

**CITY OF BARTOW**  
CONTRACTOR/VENDOR APPLICATION



Date: \_\_\_\_\_

RETURN APPLICATION TO:

City of Bartow  
 Purchasing Department  
 505 N. Mill Ave. (33830)  
 P.O. Box 567  
 Bartow, FL 33831-0567

Phone: (863) 534-0141  
 Fax: (863) 534-0135  
 E-Mail: [Purchasing@cityofbartow.net](mailto:Purchasing@cityofbartow.net)  
 or [dking\\_purchasing@cityofbartow.net](mailto:dking_purchasing@cityofbartow.net)

**BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**REMITTANCE ADDRESS:** \_\_\_\_\_

**TAXPAYER IDENTIFICATION NUMBER:** \_\_\_\_\_ (ATTACH W-9)

**TYPE OF ORGANIZATION: (CHECK ONE)**

- |   |  |
|---|--|
| Individual <input type="checkbox"/>             | Partnership <input type="checkbox"/>                         |
| Joint Venture <input type="checkbox"/>          | Non-Profit Organization <input type="checkbox"/>             |
| Small Business Concern <input type="checkbox"/> | Corporation-Under the Laws of _____ <input type="checkbox"/> |
|   | State  |

**KIND OF BUSINESS: (CHECK ONE)**

- |   |                                      |
|---|--------------------------------------|
| Manufacturer <input type="checkbox"/>         | Wholesaler <input type="checkbox"/>  |
| Retailer <input type="checkbox"/>             | Dealer <input type="checkbox"/>      |
| Manufacturer's Agent <input type="checkbox"/> | Producer <input type="checkbox"/>    |
| Broker <input type="checkbox"/>               | Other _____ <input type="checkbox"/> |

**NAMES OF OFFICERS, OWNERS OR PARTNERS:**

_____ President	_____ Vice President
_____ Secretary	_____ Treasurer
_____ Owners/Partners	

How long in present business? \_\_\_\_\_

Firm is independently owned and operated? \_\_\_\_\_

Persons authorized to sign quotations, bids, contracts and checks:

\_\_\_\_\_

**Minority Business Enterprise?** \_\_\_\_\_ **Check Appropriate Blank:**  
 \_\_\_\_\_ **Black** \_\_\_\_\_ **Hispanic** \_\_\_\_\_ **Asian-American** \_\_\_\_\_ **Am. Indian/Alaskan Native**  
 \_\_\_\_\_ **Women** \_\_\_\_\_ **Other:** \_\_\_\_\_

I certify that the information supplied herein is correct and that neither the applicant nor any person having any connection with the applicant as a principal or officer is now debarred or otherwise declared ineligible by the State of Florida from bidding for furnished materials, supplies or services to the City of Bartow.

\_\_\_\_\_  
 (Name and title of person signing)

\_\_\_\_\_  
 (Name and title – Typed or Printed)

Note: Please fill out attached Commodity listing and/or construction/services listing designating those items on which you wish an opportunity to bid.

**AFFIDAVIT OF MINORITY BUSINESS ENTERPRISE**

I HERBY DECLARE AND AFFIRM that I am the \_\_\_\_\_  
(Title)

and duly authorized representative of \_\_\_\_\_  
(Name of Firm)

whose address is \_\_\_\_\_

**I HEREBY DECLARE AND AFFIRM that I am a minority business enterprise (MBE) as defined by the State of Florida, and that I will provide information requested by the City of Bartow to document this fact.**

**I do solemnly declare and affirm under the penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized on behalf of the above fire, to make this affidavit.**

\_\_\_\_\_  
(Affiant)

Date \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, the undersigned, personally appeared \_\_\_\_\_, known to me to be the person described in the foregoing affidavit and acknowledged that he/she executed the same in the capacity therein stated and for the purposes therein contained.

In witness thereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
(Notary Public)

My commission expires: \_\_\_\_\_

## COMMODITY LIST AND/OR CONSTRUCTION/SERVICES INDEX

Note: Please limit your selections to five (5) categories.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Air Compressors            | <input type="checkbox"/> Curbs – Contractor           | <input type="checkbox"/> Lawn & Garden     |
| <input type="checkbox"/> Air Conditioning Equipment | <input type="checkbox"/> Decals                       | <input type="checkbox"/> Lifts – Hyd.      |
| <input type="checkbox"/> Air Conditioning R & M     | <input type="checkbox"/> Demolition Services          | <input type="checkbox"/> Lightning         |
| <input type="checkbox"/> Accounting Firms           | <input type="checkbox"/> Dirt – Fill                  | <input type="checkbox"/> Locksmith         |
| <input type="checkbox"/> Aerial Photography         | <input type="checkbox"/> Doors – Overhead             | <input type="checkbox"/> Lubrications      |
| <input type="checkbox"/> Aerial Spraying            | <input type="checkbox"/> Draperies                    | <input type="checkbox"/> Mapping           |
| <input type="checkbox"/> Ambulances                 | <input type="checkbox"/> Electrical Contractor        | <input type="checkbox"/> Mat'l Handling    |
| <input type="checkbox"/> Appliances, Household      | <input type="checkbox"/> Electrical Supplies          | <input type="checkbox"/> Med Supply        |
| <input type="checkbox"/> Architects                 | <input type="checkbox"/> Electronic Equipment         | <input type="checkbox"/> Mowing Services   |
| <input type="checkbox"/> Asbestos Consultant        | <input type="checkbox"/> Em. Medical Equip. & Sup.    | <input type="checkbox"/> Nursery Stock     |
| <input type="checkbox"/> Attorney                   | <input type="checkbox"/> Emergency Power Systems      | <input type="checkbox"/> Office Equip.     |
| <input type="checkbox"/> Auctioneer                 | <input type="checkbox"/> Engineering Services         | <input type="checkbox"/> Office Furniture  |
| <input type="checkbox"/> Audio & Video Equip.       | <input type="checkbox"/> Engines – Diesel             | <input type="checkbox"/> Office Machines   |
| <input type="checkbox"/> Automobiles/Small Truck    | <input type="checkbox"/> Engraving                    | <input type="checkbox"/> Office Supplies   |
| <input type="checkbox"/> Automobiles – Leasing      | <input type="checkbox"/> Environmental Services       | <input type="checkbox"/> Paint             |
| <input type="checkbox"/> Automotive Repair Equip.   | <input type="checkbox"/> Equipment Rental             | <input type="checkbox"/> Paper Products    |
| <input type="checkbox"/> Automotive Ser. Equip.     | <input type="checkbox"/> Excavation Contractor        | <input type="checkbox"/> Park Equip.       |
| <input type="checkbox"/> Barricades                 | <input type="checkbox"/> Fans, Ceiling                | <input type="checkbox"/> Pest Control      |
| <input type="checkbox"/> Batteries – Automotive     | <input type="checkbox"/> Fencing                      | <input type="checkbox"/> Petroleum Equip.  |
| <input type="checkbox"/> Batteries – Other          | <input type="checkbox"/> Fertilizer                   | <input type="checkbox"/> Playground Equip. |
| <input type="checkbox"/> Blueprint Supplies         | <input type="checkbox"/> Fiberglass Fabrication       | <input type="checkbox"/> Plumbing          |
| <input type="checkbox"/> Brake Equip.               | <input type="checkbox"/> Film & Film Processing       | <input type="checkbox"/> Pressure Cleaning |
| <input type="checkbox"/> Brake Service              | <input type="checkbox"/> Fire Extinguishers & Service | <input type="checkbox"/> Printing          |
| <input type="checkbox"/> Bridge Construction        | <input type="checkbox"/> Fire Hose                    | <input type="checkbox"/> Pumps             |
| <input type="checkbox"/> Bridge Repair              | <input type="checkbox"/> Fire Trucks                  | <input type="checkbox"/> Radios            |
| <input type="checkbox"/> Brooms, Brushes            | <input type="checkbox"/> Fire Protection Equip.       | <input type="checkbox"/> Refrigeration     |
| <input type="checkbox"/> Building Materials         | <input type="checkbox"/> First Aid Equipment          | <input type="checkbox"/> Refuse Containers |
| <input type="checkbox"/> Building Contractors       | <input type="checkbox"/> Flags & Poles                | <b><u>ROAD MATERIALS</u></b>               |
| <input type="checkbox"/> Business Forms             | <input type="checkbox"/> Floor Covering               | <input type="checkbox"/> Asphalt           |
| <input type="checkbox"/> Bearings                   | <input type="checkbox"/> Fork Lifts                   | <input type="checkbox"/> Clay              |
| <input type="checkbox"/> Belts                      | <input type="checkbox"/> Fuel                         | <input type="checkbox"/> Culverts – Metal  |
| <input type="checkbox"/> Casters & Wheels           | <input type="checkbox"/> Fuel Pumps & Tanks           | <input type="checkbox"/> Culverts – Conc   |
| <input type="checkbox"/> Cable                      | <input type="checkbox"/> Garden Equip.                | <input type="checkbox"/> Guard Rails       |
| <input type="checkbox"/> Calculators                | <input type="checkbox"/> General R & M                | <input type="checkbox"/> Lime Rock         |
| <input type="checkbox"/> Carpet                     | <input type="checkbox"/> Glass – Windows              | <input type="checkbox"/> Ready Mix         |
| <input type="checkbox"/> Chain Saws                 | <input type="checkbox"/> Grass Seed                   | <input type="checkbox"/> Rebar             |
| <input type="checkbox"/> Chemicals                  | <input type="checkbox"/> Hardware                     | <input type="checkbox"/> Rip Rap           |
| <input type="checkbox"/> Chippers, Wood             | <input type="checkbox"/> Haz. Waste Removal           | <input type="checkbox"/> Shell             |
| <input type="checkbox"/> Cloths, Wiping             | <b><u>HEAVY EQUIPMENT</u></b>                         | <input type="checkbox"/> Sign Mat'l        |
| <input type="checkbox"/> Coatings, Protective       | <input type="checkbox"/> Backhoe Loader               | <input type="checkbox"/> Steel – Reinf.    |
| <input type="checkbox"/> Collection Agency          | <input type="checkbox"/> Bucket Loaders               | <input type="checkbox"/> Stone             |
| <input type="checkbox"/> Cleaning Supplies          | <input type="checkbox"/> Bucket Truck                 | <input type="checkbox"/> Survey Stakes     |
| <input type="checkbox"/> Communication Systems      | <input type="checkbox"/> Bulldozers                   | <input type="checkbox"/> Timbers-Bridge    |
| <input type="checkbox"/> Communication – Maint.     | <input type="checkbox"/> Dragline                     | <input type="checkbox"/> Safety Equip.     |
| <input type="checkbox"/> Computers                  | <input type="checkbox"/> Excavators                   | <input type="checkbox"/> Scales – Truck    |
| <input type="checkbox"/> Computer networks          | <input type="checkbox"/> Paving machines              | <input type="checkbox"/> Scrap Dealers     |

## COMMODITY LIST AND/OR CONSTRUCTION/SERVICES INDEX

### HEAVY EQUIPMENT

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Computer Software          | <input type="checkbox"/> Motor Grader        | <input type="checkbox"/> Security Systems    |
| <input type="checkbox"/> Computer Supplies          | <input type="checkbox"/> Rollers             | <input type="checkbox"/> Shredder Systems    |
| <input type="checkbox"/> Concrete                   | <input type="checkbox"/> Trailers            | <input type="checkbox"/> Sign Painting       |
| <input type="checkbox"/> Construction-Gen. Cont.    | <input type="checkbox"/> Trenchers           | <input type="checkbox"/> Signals             |
| <input type="checkbox"/> Construction – Paving      |  | <input type="checkbox"/> Sm. Engine R&M      |
| <input type="checkbox"/> Construction – Remodeling  | <input type="checkbox"/> Herbicides          | <input type="checkbox"/> Smoke Detectors     |
| <input type="checkbox"/> Consultants                | <input type="checkbox"/> Hoists & Trolleys   | <input type="checkbox"/> Sod                 |
| <input type="checkbox"/> Continuous Forms           | <input type="checkbox"/> Hyd. Hose           | <input type="checkbox"/> S.W. Disposal       |
| <input type="checkbox"/> Contractor – Asphalt       | <input type="checkbox"/> Ice Machine         | <input type="checkbox"/> Sound Systems       |
| <input type="checkbox"/> Contractor – Concrete      | <input type="checkbox"/> Insecticides        | <input type="checkbox"/> Sprinkler Systems   |
| <input type="checkbox"/> Contractor – Masonry       | <input type="checkbox"/> Insurance           | <input type="checkbox"/> Steam Cleaning      |
| <input type="checkbox"/> Contractor – Painting      | <input type="checkbox"/> Irrigation          | <input type="checkbox"/> Storage Systems     |
| <input type="checkbox"/> Contractor – Paving        | <input type="checkbox"/> Janitorial Equip.   | <input type="checkbox"/> Storage Tanks       |
| <input type="checkbox"/> Contractor – Roofing       | <input type="checkbox"/> Janitorial Supplies | <input type="checkbox"/> Striping            |
| <input type="checkbox"/> Contractor – Well Drilling | <input type="checkbox"/> Janitorial Services | <input type="checkbox"/> Surplus Sales       |
| <input type="checkbox"/> Copiers                    | <input type="checkbox"/> Lab Service         | <input type="checkbox"/> Surveying           |
| <input type="checkbox"/> Culverts                   | <input type="checkbox"/> Landscaping         | <input type="checkbox"/> Tables – Picnic     |
|   |  | <input type="checkbox"/> Tanks – R&M         |
|   |  | <input type="checkbox"/> Tee Shirts          |
|   |  | <input type="checkbox"/> Telecom.            |
|   |  | <input type="checkbox"/> Tires               |
|   |  | <input type="checkbox"/> Toilets – Portable  |
|   |  | <input type="checkbox"/> Tools               |
|   |  | <input type="checkbox"/> Tools – Air         |
|   |  | <input type="checkbox"/> Tools – Power       |
|   |  | <input type="checkbox"/> Tool Boxes          |
|   |  | <input type="checkbox"/> Tower R&M           |
|   |  | <input type="checkbox"/> Tractors            |
|   |  | <input type="checkbox"/> Traffic Control     |
|   |  | <input type="checkbox"/> Traffic Paint       |
|   |  | <input type="checkbox"/> Traffic Sign Post   |
|   |  | <input type="checkbox"/> Trees-Shrubs-Plants |
|   |  | <input type="checkbox"/> Tree Trimming       |
|   |  | <input type="checkbox"/> TV Video Equip.     |
|   |  | <input type="checkbox"/> Uniforms            |
|   |  | <input type="checkbox"/> Uniform Services    |
|   |  | <input type="checkbox"/> Utility Bodies      |
|   |  | <input type="checkbox"/> Vehicle Parts       |
|   |  | <input type="checkbox"/> Vehicle R&M         |
|   |  | <input type="checkbox"/> Waste Oil           |
|   |  | <input type="checkbox"/> Wrecker Service     |

**NOTE:** A submitted bid or “No Bid” will indicate your desire to remain on our list of active Contractors/Vendors and thus assures you of being placed on our mailing lists for the next bidding cycle. Please be advised that any vendor who does not respond to three (3) consecutive invitations to bid will be placed in our inactive files.