	Construction of a metal building and out building for Solid Waste	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construction Project
TCS Underground Utility Building	Building Awarded, waiting on final DEP permit	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construction Project
Water Main Relocation at Highway 60 and US 17	The underground utilities division is developing a plan for relocating of the existing water pipelines at Highway 60 and US 17.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Planning and Development
43 Vehicle and Equipment Replacements	Purchase of vehicles and equipment across the organization	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Equipment Purchase
TCS Wastewater System Line Relocation at Hwy 60 and US 17	Relocating the sewer line that involves capacity reduction, structural integrity and potential groundwater contamination.	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	Planning and Development
Valve Replacement R&R Program	Replacing the valves to allow better control of the water flow to specific areas.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program
Water Transmission System Improvements R&R Program	Underground Utilites is developing a program that improves the water transmission systems for storage, transmission, treatment, and supply of water.	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	R&R Program

Measures	Analysis	Series Name	Series Status
 Work Orders Completed Monthly Fleet Services	In FY25, there have been 3,053 work orders completed which is a 4.6% increase in comparison to FY24.	FYTD Actual	3,053
		PYTD Actual	2,920
 Tonnage of Solid Waste Collected by Type Solid Waste	The Solid Waste division recorded 22,058.53 volumes of tonnage collected daily servicing from residential to commercial.	FYTD Actual	22,058.53

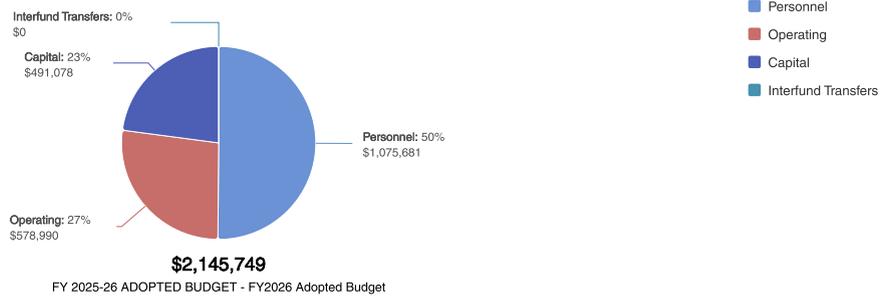
Measures	Analysis	Series Name	Series Status
 Street Sweeping Tons Stormwater	Stormwater measured 2,044 street sweeping tons in the 2025 Fiscal Year which shows a 97.3% increase from FY24.	FYTD Actual	2,044
		PYTD Actual	1,036
 Manhole Rehab TCS	The Underground Utilities division completed 25 manhole rehabs in FY25 which is a 7.4% decrease in comparison to FY24.	FYTD Actual	25
		PYTD Actual	27
 Miles Paved Transportation	The Transportation Division paved 3.5 miles in FY25 which is 39.2% decrease from the prior year. There are upcoming paving projects that are in progress.	FYTD Actual	3.50
		PYTD Actual	5.76



Public Works

Adopted Fiscal Year 2025 - 2026

Public Works Expense



Data Updated: Sep 12, 2025, 4:50 AM

Public Works

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
539101 - Public Works			
Personnel	\$852,117	\$921,050	\$1,075,681
Operating	\$469,871	\$809,014	\$578,990
Capital	\$49,618	\$2,354,228	\$491,078
Interfund Transfers	-\$279,601	\$91,872	\$0
539101 - PUBLIC WORKS TOTAL	\$1,092,005	\$4,176,164	\$2,145,749
001 - GENERAL FUND TOTAL	\$1,092,005	\$4,176,164	\$2,145,749
EXPENSES TOTAL	\$1,092,005	\$4,176,164	\$2,145,749

ENTERPRISE FUNDS





BARTOW ELECTRIC DEPARTMENT

Vision

Bartow Electric Utility exceeds our customer expectations and is recognized as a great place to do business in Polk County. Our team provides cost-effective, and timely services to our new customers and is a valued resource for our community's energy needs. We give back value to the community by providing lighting for a safer city and competitive energy services. We help make Bartow the Place to Be.

Mission

The Mission of the City of Bartow Electric Utility is to provide safe, reliable and efficient electrical services for our community. We are committed to maintaining a knowledgeable and competent work force, able to meet the challenges of a changing utility industry and expanding our utility to adapt to our hometown needs.

Summary of Services

The City of Bartow Electric Department provides electric service to over 13,564 customers with its 115 square mile service territory. We provide lighting for city streets, school bus stops, and for private yards. Our tree crew's trim trees for 265 miles of overhead lines and lights our city streets, parks, and alleys.



City of Bartow Adopted Budget | Fiscal Year 25-26

Department Goals	Enterprise Goals
Enhanced Customer Experience	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Create Efficiencies and Effectiveness in Service Delivery	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Improve Communication	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Maintain Tree Canopy	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Ensure Data Integrity	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard
Improve Lighting on Streets	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard

Major Initiatives	Goals	Analysis	Percent Complete	End Date
 Flamingo Town Homes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Conduit is installed but no activity by developer.	25 %	9/30/25
 Hancock Crossing	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	All electric installed.	100 %	3/1/24
 Idlewood Town Homes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Preliminary design complete but no activity by developer.	20 %	9/30/25
 James Subdivision	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	All electric installed except services. Four homes to date. Phase 1 completed. Phase 2 in 2026.	100 %	12/30/25
 Jessie Drive Mobile Home Park	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Two transformers are left to install as new mobile homes are added. All other infrastructure is done.	90 %	9/30/25

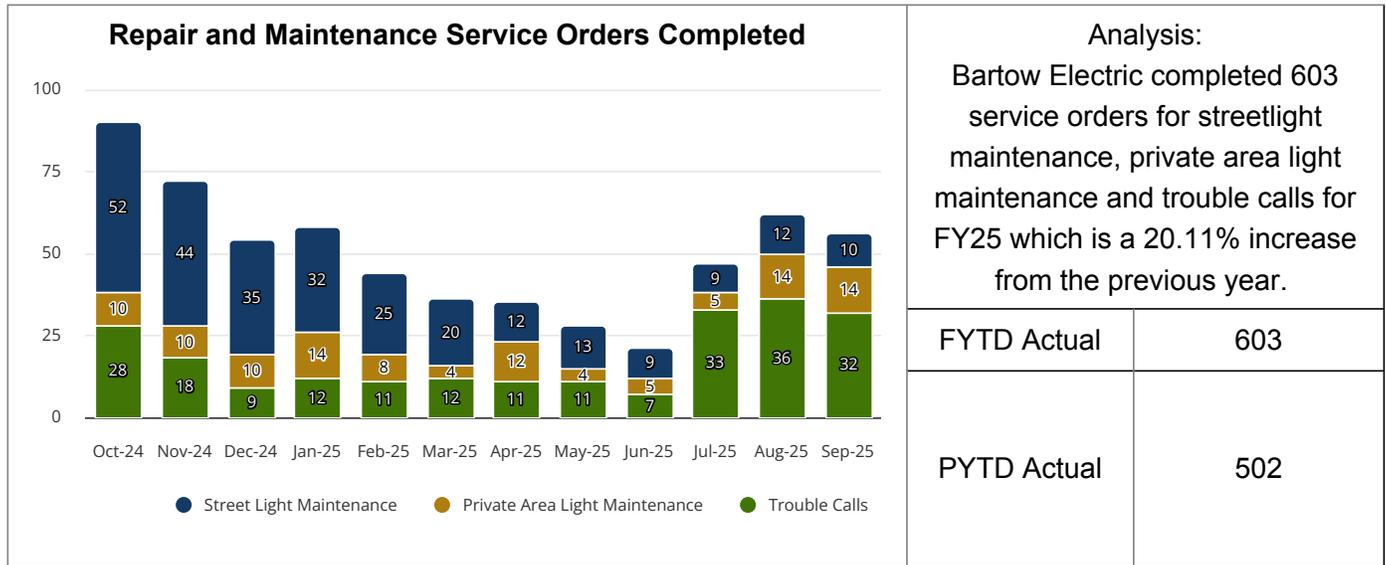
City of Bartow Adopted Budget | Fiscal Year 25-26

Major Initiatives	Goals	Analysis	Percent Complete	End Date
 Replace Control Building in Odom Substation	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Control building is operational and waiting on minor fixes to doors, bathrooms, and exhaust fans.	99 %	12/12/25
 Retreat at Stuart Crossing	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Completed.	100 %	2/1/25
 Sand Lake Grove	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	All electric installed by 2/14/2025	100 %	6/1/25
 Stuart Crossing - 200 New Homes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Phase 2A and 2B are complete. Phase 3 will be completed in January 2026.	75 %	1/30/26

Major Initiatives	Goals	Description	Type
Flamingo Town Homes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	24 Town Homes	Construction Project
Idlewood Town Homes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	30 Town Homes must relocate overhead power line to underground	Construction Project
Jessie Drive Mobile Home Park	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Approximately 30 mobile homes being added.	Construction Project

Major Initiatives	Goals	Description	Type
New Southeast Area Substation	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	A new substation is needed in the southeast area of our service territory to improve service to our existing customers and to position us for expected growth in the area. In FY26 we intend to purchase the property needed for the substation and begin the design for the construction of the substation. The next step will be to assess our timeline for construction and begin ordering materials. Substation materials have a one to three year lead time and we believe we will need the station in three years.	Service Enhancement
Pole Inspections Program	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Annual inspection and treatment of wood poles in Bartow Electric's system.	Service Enhancement
Replace Control Building in Odom Substation	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Begin phase for replacing the control building in the odom substation.	Construction Project
Street Light Improvement Program	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard	The electric department is working to improve the streetlights installed along roads, pathways, and public spaces to improve visibility and safety during the night.	Service Enhancement
Stuart Crossing - 200 New Homes	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Phase 3 electric infrastructure	Construction Project
Reconductor 91 Mine Road	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Reconductor 3.5 miles of three-phase distribution line along 91 Mine Road to increase capacity and improve reliability from Connersville Substation to the Airport.	Service Enhancement

Featured Measures



Analysis:
Bartow Electric completed 603 service orders for streetlight maintenance, private area light maintenance and trouble calls for FY25 which is a 20.11% increase from the previous year.

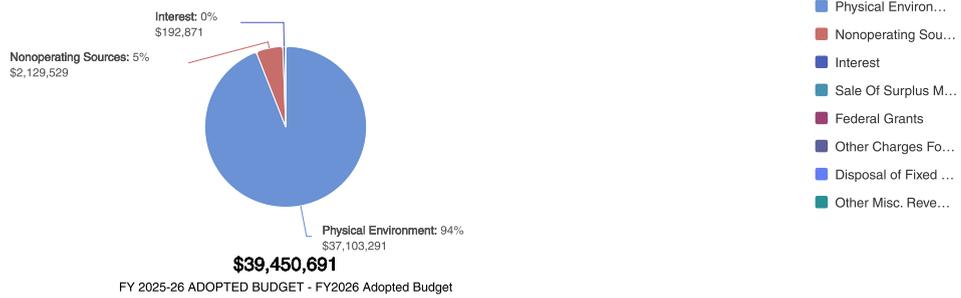
FYTD Actual	603
PYTD Actual	502

Measures	Analysis	Series Name	Status FY25
↑ Avg # of Minutes a Bartow Electric Customer is Out of Power (SAIDI)	The average time a City of Bartow customer is without power is 25.33 minutes in FY25 compared to 32.62 minutes in the prior year. This is a 22.35% decrease in outage time compared FY24 which shows progression in response times.	FYTD Actual	25.33
		PYTD Actual	32.62
↑ Repair and Maintenance Service Orders Completed	Bartow Electric completed 603 service orders for streetlight maintenance, private area light maintenance and trouble calls for FY25 which is a 20.11% increase from the previous year.	FYTD Actual	603
		PYTD Actual	502
↕ Number of Line Crew Work Orders Completed	The electric line crew completed and recorded 260 service orders in Fiscal Year 2025 which shows a 24.2% decrease from FY24.	FYTD Actual	260
		PYTD Actual	343

Electric Utility Fund

Adopted Fiscal Year 2025 - 2026

Electric Utilities Revenue

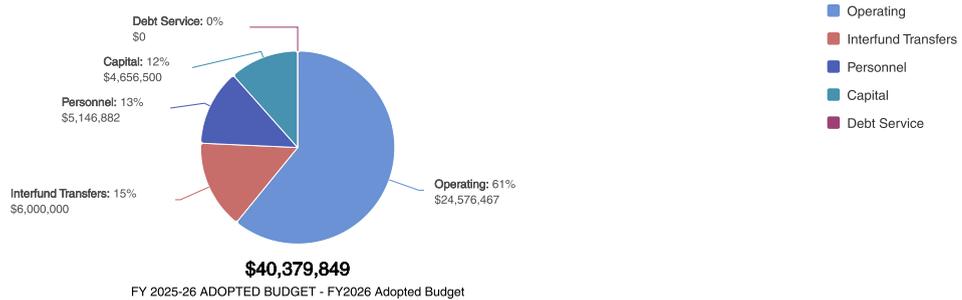


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Electric Utilities Revenue

	FY 2025-26 ADOPTED BUDGET		
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Federal Grants	\$101,115	–	\$0
Physical Environment	\$34,759,457	\$37,430,913	\$37,103,291
Disposal of Fixed Assets	-\$7,544	–	–
Interest	\$490,574	\$116,573	\$192,871
Other Misc. Revenue	\$980	\$960,000	\$0
Sale Of Surplus Material	\$40,064	\$25,000	\$25,000
Nonoperating Sources	-\$2,303,214	\$220,000	\$2,129,529
REVENUES TOTAL	\$33,081,431	\$38,752,486	\$39,450,691

Electric Utilities Expense



Electric Utilities

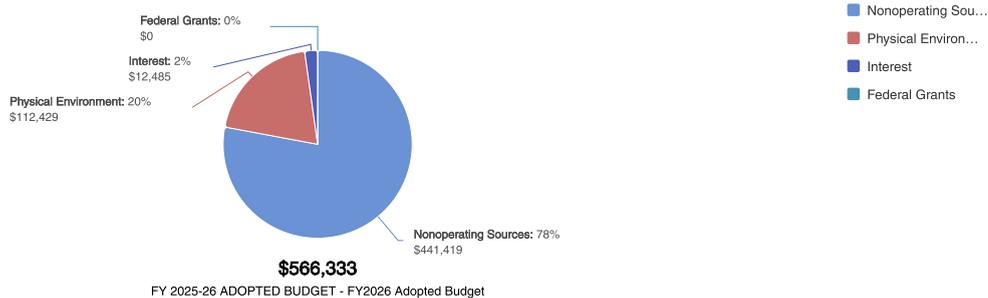
FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
401 - Electric Fund	\$33,955,903	\$50,128,024	\$40,379,849
EXPENSES TOTAL	\$33,955,903	\$50,128,024	\$40,379,849

City of Bartow Adopted Budget | Fiscal Year 25-26

Fiber Optic Fund

Adopted Fiscal Year 2025 - 2026

Fiber Optic Revenue

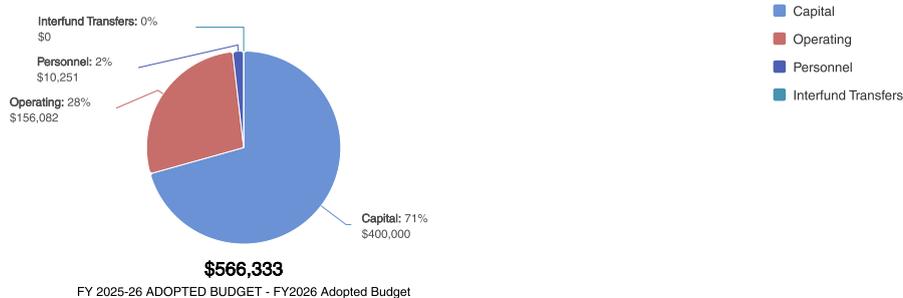


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Fiber Optic Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Federal Grants	\$112,029	-	-
Physical Environment	\$111,057	\$109,908	\$112,429
Interest	\$87,674	\$26,735	\$12,485
Nonoperating Sources	-	-	\$441,419
REVENUES TOTAL	\$310,760	\$136,643	\$566,333

Fiber Optic Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

Fiber Optic Fund

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
405 - Fiber Optic Fund			
537101 - Fiber Optic			
Personnel	-\$36,634	\$88,390	\$10,251
Operating	\$51,690	\$484,860	\$156,082
Capital	\$0	\$200,000	\$400,000
Interfund Transfers	\$95,491	\$110,484	\$0
537101 - FIBER OPTIC TOTAL	\$110,547	\$883,734	\$566,333
405 - FIBER OPTIC FUND TOTAL	\$110,547	\$883,734	\$566,333
EXPENSES TOTAL	\$110,547	\$883,734	\$566,333

City of Bartow Adopted Budget | Fiscal Year 25-26



SOLID WASTE DIVISION

Vision

Our vision is to lead in innovative waste management by reducing landfill use, expanding recycling efforts, and fostering a cleaner, greener Bartow through community partnership and operational excellence.

Mission

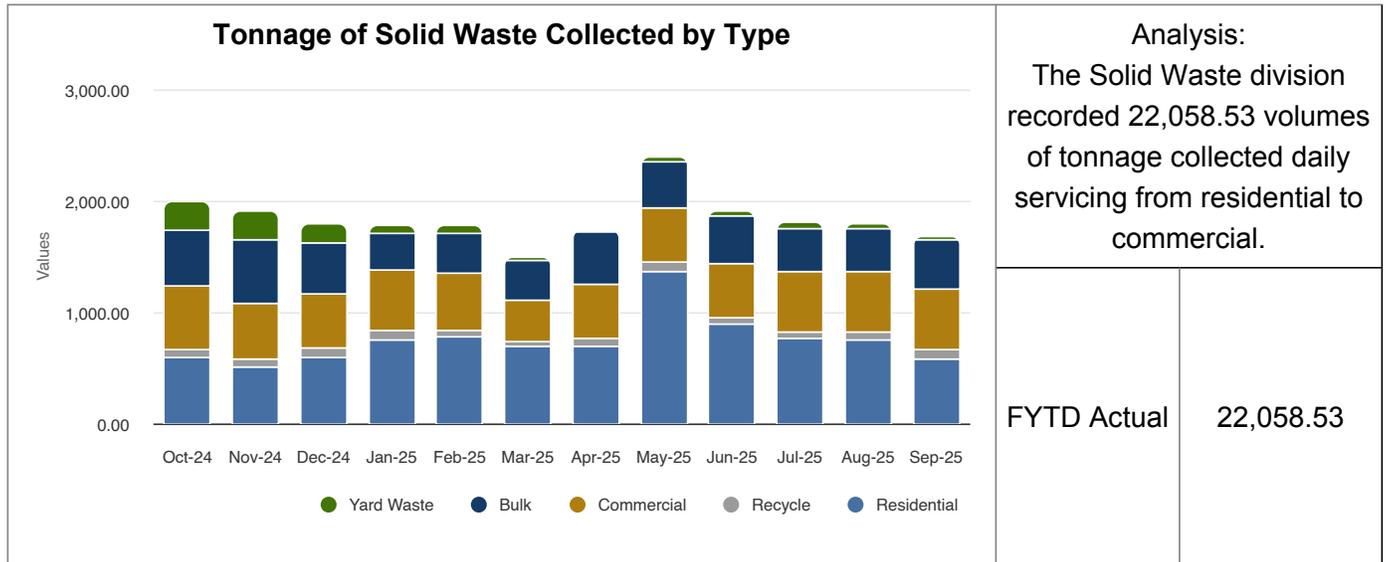
Our mission to provide timely, efficient, and environmentally responsible solid waste collection and disposal services that promote public health, cleanliness, and sustainability for the residents and businesses of Bartow.

Summary of Services

- Provide service to over 7500 households and all commercial accounts in the city limits.
- Residential Services - sanitation, recycle, yard waste, bulk junk, roll-off, and dumpster services
- Commercial - roll-off, dumpster, and recycle

Department Goals	Enterprise Goals
Foster collaboration and teamwork	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Mitigate risk and execute effectively in crisis	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Meet customer expectations	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Develop an innovative culture that embraces technology and best practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Develop and implement plans that are future focused	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Use ingenuity to be good fiscal stewards	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

Featured Measures



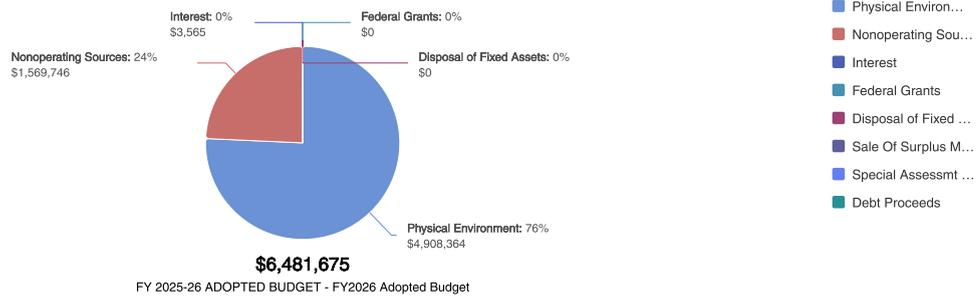
Measures	Analysis	Series Name	Series Status
<p>↑ Roll-Off by Pulls</p>	<p>There are 3,534 roll-off by pulls in FY25 which is servicing the Bartow residents by providing open-top dumpsters at the convenience of dropping the bin off at the residential or commercial address.</p>	FYTD Actual	3,534.00
<p>↑ Tonnage of Solid Waste Collected by Type</p>	<p>The Solid Waste division recorded 22,058.53 volumes of tonnage collected daily servicing from residential to commercial.</p>	FYTD Actual	22,058.53



Solid Waste Fund

Adopted Fiscal Year 2025 - 2026

Solid Waste Revenue

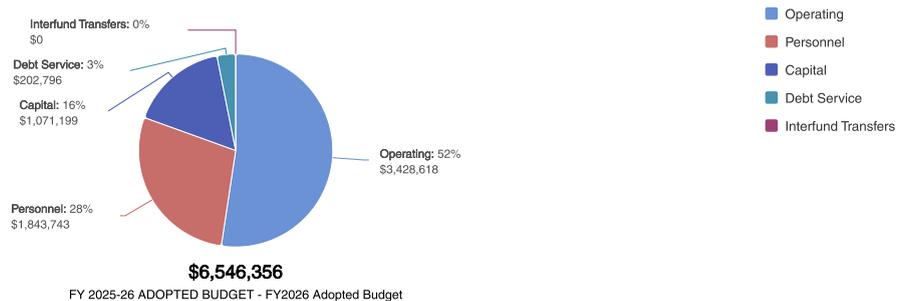


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Solid Waste Revenue

FY 2025-26 PROPOSED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Physical Environment	\$3,717,492	\$5,123,878	\$4,908,364
Disposal of Fixed Assets	\$123,345	-	-
Interest	\$11,870	\$4,652	\$3,565
Sale Of Surplus Material	\$10,000	-	\$0
Special Assessmt & Impact Fees	\$151,092	\$265,290	\$0
Debt Proceeds	-	\$1,216,592	-
Nonoperating Sources	\$25,489	\$21,716	\$1,569,746
REVENUES TOTAL	\$4,039,289	\$6,632,128	\$6,481,675

Solid Waste Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

Solid Waste

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
402 - Solid Waste Fund			
534101 - Solid Waste			
Personnel	\$1,454,646	\$1,477,563	\$1,843,743
Operating	\$3,161,626	\$3,031,853	\$3,428,618
Capital	\$0	\$2,066,592	\$1,071,199
Debt Service	-	\$280,616	\$202,796
Interfund Transfers	\$567,802	\$596,061	\$0
534101 - SOLID WASTE TOTAL	\$5,184,075	\$7,452,685	\$6,546,356
402 - SOLID WASTE FUND TOTAL	\$5,184,075	\$7,452,685	\$6,546,356
EXPENSES TOTAL	\$5,184,075	\$7,452,685	\$6,546,356

City of Bartow Adopted Budget | Fiscal Year 25-26



STORMWATER DIVISION

Vision

The City of Bartow benefits from a vibrant and healthy community infrastructure system for today and tomorrow.

Mission

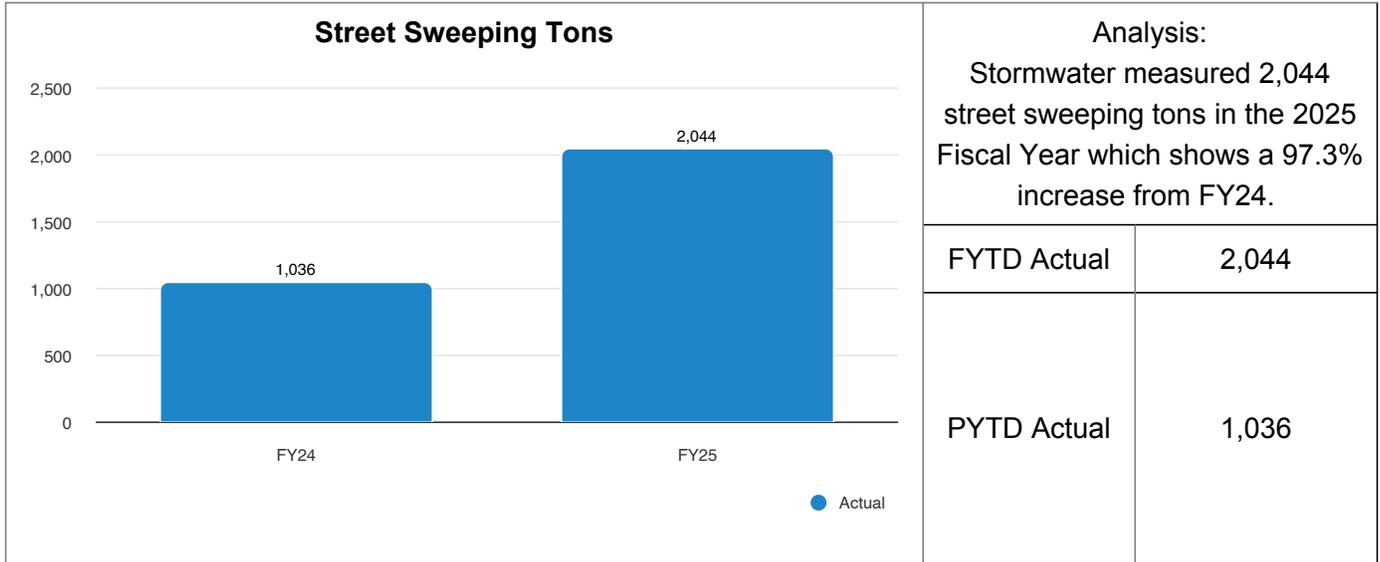
Our team works together to innovatively plan, build, and maintain safe and efficient infrastructure and assets.

Summary of Services

- Cleaning and maintaining drainage ditches
- Cleaning and maintaining stormwater ponds
- Cleaning stormwater inlets, outlets, and pipes
- Street sweeping services

Department Goals	Enterprise Goals
Foster collaboration and teamwork	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Mitigate risk and execute effectively in a crisis	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Meet customer expectations	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Develop an innovative culture that embraces technology and best practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Develop and implement plans that are future focused	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Use ingenuity to be good fiscal stewards	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

Featured Measures



Analysis:
Stormwater measured 2,044 street sweeping tons in the 2025 Fiscal Year which shows a 97.3% increase from FY24.

FYTD Actual	2,044
PYTD Actual	1,036

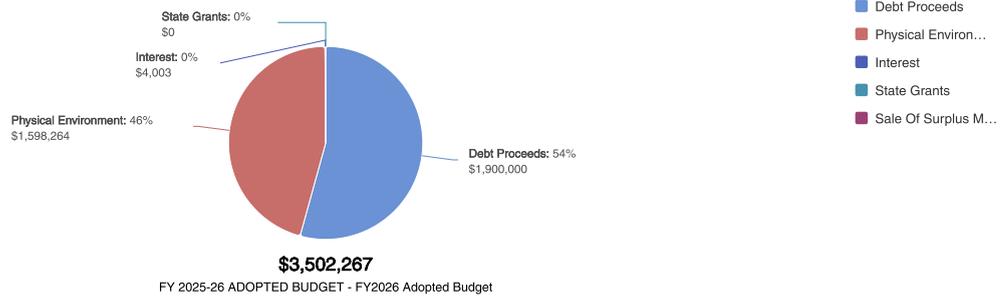
Measures	Analysis	Series Name	Status
			FY25
<p>↑ Catch Basins Cleaned</p>	<p>The Stormwater Division cleaned 412 catch basins in FY25 which is an 83.9% increase from the previous fiscal year.</p>	FYTD Actual	412
		PYTD Actual	224
<p>↑ Street Sweeping Tons</p>	<p>Stormwater measured 2,044 street sweeping tons in the 2025 Fiscal Year which shows a 97.3% increase from FY24.</p>	FYTD Actual	2,044
		PYTD Actual	1,036



Stormwater Fund

Adopted Fiscal Year 2025 - 2026

Stormwater Revenue

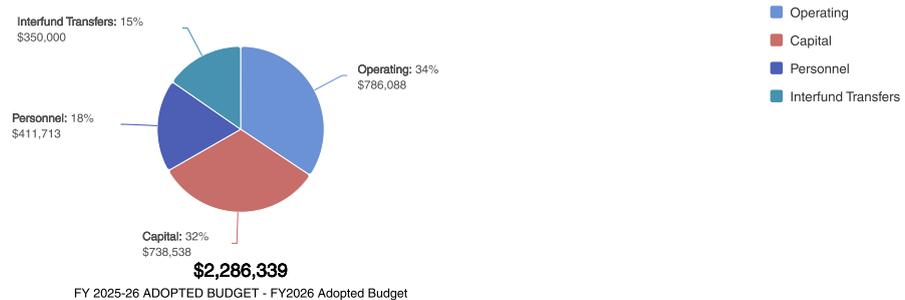


Data Updated: Sep 12, 2025, 4:50 AM

Stormwater Revenue

	FY 2025-26 ADOPTED BUDGET		
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
State Grants	\$3,263	-	-
Physical Environment	\$603,033	\$1,498,910	\$1,598,264
Interest	\$42,073	\$12,981	\$4,003
Debt Proceeds	-	\$1,900,000	\$1,900,000
REVENUES TOTAL	\$648,369	\$3,411,891	\$3,502,267

Storm Water Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

Storm Water Fund

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
406 - Storm Water Fund			
538101 - Stormwater			
Personnel	\$268,661	\$296,528	\$411,713
Operating	\$612,354	\$783,111	\$786,088
Capital	\$0	\$3,127,462	\$738,538
Interfund Transfers	\$133,857	\$88,568	\$350,000
538101 - STORMWATER TOTAL	\$1,014,872	\$4,295,669	\$2,286,339
406 - STORM WATER FUND TOTAL	\$1,014,872	\$4,295,669	\$2,286,339
EXPENSES TOTAL	\$1,014,872	\$4,295,669	\$2,286,339

City of Bartow Adopted Budget | Fiscal Year 25-26



UTILITIES DEPARTMENT

Vision

Set a standard of utility excellence in Water and Wastewater Services that will provide sustainable and reliable utilities for generations to come.

Mission

Strategically provide high quality water and wastewater services through dedicated employees who deliver exceptional value to our customers and the community we serve.

Department Goals	Enterprise Goals
Provide Reliable Infrastructure	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard
Be Environmentally Responsible	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Protect the Health and Safety of the Community	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Meet Customer Expectations	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Enable the Success of Our High Performing Team	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard



City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	Target End Date
 Lift Station Generators (15)	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	(11) out of the (15) Lift Station Generators are operational	70 %	9/30/26
 Lime Softening Unit	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Working with Tetra Tech on facility plan to assist with SRF Funding	20 %	7/30/27
 Solids Handling Expansion	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Chastain Skillman has completed 95% of design services on project.	40 %	12/31/28
 Wastewater System Improvements	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Repairing SBR Header pipe	90 %	3/31/26

Major Initiatives	Goals	Description	Type	Carry Forward
Chemical and Chlorine Building Roofs	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Maintaining the chemical and chlorine building roofs to provide safety and security at the water plant.	Maintenance	New
Installation of a 24-Inch Entry Point Water Distribution Line	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	The water division is planning and developing a 24-inch entry point water distribution line which will aid in the water supply network with components that carry potable water from the centralized treatment plant.	Planning and Development	New
Installation of a Water Interconnect Line with Polk County and Lakeland	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	The water division is developing a plan for installing a water interconnect line that exists between the water sources and supply systems to allow water transfer.	Planning and Development	New

Major Initiatives	Goals	Description	Type	Carry Forward
Lead Service Line Replacement	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Replacing the lead service line to reduce lead exposures, compliance with regulations, and improve public health to benefit the resident's quality of life.	Service Enhancement	New
Lift Station Generators (15)	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Implementation of 15 lift station generators through state grant funding.	Construction Project	CIPFY24-25
Lift Station R&R Program	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	The Wastewater Division is implementing a lift station R&R program that is designed to move wastewater from lower elevations to higher elevations.	R&R Program	New
Lime Softening Unit	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Construction of new Lime Softening Unit to provide redundancy	Construction Project	CIPFY24-25
Solids Handling Expansion	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	<ul style="list-style-type: none"> • New Rotary Thickener System • (2) New Sludge Pumps • (1) Alpha Laval Centrifuge • (3) New Blowers • Rehab Digesters 	Construction Project	CIPFY24-25
Wastewater System Improvements	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	<ul style="list-style-type: none"> • Complete Repairs of Header Piper • 5 SBR Basins Operational • Increase WRF Capacity to 5.33mgd 	Maintenance	CIPFY24-25

City of Bartow Adopted Budget | Fiscal Year 25-26

Measures		Analysis	Series Name	Series Status
NEW	Meter Flow Measured in Millions of Gallons Wastewater	The Wastewater division recorded the Parshall Flume and Waste Activated Sludge meter flow of 503,719 million gallons of water from April 2025 to September 2025.	Actual	503,719
NEW	Effluent Meter Flow Measured in Millions of Gallons Wastewater	The Wastewater division recorded an effluent meter flow of 480,999,081 million gallons of water from April 2025 to September 2025.	Actual	480,999,081
↑	Monthly Flows of Domestic Wastewater (Bartow, Polk, Eagle Lake) Wastewater	The total monthly flows recorded is 30.87 millions of gallons of domestic wastewater that enters and discharges from the Water Reclamation Plant in Fiscal Year 2025 which is a 7.1% increase from the previous year.	FYTD Actual	30.87
			PYTD Actual	28.82
↑	Monitoring Wells for the Level of Groundwater Around the WRF Basins Wastewater	The monitoring wells for the level of groundwater around the basins recorded 597 million gallons of water between the four wells in FY25.	FYTD Actual	597
↑	Ground Water Level Below the Ground Surface Wastewater	In FY25, the Wastewater plant recorded the ground water level at 5,317 million gallons of water below the surface.	FYTD Actual	5,317
↑	Gallons of Water Pumped a Day in Millions Water	The water plant averaged annually 3.6 million gallons of water pumped a day in 2024 which exceeded the previous year by 4.7%. So far in 2025, the water plant has averaged 3.87 million gallons of water pumped daily.	Actual	3.60
			Prior Year Actual	3.44
↑	City of Bartow Water Billed in Millions Water	The City of Bartow Water billed 1.040 billion gallons of water for commercial and residential citizens in 2024. In 2025, the water plant has billed 1.17 billion gallons of water and is on target to exceed by the end of the 2025 year.	Actual	1,040.00
			Prior Year Actual	987

Measures	Analysis	Series Name	Series Status
↑ % of Water Loss Water	The City's annual percentage of water loss is 7.85% in 2024 which shows the difference between what the water plant pumped into the City's distribution systems compared to what the city billed. This is a 19.9% decrease from the previous year. For 2025, the current annual water loss recorded is 9.91%.	Actual	7.85%
		Prior Year Actual	9.80%
↑ Gallons Per Day Per Capita Usage Water	The gallons per capita usage annually was 108 in 2024 which is a 5.26% decrease from the previous year.	Actual	108
		Prior Year Actual	114
↑ Number of Meter Connections Water	The water plant recorded an annual 10,300-meter connections in 2024 which produced a 5.1% increase from the prior year. So far in 2025, there have been 10,659-meter connections.	Actual	10,300
		Prior Year Actual	9,800
↑ Population Number for City Meter Connections Water	The City of Bartow's population number for the city meter connections is 26,059 in 2024 which is a 5.1% increase in population from 2023. In 2025, the population for city meter connections is 26,967 and rising.	Actual	26,059
		Prior Year Actual	24,794



WATER PURIFICATION PROCESS



UNDERGROUND UTILITIES (TCS) DIVISION

Vision

The City of Bartow Benefits from a vibrant and healthy community infrastructure system for today and tomorrow.

Mission

Our team works together to innovatively plan, build, and maintain safe and efficient infrastructure and assets.

Summary of Services

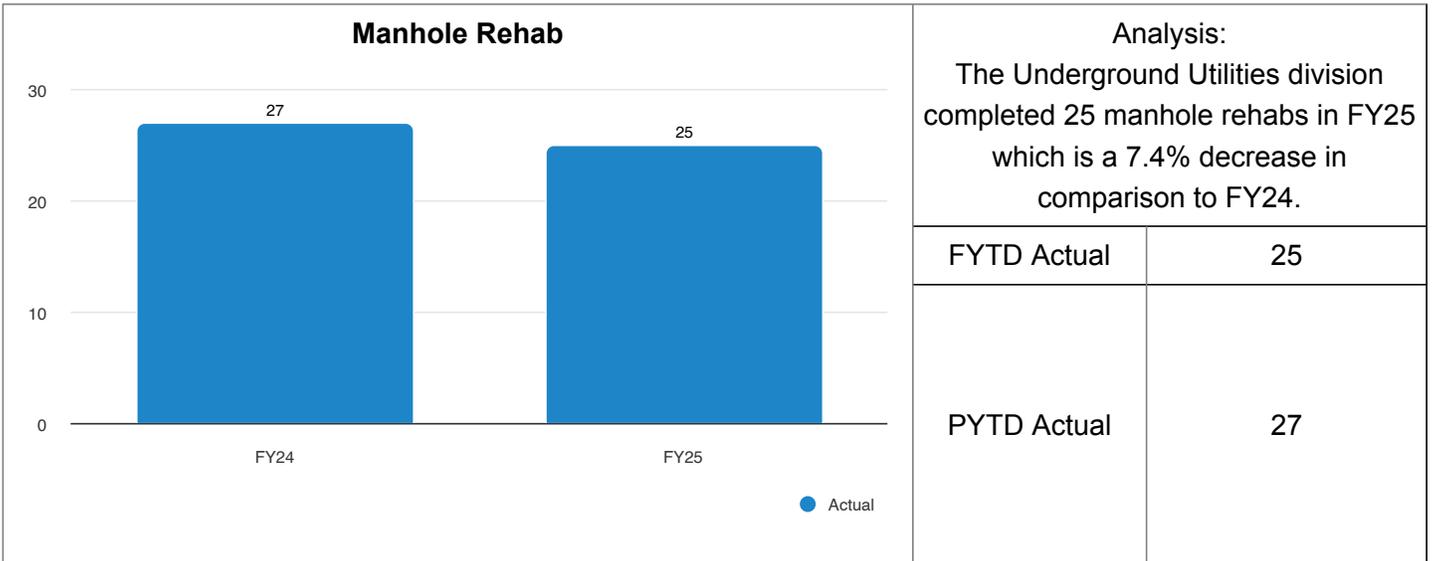
Wastewater

- Sewer main repairs and maintenance
- Sewer Cleaning
- Manhole Maintenance
- Manhole Repair
- Sewer Taps
- I&I Reduction

Water

- Meter Installations
- Service Installations
- Service Replacements
- Water Mains
- Water Valves
- Water Transmission Lines
- Fire Hydrants

Department Goals	Enterprise Goals
Foster collaboration and teamwork	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Mitigate risk and execute effectively in a crisis	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Meet customer expectations	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Develop an innovative culture that embraces technology and best practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Develop and implement plans that are future focused	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Use ingenuity to be good fiscal stewards	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard



Measures	Analysis	Series Name	Status FY25
NEW Broken Valves Identified	TCS identified 80 broken valves in FY25.	FYTD Actual	80
↓↑ Manhole Rehab	The Underground Utilities division completed 25 manhole rehabs in FY25 which is a 7.4% decrease in comparison to FY24.	FYTD Actual	25
		PYTD Actual	27





WASTEWATER DIVISION

Vision

The vision statement is to set the standard of utility excellence.

Mission

The mission statement is to strategically provide a reliable high-quality effluent at the lowest cost possible, in an environmentally responsible manner.

Summary of Services

Lift Stations (43):

- Operations and Maintenance: Pumps, Panels, Generators, and Piping

Water Reclamation Facility:

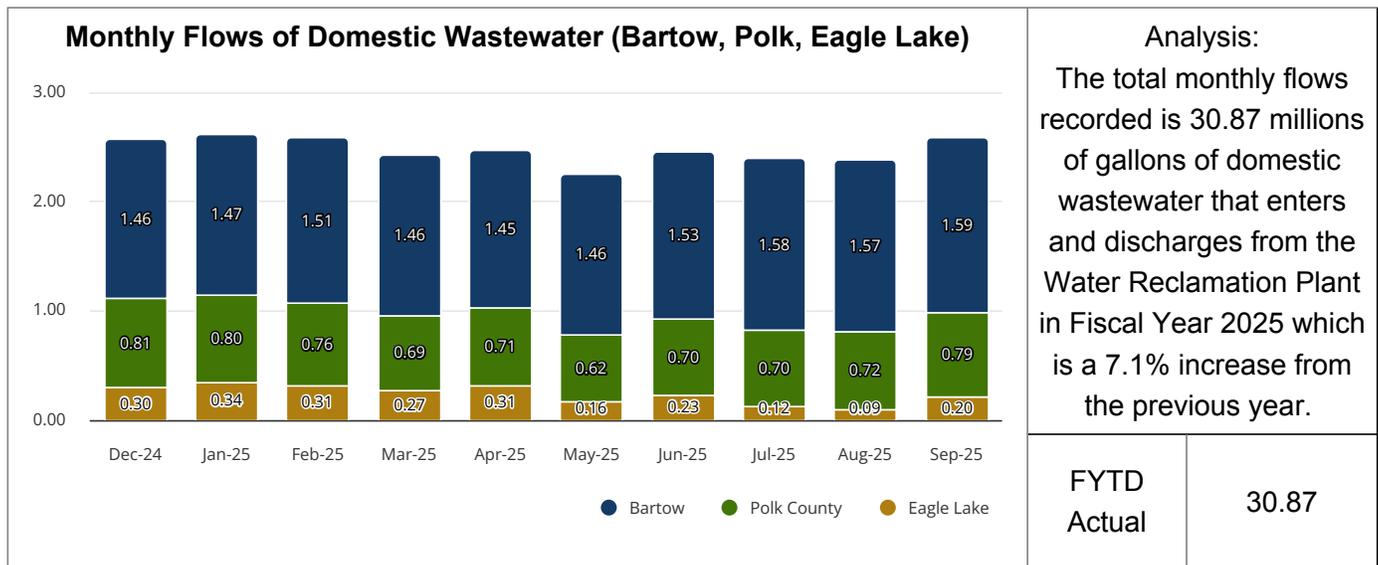
- Preliminary Treatment: Prepares Wastewater for Treatment Process
- Primary Treatment: Screening, Pumping, and Grit Removal
- Secondary Treatment: Removes BOD and TSS by Aeration and Filtration
- Disinfection: Destroying or Inactivating Disease-Causing Organisms
- Sludge Treatment: Treated Biosolids
- Effluent-to-Energy: Reuse to Progress Energy-Hines Complex



City of Bartow Adopted Budget | Fiscal Year 25-26

Department Goals	Enterprise Goals
Promote safety in our workplace	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Deliver superior customer service	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Pursue organizational excellence through leadership and professionalism	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Practice environmental stewardship by protecting natural resources and minimizing environmental impacts	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard

Featured Measures



City of Bartow Adopted Budget | Fiscal Year 25-26

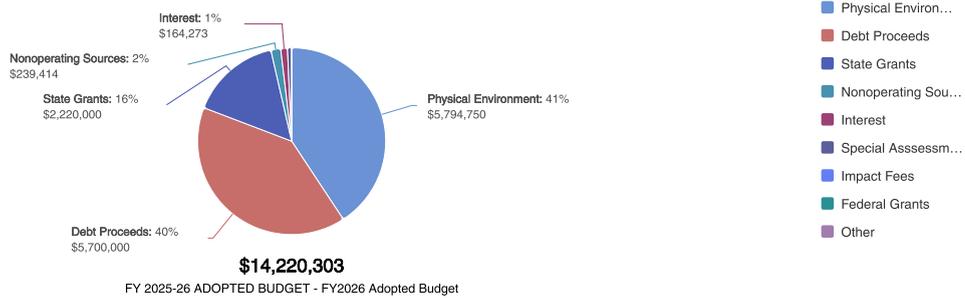
Measures	Analysis	Series Name	Series Status
NEW Meter Flow Measured in Millions of Gallons	The Wastewater division recorded the Parshall Flume and Waste Activated Sludge meter flow of 503,719 million gallons of water from April 2025 to September 2025.	Actual	503,719
NEW Effluent Meter Flow Measured in Millions of Gallons	The Wastewater division recorded an effluent meter flow of 480,999,081 million gallons of water from April 2025 to September 2025.	Actual	480,999,081
↑ Monthly Flows of Domestic Wastewater (Bartow, Polk, Eagle Lake)	The total monthly flows recorded is 30.87 millions of gallons of domestic wastewater that enters and discharges from the Water Reclamation Plant in Fiscal Year 2025 which is a 7.1% increase from the previous year.	FYTD Actual	30.87
		PYTD Actual	28.82
↑ Monitoring Wells for the Level of Groundwater Around the WRF Basins	The monitoring wells for the level of groundwater around the basins recorded 597 million gallons of water between the four wells in FY25.	FYTD Actual	597
↑ Ground Water Level Below the Ground Surface	In FY25, the Wastewater plant recorded the ground water level at 5,317 million gallons of water below the surface.	FYTD Actual	5,317



Wastewater Fund

Adopted Fiscal Year 2025 - 2026

Wastewater Revenue

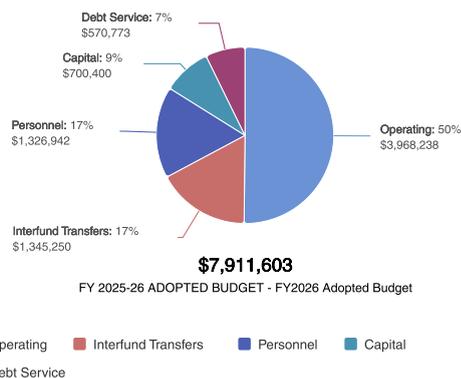


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Wastewater Revenue

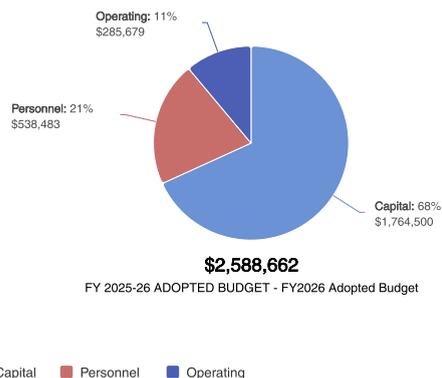
FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	\$1,734,446	\$830,388	\$0
Special Assessments	\$102,329	\$101,866	\$101,866
Federal Grants	\$1,925,805	-	\$0
State Grants	-	\$7,836,000	\$2,220,000
Physical Environment	\$5,408,316	\$5,635,130	\$5,794,750
Interest	\$292,860	\$93,568	\$164,273
Debt Proceeds	-	\$5,700,000	\$5,700,000
Nonoperating Sources	\$1,972,976	\$260,217	\$239,414
REVENUES TOTAL	\$11,436,733	\$20,457,169	\$14,220,303

Wastewater Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

TCS Wastewater Expense



Data Updated: Sep 12, 2025, 4:50 AM

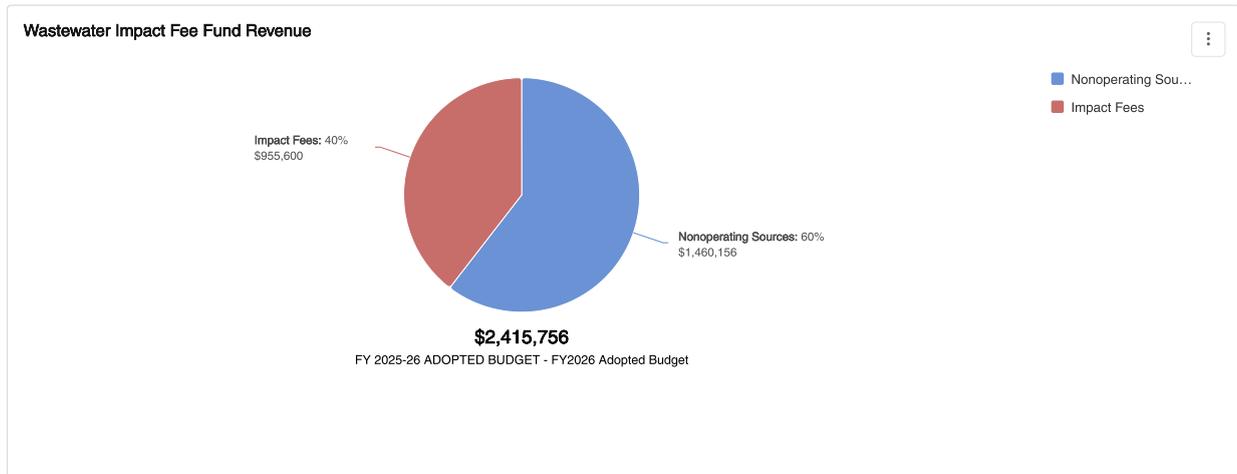
FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
535101 - Waste Water			
Personnel	\$283,575	\$443,734	\$0
Operating	\$229,617	\$269,197	\$0
Capital	\$1,791,856	\$11,710,005	\$0
Interfund Transfers	-\$2,074,344	-\$12,422,936	\$0
535101 - WASTE WATER TOTAL	\$230,705	\$0	\$0
001 - GENERAL FUND TOTAL	\$230,705	\$0	\$0
404 - Wastewater Fund			
535101 - Waste Water			
Personnel	\$1,003,019	\$983,813	\$1,326,942
Operating	\$2,677,204	\$2,001,815	\$3,968,238
Capital	\$0	\$9,318,278	\$700,400
Debt Service	\$82,680	\$899,120	\$570,773
Interfund Transfers	\$1,831,474	\$14,127,258	\$1,345,250
535101 - WASTE WATER TOTAL	\$5,594,377	\$27,330,284	\$7,911,603
404 - WASTEWATER FUND TOTAL	\$5,594,377	\$27,330,284	\$7,911,603
EXPENSES TOTAL	\$5,825,082	\$27,330,284	\$7,911,603

TCS Wastewater Expense

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
Personnel	-	-	\$538,483
Operating	-	-	\$285,679
Capital	-	-	\$1,764,500
EXPENSES TOTAL	-	-	\$2,588,662

Wastewater Impact Fee Fund

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Wastewater Impact Fee Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	-	-	\$955,600
Nonoperating Sources	-	-	\$1,460,156
REVENUES TOTAL	-	-	\$2,415,756



WATER DIVISION

Vision

We will provide sustainable and reliable water as a critical service for generations to come.

Mission

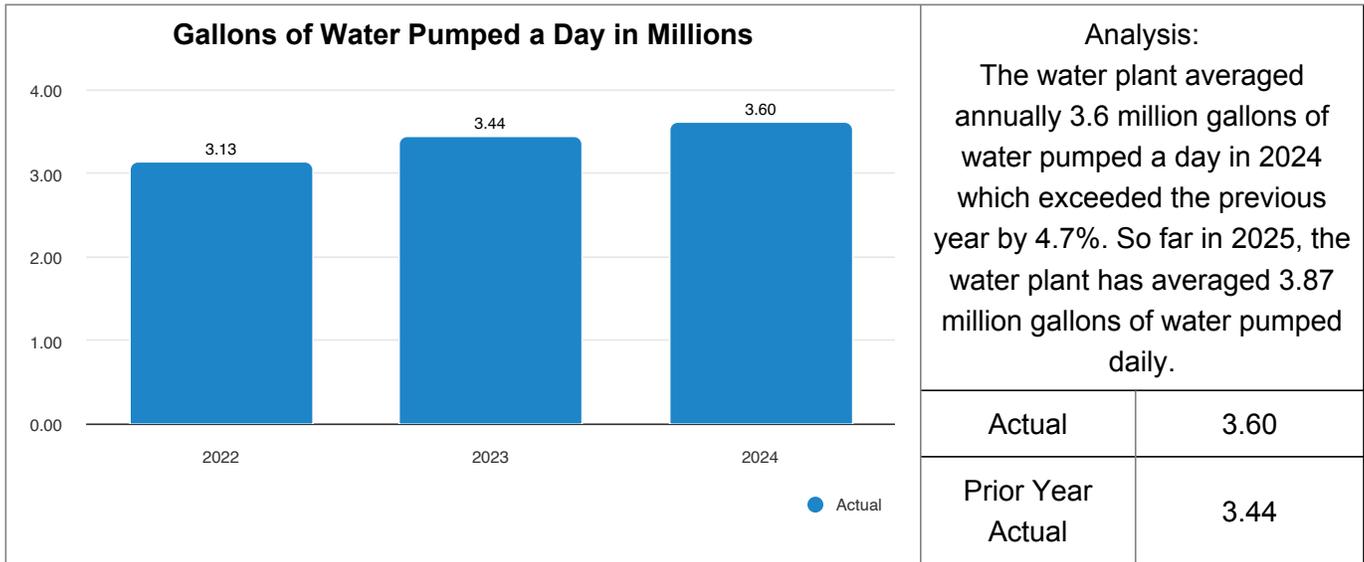
Provide the highest quality water through dedicated employees who deliver exceptional value to our customers and the community we serve.

Summary of Services

- The City of Bartow operates an 8.75 MGD Class "A" Lime Softening Treatment Plant
- In our Water Treatment process, we treat the water with six (6) different chemicals to ensure it's meeting all rules and regulations.
- Ferric sulfate and polymer for turbidity (small particles in water) control. Sodium hypochlorite to disinfect our water and assure it's safe. Lime to soften the water and remove calcium and magnesium from water. Carbon Dioxide to stabilize water. Phosphate for corrosion control and fluoride to promote dental health.

Department Goals	Enterprise Goals
Provide Safe Drinking Water to our Customers	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Meeting Water Demand: Now and in the Future	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Financial Management	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Workforce Excellence	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

Featured Measures



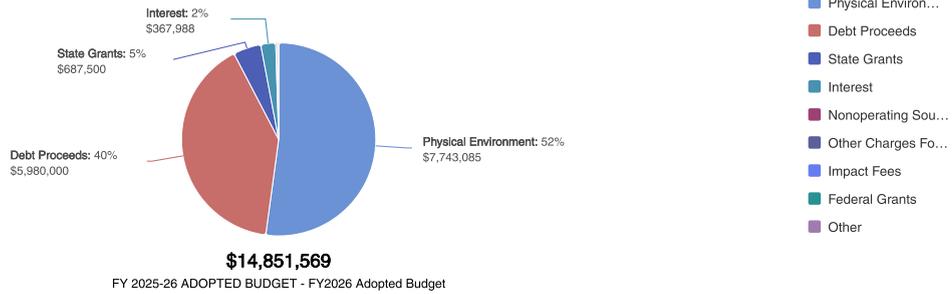
City of Bartow Adopted Budget | Fiscal Year 25-26

Measures	Analysis	Series Name	Series Status
↑ Gallons of Water Pumped a Day in Millions	The water plant averaged annually 3.6 million gallons of water pumped a day in 2024 which exceeded the previous year by 4.7%. So far in 2025, the water plant has averaged 3.87 million gallons of water pumped daily.	Actual	3.60
		Prior Year Actual	3.44
↑ City of Bartow Water Billed in Millions	The City of Bartow Water billed 1.040 billion gallons of water for commercial and residential citizens in 2024. In 2025, the water plant has billed 1.17 billion gallons of water and is on target to exceed by the end of the 2025 year.	Actual	1,040.00
		Prior Year Actual	987
↑ % of Water Loss	The City's annual percentage of water loss is 7.85% in 2024 which shows the difference between what the water plant pumped into the City's distribution systems compared to what the city billed. This is a 19.9% decrease from the previous year. For 2025, the current annual water loss recorded is 9.91%.	Actual	7.85%
		Prior Year Actual	9.80%
↑ Gallons Per Day Per Capita Usage	The gallons per capita usage annually was 108 in 2024 which is a 5.26% decrease from the previous year.	Actual	108
		Prior Year Actual	114
↑ Number of Meter Connections	The water plant recorded an annual 10,300-meter connections in 2024 which produced a 5.1% increase from the prior year. So far in 2025, there have been 10,659-meter connections.	Actual	10,300
		Prior Year Actual	9,800
↑ Population Number for City Meter Connections	The City of Bartow's population number for the city meter connections is 26,059 in 2024 which is a 5.1% increase in population from 2023. In 2025, the population for city meter connections is 26,967 and rising.	Actual	26,059
		Prior Year Actual	24,794

Water Fund

Adopted Fiscal Year 2025 - 2026

Water Revenue

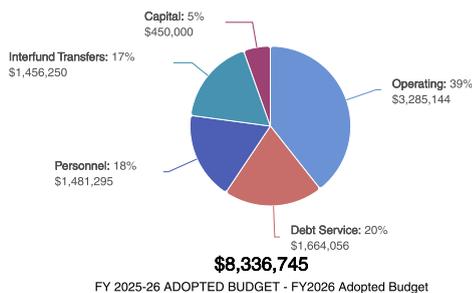


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Water Revenue

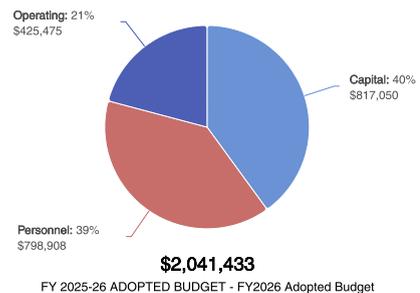
FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	\$2,271,457	\$1,045,514	\$0
State Grants	-	\$600,000	\$687,500
Other Charges For Services	\$829,400	\$32,391	\$34,364
Physical Environment	\$5,921,307	\$6,342,782	\$7,743,085
Interest	\$304,746	\$102,446	\$367,988
Debt Proceeds	-	\$5,980,000	\$5,980,000
Nonoperating Sources	\$1,667,777	\$26,724	\$38,632
REVENUES TOTAL	\$10,994,687	\$14,129,857	\$14,851,569

Water Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

TCS Water Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

Water Fund

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
533101 - Water			
Personnel	\$502,979	\$665,601	\$0
Operating	\$542,976	\$334,407	\$0
Capital	\$192,896	\$2,044,425	\$0
Interfund Transfers	-\$1,238,851	-\$3,044,433	\$0
403 - Water Fund			
533101 - Water			
Personnel	\$1,173,902	\$1,266,390	\$1,481,295
Operating	\$2,848,508	\$3,062,483	\$3,285,144
Capital	\$105,750	\$8,475,380	\$450,000
Debt Service	\$243,185	\$1,768,491	\$1,664,056
Interfund Transfers	\$1,800,927	\$3,775,123	\$1,456,250
533101 - WATER TOTAL	\$6,172,272	\$18,347,867	\$8,336,745
403 - WATER FUND TOTAL	\$6,172,272	\$18,347,867	\$8,336,745
EXPENSES TOTAL	\$6,172,272	\$18,347,867	\$8,336,745

TCS Water Fund

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
403 - Water Fund			
533201 - Water TCS			
Personnel	-	-	\$798,908
Operating	-	-	\$425,475
Capital	-	-	\$817,050
533201 - WATER TCS TOTAL	-	-	\$2,041,433
403 - WATER FUND TOTAL	-	-	\$2,041,433
EXPENSES TOTAL	-	-	\$2,041,433

Water Impact Fee Fund

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Water Impact Fee Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	-	-	\$679,600
Nonoperating Sources	-	-	\$6,164,400
REVENUES TOTAL	-	-	\$6,844,000

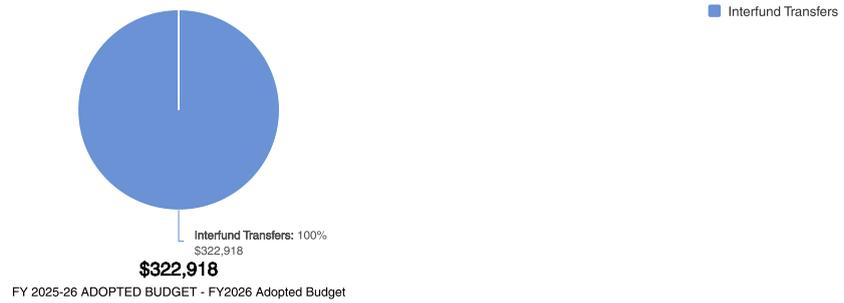
INTERNAL SERVICE FUNDS



Employee Benefit Fund

Adopted Fiscal Year 2025 - 2026

Employee Benefit Fund Revenue

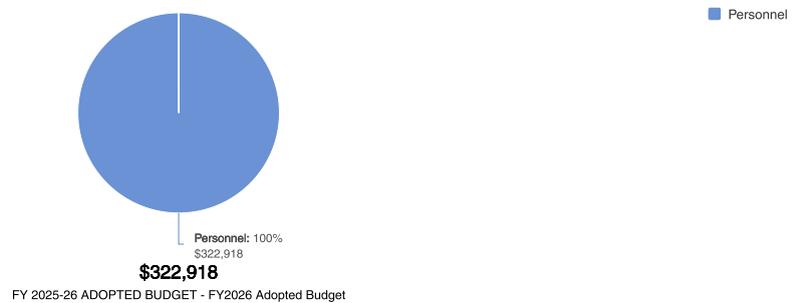


Data Updated: Sep 12, 2025, 4:50 AM

Employee Benefit Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Interfund Transfers	–	–	\$322,918
REVENUES TOTAL	–	–	\$322,918

Employee Benefit Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

Employee Benefit Fund Expense

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
Personnel	-	-	\$322,918
EXPENSES TOTAL	-	-	\$322,918

City of Bartow Adopted Budget | Fiscal Year 25-26



FLEET SERVICES DIVISION

Vision

The City of Bartow benefits from a vibrant and healthy community infrastructure system for today and tomorrow.

Mission

Our team works together to innovatively plan, build, and maintain safe and efficient infrastructure and assets.

Summary of Services

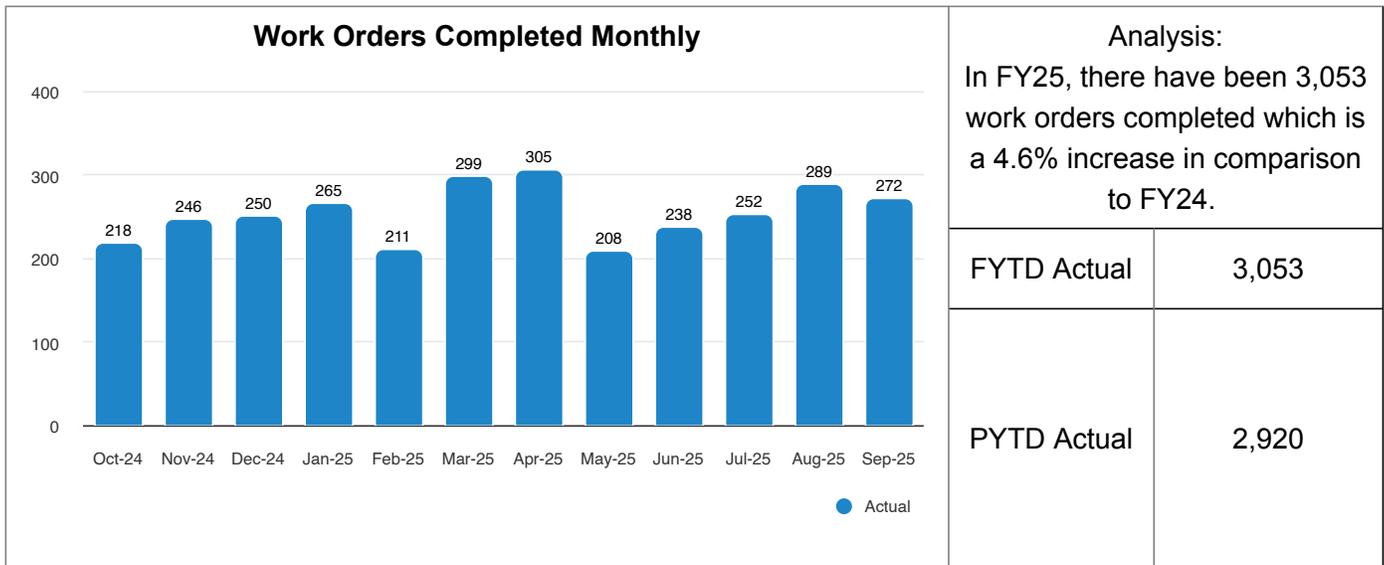
- Fleet maintenance is responsible for overseeing and maintaining all the city's light, medium, heavy-duty vehicles, heavy equipment and small engines.
- Fleet maintenance furnishes technical information, tracks repair cost and maintenance records, prepares specifications for the purchase of new vehicles and equipment for the city.
- Upfitting of all new vehicles
- Responsible for the disposal of all obsolete vehicles and equipment.



City of Bartow Adopted Budget | Fiscal Year 25-26

Department Goals	Enterprise Goals
Foster collaboration and teamwork	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Mitigate risk and execute effectively in a crisis	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
	Use ingenuity to be good fiscal stewards Public Works
Meet customer expectations	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Develop an innovative culture that embraces technology and best practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Develop and implement plans that are future focused	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Use ingenuity to be good fiscal stewards	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Ensure vehicle reliability and minimize downtime	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard

Featured Measures



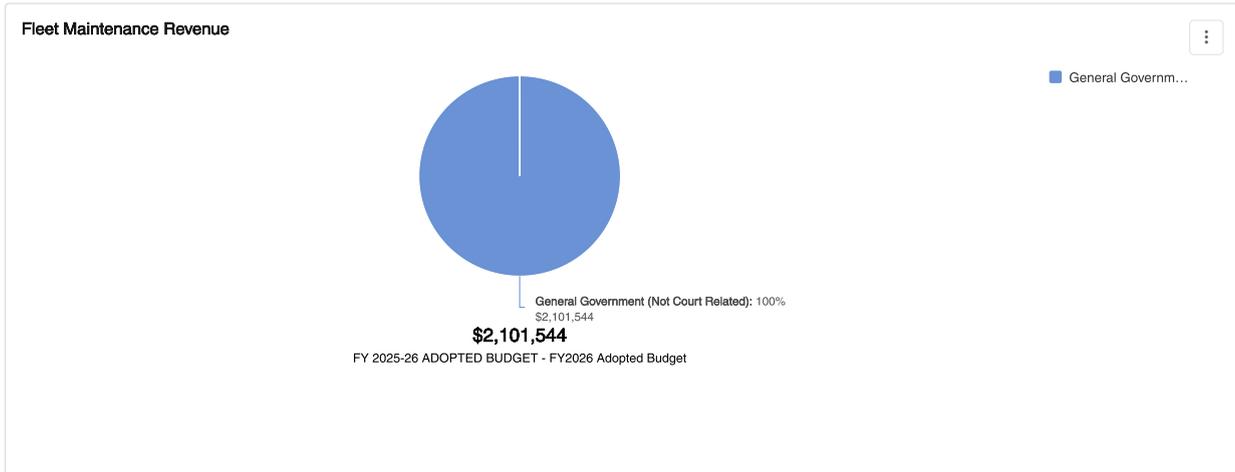
City of Bartow Adopted Budget | Fiscal Year 25-26

Measures	Analysis	Series Name	Status
↑ Work Orders Completed Monthly	In FY25, there have been 3,053 work orders completed which is a 4.6% increase in comparison to FY24.	FYTD Actual	3,053
		PYTD Actual	2,920
↑ Repair Costs	Fleet services spent \$1,230,000 in repair costs on various city vehicles and machinery in Fiscal Year 2025 which is a 14.24% decrease from the prior fiscal year.	FYTD Actual	\$ 1,230,000.00
		PYTD Actual	\$ 1,434,203.47
↑ Vehicles Replaced	There have been 31 vehicles replaced in Fiscal Year 2025 which is a 6.9% increase compared to the previous year. There are a remainder of 5 vehicles to carry over into FY26.	FYTD Actual	31
		PYTD Actual	29



Fleet Maintenance Fund

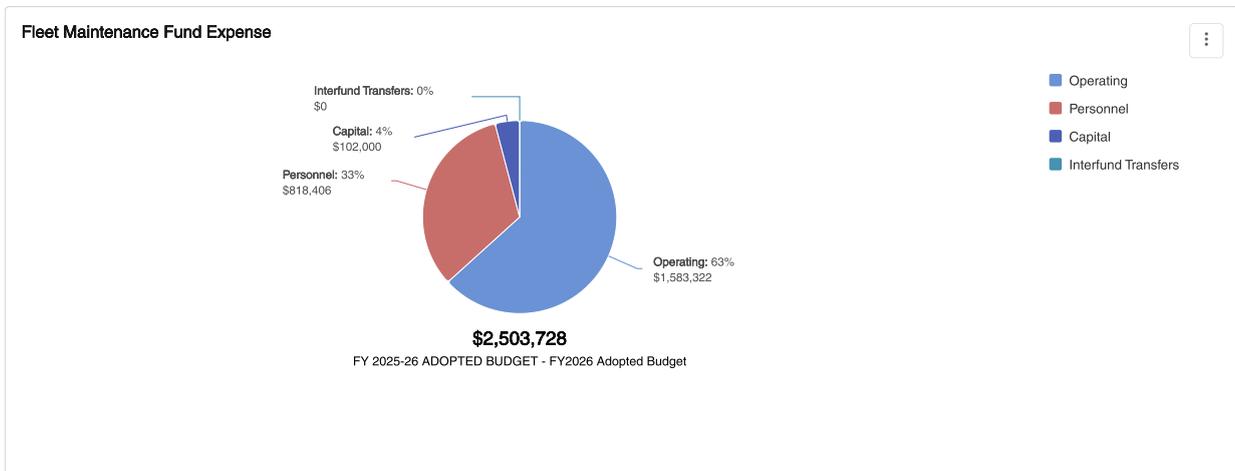
Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Fleet Maintenance Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
General Government (Not Court Related)	–	–	\$2,101,544
REVENUES TOTAL	–	–	\$2,101,544



Data Updated: Sep 12, 2025, 4:50 AM

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
519101 - Fleet Management			
Personnel	\$633,926	\$671,965	\$0
Operating	-\$539,575	-\$922,100	\$0
Capital	\$116,433	\$184,515	\$0
Interfund Transfers	\$60,758	\$75,220	\$0
519101 - FLEET MANAGEMENT TOTAL	\$271,543	\$9,600	\$0
001 - GENERAL FUND TOTAL	\$271,543	\$9,600	\$0
501 - Fleet Maintenance Fund			
519101 - Fleet Management			
Personnel	-	-	\$818,406
Operating	-	-	\$1,583,322
Capital	-	-	\$102,000
519101 - FLEET MANAGEMENT TOTAL	-	-	\$2,503,728
501 - FLEET MAINTENANCE FUND TOTAL	-	-	\$2,503,728
EXPENSES TOTAL	\$271,543	\$9,600	\$2,503,728

City of Bartow Adopted Budget | Fiscal Year 25-26

SPECIAL REVENUE FUNDS





BUILDING DEPARTMENT

Vision

To make the built environment safe and healthy for our community, while provide exceptional customer service.

Mission

To safeguard the public and promote the health, safety, and welfare of the City of Bartow and its citizens through enforcement of the Florida Building Code, the Florida Fire Prevention Code, and the City of Bartow (LDRs) Land Development Regulations. We believe in equitable treatment for all individuals, regardless of circumstances, and we strive to enforce all codes and regulations in a fair and consistent manner.

Department Goals	Enterprise Goals
Provide building permits and inspection services to manage and monitor the continued high growth in residential and commercial development	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Ensure the laws and regulations governing the construction industry are implemented consistently	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Continue to educate residential and commercial property owners on building code requirements	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Deliver the highest level of customer service	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

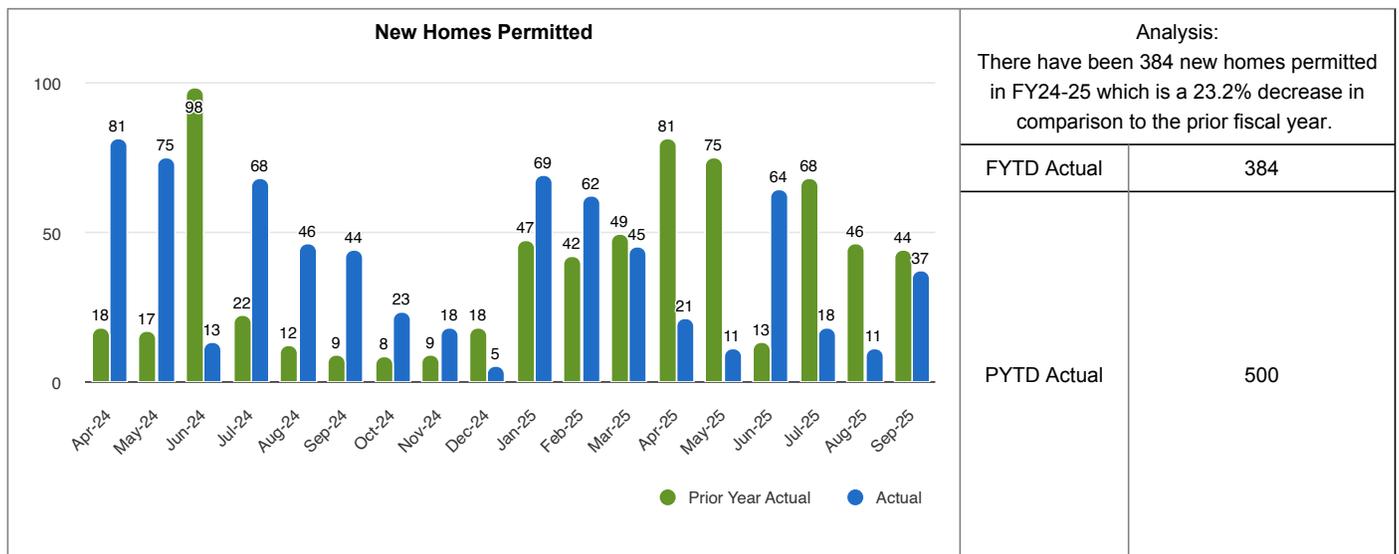
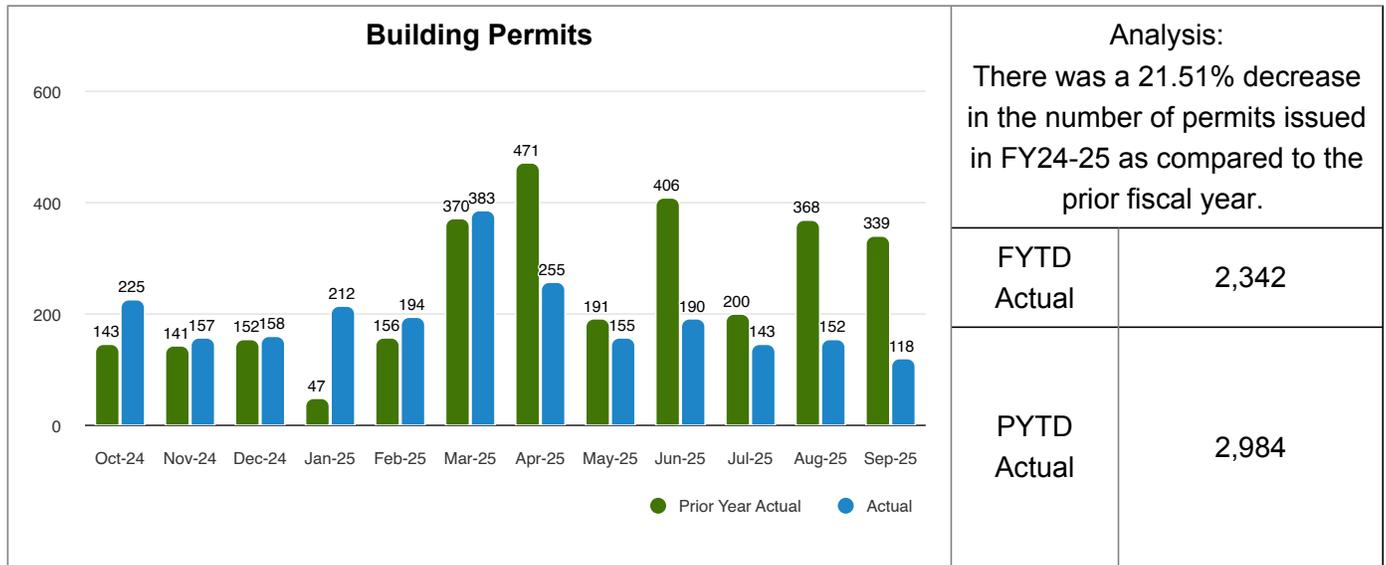
Summary of Services

The Building Department issues permits, inspects construction activity to protect the life, health and property of our community. Ensures that contractors have demonstrated the knowledge and experience required to perform their work through the State of Florida licensing board.

City of Bartow Adopted Budget | Fiscal Year 25-26

FY25-26 Major Initiatives	Goals	Analysis	Target End Date
 Building and Code Enforcement Software Implementation	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	Created sandbox environment. Added Fire Department in order to include fire into permitting. Code Enforcement up and functioning.	1/1/26

Featured Measures



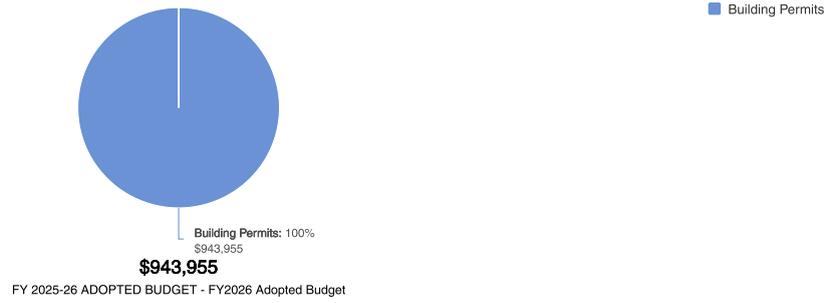
Measures	Analysis	Series Name	Series Status
↕ Building Permits	There was a 21.51% decrease in the number of permits issued in FY24-25 as compared to the prior fiscal year.	FYTD Actual	2,342
		PYTD Actual	2,984
↕ New Homes Permitted	There have been 384 new homes permitted in FY24-25 which is a 23.2% decrease in comparison to the prior fiscal year.	FYTD Actual	384
		PYTD Actual	500
↗ Building Inspections	There is a 6.58% increase in the number of inspections in Fiscal Year 24-25 as compared to prior fiscal year.	FYTD Actual	2,852
		PYTD Actual	2,676



Building Fund

Adopted Fiscal Year 2025 - 2026

Building Fund Revenue

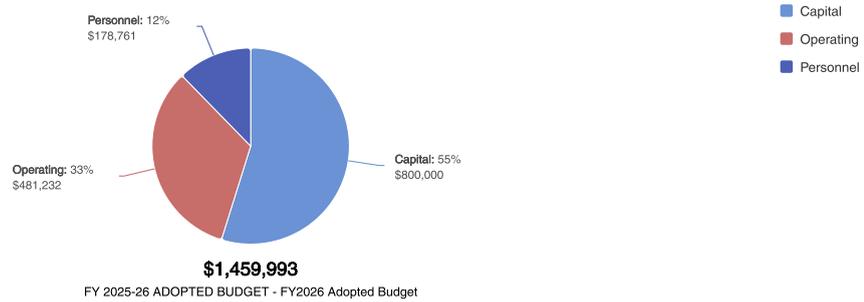


Data Updated: Sep 12, 2025, 4:50 AM

Building Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Building Permits	–	–	\$943,955
REVENUES TOTAL	–	–	\$943,955

Building Fund Expense



Data Updated: Sep 12, 2025, 4:50 AM

Building Fund Expense

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
001 - General Fund			
524101 - Building			
Personnel	\$101,057	\$204,088	\$0
Operating	\$164,623	\$209,758	\$0
Interfund Transfers	\$21,097	\$187,956	\$0
524101 - BUILDING TOTAL	\$286,777	\$601,802	\$0
001 - GENERAL FUND TOTAL	\$286,777	\$601,802	\$0
112 - Building Fund			
524101 - Building			
Personnel	-	-	\$178,761
Operating	-	-	\$481,232
Capital	-	-	\$800,000
524101 - BUILDING TOTAL	-	-	\$1,459,993
112 - BUILDING FUND TOTAL	-	-	\$1,459,993
EXPENSES TOTAL	\$286,777	\$601,802	\$1,459,993



COMMUNITY REDEVELOPMENT AGENCY

Vision

Create a vibrant CRA district for the City of Bartow.

Mission

The CRA's mission is to elevate Bartow by transforming our CRA district by encouraging investment that enhances our neighborhoods and drives economic growth while preserving our diverse history.

Summary of Services

- Conduct redevelopment activities to prevent, mitigate, or eliminate blighted conditions.
- Enhance economic vitality and the community's overall quality of life.
- Support and promote employment opportunities and entrepreneurial growth
- Stimulate both public and private investment within designated redevelopment areas.

Department Goals	Enterprise Goals
Obtain the proper funding mix to support long-term CRA initiatives	Ensure the City Maintains Strong Financial Health City of Bartow Strategy and Performance Dashboard
Engage the community to provide effective service delivery & meet customer expectations	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Increase housing stock for workforce housing	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Redevelop and grow our city responsibly	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Focus on economic development	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard

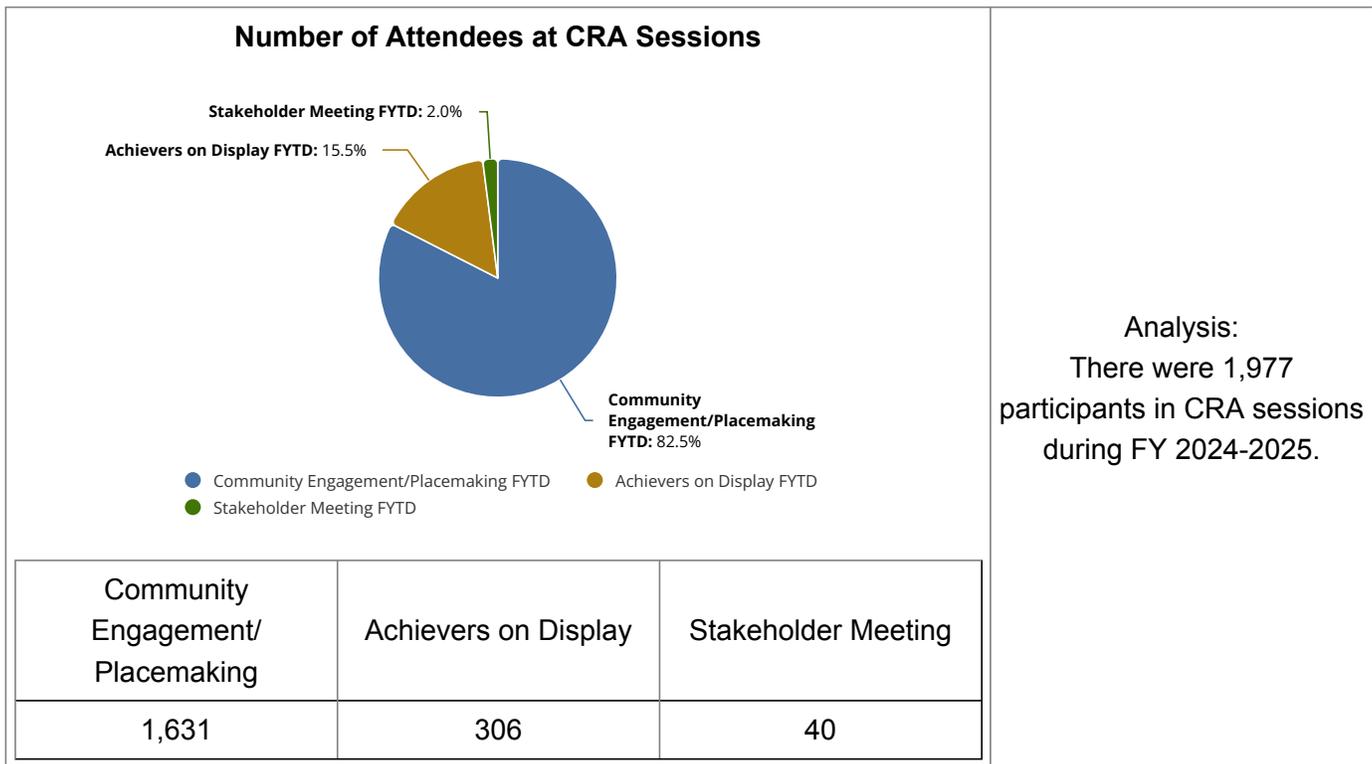
City of Bartow Adopted Budget | Fiscal Year 25-26

FY24-25 Major Initiatives	Goals	Analysis	Percent Complete	End Date
 CRA Feasibility Study	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	The roadmap and feasibility plan was completed by the CRA consultant in April 2025.	100 %	6/30/25
 Mural Program	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	The CRA is developing 5 murals, 2 are complete and one is underway at 222 West Main Street	30 %	6/30/26
 Repaving Project (East and West End)	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Completed repaving the east and west end.	100 %	6/30/25
	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard			

FY25-26 Major Initiatives	Goals	Description	Type
CRA Property Acquisition	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	Secure funding and purchase key CRA property.	Planning and Development
Flood Mitigation and Drainage R&R Program	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	The Community Redevelopment Agency is developing a strategic R&R program to prevent flood damage and enhancing the drainage system to promote restoration of natural floodplains.	R&R Program
Mural Program	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard	The CRA is developing 6 murals for the City of Bartow.	Planning and Development
Sidewalk Enhancement R&R Program	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	The CRA is conducting an R&R program to improve the design of sidewalks and enhance public spaces, safety, and overall quality of life for residents.	R&R Program

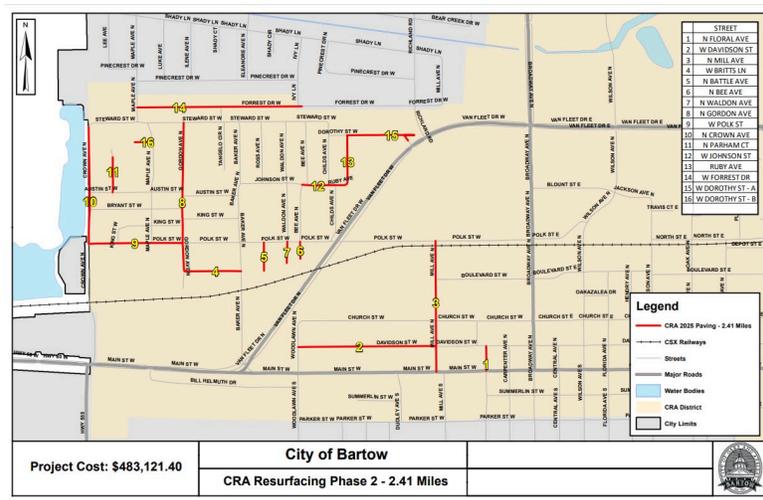
FY25-26 Major Initiatives	Goals	Description	Type
Smart City Initiative	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard	The CRA is redeveloping the city by implementing advanced technology and data analytics to enhance quality of living and improve city services.	Technology Project

Featured Measures



City of Bartow Adopted Budget | Fiscal Year 25-26

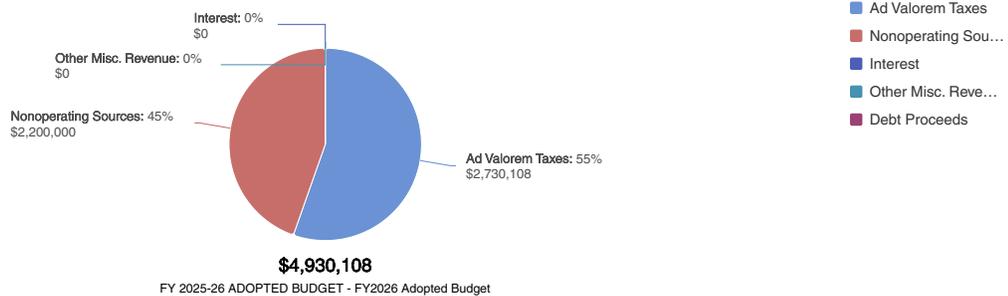
Measures	Analysis	Series Name	Series Status
↑ Number of Attendees at CRA Sessions	There were 1,977 participants in CRA sessions during FY 2024-2025.	FYTD Actual	1,977
		Community Engagement/ Placemaking FYTD	1,631
		Achievers on Display FYTD	306
		Stakeholder Meeting FYTD	40
↑ Number of Facade Grants Funded	There were 7 facade grants funded in FY25 for community redevelopment projects all around Bartow.	FYTD Actual	7
↑ Number of CRA Grant Awardees	The Community Redevelopment Agency issued 19 grants awarded in FY 2024-2025.	Community Engagement Project	8
		Owner Occupied Rehab Program	10
		Commerical Enhancement Grant	1
		FYTD Actual	19



Community Redevelopment Agency Fund

Adopted Fiscal Year 2025 - 2026

CRA Revenue

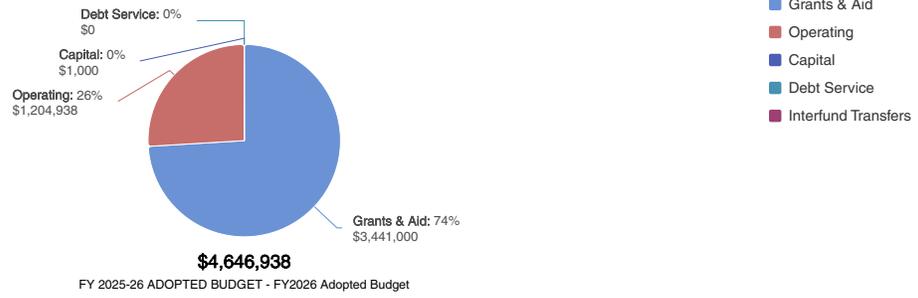


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CRA Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Ad Valorem Taxes	\$2,385,019	\$2,600,103	\$2,730,108
Interest	\$108,079	–	\$0
Other Misc. Revenue	\$24,000	–	\$0
Debt Proceeds	-\$135,440	–	\$0
Nonoperating Sources	–	–	\$2,200,000
REVENUES TOTAL	\$2,381,658	\$2,600,103	\$4,930,108

CRA Fund Expense



Data Updated: Nov 06, 2025, 4:48 AM

CRA Fund

	FY 2025-26 ADOPTED BUDGET		
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
111 - CRA Fund			
559201 - CRA			
Operating	\$594,171	\$1,257,905	\$1,204,938
Capital	-\$135,440	-	\$1,000
Debt Service	-\$16,500	-	\$0
Grants & Aid	\$1,764,160	\$2,940,600	\$3,441,000
Interfund Transfers	\$485,066	\$9,975	\$0
559201 - CRA TOTAL	\$2,691,457	\$4,208,480	\$4,646,938
111 - CRA FUND TOTAL	\$2,691,457	\$4,208,480	\$4,646,938
EXPENSES TOTAL	\$2,691,457	\$4,208,480	\$4,646,938



FIRE SERVICES DEPARTMENT

Vision

Bartow Fire Department strives to be a trusted and esteemed leader in delivering exceptional fire and emergency services to our community through a commitment to excellence and fiscal responsibility.

Mission

The Bartow Fire Department is committed to protecting life and property while delivering extraordinary emergency response services by actively promoting and engaging in public education, fire, prevention, and risk mitigation. With unwavering dedication to efficiency, safety, and professionalism.

Department Goals	Enterprise Goals
Provide Exceptional Emergency Services	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Enhance Public Education and Awareness	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Promote Fire Prevention and Risk Reduction	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Foster Teamwork and Collaboration	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Maintain Transparency and Accountability	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Pursue Excellence	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard

Summary of Services

The Bartow Fire Department responds to all calls for service with a focus on Prevention, Public Education, Safety, and Training.

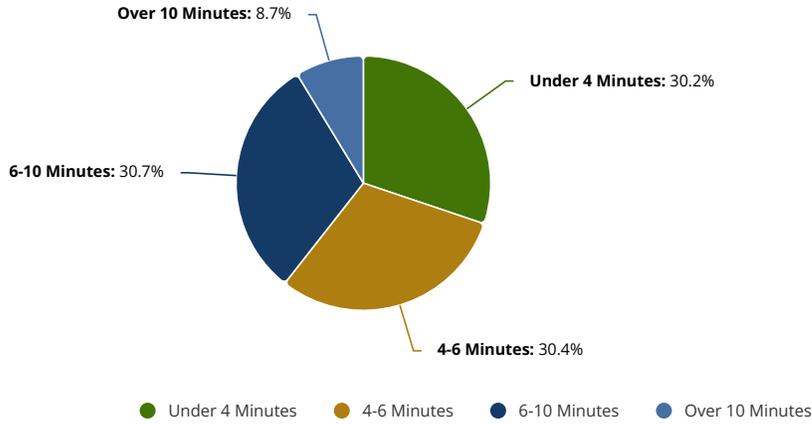
- Maintains statutory requirements for new and existing building.
- Development planning as well as future Fire Department Planning.
- Provides public education for all age groups of the community.
- Provides safety training for community and requested entities.
- Provides training for employees for advancement and future growth.
- Responds to emergency calls for service within the municipal limits of the City of Bartow.

Major Initiatives	Goals	Analysis	Percent Complete	End Date
 Joint Fire Services Substation	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Agreement completed with County. Awaiting award of the design contract.	50 %	7/31/25
 Ladder Truck Replacement	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Delivery expected in 2026.	30 %	7/31/25
 Replace Front Bay Doors	Maintain and Enhance City Infrastructure and Facilities City of Bartow Strategy and Performance Dashboard	Engineering underway. Selecting vendor.	25 %	5/31/25

FY25-26 Major Initiatives	Goals	Description	Type
Fire Public Safety Facility Planning	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard	Fire services are in the process of creating a detailed and complex safety facility plan that supports coordinated emergency responses while addressing firefighter health, safety, and recruitment needs.	Planning and Development
Firefighter (3)	Become an Employer of Choice to Create a High Performing Team City of Bartow Strategy and Performance Dashboard	Hire three firefighters.	HR Initiative

Featured Measures

Response Rate



Analysis:
Fire Services had an annual 31.08% response rate of under four minutes in 2024.

Under 4 Minutes	4-6 Minutes	6-10 Minutes	Over 10 Minutes
31.01%	31.32%	31.65%	8.95%



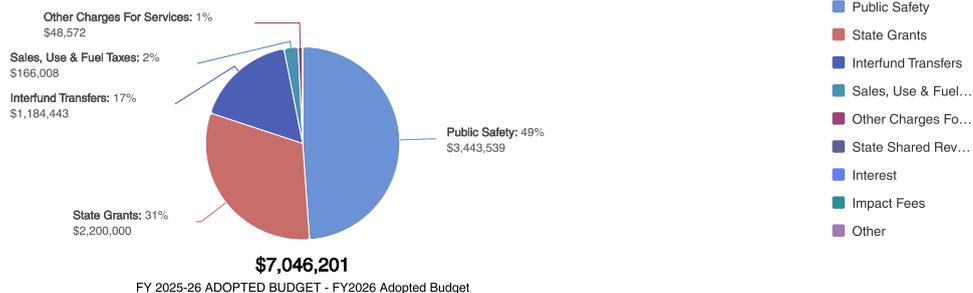
Measures	Analysis	Series Name	Series Status
<p>↑ Number of Fire Incidents</p>	<p>The fire department recorded an annual amount of 3,887 incidents in 2024 which is a 9.33% increase from the previous year.</p>	Actual	3,887.03
		Prior Year Actual	3,555
<p>↑ Response Rate</p>	<p>Fire Services had an annual 31.08% response rate of under four minutes in 2024.</p>	Under 4 Minutes	31.08%
		4-6 Minutes	31.32%
		6-10 Minutes	31.65%
		Over 10 Minutes	8.95%



Fire Services Fund

Adopted Fiscal Year 2025 - 2026

Fire Revenue

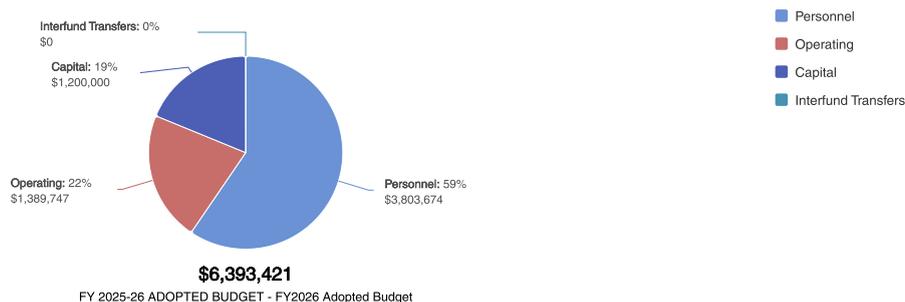


Data Updated: Sep 12, 2025, 4:50 AM

Fire Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Sales, Use & Fuel Taxes	\$175,171	\$166,008	\$166,008
Impact Fees	-	\$281,752	\$0
State Grants	-	\$2,400,000	\$2,200,000
State Shared Revenues	\$3,369	\$3,600	\$3,000
Other Charges For Services	-	-	\$48,572
Public Safety	\$3,104,564	\$3,306,220	\$3,443,539
Public Svc Fines	\$25	-	\$0
Interest	\$850	\$510	\$639
Other Misc. Revenue	\$590	-	-
Interfund Transfers	\$881,551	\$6,570,079	\$1,184,443
REVENUES TOTAL	\$4,166,120	\$12,728,169	\$7,046,201

Fire Service Fund Expense



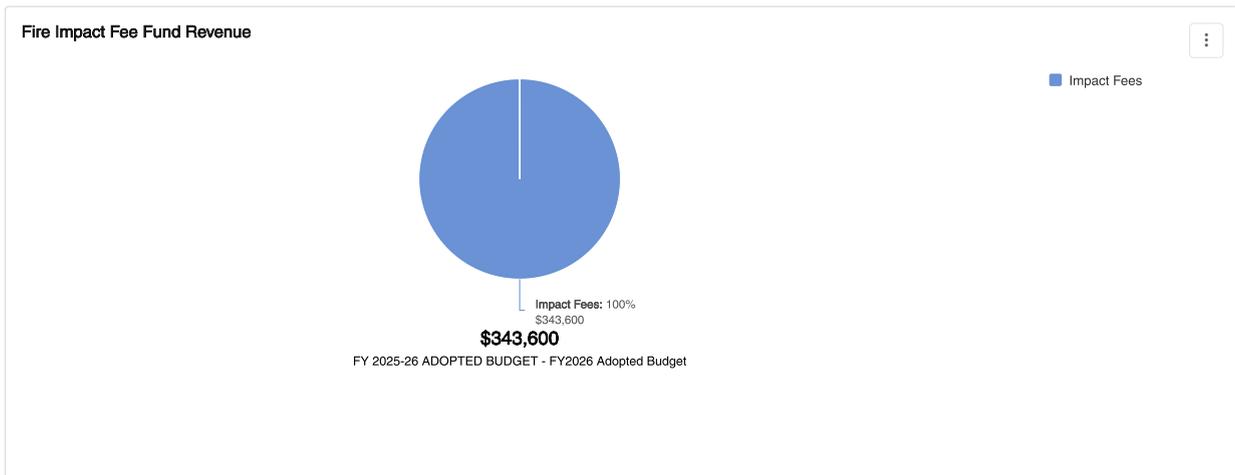
Fire Service Fund

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
103 - Fire Services Fund			
522101 - Fire			
Personnel	\$3,014,820	\$2,907,012	\$3,803,674
Operating	\$701,826	\$2,258,224	\$1,389,747
Capital	\$85,058	\$6,314,500	\$1,200,000
Interfund Transfers	\$239,317	\$836,634	\$0
522101 - FIRE TOTAL	\$4,041,022	\$12,316,370	\$6,393,421
103 - FIRE SERVICES FUND TOTAL	\$4,041,022	\$12,316,370	\$6,393,421
EXPENSES TOTAL	\$4,041,022	\$12,316,370	\$6,393,421

City of Bartow Adopted Budget | Fiscal Year 25-26

Fire Impact Fee Fund

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Fire Impact Fee Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	-	-	\$343,600
REVENUES TOTAL	-	-	\$343,600



TRANSPORTATION DIVISION

Vision

The City of Bartow benefits from a vibrant and healthy community infrastructure system for today and tomorrow.

Mission

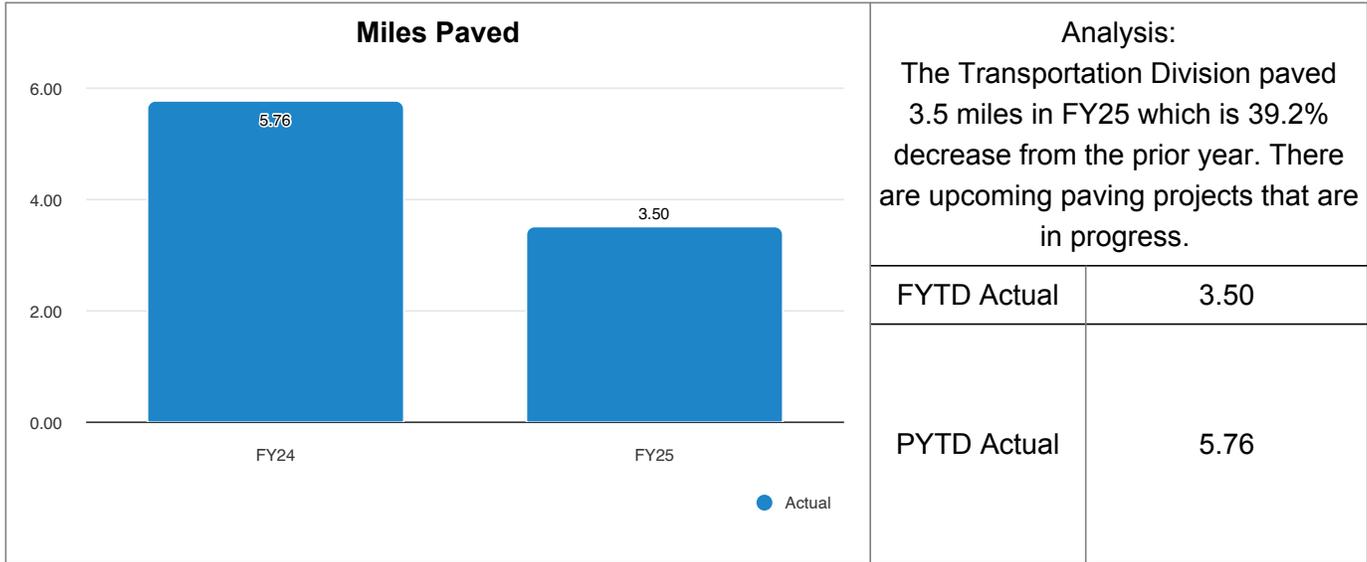
Our team works together to innovatively plan, build, and maintain safe and efficient infrastructure and assets.

Summary of Services

- Roadway Maintenance
- Sidewalk Maintenance
- Roadway Improvement
- Curbing
- Signs

Department Goals	Enterprise Goals
Foster collaboration and teamwork	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard
Mitigate risk and execute effectively in a crisis	Create Cleaner, Safer Neighborhoods City of Bartow Strategy and Performance Dashboard
Meet customer expectations	Improve the Quality of Life for Bartow Residents and Visitors City of Bartow Strategy and Performance Dashboard
Develop an innovative culture that embraces technology and best practices	Maximize the use of Technology and Innovation City of Bartow Strategy and Performance Dashboard
Develop and implement plans that are future focused	Redevelop and Grow our City Responsibly City of Bartow Strategy and Performance Dashboard
Use ingenuity to be good fiscal stewards	Foster a Customer-Centric Culture that is Adaptive and Collaborative City of Bartow Strategy and Performance Dashboard

Featured Measures



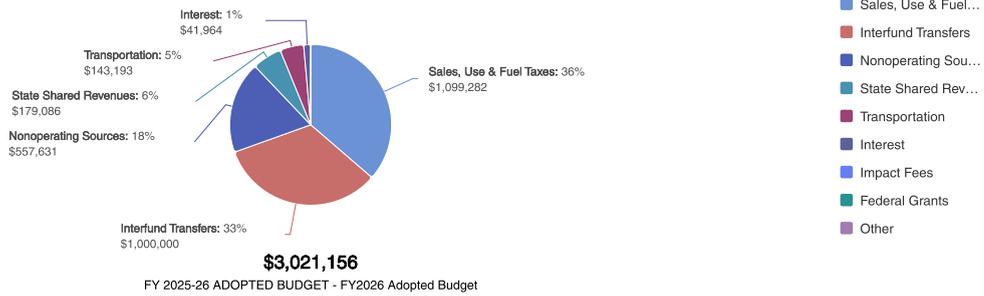
Measures	Analysis	Series Name	Status
			FY25
↕ Miles Paved	The Transportation Division paved 3.5 miles in FY25 which is 39.2% decrease from the prior year. There are upcoming paving projects that are in progress.	FYTD Actual	3.50
		PYTD Actual	5.76
↑ PCI Value	In FY25, the pavement conditions index (PCI) value is 79 which is a slight increase in comparison to FY24.	FYTD Actual	79.00
		PYTD Actual	78.14



Transportation Fund

Adopted Fiscal Year 2025 - 2026

Transportation Revenue

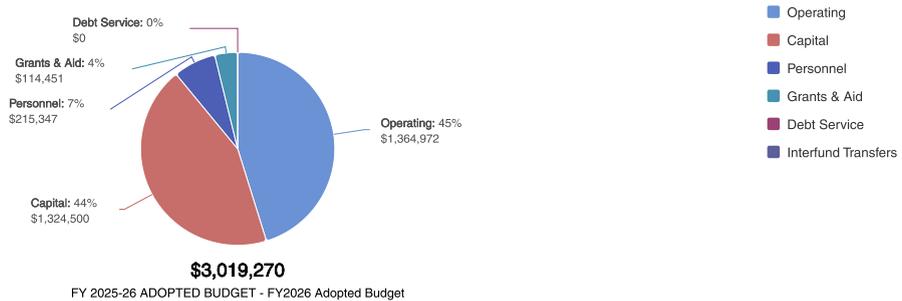


Data Updated: Sep 12, 2025, 4:50 AM

Transportation Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Sales, Use & Fuel Taxes	\$1,085,238	\$1,135,390	\$1,099,282
Impact Fees	\$746,362	\$402,675	\$0
State Shared Revenues	\$189,476	\$184,103	\$179,086
Transportation	\$138,760	\$138,761	\$143,193
Interest	\$61,618	\$30,488	\$41,964
Other Misc. Revenue	\$6,168	-	\$0
Interfund Transfers	\$1,388,025	\$1,590,664	\$1,000,000
Nonoperating Sources	\$255	-	\$557,631
REVENUES TOTAL	\$3,615,903	\$3,482,081	\$3,021,156

Transportation Fund Expense



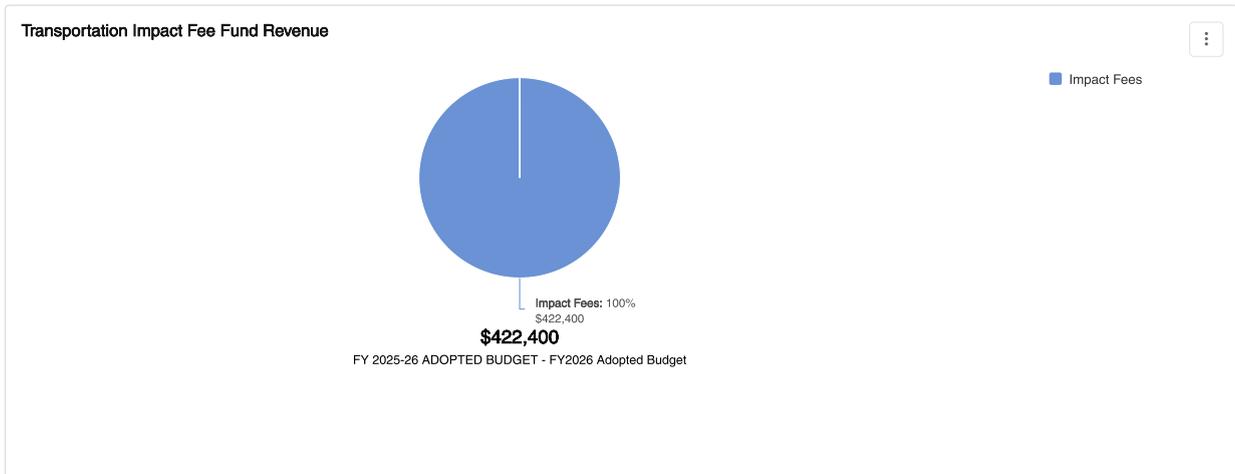
Transportation Fund

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Expenses			
102 - Transportation Fund			
541101 - Transportation			
Personnel	\$114,215	\$153,977	\$215,347
Operating	\$664,352	\$957,802	\$1,364,972
Capital	\$1,229,798	\$1,426,963	\$1,324,500
Debt Service	\$238,174	\$239,424	\$0
Grants & Aid	\$114,450	\$114,451	\$114,451
Interfund Transfers	\$286,156	\$239,325	\$0
541101 - TRANSPORTATION TOTAL	\$2,647,145	\$3,131,942	\$3,019,270
102 - TRANSPORTATION FUND TOTAL	\$2,647,145	\$3,131,942	\$3,019,270
EXPENSES TOTAL	\$2,647,145	\$3,131,942	\$3,019,270

City of Bartow Adopted Budget | Fiscal Year 25-26

Transportation Impact Fee Fund

Adopted Fiscal Year 2025 - 2026



Data Updated: Sep 12, 2025, 4:50 AM

Transportation Impact Fee Fund Revenue

FY 2025-26 ADOPTED BUDGET			
	FY2024 Actual	FY2025 Current Budget	FY2026 Adopted Budget
Revenues			
Impact Fees	–	–	\$422,400
REVENUES TOTAL	–	–	\$422,400

CAPITAL IMPROVEMENT PLAN 2025-2026 to 2030-2031



CIP Program Overview

The Adopted Budget includes a five-year Capital Improvement Plan funded at \$63,157,849 for all five years. During the upcoming fiscal year the CIP plan calls for spending \$22,617,849 across all funds.

The Capital Improvement Plan is another area within the budget that has experienced improvements over past renditions. Within the “budget book” you will find 49 CIP Projects and Renovation and Renewal (R&R) programs that plan out the next five year’s worth of large-scale infrastructure investment. This is particularly important in our Utility Departments and Public Works as we work to maintain and enhance our infrastructure.

Capital improvements make up the bricks and mortar, or infrastructure, that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the City’s existing infrastructure and respond to and anticipate the future growth of the city. Capital improvement projects are non-routine capital expenditures that generally cost \$50,000 or more and result in the purchase of equipment, acquisition of land, design and construction of new assets or the renovation, rehabilitation, or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

While modifications are made year-by-year, getting intentional about a five-year CIP program allows for better budgeting over time. Additionally, individual CIP detail pages are included to outline each project within the CIP budget. Those projects that are funded in Fiscal Year 2024-2025 but will not be completed, are also included within the CIP portion of the Proposed Budget. Funding for these projects will be carried forward utilizing the budget amendment process during FY 2025-2026.

CIP PROJECTS

FY25-26 to FY30-31

DETAIL



City Clerks Department

Conversion to Electronic Document System

Location: 450 N. Wilson Avenue

Department: City Clerk's Office

Strategic Alignment: Maximize the Use of Technology and Innovation



Project Description:

Converting offsite records to the electronic documents system. It involves transforming physical (paper-based) documents into digital formats and managing them within an electronic document management system. This is a 3-year project. Year one includes issuing an RFP to transfer documents from offsite storage facility located in Apopka to a facility in Polk County as well as some costs to begin the conversion.

Justification:

This process streamlines document handling, enhances accessibility, improves security, and reduces operational costs such as paper costs, printing charges and the need for additional offsite storage. Increases productivity and efficiency since the digital documents can be searched, retrieved and shared instantly.

Capital Improvement Projects

City Clerks

FY2025-2031 CIP BUDGET 20250613 BUDGET SUMMARY					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$84,000	\$84,000	\$84,000	\$0	\$0
EXPENSES TOTAL	\$84,000	\$84,000	\$84,000	\$0	\$0



Community Redevelopment Agency (CRA)

Flood Mitigation and Drainage R&R Program

Location: City Hall Annex
480 E. Main Street

Department: Community Redevelopment Agency

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

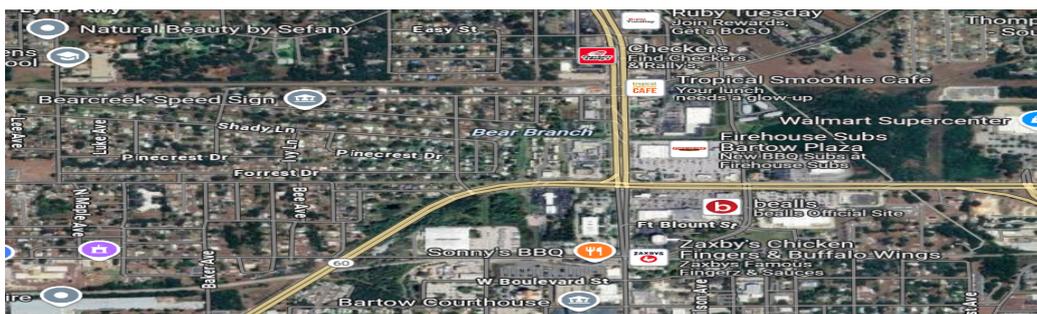
The CRA undertakes Capital Improvement Projects such as Flood Mitigation to improve public infrastructure, safety, and accessibility for our residents and neighborhood communities. This investment supports long-term community resilience, enhances quality of life, and attracts sustainable redevelopment within the district.

Justification:

The CRA's Flood Mitigation, R&R (Repair & Replace), Program addresses stormwater management issues by upgrading outdated drainage systems, clearing debris from waterways, and installing infrastructure to reduce localized flooding within the CRA defined areas. These efforts protect public and private property, enhance resiliency, and support future development for residential homes and commercial properties within the CRA.

Capital Improvement Projects

CRA - Flood Mitigation and Drainage R&R Program							
Funding Source	Prior Year	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$		\$100,000	\$100,000	\$100,000	\$100,000	\$ 400,000
TOTAL FUNDING	\$ -	\$ -	\$100,000	\$100,000	\$100,000	\$100,000	\$ 400,000



Community Redevelopment Agency (CRA)

Sidewalk Enhancement R&R Program

Location: **City Hall Annex**
480 E. Main Street

Department: **Community Redevelopment Agency**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

The CRA undertakes Capital Improvement Projects such as sidewalk and curb enhancements to improve public infrastructure, safety, and accessibility. This investment supports long-term community resilience, enhance quality of life, and attract sustainable redevelopment within the district.

Justification:

This project improves pedestrian safety, accessibility, and connectivity within the CRA district by repairing and installing sidewalks, curbs, and ADA-compliant ramps. These types of enhancements help create a walkable environment that supports local businesses and encourages foot traffic.

Capital Improvement Projects

CRA - Sidewalk Enhancement R&R Program							
Funding Source	Prior Year	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$		\$200,000	\$200,000	\$200,000	\$200,000	\$ 800,000
TOTAL FUNDING	\$ -	\$ -	\$200,000	\$200,000	\$200,000	\$200,000	\$ 800,000



Community Redevelopment Agency (CRA)

Smart City Initiatives

Location: **City Hall Annex**
480 E. Main Street

Department: **Community Redevelopment Agency**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**

Intellistreets Luminaires - The Evolving New Normal and the Validity of the Intellistreets Business Case

Intellistreets is the world's only interactive bi-directional data fusion system.



- Wireless Lighting Control**
Triple Radio Communication System
- Wireless Mesh Transceiver**
Web Based Wireless Control, Three (3) 2.4 GHz Radios with Internal Wi-Fi
- RGBA Notification**
Red/Green/Blue/Amber Indicator System, Static Color or Flashes, Excavation Hoisting
- Concealed Placement Speaker**
90dB Surround Sound System, Emergency Announcements from Mobile Devices
- Controlled Public Wi-Fi**
Four (4) Concealed Wi-Fi antennas to provide public Wi-Fi
- Image Sensors with A.I.**
Concealed Camera, Pedestrian/Bicycle/Car Counters, Facial and License-Plate Recognition
- Air Quality Sensors**
PM 2.5, PM 2.5, PM 10, and over 100 air quality metrics
- Switched GFCI Receptacles**
Tamper proof enclosures
- High Intensity Flood Lights**
Wireless color selection
- Double Sided Interactive LED Banner**
Instant Messaging
- "Push Blue" Emergency Call Station**
Hands Free Calls and First Responder's Voices Comes Over the Loudspeaker
- Mobile Device Charger**
Compatible with all major brands and devices
- Tech Base**
For Fiber to Ethernet Network Switches, Wi-Fi Access Points, Water-Over-Road Sensor
- Water Level Sensor**
Measures water level in millimeters

Project Description:

The CRA undertakes Capital Improvement Projects such as Smart City initiatives that supports the improvement to public infrastructure, safety, and accessibility. This investment support long-term community resilience, enhance quality of life, and attract sustainable redevelopment within the district.

Justification:

Smart City projects leverage technology and data-driven solutions such as public Wi-Fi, LED street lighting, digital signage, and smart traffic sensors to improve urban services and community engagement. These initiatives modernize infrastructure and attract innovation-based economic growth within the CRA district.

Capital Improvement Projects

CRA - Smart City Program							
Funding Source	Prior Year	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$ 500,000
TOTAL FUNDING	\$ -	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$ 500,000



Electric Department

Electrical Infrastructure Enhancement along Eighty Foot Road

Location: 915 Ben Durrance Road

Department: Electric Department

Strategic Alignment: Create Cleaner, Safer Neighborhoods



Project Description:

This correlates to the new South East Substation. The Emilie and Clear Springs projects, or a similar size project in this area will drive the need for this new substation. The power lines that run parallel to Eighty Foot Road will be used to distribute the electricity produced from this new substation and will need to be upgraded to carry the load.

Justification:

The project will increase our ability to provide service to customers on the east side of our service territory and increase the reliability of electrical service to all customers in the area. If we do not make enhancements to the power lines along Eighty Foot Road, we will not be able to deliver the electricity needed to support the growth in South East Bartow.

Capital Improvement Projects

Electric - Electrical Infrastructure Enhancement along Eighty Foot Road							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
			\$950,000	\$950,000	\$950,000		\$2,850,000
TOTAL FUNDING		\$ -	\$950,000	\$950,000	\$950,000	\$ -	\$2,850,000



Electric Department

Idlewood Town Homes

Location: 915 Ben Durrance Road

Department: Electric Department

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



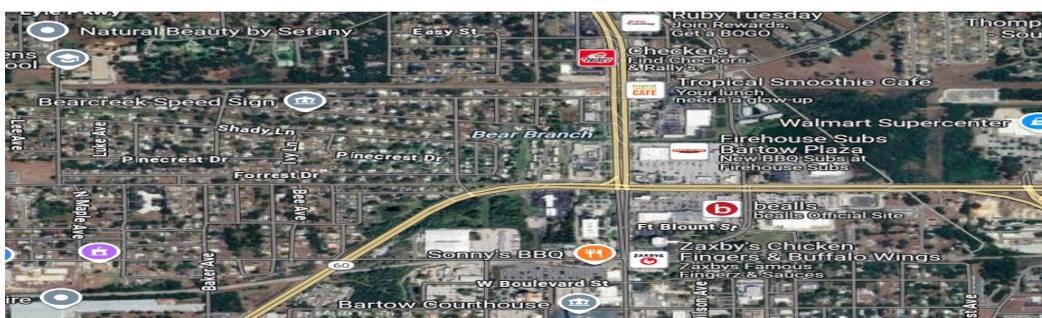
Project Description:

This project is for the underground infrastructure for Idlewood Town Homes. This will include transformers, pedestals, conductors and hardware to supply power to the homes and facilities within the project. In addition to the underground infrastructure, a section of main line will need to be redesigned and rerouted.

Justification:

Capital Improvement Projects

Electric - Idlewood Town Homes							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
			\$450,000				\$ 450,000
TOTAL FUNDING		\$ -	\$450,000	\$ -	\$ -	\$ -	\$ 450,000



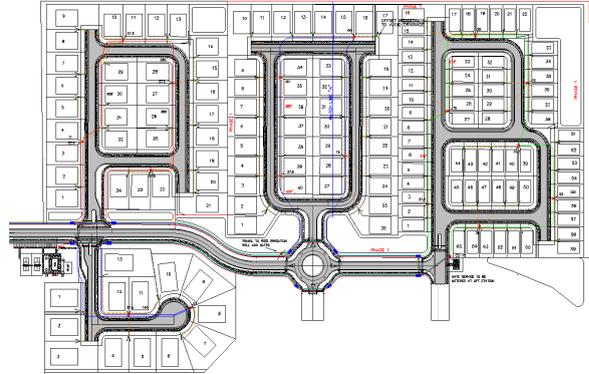
Electric Department

James Subdivision

Location: 1894 EF Griffin Road

Department: Electric Department

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

This project is for the underground infrastructure within James Farms Subdivision Phase 1C and 1D. This will include transformers, pedestals, conductors and hardware to supply power to the homes and facilities within the Subdivision.

Justification:

Electric line extensions are provided consistent with the City of Bartow Electric Service Rules and Regulations.

Capital Improvement Projects

Electric - James Subdivision							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$200,000					\$ 200,000
TOTAL FUNDING		\$200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000



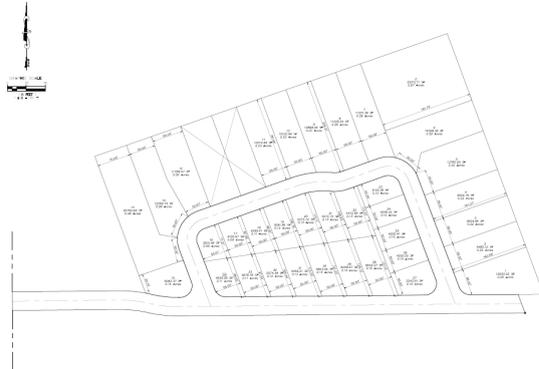
Electric Department

Jessie Drive Mobile Home Park

Location: 104 Chapman Drive

Department: Electric Department

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

This project is for the underground infrastructure for Jessie Drive Mobile Home Park. This will include transformers, pedestals, conductors and hardware to supply power to the mobile homes within the Mobile Home Park.

Justification:

Electric line extensions are provided consistent with the City of Bartow Electric Service Rules and Regulations.

Capital Improvement Projects

Electric - Jessie Drive Mobile Home Park

FY2025-2030 CIP ADOPTED BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
Expenses	\$25,000	\$0	\$0	\$0	\$0



Electric Department

Pole Inspection R&R Program

Location: **915 Ben Durrance Road**

Department: **Electric Department**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

Bartow inspects all of its wooden electrical poles every eight years to insure they are sound and treat them against decay to extend the usable life of the pole. As part of the inspections, poles are identified for bracing or replacement when they can no longer support the electrical devices attached to the poles. The poles are evaluated and either braced to bring them back to their original strength or replaced with a new pole.

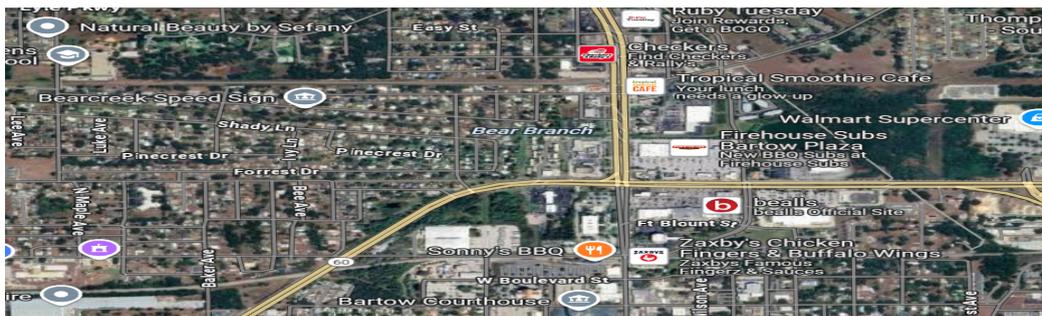
Justification:

This project is to catch up on replacing poles that have failed inspections in the previous years. This would be wood poles with less than 66% remaining life. We can replace 70 to 100 poles a year with the amount of money budgeted. If poles aren't inspected that could cause major damage to the communities.

Capital Improvement Projects

Electric - Poles Inspections R&R Program

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$385,000	\$385,000	\$385,000	\$385,000	\$385,000
EXPENSES TOTAL	\$385,000	\$385,000	\$385,000	\$385,000	\$385,000



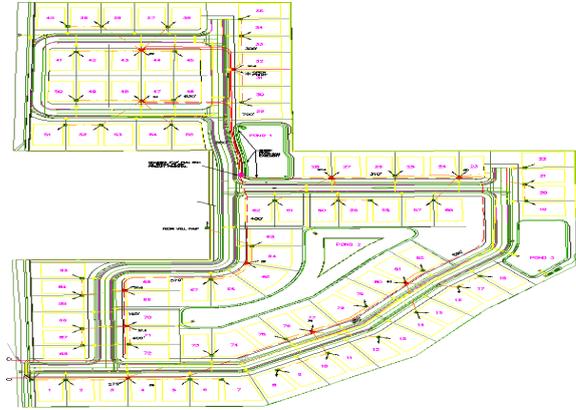
Electric Department

Sand Lake Grove Subdivision

Location: 1092 Bergamot Drive

Department: Electric Department

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This project is for the underground infrastructure within Sand Lake Grove Subdivision. This will include transformers, pedestals, conductors and hardware to supply power to the homes and facilities within the Subdivision.

Justification:

NOT A GOOD JUSTIFICATION

Electric line extensions are provided consistent with the City of Bartow Electric Service Rules and Regulations.

Capital Improvement Projects

Electric - Sand Lake Grove Subdivision							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$200,000					\$ 200,000
TOTAL FUNDING		\$200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000



Electric Department

South East Substation

Potential

Location: **80 Foot R. & Eddie Flood Rd**

Department: **Electric Department**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This is to purchase the land and begin design work for the South East Station that will increase our capacity on the east side of Bartow and east of the Peace River. The Emilie and Clear Springs projects, or a similar size project in this area will drive the need for this new substation. We expect it will take 3-5 years to design, procure materials and construct the project, which is within the time schedule for development of both projects.

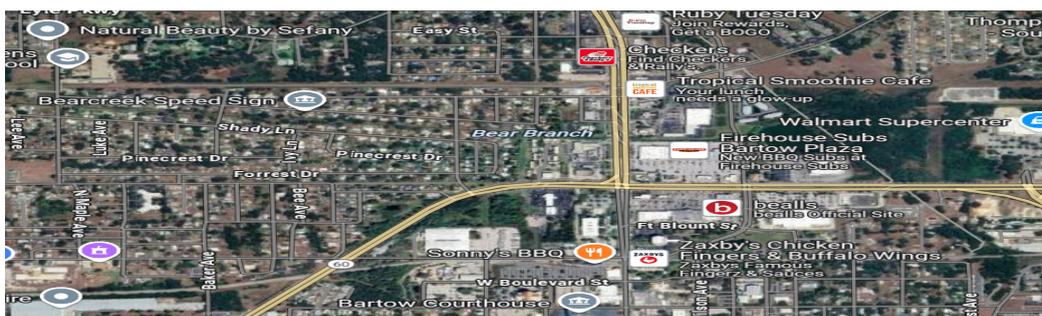
Justification:

Delaying the purchase and design will delay the in-service date of the substation. This could impact our ability to serve the Clear Springs area, and our ability to recover from the loss of another substation depending on the level of load growth we see in the area.

Capital Improvement Projects

Electric - Southeast Substation

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$500,000	\$0	\$0	\$5,900,000	\$5,900,000
EXPENSES TOTAL	\$500,000	\$0	\$0	\$5,900,000	\$5,900,000



City of Bartow Adopted Budget | Fiscal Year 25-26

Electric Department

Street Light Improvement Program

Location: **915 Ben Durrance Road**

Department: **Electric Department**

Strategic Alignment: **Create Cleaner, Safer Neighborhoods**



Project Description:

The project will install a monitoring system on critical roadways throughout Bartow so we can identify lights that are not working and repair them as soon as possible. It will also add new lighting to increase safety on heavily traveled roads and those with significant pedestrian traffic. Existing lights may be changed out where they are not providing the need for safety of pedestrians and the traveling public or if required to enable them to be part of the monitoring system.

Justification:

With automated monitoring it will reduce the time to identify lights that are not working and get them repaired as soon as possible by providing daily, automated alerts rather than relying on periodic patrolling by electric crews after hours. Neglecting our streetlight maintenance will result in dark areas in the City which could become safety hazards.

Capital Improvement Projects

Electric - Street Light Improvement Program							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$500,000	\$500,000	\$500,000			\$1,500,000
TOTAL FUNDING		\$500,000	\$500,000	\$500,000	\$ -	\$ -	\$1,500,000



Electric Department

Stuart Crossing Subdivision

Location: 2389 Citrus Bloom Drive

Department: Electric Department

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



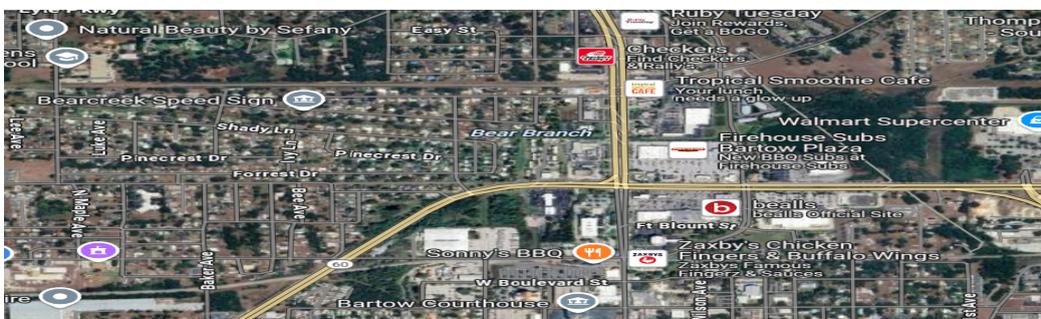
Project Description:

This project is for the underground infrastructure within Stuart Crossing Subdivision Phase 2B and 3. This will include transformers, pedestals, conductors and hardware to supply power to the homes and facilities within the Subdivision.

Justification:

Capital Improvement Projects

Electric - Stuart Crossing Subdivision							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$800,000					\$ 800,000
TOTAL FUNDING		\$800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000



Electric Department

The Ranches at Lake McLeod

Location: **2926 Bomber Road,
Winter Haven**

Department: **Electric Department**

Strategic Alignment: **Maintain and Enhance City
Infrastructure and Facilities**



Project Description:

This project is for the underground infrastructure within The Ranches at Lake McCleod Subdivision.

This will include transformers, pedestals, conductors and hardware to supply power to the homes and facilities within the Subdivision.

Justification:

Capital Improvement Projects

Electric - The Ranches at Lake McLeod							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$350,000					\$ 350,000
TOTAL FUNDING		\$350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000



Fire Department

Fire Public Safety Facility Planning

Location: 110 East Church Street

Department: Fire

Division: Public Safety

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

Request to develop a master plan for the rebuilding or redevelopment of the Central Fire Station site to include a larger area and training facility. Request for appropriation funding was made through The Florida Senate and House of Representatives. Currently the appropriation request has passed the Senate approval and moving forward. If fully approved the City will be responsible for \$150,000 of the submitted request. Lower approved funds from appropriations may increase the amount the City will need to be responsible for.

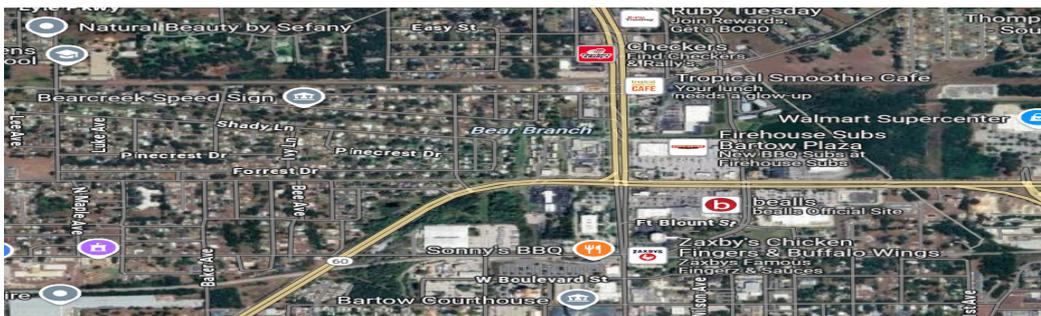
Justification:

City will need to develop and fund a plan for future replacement of the Central Downtown Fire Station. Current station is a 60 year old facility that does not meet standards for building code, safety, health, or location accessibility. The building is past its projected designed service life of 35 years and in need of major upgrades and repairs.

Capital Improvement Project

Fire Public Safety Facility Planning

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses	\$150,000	\$1,500,000	\$0	\$0	\$0



PRCA - Golf Course

Golf Course Cart Barn

Location: 150 N. Idlewood Avenue

Department: Parks Recreation Cultural Art

Division: Golf Course and Mulligan's Restaurant



Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors

Project Description:

A new Cart Barn is needed to relocate 66 golf carts with lithium ion batteries away from the clubhouse. Currently they are stored in an area that is attached to the same building as Mulligan's restaurant, the Golf Pro Shop and offices.

Cart Barn - New Build 4500sq.ft - Steel building

Value of items stored in the cart barn: \$771,906.46 "this does not include Mulligans restaurant or pro shop."

Justification:

With out a new building these batteries could catch on fire and possibly lose the entire clubhouse.

Capital Improvement Project

Golf - Cart Barn

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$300,000	\$0	\$0	\$0	\$0
EXPENSES TOTAL	\$300,000	\$0	\$0	\$0	\$0



IT – Fiber Optic

Fiber Optic Infrastructure R&R Program

Location: **180 E. Church Street**

Departments: **Information Technology**

Division: **Fiber Optic**

Strategic Alignment: **Maximize the Use of Technology and Innovation**



Project Information/Description

Project Description:

Rehab and Renovation of fiber optic cable - \$400,000 annually for the next 3 years. Replace exiting overhead fiber optic cable to be underground for increased reliability, protection, future-proofing and aesthetics.

Justification:

Upgrading to underground cables will increase network reliability, protect against weather and damage, support future technology needs, and improve community aesthetics. This proactive approach ensures a secure, resilient, and future-ready communications infrastructure.

Capital Improvement Project

Fiber Optic

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$400,000	\$400,000	\$400,000	\$0	\$0
EXPENSES TOTAL	\$400,000	\$400,000	\$400,000	\$0	\$0



PRCA – Parks and Recreation

ADA Playground – McLeod Park

Location: 727 -799 W. Stuart Street

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

ADA stands for the American with Disabilities Act and this project would bring a fresh perspective to our community while providing excellent recreational green space and a diverse opportunity for citizens and visitors to enjoy a wonderful playground.

Justification:

Denying children access to inclusive playgrounds has several negative impacts primarily affecting children with disabilities.

Capital Improvement Project

P&R ADA Playground - McLeod Park

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$0	\$400,000	\$0	\$0	\$0
EXPENSES TOTAL	\$0	\$400,000	\$0	\$0	\$0



PRCA – Parks & Recreation

Mary Holland Park – Entrance / Roadway

Location: 2015 Shumate Drive

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

Mary Holland Park is the most visited facility in the Parks and Recreation Department. With the number of visits expected to only increase the roadway is in need of repair prior to falling into a state of failure that could cause the closure of the park until repairs are made.

Justification:

Roadway will continue to deteriorate and eventually fail causing harm to vehicles visiting the park along with city vehicles that will enter to service the park.

Capital Improvement Project

Parks & Rec - Mary Holland Park - Entrance / Roadway							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$929,000					\$ 929,000
TOTAL FUNDING		\$929,000	\$ -	\$ -	\$ -	\$ -	\$ 929,000



PRCA – Parks and Recreation

Mary Holland Park – Pump Track

Location: 2015 Shumate Drive

Department: Parks Recreation Cultural Art

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

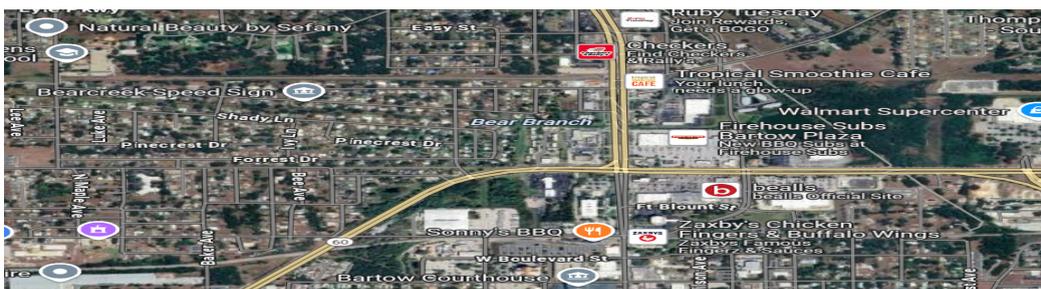
As the Fort Fraizer trail expands and pedestrian bridge enters the early construction phase the City has an opportunity to add to the amenities many trail user would appreciate. A pump track idea was brought to the department by local youth looking to help the community grow and meet a growing need.

A Pump Track can offer a fun, accessible recreational option that is unique compared to other park amenities such as a basketball court or playgrounds. The track can provide a dedicated space for people of all ages and skill levels to develop their cycling skills, promote physical activity, and foster community engagement. It can also attract visitors to our community, potentially boosting local business.

Justification:

No new amenity at Mary Holland Park
Capital Improvement Project

Parks & Rec - Mary Holland Park - Pump Track							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
			\$475,000				\$ 475,000
TOTAL FUNDING		\$ -	\$475,000	\$ -	\$ -	\$ -	\$ 475,000



PRCA – Parks and Recreation

Mary Holland Park – Skate Park

Location: 2015 Shumate Drive

Department: Parks Recreation Cultural Art

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

As the Fort Fraizer trail expands and pedestrian bridge enters the early construction phase the City has an opportunity to add to the amenities many trail user would appreciate.

A Skate Park can contribute to a community’s overall recreation offerings and attract visitors. It can also provide a safe, dedicated space for skateboarders, rollerbladers, and scooter riders to practice their skills, promote physical activity, social interaction, and a positive outlet while reducing the likelihood of them skating in unsafe locations like streets or private property.

Justification:

No new amenity at Mary Holland Park

Capital Improvement Project

Parks & Rec - Mary Holland Park - Skate Park							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$425,000					\$ 425,000
TOTAL FUNDING		\$425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000



PRCA – Parks and Recreation

Nye Jordan Pickleball Court Resurfacing

Location: 800 E. Stuart Street

Department: Parks Recreation Cultural Art

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

The pickleball courts at Nye Jordan the most visited site on a weekly basis hosting 12 courts that have lighting.

Justification:

The work will consist of stripping existing court filling any cracks in the subsurface, applying a new layer of court surfacing and re-stripping the courts.

Capital Improvement Project

Parks & Rec - Nye Jordan Pickleball Court Resurfacing							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
						\$120,000	\$ 120,000
TOTAL FUNDING		\$ -	\$ -	\$ -	\$ -	\$120,000	\$ 120,000



PRCA – Parks and Recreation

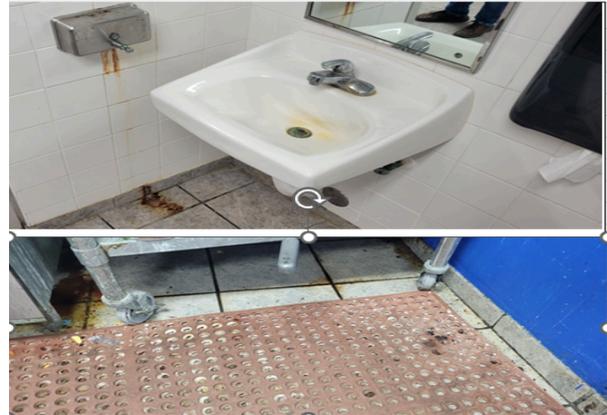
Pittas Baseball Complex Restroom & Concession Stand Renovation

Location: 2105 S. Broadway Ave

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

Pittas Baseball Complex houses our largest contracted league with over 300 kids per season plus all of the family members that come to support the children. This has caused a lot of usage of our concession stand and restroom. Last improvement was over 10 years ago and the signs of aging are evident. renovations need to be done to both restrooms and concession stand.

Justification:

Without renovations people would choose to stop using our facilities and that would be a loss to the city.

Capital Improvement Project

P&R - Pittas Baseball Complex Restroom & Concession Stand

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$77,000	\$0	\$0	\$0	\$0
EXPENSES TOTAL	\$77,000	\$0	\$0	\$0	\$0



PRCA – Parks and Recreation

Sports Complex Lighting

Location: 2250 S. Floral Avenue

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

With renovations completed at the Bartow Sports Complex larger events are occurring and the designated parking lot presently does not have lighting which both poses a safety risk along with discouraging patrons from parking there during events that lead into the evening.

Justification:

With proper lighting people would be able to see when heading back to their cars after dusk.

Capital Improvement Project

Parks & Rec - Sports Cpmplex Lighting							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$120,093					\$ 120,093
TOTAL FUNDING		\$120,093	\$ -	\$ -	\$ -	\$ -	\$ 120,093



Public Works – Facilities

City Facilities A/C Units R&R Program

Location: 300 Church Street

Department: Public Works

Division: Facilities

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

THE FOLLOWING UNITS ARE IN NEED OF REPLACEMENTS .

Civic Center Office A/C \$15,000.

Electric Dept. Training Room A/C \$18,000

Civic Center Spencer Room A/C \$15,000.

Connersville Sub Station A/C \$25,000

IMC Stage A/C \$15,000.

Library IT Room A/C \$20,000

Library Kitchen A/C \$25,000 .

Polk St Office A/C \$30,000

Justification:

THESE UNITS ARE OUTDATED AND NOT UP TO CODE

Capital Improvement Projects

Public Works - City Facilities A/C Unit R&R Program

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$163,000	\$0	\$0	\$0	\$0
EXPENSES TOTAL	\$163,000	\$0	\$0	\$0	\$0



Public Works - Facilities

City Hall Remodel

Location: 450 N. Wilson Avenue

Department: Building
 City Manager's Office
 City Clerk's Office
 Finance (Customer Service,
 Purchasing and Grants)
 Planning and Zoning

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

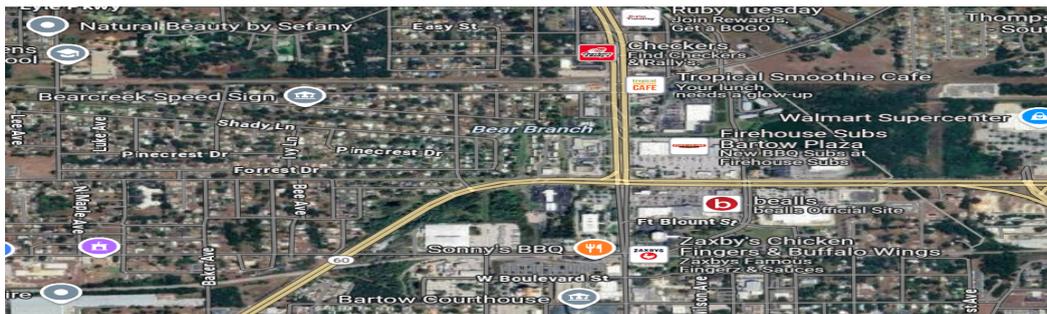
In February of 2024 the City of Bartow explored various locations to relocate several members of city staff. The facilities explorations was due to City Hall not being large enough to accommodate the staff that needs to be located in a central area. City staff along with City Manager Mike Herr decided the best course of action was to explore the remodeling of City Hall.

Justification:

Public Works agrees that a remodel of City Hall is needed to ensure the city can grow its staff and have adequate space to house them.

Capital Improvement Projects

Public Works - City Hall Remodel							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 2,400,000					\$ 2,400,000
		\$ 800,000					\$ 800,000
TOTAL FUNDING		\$ 3,200,000	\$ -	\$ -	\$ -	\$ -	\$ 3,200,000



Stormwater Department

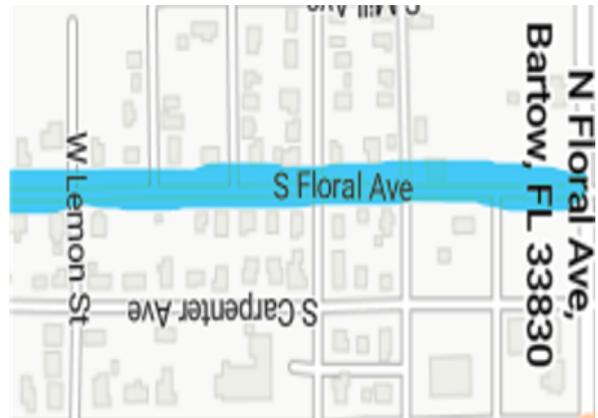
Floral Avenue Stormwater Pipe Replacement

Location: 300 E. Church Street

Department: Public Works

Division: Stormwater

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

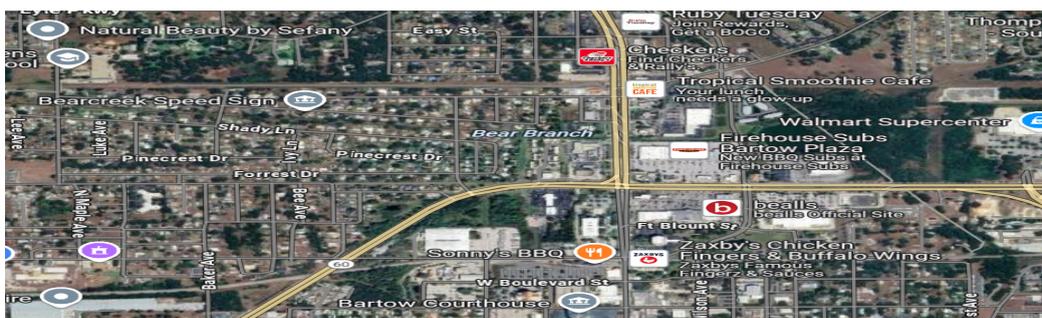
This project is for the replacement of failing 18' storm pipe on Floral Ave. There is a lack of drainage on Floral Ave that needs to be addressed.

Justification:

Without the replacement, Floral Ave draining issue will decline, resulting in a costly emergency replacement.

Capital Improvement Projects

Stormwater -Floral Avenue Stormwater Pipe Replacement							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 150,000					\$ 150,000
TOTAL FUNDING		\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000



Stormwater Department

Inlet Replacement R&R Program

Location: **300 E. Church Street**

Department: **Public Works**

Division: **Stormwater**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

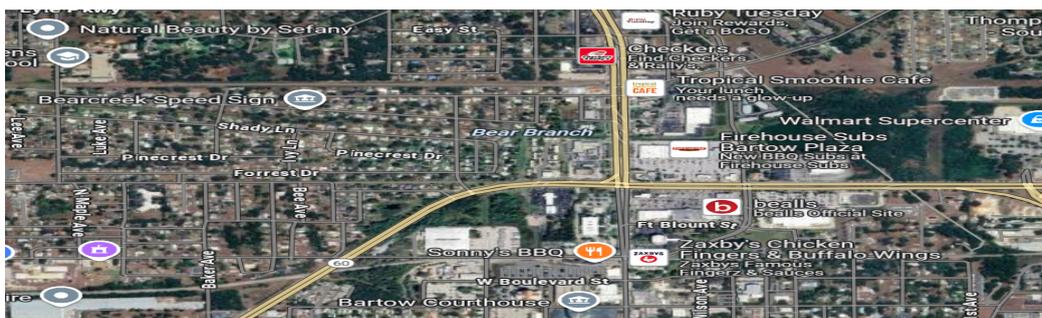
This project is required by the FDOT for the new Polk Parkway Extension.

Justification:

Without the inlet replacement program, the aging infrastructure of the stormwater system will be negatively compromised, resulting in infrastructure failure.

Capital Improvement Projects

Stormwater - Inlet Replacement R&R Program							
Funding Source	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$375,000
TOTAL FUNDING	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$375,000



Stormwater Department

Closed Circuit and Televising of Stormwater Infrastructure

Location: 300 E. Church Street

Department: Public Works

Division: Stormwater

Strategic Alignment: **Maximize the Use of Technology and Innovation**



Project Description:

The Stormwater department needs to CCTV several lines to be able to build a sustainable Capital Improvement Plan. We are currently performing a complete survey and inventory of our system.

Justification:

Without this data, we are unable to build a successful program.

Capital Improvement Projects

Stormwater - Closed Circuit and Televising of Stormwater Infrastructure							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 150,000					\$ 150,000
TOTAL FUNDING		\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000



TCS Wastewater Department

Sewer Force Main Repair on Old Bartow Eagle Lake Road

Location: 300 E. Church Street

Department: Public Works

Division: TCS Wastewater

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

Approximately 8 years ago, a contractor damaged a sewer force main on Old Bartow/Eagle Lake Rd.

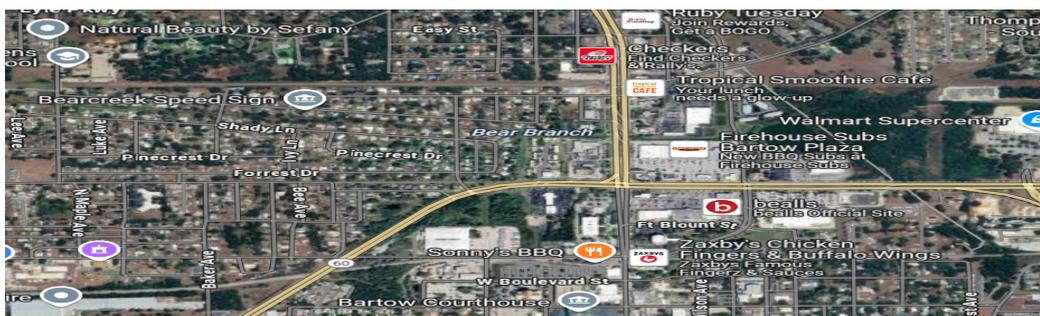
The city at the time decided to divert the flow to the 24" force main at the Bartow Airbase. The line has never been repaired and may need additional permitting and repairs. This is cost for engineering, permitting and inspection of the current infrastructure in place.

Justification:

If something were to happen to the 24" force main that takes wastewater from Eagle Lake, Polk County, and the Bartow Airbase, we would not have a way to divert flow to the wastewater treatment facility.

Capital Improvement Projects

TCS Wastewater - Sewer Force Main Repair on Old Bartow Eagle Lake Road							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$ 750,000
TOTAL FUNDING	\$ -	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$ 750,000



TCS Wastewater Department

Sewer Lateral R&R Program

Location: 300 E. Church Street

Department: Public Works

Division: TCS Wastewater

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

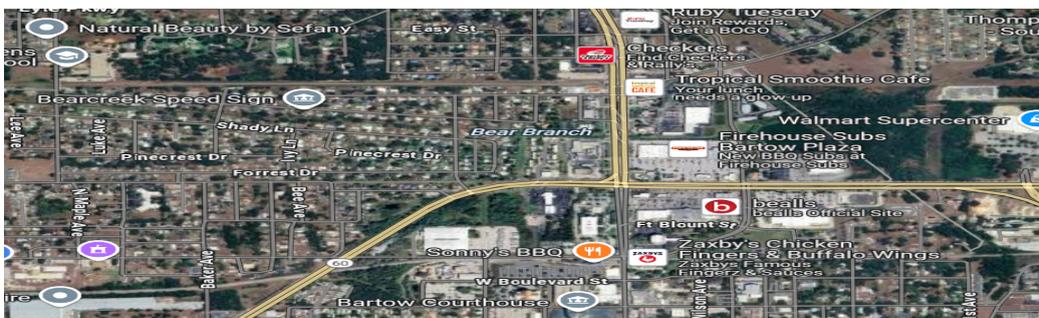
Lining of sewer laterals from tap to clean out. It prevents intrusion and infiltration. Legislation did not pass this year but will most likely next year. We will do areas that are prone to ponding and flooding. We have already rehabbed manholes and mains in these areas.

Justification:

If the state passes this legislation next year, we must comply.

Capital Improvement Projects

TCS Wastewater - Sewer Lateral R&R Program							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
TOTAL FUNDING	\$ -	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000



TCS Wastewater Department

Sewer Lining R&R Program

Location: 300 E. Church Street

Department: Public Works

Division: TCS Wastewater

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

The City has developed an R&R program focused on sewer lining for wastewater infrastructure. This was identified as a priority based on the Red Zone Televising and Cleaning program.

Justification:

Continued infiltration and inflow into the wastewater treatment facility possibly resulting in future spills.

Capital Improvement Projects

TCS Wastewater - Sewer Lining R&R Program

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$750,000	\$1,000,000	\$1,000,000	\$750,000	\$750,000
EXPENSES TOTAL	\$750,000	\$1,000,000	\$1,000,000	\$750,000	\$750,000



TCS Wastewater Department

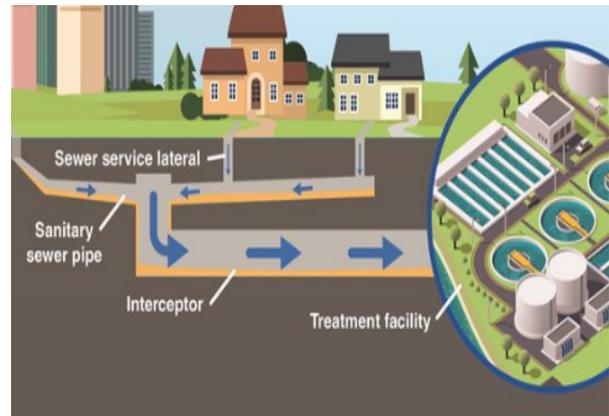
Wastewater System Line Relocation at Highway 60 & US 17

Location: 300 E. Church Street

Department: Public Works

Division: TCS Wastewater

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

This CIP Project is required by FDOT due to the new Polk Parkway extension FDOT. \$1,000,000.00 additional needed for bypass line into Polk County Wastewater treatment facility. This is a proactive protective measure recommended by Chastain Skillman due to the possibility of issues potentially happening with relocations.

\$1,000,000.00 for south portion of Highway 17

\$1,000,000.00 for north portion of Highway 60

Justification:

The City of Bartow will be fined for not complying with these laws.

This project is split between Water / Wastewater

Capital Improvement Projects

TCS Wastewater - Wastewater System Line Relocation at Highway 60 & US 17							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$2,415,756					\$2,415,756
TOTAL FUNDING		\$2,415,756	\$ -	\$ -	\$ -	\$ -	\$2,415,756



TCS Water Department

Highway 60 Water Line Replace

Location: **300 E. Church Street**

Department: **Public Works**

Division: **TCS Water**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

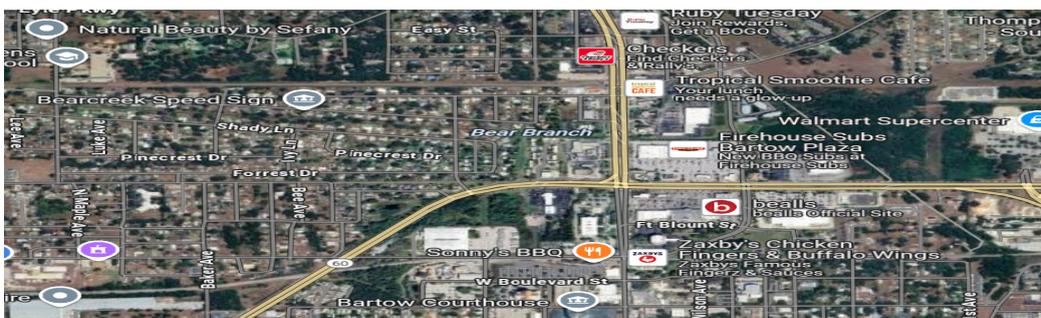
This project is to replacing a 12 inch galvanized water line with scheduled High-density polyethylene pipe (HDPE).

Justification:

Failure to repair will result in emergency repairs that have the potential to be very costly.

Capital Improvement Projects

TCS Water - Highway 60 Line Replacement							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
				\$250,000	\$250,000	\$250,000	\$ 750,000
TOTAL FUNDING		\$ -	\$ -	\$250,000	\$250,000	\$250,000	\$ 750,000



TCS Water Department

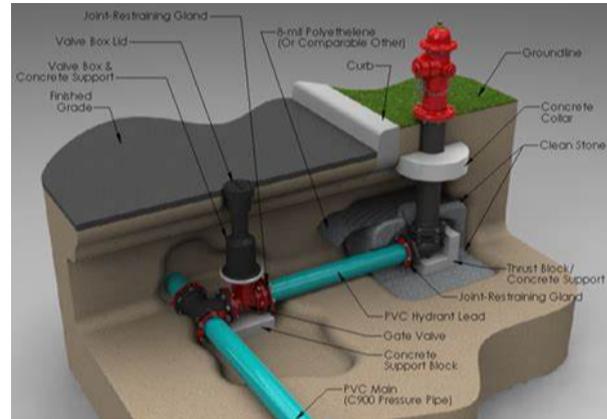
Valve Replacement R&R Program

Location: **300 E. Church Street**

Department: **Public Works**

Division: **TCS Water**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

Continuation of water valve replacement. These are mandated by law.

Justification:

If not replaced, results in the inability to control water system due to faulty valves.

Capital Improvement Projects

TCS Water - Valve Replacement R&R Program

FY2025-2031 CIP BUDGET 20250613 BUDGET SUMMARY					
	2025	2026	2027	2028	2029
Expenses					
Expenses	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
EXPENSES TOTAL	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000



TCS Water Department

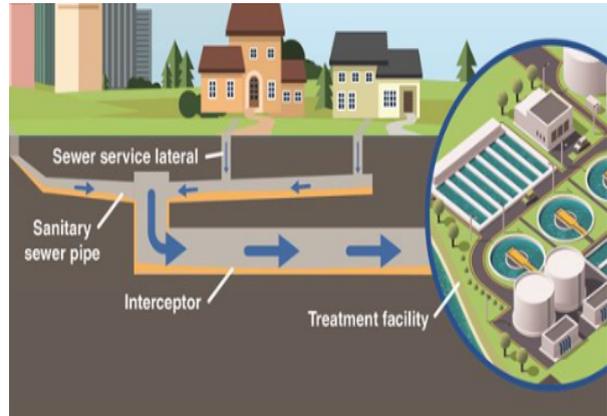
Water Main Relocation at Highway 60 & US 17

Location: 300 E. Church Street

Department: Public Works

Division: TCS Water

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This CIP Project is required by FDOT due to the new Polk Parkway extension FDOT. \$1,000,000.00 additional needed for bypass line into Polk County Wastewater treatment facility. This is a proactive protective measure recommended by Chastain Skillman due to the possibility of issues potentially happening with relocations.

\$1,000,000.00 for south portion of Highway 17

\$1,000,000.00 for north portion of Highway 60

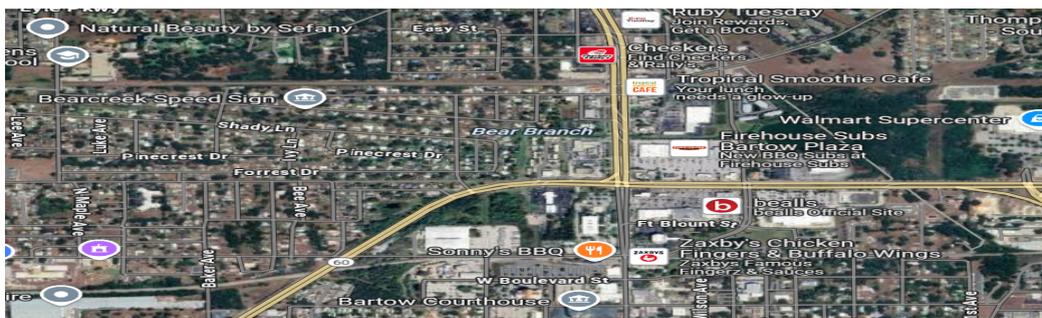
Justification:

The City of Bartow will be fined for not complying with these laws.

This project is split between Water / Wastewater

Capital Improvement Projects

TCS Water - Water Main Relocation at Highway 60 & US 17							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$1,694,000					\$1,694,000
TOTAL FUNDING		\$1,694,000	\$ -	\$ -	\$ -	\$ -	\$1,694,000



TCS Water Department

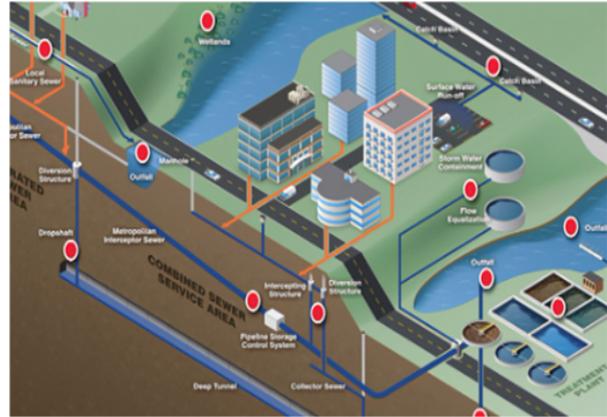
Water Transmission System Improvements R&R Program

Location: 300 E. Church Street

Department: Public Works

Division: TCS Water

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

This program is necessary to maintain a functioning water distribution system.

Justification:

Failure to maintain will result in to a nonfunctioning waster distribution system.

Capital Improvement Projects

TCS Water - Water Transmission System Improvements R&R Program							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
TOTAL FUNDING		\$ 200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000



TCS Water Department

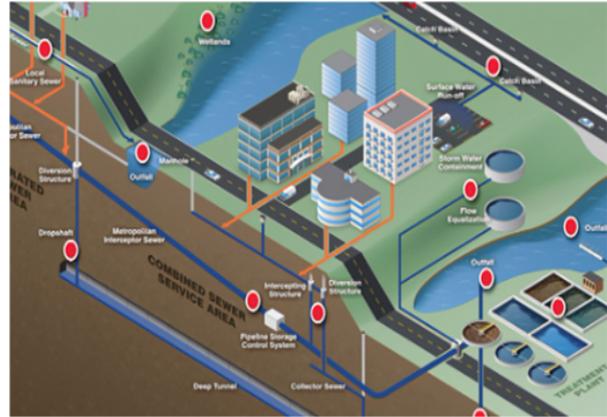
Water Transmission System Improvements R&R Program

Location: 300 E. Church Street

Department: Public Works

Division: TCS Water

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

This program is necessary to maintain a functioning water distribution system.

Justification:

Failure to maintain will result in to a nonfunctioning waster distribution system.

Capital Improvement Projects

TCS Water - Water Transmission System Improvements R&R Program							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
TOTAL FUNDING		\$ 200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000



Transportation Department

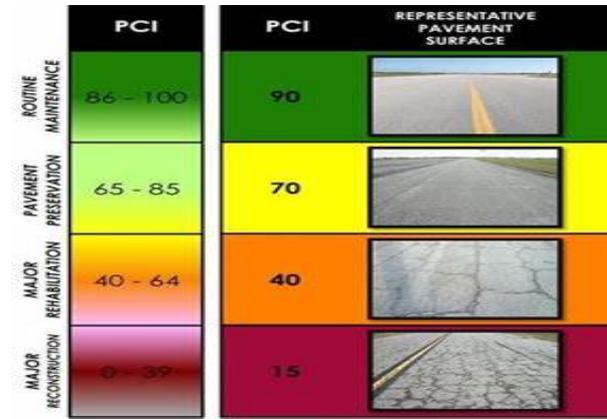
Annual Road Resurfacing Program

Location: **300 E. Church Street**

Department: **Public Works**

Division: **Transportation**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

The resurfacing project has been approved for 5+ years to achieve a minimum pavement condition index value of 72.

Justification:

Failure to resurface the low PCI roads, will ultimately result in costly repairs for the city.

Capital Improvement Projects

Transportation - Annual Road Resurfacing Program

FY2025-2030 CIP ADOPTED BUDGET					
	2025	2026	2027	2028	2029
Expenses	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000



Transportation Department

Pedestrian Bridge Signage

Location: 300 E. Church Street

Department: Public Works

Division: Transportation

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

The City Manager was notified by FDOT that all pedestrian bridges require appropriate signage.

These signs are mandatory.

Justification:

Failure to post signage would be against FDOT regulations of pedestrian bridge rules.

Capital Improvement Projects

Transportation Department- Pedestrian Bridge Signage							
Funding Source	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
TOTAL FUNDING	\$ -	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000



Transportation Department

Signage R&R Program

Location: 300 E. Church Street

Department: Public Works

Division: Transportation

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

The program is to manage the street signs around Bartow's city limits. It will repair or replace street signs as needed.

Justification:

It's important to have city street signs visible and in place. Failure to post signage would be against FDOT regulations.

Capital Improvement Projects

Transportation - Signage R&R Program							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$ 450,000
TOTAL FUNDING		\$ 50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$ 450,000



Wastewater Department

Lift Station R&R Program

Location: 2505 E. Wabash Street

Department: Wastewater Treatment Plant

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

Funding for the inspection, repair, and upgrade of wastewater lift station panel components, controls, and electrical systems to address issues like corrosions, wear and tear, and efficiency while minimizing potential overflows and environmental concerns.

Justification:

Eliminate Overflows and Spills with Lift Stations and will reduce call outs and environmental issues.

Capital Improvement Projects

Wastewater - Lift Station R&R Program

FY2025-2030 CIP ADOPTED BUDGET					
	FY2026	FY2027	FY2028	FY2029	FY2030
Expenses	\$375,000	\$375,000	\$375,000	\$375,000	\$375,000



Wastewater Department

Master Lift Station Control Panel

Location: **2505 E. Wabash Street**

Department: **Wastewater Treatment Plant**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

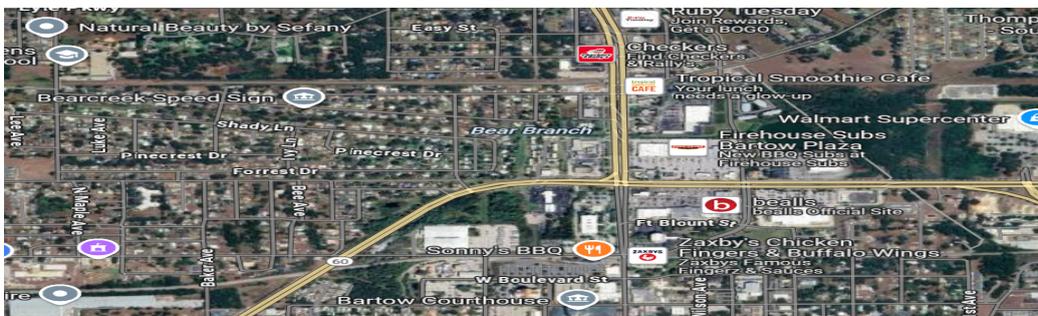
Funding will be used to Rehab/Replace the Master Lift Station Control Panel to ensure it remains operational during power outages, flooding, and storm events.

Justification:

This will eliminate overflows and spills with Lift Stations and reduce call outs and environmental issues.

Capital Improvement Projects

Wastewater - Master Lift Station Control Panel							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
				\$200,000	\$200,000	\$200,000	\$ 600,000
TOTAL FUNDING		\$ -	\$ -	\$200,000	\$200,000	\$200,000	\$ 600,000



Wastewater Department

Sewer Manhole R&R Program

Location: **2505 E. Wabash Street**

Department: **Wastewater Treatment Plant**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This program is to continue citywide manhole rehabilitation and to include a Smart Manhole Monitoring system.

The Smart Cover Manhole Monitoring system will protect the environment, safeguard public health, and preserve the quality of life by providing for wastewater collection systems to predict, detect, and prevent sewer overflows or spills.

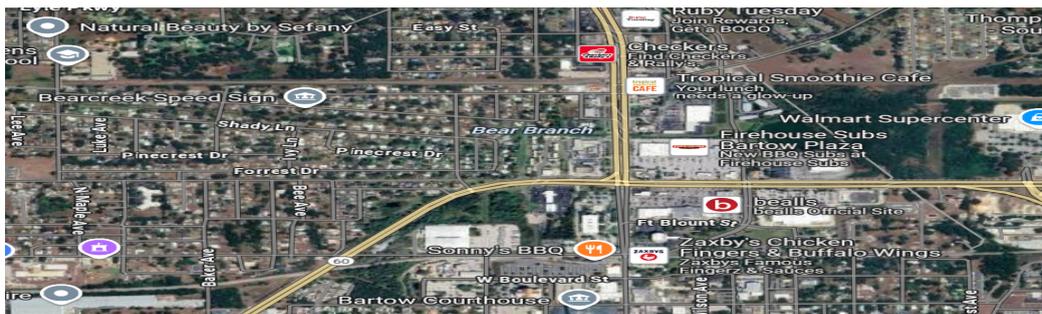
Justification:

This will reduce sanitary sewer overflows and the possibility of manhole failures and continued infiltration inflow into the Wastewater Treatment Facility.

Capital Improvement Projects

Wastewater - Sewer Manhole R&R Program

FY2025-2031 CIP BUDGET 20250613 DETAILED - 6/26/2025						
	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Expenses	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000



Water Department

Chemical and Chlorine Building Roofs

Location: 2500 N. Highway 17

Department: Water Treatment Plant

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

The chemical and chlorine buildings roofs are made from Durolast membrane material and have a life expectancy of 20 years. The Water Treatment Plant is 23-years old. This CIP is to replace the Durolast membrane roofs on both buildings.

Justification:

We replaced our administration and electrical buildings Durolast membrane roofs 2-years ago and we need to replace both the chemical and chlorine building roofs before they fail and start leaking. Buildings protects electrical panels, receptacles, pumps, motors and PLC's.

Capital Improvement Projects

Water - Chemical and Chlorine Building Roofs							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
			\$ 87,000				\$ 87,000
TOTAL FUNDING		\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ 87,000



Water Department

Installation of a 24-Inch Entry Point Water Distribution Line

Location: 2500 N. Highway 17

Department: Water Treatment Plant

Strategic Alignment: **Redevelop and Grow the City Responsibly**



Project Description:

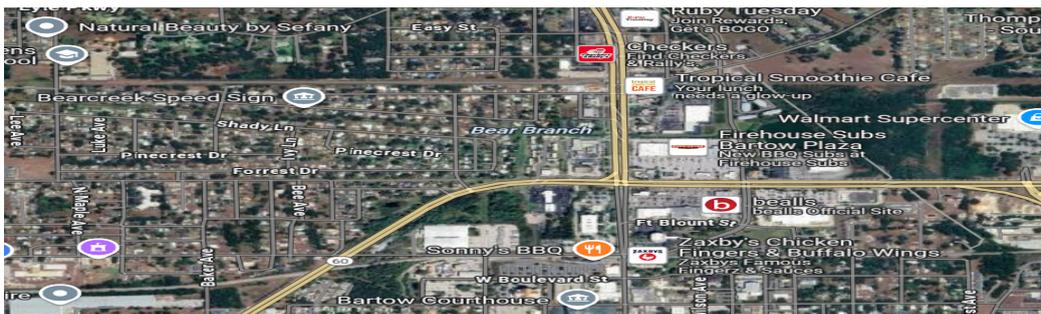
This CIP is for designing and construction of a second 24-inch water line that will connect our Water Treatment Plant to our distribution system and supply the system with water and pressure. Currently we only have one (1) entry point water line into our distribution system. If we have an issue with that water line we would have to shut off water to the entire city. With a second line entering our distribution system it would reduce this risk of failure.

Justification:

We had issues with repairs to existing 24-inch water line. Repairs were scheduled late at night when water demands are low and we decrease line pressure to complete repair on water line. The additional water line will allow us to valve off one of the water line incase repairs are needed.

Capital Improvement Projects

Water - Installation of a 24-Ince Entry Point Water Distrition Line							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$300,000	\$300,000				\$ 600,000
TOTAL FUNDING	\$ -	\$300,000	\$300,000	\$ -	\$ -	\$ -	\$ 600,000



Water Department

Installation of a Water Interconnect Line with Polk County and Lakeland

Location: **2500 N. Highway 17**

Department: **Water Treatment Plant**

Strategic Alignment: **Redevelop and Grow the City Responsibly**



Project Description:

This is an emergency interconnect with City of Lakeland and Polk County. Just in case we have issues at our only Water Treatment Plant and cannot pump water into our distribution system, we can accept water from either City of Lakeland or Polk County until we repair our Water Treatment Plant.

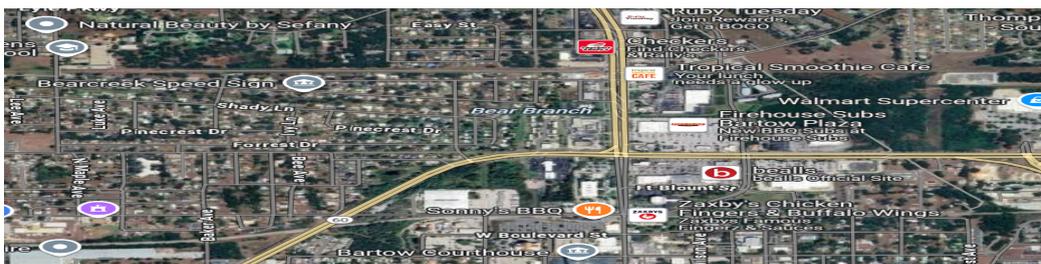
The design, land acquisition and construction of the manifold is complete. The requested funds are for our transmission line to the interconnect site. This project is to install 6,000 ft of 16-inch water line.

Justification:

Without this connection we would not be able to supply the City of Bartow water if our treatment plant went down.

Capital Improvement Projects

Water - Installation of a Water Interconnect Line with Polk County and Lakeland							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$3,000,000					\$3,000,000
TOTAL FUNDING		\$3,000,000	\$ -	\$ -	\$ -	\$ -	\$3,000,000



Water Department

New Ground Storage Tank

Location: **2500 N. Highway 17**

Department: **Water Treatment Plant**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

The new 2 million-gallon storage tank will give us more water storage and allow us to reduce our operations of our raw water wells. This will save on power cost and reduce our wells run time.

We have some minor repairs that need to be made on our other storage tank and it needs to be drained for the repairs to happen.

Justification:

Since we only have on tank, we are unable to drain tank and fix these issues.

Capital Improvement Projects

Water - New Ground Storage Tank							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$1,500,000					\$1,500,000
TOTAL FUNDING		\$1,500,000	\$ -	\$ -	\$ -	\$ -	\$1,500,000



Water Department

Sludge Drying Bed

Location: 2500 N. Highway 17

Department: Water Treatment Plant

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

Currently we pay a truck hauler to dispose of our lime sludge. Truck hauler takes sludge to Orlando Power Company for their use. When Orlando Power Company shuts down a unit, they reduce their sludge intake and it reduces our sludge loads.

The sludge drying bed would be used during this time and also it would reduce our lime sludge getting hauled out. A truck load of sludge is about 50% sludge and 50% water. The sludge drying bed will allow us to drain the water through the sludge and send it back to our head works of our Water Treatment Plant.

Justification:

This is a one-time expense and will impact FY 25-26 budget. Drying beds will save cost of hauling lime sludge out by tankers.

Capital Improvement Projects

Water - Sludge Drying Bed							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
		\$ 650,000					\$ 650,000
TOTAL FUNDING		\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000



CIP PROJECTS FY24-25 CARRY FORWARD



Electric Department

Connersville Feeder Rollover Project

Location: **Connersville Rd.**

Department: **Electric**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This project is to install a third circuit out of Connersville Substation

A third circuit will increase the reliability of electric service to customers served out of Connersville substation. It will increase the capacity to restore power to customers during emergencies when we lose adjacent circuits or substations.

Electric - Connersville Feeder Rollover Project

Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 400,000						\$ 400,000
TOTAL FUNDING	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000



Electric Department

Idlewood Town Homes Rollover Project

Location: **Idlewood Avenue N.**

Department: **Electric**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This project is for the underground infrastructure for Idlewood Town Homes. This will include transformers, pedestals, conductors and hardware to supply power to the homes and facilities within the project. In addition to the underground infrastructure, a section of main line will need to be redesigned and rerouted.

Electric - Idlewood Town Homes Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 437,110						\$ 437,110
TOTAL FUNDING	\$ 437,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 437,110



Electric Department

Odom Substation Rollover Project

Location: **915 Ben Durrance Road**

Department: **Electric**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

The Odom Substation power transformers are of 1973 vintage. Typical industry life expectancy is 50 years, which puts target replacement at 2023. The units have been subjected to various incidents that have stressed their windings, but routine oil samples have been normal. The replacement transformers will include load-tap-changers (LTCs) which means the feeder voltage regulators can be removed. The voltage regulators have a history of reliability issues, and require a high degree of maintenance.

Electric - Odom Substation Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 2,940,188						\$ 2,940,188
TOTAL FUNDING	\$ 2,940,188	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,940,188



City of Bartow Adopted Budget | Fiscal Year 25-26

Electric Department

Reconductor 91 Mine Road Rollover Project

Location: **91 Mine Road**

Department: **Electric**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This project is to increase capacity of three miles of electrical lines on 91 Mine Road from SR 60 to Highway 17.

It will increase our ability to provide electric service and increase the reliability to customers in the northeast side of our service territory. The project is needed due to load growth in area.

Electric - Reconductor 91 Mine Road Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 1,300,000						\$ 1,300,000
							\$ -
TOTAL FUNDING	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000



IT – Fiber Optic

Fiber Optic Master Plan Rollover Project

Location: 180 E. Church Street.

Department: Information Technology

Division: Fiber Optic

Strategic Alignment: Maximize the Use of Technology and Innovation



Project Description:

This project has acquired Professional services to develop a Fiber Optic Master Plan, Smart City Strategic Plan, and Community Outreach Plan aimed at expanding broadband infrastructure and enabling smart technologies citywide.

It will address connectivity gaps, modernize city operations, support economic growth and ensure equitable access to digital services for all residents. The project will begin this fiscal year and continue into the next.

Fiber Optic Master Plan - Rollover							
Expenditure Type	Prior Year	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
Contract Services	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL COST	\$ 200,000	\$ -	\$ 200,000				



City of Bartow Adopted Budget | Fiscal Year 25-26

IT – Fiber Optic

Wifi Expansion (Civic Center, Nye Jordan) Rollover Project

Location: 180 Church Street

Department: Information Technology

Division: Fiber Optic

Strategic Alignment: Maximize the Use of Technology and Innovation



Project Description:

This project is for the expansion of public Wi-Fi coverage into two key recreational areas: Civic Center and Nye Jordan Park to provide free, reliable internet access for residents and visitors.

Expanding Wi-Fi to these parks will enhance digital inclusion, support community events and increase access to city services and educational resources in outdoor spaces. The project will begin this fiscal year and continue into the next.

Wifi Expansion (Civic Center,Nye Jordan) - Rollover							
Expenditure Type	Prior Year	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
C/O Machine & Equipment	\$ 200,000	\$	\$	\$	\$	\$	\$ 200,000
TOTAL COST	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000



Fire Department

Joint Fire Station Rollover Project

Location: **110 E. Church Street**

Department: **Fire Department**

Strategic Alignment: **Improve the Quality of Life for Bartow Residents and Visitors**



Project Description:

Construct and Operate out of a new joint use Fire Station with Polk County Fire Rescue. Station will provide 1st response coverage for the Northern portion of Bartow along US Hwy 98 and EF Griffin Rd., while supporting other areas of the City.

The project has been approved by the City and County Commissions and is currently in the Engineering and Design Phase. Projected construction start will be the Fall of 2025. Estimated 2 year project from inception. Roll over Bugitary costs to be paid in increments that will be billed from the County to the City. Polk County is lead on the project for RFP's and Construction.

Fire - Joint Station Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 5,200,000						\$ 5,200,000
TOTAL FUNDING	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200,000



PRCA – Parks & Recreation

Aquatics Facility Rollover Project

Location: 2215 S. Floral Drive

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

Following the shutdown of the current community pool the city is in the process of designing a new aquatic facility that will host 3 different water entertainment areas with a traditional pool for lap swim/high school swim practices, splash area for people to interact with water in a zero depth environment, and a small kids zero depth entry play area with a play structure incorporated in the center.

Parks & Rec - Aquatics Facility Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 3,500,000						\$ 3,500,000
TOTAL FUNDING	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000



City of Bartow Adopted Budget | Fiscal Year 25-26

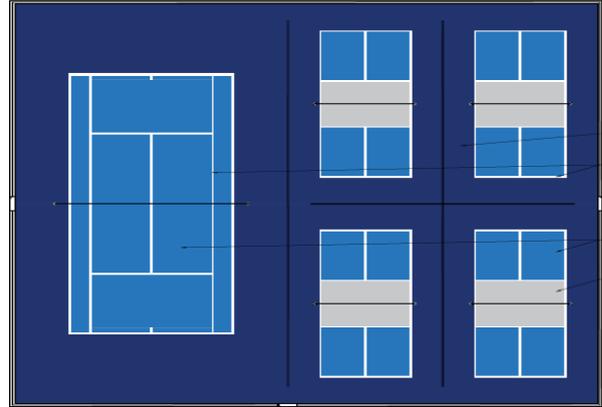
PRCA – Parks & Recreation Athletic Courts Rollover Project

Location: **2215 S. Floral Drive**

Department: **Parks Recreation Cultural Arts**

Division: **Parks & Recreation**

Strategic Alignment: **Improve the Quality of Life for Bartow Residents and Visitors**



Project Description:

The Athletic Courts project is currently under contract with a completion date of Sept 30th. Courts are being renovated.

There will be 8 Tennis Courts at the Civic Center, 4 pickleball and 1 tennis court at Richland Manor, and 1 Basketball court at Summerlin. ITB 25-10

This project was part of the \$3.3 Million Parks Renovation Projects.

Parks & Rec - Athletic Courts Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 1,248,339						\$ 1,248,339
TOTAL FUNDING	\$ 1,248,339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,248,339



City of Bartow Adopted Budget | Fiscal Year 25-26

PRCA – Parks and Recreation

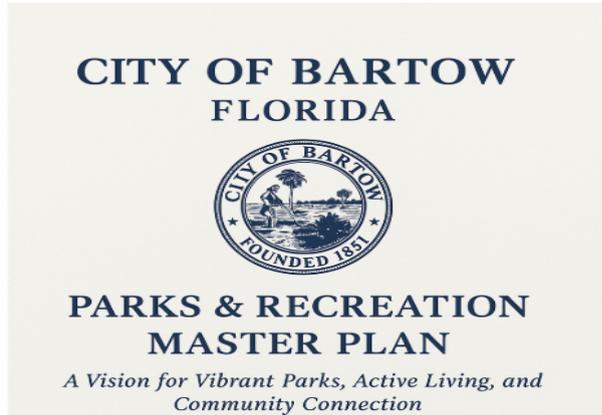
Master Plan Rollover

Location: 2215 S. Floral Drive

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

With growth within the City continuing the Parks and Recreation Department is pursuing a masterplan to help aid in responsible growth while also gathering opinions on our current fee schedule.

The plan will cover future growth and needs of the city for recreation amenities and locations.

Parks & Rec - Master Plan Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 100,000						\$ 100,000
TOTAL FUNDING	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000



City of Bartow Adopted Budget | Fiscal Year 25-26

PRCA – Parks & Recreation

Restrooms Renovation Rollover Project

Location: 2215 S. Floral Drive

Department: Parks Recreation Cultural Arts

Division: Parks & Recreation

Strategic Alignment: Improve the Quality of Life for Bartow Residents and Visitors



Project Description:

As the number of users to our parks system has increased there is a need to increase the facilities patrons may need to use during longer visits. The restrooms are currently out to bid but will be under contract shortly. (ITB-25-16). Six (6) new restrooms are part of the project with locations being: Downtown, Over the Branch Park, MLK Gazebo, Richland Manor, Mary Holland Park and Mosaic Park.

These restrooms are part of the \$3.3 Park Renovation Projects.

Parks & Rec - Restrooms Renovation Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 1,700,000						\$ 1,700,000
TOTAL FUNDING	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000



City of Bartow Adopted Budget | Fiscal Year 25-26

PRCA - Library

Library Lake Reading Trail Rollover Project

Location: **2150 S. Broadway Ave**

Department: **Parks Recreation Cultural Arts**

Division: **Library**

Strategic Alignment: **Improve the Quality of Life for Bartow Residents and Visitors**



Project Description:

The installation of a walking trail that includes a Story Walk, a Musical Garden, and other amenities will increase the community's quality of life by providing additional educational and recreational opportunities.

We are looking forward to the community to enjoy the outdoor amenities and the library grounds including the beauty of the lake.

PRCA - Library - Library Lake Reading Trail Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 150,000						\$ 150,000
TOTAL FUNDING	\$ 150,000	\$ -	\$ 150,000				



Public Works – Facilities

Admin Building Rollover Project

Location: **300 Church Street**

Department: **Public Works**

Division: **Facilities**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This building is needed to supply sufficient space for all Public Works employees. Current conditions are outdated with limited facilities. The department is currently split up between City Hall, Mill Avenue back lot, and the Public Works building on Church street.

Office space on 300 E. Church Street is filled. Office space on Mill Avenue will continue to decline resulting in costly repairs.

ADMIN BUILDING ROLLOVER							
Expenditure Type	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$2,166,667	\$	\$	\$	\$	\$	\$2,166,667
TOTAL COST	\$2,166,667	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,166,667



Public Works – Facilities

Solid Waste Building Rollover Project

Location: **300 Church Street**

Department: **Public Works**

Division: **Facilities**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This project is for the removal of the mobile home, adding new administration building and covered car port for employees.

As the Solid waste Division expands, the current office situation will not suffice due to outdated conditions and limited space.

SOLID WASTE BUILDING -ROLLOVER							
Expenditure Type	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
SOLID WASTE FUND	\$ 850,000		\$	\$	\$	\$	\$ 850,000
TOTAL COST	\$ 850,000	\$ -	\$ 850,000				



Public Works – TCS

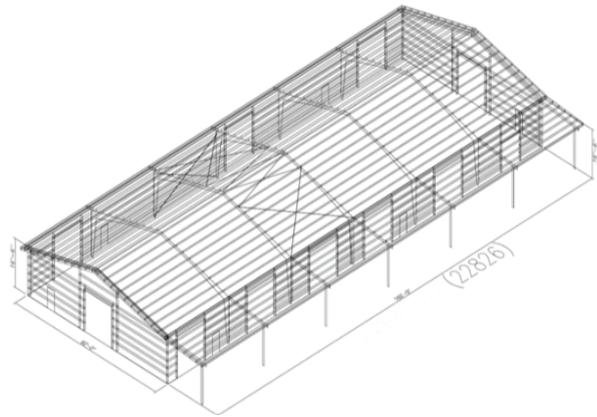
Building Rollover Project

Location: **300 Church Street**

Department: **Public Works**

Division: **TCS Water &
TCS Wastewater**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

The new TCS building will provide the necessary space that is needed for the TCS Water/Wastewater Division.

As the TCS Utilities Division expands, the current office situation will not suffice due to outdated conditions and limited space.

TCS WATER / WASTEWATER BUILDING							
Funding Source	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
TCS WATER FUND	\$400,000		\$	\$	\$	\$	\$
TCS WASTEWATER FUND	\$400,000						
TOTAL FUNDING	\$800,000	\$ -					



Public Works – TCS Wastewater

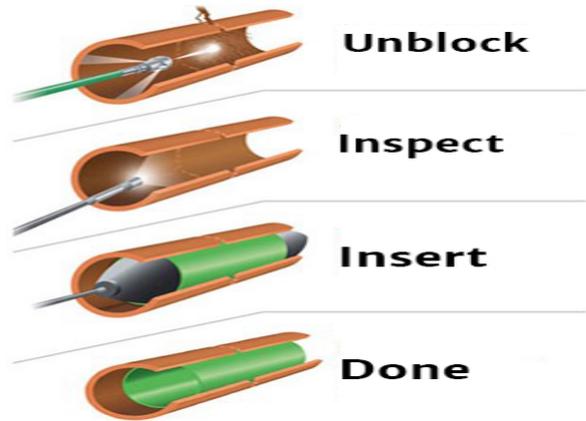
Wastewater System Improvements Rollover Project

Location: 300 Church Street

Department: Public Works

Division: TCS Wastewater

Strategic Alignment: Maintain and Enhance City Infrastructure and Facilities



Project Description:

This fund is for the sewer lining projects among other system improvements. 24-25 budgeted \$797,699 with an additional \$200,000 for Tee Avenue instead of having a specific area for lining, we combined the two expenses.

With continued infiltration and inflow into the Wastewater Treatment Facility it will possibly prevent future spills.

Public Works - TCS Wastewater - Wastewater System Improvements Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
TCS Wastewater	\$ 807,699						\$ 807,699
TCS Water	\$ 200,000						\$ 200,000
TOTAL FUNDING	\$ 1,007,699	\$ -	\$ 1,007,699				



Water Department

Lime Softening Unit Rollover Project

Location: **2500 N. Highway 17**

Department: **Wastewater**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

Designing and constructions of a new Lime Softening Unit. The 23 year old existing Lime Softening Unit needs to be taking off line, drained, inspected and cleaned. We are unable to take existing unit offline, since we only have one. There are some corroded areas that needs addressing and could cause a leak if not repaired.

A new Lime Softening Unit will allow us to remove the 23 year old unit from service for repairs. The lime softening units are to be remove from service and clean and inspected every 6 month

Water - Lime Softening Unit Rollover Project							
Expense	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
	\$ 5,980,791						\$ 5,980,791
TOTAL FUNDING	\$ 5,980,791	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,980,791



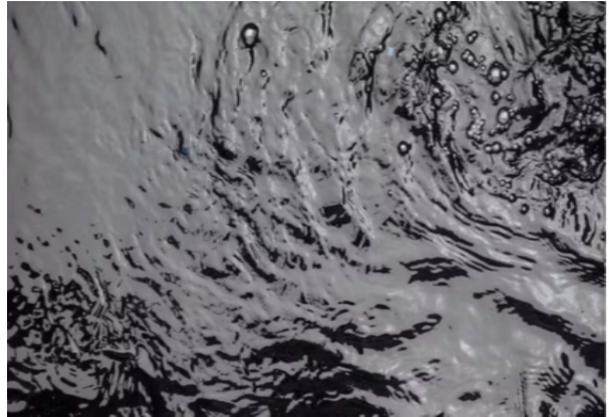
Wastewater Department

Solids Handling Rollover Project

Location: **2500 N. Highway 17**

Department: **Wastewater**

Strategic Alignment: **Maintain and Enhance City Infrastructure and Facilities**



Project Description:

This project includes Solids Handling-Design, Permitting, and other Preconstruction activities to retrofit a former gravity thickener tank to a storage tank, new rotary thickener system, consisting of (2) thickener units, (2) sludge pumps, and an additional centrifuge

Capital Outlay-Solids Handling ensures that treated wastewater meets discharge requirements and that the solids are processed for safe disposal.

SOLIDS HANDLING ROLLOVER							
Funding Source	Prior Years	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	5 yr Total
SRF Funding	\$5,700,000		TBD	TBD	TBD	TBD	\$5,700,000.00
TOTAL FUNDING	\$5,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700,000



Glossary of Terms

ACCRUAL BASIS OF ACCOUNTING - A basis of accounting in which debits and credits are recorded at the time they are incurred, as opposed to when cash is actually received or spent.

AD VALOREM TAXES - Property taxes computed as a percentage of the value of real or personal property expressed in mills.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION - The County Property Appraiser's estimation of the Fair Market Value of real estate or other property. This valuation is used to determine taxes levied upon the property.

BALANCED BUDGET - A balanced budget is where the sources of money used to fund the budget are at least equal to the uses of the money. Sources include revenues, fund balances, reserves, and borrowings.

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and water and sewer systems.

BOND COVENANT - A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution (e.g., pledged revenues).

BUDGET - A statement of the financial position of a sovereign body for a definite period of time based on estimates of expenditures during the period and proposals for financing them. Also, the amount of money that is available for, required for, or assigned to a particular purpose.

BUDGET AMENDMENT - Process by which unanticipated changes in revenue or expenditures are made a part of the budget, thereby amending it. These changes require City Commission approval.

BUDGET REAPPROPRIATION - The process of bringing forward unspent dollars from the previous fiscal year budget to the current approved budget.

BUDGET TRANSFER - The process by which approved budgeted dollars may be reallocated between line item expenditures within the same Fund to cover unforeseen expenses. Requires City Manager approval.

BUDGETARY CONTROL - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL EXPENDITURES – Expenditures for those projects with a useful life span greater than one year and a cost of at least \$1,000.

CAPITAL IMPROVEMENTS PROJECTS - These expenditures are related to the acquisition, expansion or rehabilitation of an element of the City's physical plant.

CAPITAL OUTLAYS - Expenditures that result in the acquisition of or addition to fixed assets.

CASH BASIS OF ACCOUNTING - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CITY CODE – City of Bartow Code of Ordinances.

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures. CRA – Community Redevelopment Agency.

DEPARTMENT - A major unit of organization in the City which indicates overall an operation or group of related operations within a functional area. **DEPRECIATION** - (1) Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a fixed asset which is charged as an expense during a particular period. In accounting, the cost of a fixed asset, less any salvage value, is pro-rated over the estimated service life of such an asset and each period charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense. **DIVISION** - A unit of organization which is comprised of a specific operation within a functional area. City Departments may contain one or more Divisions.

ENCUMBRANCE – A reservation of funds to cover purchase orders, contracts or other funding commitments which are yet to be fulfilled. The budget basis of accounting considers an encumbrance to be the equivalent of an expenditure.

ENTERPRISE FUNDS - The funds established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ESTIMATED REVENUES - Projections of funds to be received during the fiscal year.

EXPENDITURES - The cost of goods delivered, or services rendered including operating expenses, capital outlays and debt service.

FISCAL YEAR - The period of 12 months to which the annual budget applies. The City's fiscal year begins October 1 and ends September 30.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, equipment and improvements (other than buildings).

FRANCHISE FEE - Fees levied on a corporation in return for granting a privilege, sanctioning monopoly, or permitting the use of public property, usually subject to regulation.

FUND – An independent governmental accounting entity with a self-balancing group of accounts including assets, liabilities and fund balance. Types of funds include Governmental (Capital Projects, Debt Services, General Fund and Special Revenue); Proprietary (Enterprise Funds); and Fiduciary Funds (Trust and Agency Funds).

FUND BALANCE - Fund equity for governmental funds and trust funds which reflects the accumulated excess of revenues and other financial sources over expenditures and other uses for general governmental functions. FY – Fiscal Year.

GASB - Governmental Accounting Standards Board, which sets standards for governmental accounting.

GENERAL FUND REVENUE - Most of the City revenue sources are channeled through the General Fund. Such revenues are commonly generated by fees, charges, taxes and intergovernmental revenues.

GOVERNMENTAL FUND TYPES - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary and fiduciary funds.

GRANTS - A contribution by the Federal or State government to subsidize specific projects, either partially or entirely.

IMPACT FEES - Fees charged to developers to cover the anticipated cost of improvements that will be needed as a result of growth and development, i.e., water and sewer. **INFRASTRUCTURE** - The basic installations and facilities on which the continuance and growth of the City depends, such as roads, schools, and water and sewer systems.

INTERFUND TRANSFERS - Transfers of resources between funds that are neither recorded as revenues to the fund receiving nor expenditures to the fund providing.

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

LEVY - To impose taxes, special assessments, or service charges for the support of City activities.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MILLAGE RATE - The amount of tax stated in terms of a unit of the tax base; for example, each mill generates \$1 for every \$1,000 of assessed valuation of taxable property.

MODIFIED ACCRUAL BASIS OF ACCOUNTING - A basis of accounting in which expenditures are recognized when the related fund liability is incurred, but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting, since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or available and measurable. This type of accounting basis is a conservative financial approach and is recommended as the standard for most governmental funds.

OPERATING BUDGET - The portion of the budget that pertains to daily operations that provide basic governmental services.

ORDINANCE - A formal legislative enactment by the City Council, barring conflict with higher law, having the full force and effect of law within the City.

PROPRIETARY FUND TYPES - A group of funds in which the services provided are financed and operated similarly to those of a private business.

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of an Enterprise Fund.

REVENUE - Additions to assets which (a) do not increase any liability, (b) do not represent the recovery of an expenditure, (c) do not represent the cancellation of certain liabilities or decrease in assets, and (d) do not represent contributions of fund capital in Enterprise Funds.

ROLL-BACK RATE - The millage necessary to raise the same amount of Ad Valorem Tax revenue as the previous year excluding taxes from new construction.

SPECIAL ASSESSMENT - A compulsory levy made against certain properties to defray part, or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND - A fund used to account for receipts from revenue sources that have been earmarked for specific activities and related expenditures.

USER FEES - Charges for specific services rendered only to those using such services, i.e., sewer service charge.

UTILITY TAXES - Municipal charges levied by the City on each and every purchase of a public service within the corporate limits of the City. Public service includes electricity, gas, fuel, oil, water service, and telephone service.

Financial Policies

BASIS OF ACCOUNTING, MEASUREMENT FOCUS, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements, as well as the proprietary and fiduciary fund financial statements, are reported using the economic resources measurement focus and the accrual basis of accounting with the exception of the agency funds in the fiduciary fund financial statements. The agency funds do not have a measurement focus; however, they use the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. In addition, grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City's budget is organized into departments and divisions within the following hierarchical categories:

- Governmental Funds: Includes the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Funds
- Proprietary Funds: Includes Enterprise Funds and Internal Service Funds

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. For additional details on the City's fund structure, descriptions, historical revenue and expenditure analysis, and balances.

Policies

The Government Finance Officers Association (GFOA) encourages an active and ongoing discussion of the financial policies of the City and requires the policies to be included in the budget.

The City is committed to:

- strong financial operations and to providing a strong precedent for future policy makers and financial managers on the City's financial goals and strategies;

Financial Policies

- maintain and further develop programs to ensure its long-term ability to pay all costs necessary to provide the level and quality of service required by its citizens and establish; and
- maintain investment policies that are in accordance with State laws and as further defined by the City's investment policy.

At this time, the City of Bartow has two financial policies which have been officially adopted by City Commission, including fund balance and an investment policy. While the remaining policies included in this section have not been formally adopted, they were developed by City staff to serve as a guide for internal processes and procedures.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The City's financial accounting system is maintained in accordance with the Generally Accepted Accounting Principles in the United States (US GAAP) and the standards of the Governmental Accounting Standards Board (GASB).

An independent audit is performed annually, including the issuance of a management letter. The City administration will evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.

The independent audit firm is selected through a competitive process. Upon the review of the qualifications of prospective firms, a recommendation is made to the City Commission. The audit contract is awarded by the City Commission.

The Annual Comprehensive Financial Report is prepared and presented to the City Commission and community at a public meeting. It is the City's goal to maintain accounting records, processes, and procedures in such a manner as to receive an unqualified audit opinion.

OPERATING BUDGET POLICIES

Florida Statute 166.241 requires each municipality to establish a fiscal year beginning October 1 of each year and ending September 30 of the following year. The City Commission adopts a budget each fiscal year by ordinance. The statute further establishes that the amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves.

The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. Florida Statutes require that all budgets be balanced. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves. The budget must be balanced for all funds.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations such as postponing necessary expenditures or accruing future years' revenues.

The budget is adopted in compliance with requirements in the City's Charter and according to State Statutes which include strict requirements and a timetable guide for noticing budget hearings and

ensuring residents have an opportunity to be heard before final adoption of the budget. Under the Truth in Millage (TRIM) Act, the Florida Department of Revenue sets a schedule for local governments to follow in adopting tax roll information in accordance with the County Property Appraiser. The final millage rate is adopted by the City Commission by ordinance; and the final budgets, including a non-district budget and three district budgets, are adopted by City Commission approved ordinance and resolutions, respectively. The City forwards the final budget and millage ordinance to the Property Appraiser, Tax Collector, and the Florida Department of Revenue within three days of final adoption.

BUDGET SCOPE

Prior to July 31, the City Manager presents a proposed City budget to the City Commission for the fiscal year commencing October 1. The City Manager Proposed Budget recommends all operating and capital expenditures as well as the funding sources intended to finance the budget. The proposed budget is sent to City Commission and posted on the City's website. The City Commission reviews the full City budget and workshops are conducted to provide an opportunity for city management and departments to offer additional information. The public is encouraged to attend the budget workshops and allowed time to comment on the recommended budget. The budget contains the following:

- 1) A letter from the manager discussing the proposed budget for the next fiscal year, a review of the major changes from the previous year's activities, and the current financial condition of the city.
- 2) Proposed capital, operations and maintenance, and debt service expenditures by department or division and type of expenditure for the budget year.
- 3) Proposed receipts, by source, for the budget year.
- 4) Budget Proposals necessary to meet established priorities and goals.
- 5) A table of organization with proposed staffing levels by department and/or division along with comparisons to staffing levels for the current year.
- 6) A summary of budgeted revenues, expenditures, and changes in fund balance for the General Fund.

BUDGET FORM

The City of Bartow's operating budget is developed on an annual basis. The budget is presented in a fund/department format and includes all costs and revenues where appropriate.

- 1) Developed with the goal of maintaining a structurally balanced budget, which means a balance between operating expenditures and operating revenues.
- 2) Recurring revenues, the portion of the City's revenues that are expected to continue year to year, such as property taxes, will be used for recurring expenditures that appear in the budget each year, such as salaries, benefits, maintenance costs, materials and supplies.
- 3) Non-recurring revenues and reserves will be used for non-recurring expenditures such as one-time capital expenditures.
- 4) Reserves will not go below the minimum undesignated fund balance based upon the City's Fund Balance policy.

BUDGETARY CONTROL

Upon final adoption of the budget, staff implements the new fiscal year budget and begins the process of continuous monitoring and ensuring budgetary controls throughout the fiscal year. The object of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body.

- 1) Department directors and managers are accountable for their budgets.
- 2) Budgetary control is maintained at the category of expenditure level; however, the legal control is maintained at the fund level.
- 3) Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager excluding the authorization of additional regular positions or the modification of the intent of the Capital Improvement budget.
- 4) Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Commission approval.
- 5) An increase in budgeted appropriation requires City Commission approval.
- 6) Assurances are made that the individual departments do not exceed their appropriations through the City's accounting software.
- 7) The annual budget includes an original fund appropriation resolutions, a budget adjustment for encumbrances outstanding at the end of the previous year, and other budget amendments adopted by resolution.
- 8) Unexpended appropriations for these funds lapse at the end of the fiscal year.
- 9) Project appropriations adopted within the Capital Improvement Program remain open and carry over to succeeding years until they are completed, amended, or canceled.

The City maintains a budgetary control system that ensures adherence to the budget.

BUDGET PREPARATION – ROLES AND RESPONSIBILITIES

Responsibility of initiating the budget cycle rests with the City Manager. The budget preparation process relies upon several staff members to be successful. The management of the process is provided by the Finance Director and City Manager.

- 1) Budget manual preparation including: instructions, submission of information, description of budget process, budget calendar, assumptions to be used for requests, and forms with instructions is prepared by the Finance Department.
- 2) Department/division requests are the responsibility of the department director and/or division manager.
- 3) Finance Director reviews the department/division budget requests to ensure compliance with priorities and objectives, revenues and expenditures balance, and revenue estimates are realistic and within guidelines.
- 4) City Manager reviews department/division requests with appropriate organizational staff.
- 5) The Finance Department compiles the City Manager Proposed Budget for presentation to the City Commission for consideration.
- 6) Finance Director ensures the City is in compliance with Florida Statute 200 – Truth in Millage (TRIM) requirements.
- 7) Finance Director implements adopted budget to start the new fiscal year.

- 8) Finance staff monitors the budget and the progress towards the objectives.

REVENUE POLICIES

The City strives to take measures to encourage economic development to build and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single type of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

- 1) The City's revenue manual is reviewed and updated periodically as necessary.
- 2) Budgeted revenues are estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies, or reliable economic forecasters when available.
- 3) City staff reviews service charges and user fees with any proposed changes being presented to the City Manager for approval.
- 4) Changes in fees are based on three considerations: 1) fee is not covering its cost, 2) fee is covering its costs and generates excess revenue that subsidizes other services, or 3) fee is not comparable to those of surrounding jurisdictions.
- 5) The maximum millage rate by state statute is ten (10) mills. The City cannot adopt a millage in excess of 10 mills.
- 6) The rolled-back rate is the millage rate necessary to remain ad valorem revenue neutral when compared to the previous year. The rolled-back rate is typically the standard by which any rate change is acceptable.

CAPITAL IMPROVEMENT PROGRAM POLICIES

The City develops a five-year capital improvement program as part of the annual budget process. The City Commission adopts the first year of the multi-year plan and makes every attempt to complete all capital improvements in accordance with the plan. The City determines the least costly and most beneficial financing method available for all new capital improvement projects.

The City maintains its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The Finance Department maintains a complete inventory of all assets in accordance with the City's capital asset policy. The threshold for fixed assets is \$5,000.

CAPITAL PLANNING

Capital planning refers to the process of identifying and prioritizing City capital needs for determining which projects should be funded in the capital budget as resources become available.

The goal of the CIP development process is to deliver various department projects in an efficient and economical manner, while balancing needs and funding. This process requires staff to prioritize capital projects.

An existing or a newly proposed project shall be given a ranking which will be used to prioritize all projects within the CIP.

CAPITAL IMPROVEMENT GOALS

- Protect the public's health and safety by preventing a critical breakdown in the City's public facilities and services.
- Build structures to nationally recognized high-performance efficiency standards.
- Build structures in accordance with City adopted aesthetic standards.
- Coordinate and deliver projects in an efficient and economical manner.
- Maintain, upgrade, repair, or replace existing public facilities or capital equipment.
- Expand existing public facilities, construct new public facilities, or add capital equipment concurrent with new growth.

CAPITAL IMPROVEMENT GUIDELINES

The following guidelines must be met in order to qualify as a Capital project:

- All capital projects funded with Infrastructure Surtax or Impact Fee funds; or
- Improvements to or expansion of existing assets must increase the appraised value or add to the life expectancy of the asset(s); or
- Capital projects consist of projects/equipment with a cost estimate of at least \$50,000 and an asset life of at least five years.

NOTE: Routine maintenance and repair services of a repetitive nature, provided for the purpose of sustaining capital assets in serviceable condition, such as painting or lawn mowing, are not capital projects.

CAPITAL IMPROVEMENT DEVELOPMENT

- A five-year CIP will be developed annually showing estimated annualized cost of capital projects, and if appropriate, include any reserve for contingency.
- A five-year CIP will be submitted to the City Commission for approval during the annual budget process.
- The first year of the five-year CIP will be used as the basis for formal fiscal year appropriations during the annual budget process.
- Projects needed to maintain adopted Level of Service Standards shall be included with identified funding sources based on current revenue projections for the five-year period.
- A capital project may be added or deleted with approval of the City Commission.
- An adopted capital project may be amended or changed, only when necessary, to fulfill the original intent of the project. No funds may be added or deleted to change the outcome of the project without the City Commission approval.
- All amendments during the year must be approved by the City Commission.
- All capital projects shall compute and display the impact upon the operating budget at the time the project is being proposed for City Commission approval.
- Capital improvement life cycle and operating costs shall be coordinated with the development of the operating budget.

Impact fees shall be used only for new capital improvements or infrastructure identified as