

**RESOLUTION NO. 25-4227-R**

**A RESOLUTION AMENDING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET OF THE CITY OF BARTOW.**

**WHEREAS**, the City Manager has certified that there are other financing sources available for appropriation and expenditures not originally proposed in the fiscal year 2024-2025 annual budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BARTOW, FLORIDA:**

That the fiscal year 2024-2025 budget of the City of Bartow is hereby amended per Exhibit "A".

PASSED on this 7th day of July, 2025.

CITY OF BARTOW

By: \_\_\_\_\_

  
Mayor Tanya Tucker

ATTEST:

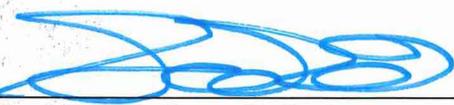
By: \_\_\_\_\_

  
City Clerk Jacqueline Poole

(seal)

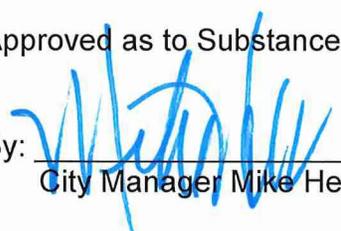
Approved as to correctness and form:

By: \_\_\_\_\_

  
City Attorney Sean R. Parker

Approved as to Substance:

By: \_\_\_\_\_

  
City Manager Mike Herr

Resolution amending the 2024-2025 Budget for the fiscal year ending September 30, 2025

1.) To adjust estimated projected ending fund balances (pre-audit).				Amended From	Amended To	Amended Difference
<u>Effect on Projected 2024-25 Ending Fund Balances</u>						
001 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased)-General Fund	14,689,960	14,300,640	(389,320)		
403 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased)-Water Fund	5,847,114	5,422,114	(425,000)		
404 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased)-Wastewater Fund	8,394,608	8,119,324	(275,284)		
405 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased)-Fiber Optic Fund	2,348,732	2,164,732	(184,000)		
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2.) General Fund						
To appropriate funding for:						
a. Parks - Athletic Courts as part of the Improvement Projects						
b. Police - Recording System, Radio System Upgrade and Red Light Camera Installation						
c. IT - NeoGov Software as part the HRMS Improvements						
d. IT - Virtual Servers to house several systems						
e. Finance - Added payroll specialist						
<u>Revenue Detail</u>				Amended From	Amended To	Amended Difference
001 - 324610 - 002 - 003	Recoupment Fees	234,848	424,848	190,000		
001 - 389900 - 001 - 000	Insurance Loss Proceeds	-	110,000	110,000		
				300,000		
<u>Expenditure Detail</u>						
a. 001 - 572101 - 663 - 018	Parks & Rec Improvements	-	300,000	300,000		
b. 001 - 521101 - 664 - 001	Capital Outlay - Machinery & Equipment	668,739	822,909	154,170		
c. 001 - 513601 - 334 - 003	Software Lic & Maint Cont	521,275	577,425	56,150		
d. 001 - 513601 - 664 - 001	C/O Machinery & Equipment	350,000	489,000	139,000		
e. 001 - 513101 - 112 - 101	Regular Salaries & Wages	484,743	524,743	40,000		
				689,320		
<u>Effect on Projected 2024-25 Ending Fund Balance</u>						
001 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) General Fund	14,689,960	14,300,640	(389,320)		
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3.) Wastewater Fund						
To appropriate funding for:						
a. Wastewater Plant Berm Construction Costs						
b. Wastewater Emergency Generator Repairs						
<u>Revenue Detail</u>				Amended From	Amended To	Amended Difference
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-		
<u>Expenditure Detail</u>						
a. 404 - 535101 - 663 - 021	Wastewater Plant Berm	-	212,204	212,204		
b. 404 - 535101 - 346 - 082	Maint Wells & Lift Stations	320,000	383,080	63,080		
				275,284		
<u>Effect on Projected 2024-25 Ending Fund Balance</u>						
404 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Wastewater Fund	8,394,608	8,119,324	(275,284)		
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4.) Water Fund						
To appropriate funding for:						
a. Water Master Plan						
<u>Revenue Detail</u>				Amended From	Amended To	Amended Difference
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-		
<u>Expenditure Detail</u>						
a. 403 - 533101 - 334 - 900	Contract Services Misc	98,165	523,165	425,000		
				425,000		
<u>Effect on Projected 2024-25 Ending Fund Balance</u>						
403 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Water Fund	5,847,114	5,422,114	(425,000)		

Resolution amending the 2024-2025 Budget for the fiscal year ending September 30, 2025

5.) Fiber Optic Fund

To appropriate funding for:

- a. Repairs to Fiber Optic System from Hurricane Milton

		Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>				
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-
<u>Expenditure Detail</u>				
a. 405 - 537101 - 346 - 040	Maintenance - Fiber Optic System	96,000	280,000	184,000
				<u>184,000</u>
<u>Effect on Projected 2024-25 Ending Fund Balance</u>				
405 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Fiber Optic Fund	2,348,732	2,164,732	(184,000)

**CITY OF BARTOW, FLORIDA**

**TO:** Honorable Mayor and City Commissioners, City of Bartow City Commission  
**THROUGH:** Mike Herr, City Manager  
**FROM:** Peter D. Lear, Director of Finance  
**DATE:** July 7, 2025  
**SUBJECT:** Adoption of Budget Amendment for 24-25 Fiscal Year (Resolution No. 25-4227-R)

**SUMMARY AND BACKGROUND**

Florida Statute 166.241 allows a municipality to amend its budget at any time during the fiscal year or within 60 days following the end of the fiscal year. Budget amendments may be adopted in the same manner as the original budget. This resolution represents the second amendment for the City of Bartow's fiscal year ending September 30, 2025.

**STAFF ANALYSIS**

This amendment covers expenditures not previously budgeted related to various departments. In the General Fund, the Athletic Courts that are being done as part of the Improvement Projects previously approved, has come in with a bid that was higher than budgeted by \$300,000. These additional costs are being offset by revenues that are also in excess of budget. Parks Recoupment Fees are projected to be \$190,000 higher than planned and there were also Insurance Proceeds of \$110,000 that were not budgeted. The Police Department needs to make repairs to the Recording System as well as an upgrade to the Radio System. Also, the installation of the Red Light Cameras were not budgeted. These three items total \$154,170. The purchase of the NeoGov system for the HRMS platform previously discussed with Commission is being partially implemented in the current year. This was not budgeted in the amount of \$56,150. Also, IT needs to replace some virtual servers that have reached their end of useful life and need to be replaced in the amount of \$139,000. Finally, Payroll is being transitioned from Human Resources to Finance and this will add the new position to Finance at \$40,000.

In the Wastewater Fund, the construction of the Berm in the amount of \$212,204 was needed to protect the plant from flooding. This was completed just prior to Hurricane Milton and the invoice was recently received. Also, there is a need for emergency repairs to the generators for the lift stations. The amount of this contract is \$63,080 more than was budgeted.

In the Water Fund, the City needs to contract for a Master Plan for the system. The amount of this is estimated to cost \$425,000.

During Hurricane Milton, there was damage to the Fiber Optic network the City owns. Repairs that were needed as a result of the storm cost \$184,000 and were not anticipated during the budget process.

**RECOMMENDATION**

City Staff recommends the City Commission approve the resolution amending the 2024-25 budget as submitted.

**ATTACHMENTS**

Exhibit "A" – Line-item budget amendment for fiscal year ended September 30, 2025