



CITY OF BARTOW

**CITY COMMISSION REGULAR MEETING**

MONDAY, MAY 5, 2025 AT 6:00 P.M. (EST)

*OR AS SOON THEREAFTER AS POSSIBLE*

CITY COMMISSION CHAMBERS, CITY HALL, 450 N. WILSON AVE., BARTOW, FL 33830

**AGENDA**

1. CALL TO ORDER
2. INVOCATION – Rev. Melinda L. Adams, Word of Life Christian Center
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ORGANIZATIONAL SESSION
  - a. Oath of Office and Presentation of Certificate of Election. City Attorney Parker will officiate and administer the Oath of Office to Commissioner Trish Pfeiffer, Seat 3, North District.
  - b. Election of Mayor for 2025-2026.
  - c. Election of Vice Mayor for 2025-2026.
5. PROCLAMATIONS AND SPECIAL PRESENTATIONS
  - a. Presentation of Mayor's plaque to Commissioner Trish Pfeiffer.
  - a. Issuance of proclamation recognizing May 6-12, 2025 as Nurses Week. Being accepted by Andy Ballin, RN and Brett Boyer, RN, Bartow Regional Medical Center Cath Lab.
  - b. Issuance of proclamation recognizing May 11-17, 2025 as National Police Week. Being accepted by Police Chief Stephen Walker.
  - c. Issuance of proclamation recognizing May 2025 as Community Action Month. Being accepted by Albert Miller, Community Services & Economic Development Division Director, Agricultural and Labor Program, Inc. (ALPI).
  - d. Issuance of proclamation recognizing May 2025 as Teen Pregnancy Prevention Awareness Month. Being accepted by Eleese Davis, Teen Pregnancy Prevention Alliance Coordinator, Healthy Start Coalition of Hardee, Highlands & Polk Counties, Inc.
  - e. Issuance of proclamation recognizing May 2025 as Historic Preservation Month. Being accepted by Denise Bohde, Polk County Historical Association Board of Directors.
  - f. Issuance of proclamation recognizing May 2025 as Aviation Appreciation Month. Being accepted by Bartow Executive Director John Helms and staff.

- g. Issuance of proclamation recognizing May 18-24, 2025 as Public Works Week. Being accepted by Public Works Director Billy Groover & staff.
  - h. Issuance of proclamation recognizing May 4-10, 2025 as Municipal Clerk's Week. Being accepted by City Clerk Jacqueline Poole.
6. GENERAL PUBLIC COMMENT – At this time, the Commission will receive comments from the public regarding matters not appearing on this agenda.
7. CITY ANNOUNCEMENTS
8. REPORTS OF CHARTER OFFICERS
- a. City Manager Communications
    - 1. Administrative Directive - Donated Universal Leave Bank – Asst. City Manager Miller
    - 2. Library Summer Programs – City Librarian Hielscher
    - 3. Parks & Recreation Summer Programs – Parks & Recreation Manager Lasek
    - 4. Golf Course Summer Programs – Golf Course Manager Waring
    - 5. Update of Countywide Burn Ban – Fire Chief Robinson
    - 6. Crown Ave. and Maple Ave. Sidewalk Project – Public Works Director Groover
  - b. City Attorney Communications
  - c. Legislative updates
9. AGENDA MODIFICATION/APPROVAL
10. PUBLIC COMMENT ON AGENDA ITEMS – At this time, the Commission will receive comments from the public regarding matters that appear on this agenda, not otherwise scheduled for a separate Public Hearing.
11. HEARINGS – FIRST AND SECOND READINGS AND PUBLIC HEARINGS – NONE
12. CONSENT AGENDA
- a. Approval of April 21, 2025 City Commission Regular Meeting minutes.
  - b. Acceptance and Approval of Warranty Deed from Alberto Valderrama for “Tract B” Retention Pond
  - c. Approval to appoint Irish Hudnell to fill a vacancy on the Housing Authority of Bartow for a four-year term. The term will expire April 2028.
  - d. Approval of City Commissioner absence(s) for April 21, 2025 excusal(s): Commissioner Laura Simpson.

### 13. OTHER COMMISSION BUSINESS

- a. OLD BUSINESS – NONE
- b. NEW BUSINESS
  - 1. Determination of procedure to appoint a new member to the Alternate 1 Seat on the Zoning Board of Adjustment for a three-year term ending November 2027.
  - 2. Determination of procedure to appoint a new member to the Citizens Advisory Committee for a three-year term ending September 2025.

### 14. RESOLUTIONS

- a. Resolution No. 25-4221-R – A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BARTOW, FLORIDA, APPOINTING PRIMARY AND ALTERNATE DIRECTORS TO THE POLK REGIONAL WATER COOPERATIVE (PRWC) BOARD OF DIRECTORS; ESTABLISHING THE TERM OF THE APPOINTMENT; PROVIDING FOR DISTRIBUTION OF THIS RESOLUTION TO PRWC; PROVIDING FOR AN EFFECTIVE DATE.
- b. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BARTOW, FLORIDA RELATING TO THE REIMBURSEMENT OF CAPITAL EXPENDITURES FOR THE ELECTRIC UTILITY; DEFINING THE TERM “PROJECT COSTS”; DECLARING A SPECIFIC INTENT TO UNDER SECTION 1.150-2 OF THE TREASURY REGULATIONS TO SEEK REIMBURSEMENT OF PROJECT COSTS, AS ALLOWED, FROM FUNDS ASSOCIATED WITH PARTICIPATION IN A POOLED LOAN PROGRAM WITH THE FLORIDA MUNICIPAL POWER AGENCY; PROVIDING FOR AN EFFECTIVE DATE.
- c. Resolution No. 25-4223-R – A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF BARTOW TO SELL OR DISPOSE OF SURPLUS OR OBSOLETE VEHICLES AND EQUIPMENT.

### 15. COMMISSIONER COMMENTS

- a. GARY BALL
- b. LEO E. LONGWORTH
- c. LAURA SIMPSON
- d. TANYA TUCKER
- e. TRISH PFEIFFER

### 16. ADJOURNMENT

Please be advised that if you desire to appeal from any decisions made because of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record. (Florida Statute 286.0105). The City Commission may continue the public hearing(s) to other dates and times as it deems necessary. Any interested party shall be advised that the date, time, and place of any continuation of these or continued public hearings may be announced during the hearing and that no further notice regarding this matter will be published. If you are a person with a disability who needs any accommodation to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk's Office at 450 N. Wilson Avenue, P.O. Box 1069, Bartow, Florida 33831-1069 or phone (863) 534-0100 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771. Posted at City Hall, Bartow Public Library, the City's website: [www.cityofbartow.net](http://www.cityofbartow.net) and Facebook page on May 1, 2025.