

RESOLUTION NO. 25-4214-R

**A RESOLUTION AMENDING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET OF THE CITY OF BARTOW.**

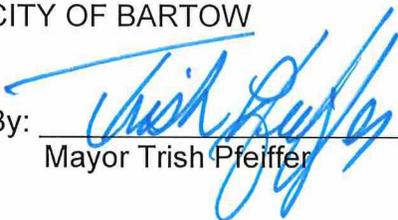
**WHEREAS**, the City Manager has certified that there are other financing sources available for appropriation and expenditures not originally proposed in the fiscal year 2024-2025 annual budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BARTOW, FLORIDA:**

That the fiscal year 2024-2025 budget of the City of Bartow is hereby amended per Exhibit "A".

PASSED on this 3rd day of February, 2025.

CITY OF BARTOW

By: 

Mayor Trish Pfeiffer

ATTEST:

By: 

City Clerk Jacqueline Poole

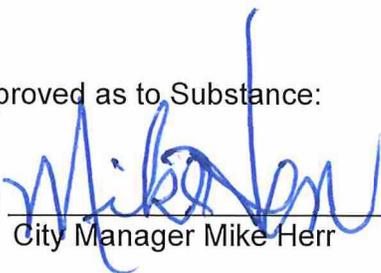
(seal)

Approved as to correctness and form:

By: 

City Attorney Sean R. Parker

Approved as to Substance:

By: 

City Manager Mike Herr

Resolution amending the 2024-2025 Budget for the fiscal year ending September 30, 2025

1.) To adjust estimated projected ending fund balances (pre-audit).					Amended From	Amended To	Amended Difference		
<u>Effect of 2023-24 on Projected 2024-25 Ending Fund Balances</u>									
001	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-General Fund	17,955,191	14,775,380	(3,179,811)	
102	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-Transportation Fund	1,803,960	1,750,175	(53,785)	
103	-	271000	-	000 - 000	Projected Fund Balance Forward (Decreased)-Fire Services Fund	85,785	33,067	(52,718)	
401	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-Electric Fund	8,854,293	6,251,682	(2,602,611)	
402	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-Sanitation Fund	853,083	796,789	(56,294)	
403	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-Water Fund	6,363,749	5,847,114	(516,635)	
404	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-Wastewater Fund	9,854,625	8,594,608	(1,260,017)	
405	-	271000	-	000 - 000	Projected Fund Balance Forward (Increased)-Fiber Optic Fund	2,394,732	2,348,732	(46,000)	
406	-	271000	-	000 - 000	Projected Fund Balance Forward (Decreased)-Stormwater Fund	718,910	461,035	(257,875)	
<b>2.) General Fund</b>									
To appropriate funding for:									
a. Personnel - Continuation of consultant services									
b. Fleet - Building maintenance									
c. Public Works - Cartegraph Implementation									
d. Police - Building Renovation									
e. Police - Office Furniture									
f. Parks - Park Improvements from Strategic Spenddown of Reserves									
g. Library - Library trail									
h. Golf Course - Equipment purchase carry-over from 23-24 (Slope Mower \$45,450 & Fairway Mower \$73,797)									
i. IT - Carry over electric work being done to IT Building \$60,000									
j. IT - Carry over Laserfiche conversion and Router backorder \$43,000 & \$40,000									
<u>Revenue Detail</u>					Amended From	Amended To	Amended Difference		
xxx	-	xxxxxx	-	xxx - xxx	Revenue	-	-	-	
<u>Expenditure Detail</u>									
a.	001	-	513201	-	355 - 001	Employee Dev - Training	75,000	113,400	38,400
b.	001	-	539101	-	346 - 001	Maint - Building	100,000	357,324	257,324
c.	001	-	519101	-	664 - 001	Machinery & Equipment	174,915	184,515	9,600
d.	001	-	521101	-	346 - 001	Maintenance - Buildings	23,000	40,116	17,116
e.	001	-	521101	-	346 - 002	Maintenance - Office Furniture & Equipment	20,500	33,288	12,788
f.	001	-	572101	-	663 - 018	Parks & Rec Improvements	-	2,566,999	2,566,999
g.	001	-	571201	-	346 - 001	Maint - Building	45,000	46,540	1,540
h.	001	-	572301	-	664 - 001	Capital Outlay - Machinery & Equipment	266,402	385,649	119,247
i.	001	-	513601	-	346 - 001	Maint - Building	110,000	183,797	73,797
j.	001	-	513601	-	664 - 001	Capital Outlay - Machinery & Equipment	350,000	433,000	83,000
								<u>3,179,811</u>	
<u>Effect on Projected 2024-25 Ending Fund Balance</u>									
001	-	271000	-	000 - 000	Projected Fund Balance Forward (Decreased) General Fund	17,955,191	14,775,380	(3,179,811)	

Resolution amending the 2024-2025 Budget for the fiscal year ending September 30, 2025

**3.) Water Fund**

To appropriate funding for:

- a. TCS Water project carry-over with updated cost estimate to relocate water line on Highway 17 for toll road.
- b. Cost Allocated from General Fund
- c. Cost Allocated to Water Fund

					Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>							
	xxx	-	xxxxxx	- xxx - xxx	Revenue	-	-
<u>Expenditure Detail</u>							
a.	001	-	533101	- 663 - 021	Water Line Relocation HWY 17	1,000,000	1,004,425
b.	001	-	533101	- 999 - 110	Allocated Water TCS	(3,140,535)	(3,144,960)
c.	403	-	533101	- 999 - 110	Allocated Water TCS	3,140,535	3,144,960
<u>Effect on Projected 2024-25 Ending Fund Balance</u>							
	001	-	271000	- 000 - 000	Projected Fund Balance Forward (No Change) General Fund	14,775,380	14,775,380
	403	-	271000	- 000 - 000	Projected Fund Balance Forward (Decreased) Water Fund	6,363,749	6,359,324

**4.) Wastewater Fund**

To appropriate funding for:

- a. TCS Wastewater - Civil Engineering
- b. TCS Wastewater - Sewer transmission system improvements
- c. TCS Wastewater - Sewer cleaning and inspections
- d. Cost Allocated from General Fund
- e. Cost Allocated to Wastewater Fund

					Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>							
	xxx	-	xxxxxx	- xxx - xxx	Revenue	-	-
<u>Expenditure Detail</u>							
a.	001	-	535101	- 334 - 900	Contract Services - Other	10,000	50,278
b.	001	-	535101	- 663 - 016	Sewer Trans Sys Improvements	750,000	787,699
c.	001	-	535101	- 663 - 026	Sewer Inspection Services	-	871,806
d.	001	-	535101	- 999 - 120	Allocated Wastewater TCS	(6,338,499)	(7,288,282)
e.	404	-	535101	- 999 - 120	Allocated Water TCS	6,338,499	7,288,282
<u>Effect on Projected 2024-25 Ending Fund Balance</u>							
	001	-	271000	- 000 - 000	Projected Fund Balance Forward (No Change) General Fund	14,775,380	14,775,380
	404	-	271000	- 000 - 000	Projected Fund Balance Forward (Decreased) Wastewater Fund	9,854,625	8,904,842

Resolution amending the 2024-2025 Budget for the fiscal year ending September 30, 2025

**5.) Transportation Fund & Stormwater Fund**

To appropriate funding for:

- a. Transportation Fund - Traffic Study and Pedestrian Bridge
- b. Stormwater Fund - Grant related engineering work on projects
- c. Stormwater Fund - Wildwood Drainage Project

				<u>Amended From</u>	<u>Amended To</u>	<u>Amended Difference</u>
<u>Revenue Detail</u>						
xxx	-	xxxxxx	- xxx - xxx Revenue	-	-	-
<u>Expenditure Detail</u>						
a.	102	- 541101	- 331 - 200 Professional Services - Engineering	125,000	178,785	53,785
b.	406	- 538101	- 334 - 900 Contract Services Misc	229,000	426,747	197,747
c.	406	- 538101	- 663 - 001 Wildwood Dr Drainage Proj	-	60,128	60,128
						<u>311,660</u>
<u>Effect on Projected 2024-25 Ending Fund Balance</u>						
	102	- 271000	- 000 - 000 Projected Fund Balance Forward (Decreased) Transportation Fu	1,803,960	1,750,175	(53,785)
	406	- 271000	- 000 - 000 Projected Fund Balance Forward (Decreased) Stormwater Fund	718,910	461,035	(257,875)

**6.) Fire Services Fund**

To appropriate funding for:

- a. Fire - Bay door repairs

				<u>Amended From</u>	<u>Amended To</u>	<u>Amended Difference</u>
<u>Revenue Detail</u>						
xxx	-	xxxxxx	- xxx - xxx Revenue	-	-	-
<u>Expenditure Detail</u>						
a.	103	- 522101	- 346 - 001 Expenditures	145,000	197,718	52,718
						<u>52,718</u>
<u>Effect on Projected 2024-25 Ending Fund Balance</u>						
	103	- 271000	- 000 - 000 Projected Fund Balance Forward (Increased) Fire Services Func	85,785	33,067	(52,718)

**7.) Electric Fund**

To appropriate funding for:

- a. Project carry-over. Engineering Services
- b. Carry-over equipment purchase of Bucket Truck replacement
- c. Additional funds for Tree Trimming
- d. Project carry-over. Odom substation power transformer replacement & engineering

				<u>Amended From</u>	<u>Amended To</u>	<u>Amended Difference</u>
<u>Revenue Detail</u>						
xxx	-	xxxxxx	- xxx - xxx Revenue	-	-	-
<u>Expenditure Detail</u>						
a.	401	- 531101	- 331 - 200 Professional Services - Engineer	130,000	139,906	9,906
b.	401	- 531101	- 664 - 001 C/O Machinery & Equipment	623,953	845,116	221,163
c.	401	- 531101	- 346 - 023 Maint Tree Trimming	402,700	757,700	355,000
d.	401	- 531101	- 664 - 030 C/O Substations	3,428,568	5,445,110	2,016,542
						<u>2,602,611</u>
<u>Effect on Projected 2024-25 Ending Fund Balance</u>						
	401	- 271000	- 000 - 000 Projected Fund Balance Forward (Decreased) Electric Fund	8,854,293	6,251,682	(2,602,611)

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**8.) Sanitation Fund**

To appropriate funding for:

- a. Dumpsters are on boackorder

		Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>				
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-
<u>Expenditure Detail</u>				
a. 402 - 534101 - 352 - 065	Dumpster Expense	250,000	306,294	56,294
<u>Effect on Projected 2024-25 Ending Fund Balance</u>				
402 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Sanitation Fund	853,083	796,789	(56,294)

**9.) Water Fund**

To appropriate funding for:

- a. Repairs parts for machinery at water plant
- b. Repairs to Bob Phillips elevated tank
- c. Project carry-over. Water Softener System
- d. Project carry-over. Replace Lime Slaker Electronics.
- e. New Utility Supervisor Position

		Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>				
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-
<u>Expenditure Detail</u>				
a. 403 - 533101 - 346 - 050	Repair & Rplcmt - Mach & Equip	127,800	405,212	277,412
b. 403 - 533101 - 346 - 086	Maint Tanks & Standpipes	34,082	149,500	115,418
c. 403 - 533101 - 663 - 021	Water Softenor System	6,380,000	6,397,260	17,260
d. 403 - 533101 - 663 - 027	Replace Lime Slaker Electronics	-	27,120	27,120
e. 403 - 533101 - 112 - 101	Regular Salaries & Wages	792,411	867,411	75,000
<u>Effect on Projected 2024-25 Ending Fund Balance</u>				
403 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Water Fund	6,359,324	5,847,114	(512,210)

**10.) Wastewater Fund**

To appropriate funding for:

- a. SBR Improvements
- b. Lift Station Emergency Generators

		Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>				
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-
<u>Expenditure Detail</u>				
a. 404 - 535101 - 663 - 010	WW Expansion	5,700,000	5,980,791	280,791
c. 404 - 535101 - 664 - 001	LS Emergency Generators	1,659,840	1,689,283	29,443
<u>Effect on Projected 2024-25 Ending Fund Balance</u>				
404 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Wastewater Fund	8,904,842	8,594,608	(310,234)

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11.) Fiber Optic Fund

To appropriate funding for:

- a. Carry over for fiber maintenance \$46,000

		Amended From	Amended To	Amended Difference
<u>Revenue Detail</u>				
xxx - xxxxxx - xxx - xxx	Revenue	-	-	-
<u>Expenditure Detail</u>				
a. 405 - 537101 - 346 - 040	Maintenance - Fiber Optic System	50,000	96,000	46,000
				46,000
<u>Effect on Projected 2024-25 Ending Fund Balance</u>				
405 - 271000 - 000 - 000	Projected Fund Balance Forward (Decreased) Fiber Optic Fund	2,394,732	2,348,732	(46,000)

**CITY OF BARTOW, FLORIDA**

**TO:** Honorable Mayor and City Commissioners, City of Bartow City Commission  
**THROUGH:** Mike Herr, City Manager  
**FROM:** Peter D. Lear, Director of Finance  
**DATE:** January 30, 2025  
**SUBJECT:** Adoption of Budget Amendment for 24-25 Fiscal Year (Resolution No. 25-4214-R)

**SUMMARY AND BACKGROUND**

Florida Statute 166.241 allows a municipality to amend its budget at any time during the fiscal year or within 60 days following the end of the fiscal year. Budget amendments may be adopted in the same manner as the original budget. This resolution represents the first amendment for the City of Bartow's fiscal year ending September 30, 2025.

**STAFF ANALYSIS**

This amendment covers expenditures approved and initiated in previous years that have extended into 2024-2025. It also includes an additional position in the Water Department and additional funding for tree trimming in the Electric Department.

**RECOMMENDATION**

City Staff recommends the City Commission approve the resolution amending the 2024-25 budget as submitted.

**ATTACHMENTS**

Exhibit "A" – Line-item budget amendment for fiscal year ended September 30, 2025