BARTOW COMMUNITY REDEVELOPMENT AGENCY
MEETING AGENDA
8:00 A.M. (EST), Wednesday, May 23, 2018
Bartow City Hall – Commission Chambers
450 N. Wilson Ave., Bartow, FL 33830

Please Note: One or more of the City Commissioners may attend and may make public comment and participate in public discussion.

This meeting will automatically adjourn thirty minutes after a loss of quorum.

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF MEETING MINUTES:
1. Regular Meeting Minutes – April 25, 2018

PUBLIC COMMENT:
1. Matters not appearing on this agenda.
2. Matters appearing on this agenda but not scheduled for separate public hearing.

FINANCIAL REPORT(S):
1. Financial Report of April 30, 2018

NEW BUSINESS:
1. Residential Improvement Assistance Applicant – 1410 Magnolia St.
2. Residential Improvement Assistance Applicant – 425 S. 3rd Ave.
3. Residential Improvement Assistance Applicant – 1950 Laurel St.
4. Residential Improvement Assistance Applicant – 2270 Gibbons St.
5. Approval of Land Acquisition – 1110 Wabash St.
6. Approval of Land Acquisition – 448 3rd Ave.
7. Approval of Land Acquisition – 455 5th Ave.

OLD BUSINESS:

EXECUTIVE DIRECTOR REPORT:

BOARD MEMBER REPORTS:

NEXT MEETING: Wednesday, June 27, 2018, 8:00 A.M. (EST), Bartow City Hall

ADJOURNMENT:

Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida Statute 286.0105) If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk’s Office at 450 N. Wilson Avenue, Bartow, Florida 33830 or phone (863) 534-0100 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.
MINUTES
The Community Redevelopment Agency met on Wednesday, April 25, 2018, at 8:00 A.M. in the City Commission Chambers located at City Hall, 450 N Wilson Avenue, Bartow, Florida. Notice of this meeting was posted at City Hall, Bartow Public Library and the city's website.

MINUTES

CALL TO ORDER

Chairperson Githens called the meeting to order at 8:00 a.m.

PLEDGE OF ALLEGIANCE:

The Board Members and audience gave the Pledge of Allegiance.

ROLL CALL

BOARD MEMBERS PRESENT:
Gordon Greene
Karen Guffey
Brian Hinton
Clifton Lewis
Steven Githens, Chairperson

BOARD MEMBERS ABSENT:
John Bohde (excused)
Alvin B. Smith, Jr., Vice Chairperson (excused)

CITY COMMISSIONERS PRESENT:
Commissioner Trish Pfeiffer

STAFF PRESENT:
CRA Director Stephen Cox
CRA Counsel Drew Crawford
City Clerk Jacqueline Poole

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – March 28, 2018

MOTION was made by Board Member Guffey, seconded by Board Member Hinton to approve the Regular Meeting Minutes of March 28, 2018 as presented.

VOTE TO THE MOTION AS AMENDED WAS AS FOLLOWS:
AYE: Greene, Guffey, Hinton, Lewis, Githens
NAY: None

Motion carried.

PUBLIC COMMENT:

1. **Matters not appearing on this agenda.**

   Mr. Kenneth Riley thanked the CRA for their support at EPAC’s Annual Youth-Parent Summit. He said they were able to disseminate information on many things especially the Eastside Vision Plan. He said they received favorable comments on that. He said it is good to have community support in an event such as this because the youth are our future. He said EPAC mentors on Wednesday’s at Gibbons Street Elementary School. He it has been especially positive for the young men. He stated that the police presentation about drug abuse was great.

2. **Matters appearing on this agenda but not scheduled for a separate public hearing.**

   There were no public comments on matters appearing on this agenda but not scheduled for a separate public hearing.

FINANCIAL REPORTS:

1. **Financial Report as of March 31, 2018**

   There was no discussion or questions concerning the financial report.

   *(Financial Report is attached therein and described at Exhibit A.)*

   **MOTION** was made by Board Member Greene, seconded by Board Member Guffey to accept the March 31, 2018 Financial Report as presented.

   **VOTE TO THE MOTION WAS AS FOLLOWS:**

   AYE: Greene, Guffey, Hinton, Lewis, Githens
   NAY: None

   Motion carried.

NEW BUSINESS

Director Cox asked that new business item No. 4 be removed until a later meeting; he said there were some title issues that were causing a delay.
1. **Approval of Land Acquisition - 970 E. Main St.**

Director Cox reviewed the staff report. *(Attached therein and is described as Exhibit B).*

**MOTION** was made by Board Member Hinton, seconded by Board Member Greene to approve acquisition of land located at 970 E. Main Street.

Board Member Lewis said he was not opposed to the idea of acquiring the property and building but was concerned about it requiring maintenance. The more property that is acquired requires more oversight by administration. He suggested finding an entity to manage the properties so that the director is free to move forward.

Director Cox stated a tenant would stay and maintain the property until November 2018. He said there would be some interim uses one being the police department would use the building for training purposes.

There was a brief discussion about who assumes responsible for insurance, seeing that the air-conditioning remains on, and keeping in line with safety updates.

Board Members Hinton, Greene and Guffey all agreed that maintaining an empty lot is tough but felt it meets that long-term vision, and gives control of some Main Street frontage.

**VOTE TO THE MOTION WAS AS FOLLOWS:**

**AYE:** Greene, Guffey, Hinton, Lewis, Githens  
**NAY:** None

Motion carried.

2. **Approval of Land Acquisition - 1561 E. Laurel St.**

Director Cox reviewed the staff report. *(Attached therein and is described as Exhibit C).*

**MOTION** was made by Board Member Hinton, seconded by Board Member Guffey to approve acquisition of land located at 1561 E. Laurel Street.

**VOTE TO THE MOTION WAS AS FOLLOWS:**

**AYE:** Greene, Guffey, Hinton, Lewis, Githens  
**NAY:** None

Motion carried.
3. **Approval of Land Acquisition - 675 S. 4th St.**

   Director Cox reviewed the staff report. *(Attached therein and is described as Exhibit D).*

   Board Member Lewis said he would like to reserve comment about the process during the Board Member Reports section of the agenda.

   **MOTION** was made by Board Member Hinton, seconded by Board Member Greene to approve acquisition of land located at 675 S. 4th Street.

   **VOTE TO THE MOTION WAS AS FOLLOWS:**

   **AYE:** Greene, Guffey, Hinton, Lewis, Githens
   **NAY:** None

   Motion carried.

4. **Approval of Land Acquisition – 625 S. 4th St.**

   Above item was removed from the agenda.

5. **Discussion of Bridge Loan Concept/General Projects Funding Bond.**

   Director Cox reviewed the staff report. *(Attached therein and is described as Exhibit E).*

   Board Member Lewis stated that he was not happy about the approval process specifically land acquisition of 675 S. 4th Street. He said he is a member of the Blue Ribbon Committee (aka East End Committee "EEC") that represents the community to oversee the revitalization plan. He said the budget and incentive that was put together by them was adopted. He said Director Cox attended their meetings but for the last six to seven weeks, he stopped attending. He stated that Director Cox and Legal Counsel Crawford said to EPAC that they put together a plan to build a house on the lot located at 1095 Stanford Street. He said the committee ran into a point where it needed to submit a plan to the CRA board for approval but it needed some architectural work. He said the committee contacted USF to get more information. He said it has been more than two months now that the committee has been caught up in this bureaucracy and getting no answers as to what had happened to their request to Prof. Green. He said last week Director Cox shocked him when he told him he was working with developers to possibly develop this land. He said the committee has no problem with whoever develops the property but for the committee to be treated this way is abominable. He said to ignore us and to give us fuzzy answers almost borders on untruths. He said the committee has been waiting on a call from USF, and that USF said a missed call was never
placed. He said developing a residential neighborhood is entirely different from commercial because of the people who live in that community. He stated that the CRA took a step a few years ago that was ill-advised that they decided it did not like people playing checkers on certain lots so the City bull-dozed it and now the people on MLK Blvd. are having to pay for it. He said it is a cultural community - which things have to be done in a more sensitive way. He asked on behalf of the committee that administration agree to meet with them and begin to cooperate and work with them rather than ignore and work around them.

Legal Counsel Crawford felt that Board Member Lewis was trying to publicly call him out on activities that he has been doing. He stated after the meeting he had with the East End Committee (EEC) in his office he emailed Prof. Green. He read the email date March 20, 2018 into the record. (A copy of the email correspondence is attached therein and is described as Exhibit F).

"Professor Green:

Good morning! My name is Drew Crawford. You may remember me as the attorney for the Bartow Community Redevelopment Agency.

I had a nice meeting last week with Cliff Lewis regarding implementation of the Bartow East End Community Vision plan. I understand that you have provided Mr. Lewis with a project proposal for infill site plans and street elevations on the Stanford/4th project.

We have something different in mind. Since the overall implementation of the East End redevelopment project will likely involve a number of different "developers," the thought occurred to the CRA's leadership that you and your team might be interested in providing us with a number of "shelf-ready" residential infill design plans, for different lot sizes, that could then be tailored by community groups, or even commercial development outfits for individual sites. We would be willing to pay you for those plans, and would like to negotiate set rates for individual site modifications to accommodate a developer's preferred selection. To that end, so as not to run afoul of Florida's Little Brooks Act, we are curious -- has the USF Architecture School or have you personally been selected through a QBS/CCNA solicitation conducted by a Florida government? If so, we can likely piggyback off the selection portion of the process and proceed directly to a contract negotiations phase with you for this scope. If not, we may need to conduct a QBS/CCNA solicitation just to be on the safe side of public procurement laws."

Legal Counsel Crawford asked Board Member Lewis to recall that they talked about the CCNA application to the public procurement laws, and that there could be potential pitfalls associated with public financing of architecture projects if they exceed certain figures and sums. He stated that he never received an email response from Prof. Green. He said Mr. Green called him but he has not been able to return the call due to other business he had to attend to. He said then two
weeks ago he and Director Cox gave Prof. Green a phone call and Legal Counsel Crawford's understanding was that he has participated in the CCNA. He said Mr. Green should have simply told him that earlier. Legal Counsel Crawford said there has been no work that is done from his end that has somehow stymied or stopped Board Member Lewis' organization from making this happen. He said he takes personal offense to Board Member Lewis' comments because he did not believe that the EEC was misled in any way. Legal Counsel Crawford said he understands that Director Cox has been keeping track of the developers and their interest in it. He said what Board Member Lewis does not know is that law requires when there is competition available that the CRA has to advertise it for 30 days to see who is interested in redeveloping these parcels. He said whatever has happened has been a communication breakdown and it certainly was not his intention to elude the EEC at all. He said there has not been any reason to exclude the EEC from redevelopment of the East End Plan. Legal Counsel Crawford stated that the decision making process still lies with the CRA board.

Board Member Lewis said his contact has not been with legal counsel but with the CRA Director who came to the meetings nearly weekly where we kept each other apprised of what the other was doing. He said one of EEC's concern was that the lot would be acquired, then fenced in which would create all kinds of problems for policing, etc. He said the EEC should be on the front-end of decisions. Board Member Lewis said the EEC's issue is not with legal counsel. He said he would like to meet with Director Cox and the committee members to find out how it can work together going forward.

Board Member Hinton said it is important to work together but at the same time, it is not Board Member Lewis' responsibility to do what the CRA role is that includes Director Cox's job. He pointed out that there are many other parts of Bartow that are in the CRA district.

There was a discussion about people continuing to use the land to play checkers on. Board Member Guffey stated that if the land is acquired by the CRA that it must remain vacant. She said it would need to be enforced if it had to because if it is going to continue to be what it is now then that becomes into the risk factor on that location. Board Member Hinton stated that if they were going to let people do what they want to on the property then there is no point in the CRA acquiring it.

Board Member Lewis suggested placing waste receptacles out there. He said what he thinks all that Commissioner Longworth is asking is that before the lot is fenced to discuss it with the EEC and let them talk to the people first.

Board Member Hinton asked how Commissioner Longworth got into this. He asked if he was a member of the EEC.
Board Member Lewis stated that he was a City Commissioner, and he is aware of what we do and we keep him apprised. He said Commissioner Longworth lives in that area and he gets the complaints from the citizens.

Board Member Guffey stated that you cannot put garbage cans on the lot because then that gives the appearance that the City is accepting what is going on there.

Chairperson Githens stated that the CRA's intent in buying that lot was for redevelopment, not to allow the current use to continue.

Mr. Kenneth Riley, 1865 E. Gibbons Street commented. He said he thinks they are all on the same page but there has been a lack of communication. He felt if they were going to make changes like that, they ought to be inclusive to the people who live near there. He agreed that he did not like the feel, or the loitering. He said it would be a lot easier for him to communicate with the residents because he grew up in that area.

**MOTION** was made by Board Member Hinton, seconded by Board Member Guffey to reconsider the approval to acquire land located at 675 S. 4th Street.

**VOTE TO THE MOTION WAS AS FOLLOWS:**

**AYE:** Greene, Guffey, Hinton, Lewis, Githens

**NAY:** None

Motion carried.

**MOTION** was made by Board Member Hinton, seconded by Board Member Guffey to cancel the prior approval to acquire land located at 675 S. 4th Street.

Board Member Greene said he did not want to see emotion derail the plan to develop the property.

Board Member Lewis said working with the community is something that administrators have always done. He said EEC is concerned as to why administration is not working with the committee.

Director Cox said that Board Member Lewis was combining multiple issues. He said that the focus group was talking about building a house; they were not talking about okaying or approving every piece of property that the CRA acquires. He said that is for the CRA board, not the focus group. He said those are two different things.

**VOTE TO THE MOTION WAS AS FOLLOWS:**

**AYE:** Greene, Guffey, Hinton, Lewis, Githens
NAY: None

Motion carried.

MOTION was made by Board Member Hinton, seconded by Board Member Guffey to table approval to acquire land located at 675 S. 4th Street to a later date.

Legal Counsel Crawford noted that the closing date is scheduled for May 25, 2018 for that contract. The contract is contingent upon CRA approval. Legal Counsel Crawford said he would continue to work on the documents until the May 23, 2018 CRA meeting.

Board Member Hinton said something needs to be worked out with the EEC before the CRA moves forward.

VOTE TO THE MOTION WAS AS FOLLOWS:

AYE: Greene, Guffey, Hinton, Lewis, Githens
NAY: None

Motion carried.

The board continued its discussion of the Bridge Loan Concept/General Projects Funding Bond. Staff was directed to bring back a policy/presentation for review by the board.

6. Discussion of Builder Partnerships/Authorization to Transfer Land

Director Cox reviewed the staff report. *(Attached therein and is described as Exhibit G)*.

There was a discussion about whether to give land only to the developer or to give it both the land and financial assistance.

Board Member Lewis felt it should be attached to a specific project. He said in an incentive program that the incentive goes to the homeowner, not the builder.

Board Member Greene said if you give land to the builder, the builder would pass the savings onto the homebuyer. He said the CRA could pitch in the difference after it deducts the land value. He felt it should be determined on a case-by-case basis.

Board Member Lewis said he would like to have the applicant present a project proposal for each project.

Ms. Melissa Basja, CMTG Real Estate commented that CMTG is currently building in the Lakeland CRA district. She stated that in most cases the area in which the CRA
has vacant lots are not the best. She said there has to be incentives for a builder to redevelop these neighborhoods. She said that a land-only donation does not increase builder profits.

Board Member Guffey felt it would be sensible to sell the lot to the builder and have the homebuyer get the down payment assistance.

Board Member Lewis said if profit is the motive then it would never revitalize that area because the houses would have to be sold for too high of a profit.

Board Member Greene said it is awesome that there is interest by developers. He said the stakes are low for the properties in question. He said if we have interest, we ought to give it a shot, and if it does not work, lesson learned.

Board Member Hinton recommended approving two homes this year, and if that works, at the end of the year the board can consider doing additional ones in the next fiscal year.

Board Member Guffey agreed that it would be a case-by-case basis especially when it is in an area that there is not going to be any interest in but to cap the number of homes to three per year and for a maximum amount of $30,000 total for the land and down payment assistance. She said the policy needs to be carefully written to avoid anyone coming to the board asking for the land plus the $30,000, etc.

OLD BUSINESS:

1. **CSX Property Update**

   Legal Counsel Crawford stated that he was finally able to make contact with the agent for CSX. He hopes to have a contract for the property by the end of May 2018.

2. **Italian Market Update**

   Legal Counsel Crawford stated that research shows that the Italian Market has been making payments of $1,000-$1,500 per month for the last year. He said that the loan balance is approximately at $11,000. He anticipates that it would be paid in full by September 2019. He said they were not current but recommended allowing the Italian Market to continue making payments and keeping it out of foreclosure.

EXECUTIVE DIRECTOR REPORT:

Director Cox reviewed the report. *(A copy of the Executive Director report is attached therein and is described as Exhibit H)*.
BOARD MEMBER REPORTS:

Board Member Guffey recognized Richard Lindstrum. She stated that he purchased and made tremendous improvements to the Stuart Building. She said there is landscaping around Central Avenue now with pots and plants that are well maintained. She said the Central Avenue area is very active now.

Commissioner Pfeiffer commented that Mr. Lindstrum had the potted plants out one week after he purchased the Stuart Building.

Board Member Guffey stated that Urban Oak restaurant closed but there are great prospects for that location.

Commissioner Pfeiffer hoped that everyone has noticed the savings on their electric bills. She said commercial property should have 14-15% per month. She said residents in the area are so happy.

Commissioner Pfeiffer commented that when new houses come into Bartow she hopes the architectural nature fits the neighborhood. She encouraged builders to build homes that fit the area.

Commissioner Pfeiffer felt it was time for a joint meeting with the City Commissioners. She said that Mainstreet, Inc., the Bartow Economic Development Council, and others should take part in that joint meeting. She said that the agencies are not all communicating. She said there needs to be a Master Growth Plan for the City so everyone is on the same page. She said the City Manager rather agrees with her. She asked if they had a time preference to meet. The Consensus was 8:00 a.m.

Commissioner Pfeiffer announced that she would do a Town Hall Meeting in May. She said the big topic last year was the noise on MLK. She hopes to have all the City Commissioners attend. She invited the board members to attend.

Commissioner Pfeiffer said it was exciting that Mr. Posada is already working on the Laundromat, that there is some interest in the Oaks School, and the new person coming into the old Urban Oak location.

Commissioner Pfeiffer said she was a little disappointed that Urban Oak closed. She thought the food was good and was surprised to hear it was because “Bartow does not support Bartow”.

Commissioner Pfeiffer reminded everyone to support local businesses during the summer. She knows it is a hard time for them, that summer months are very hard for retail and restaurants.

Board Member Lewis stated that the L.B. Brown House would not be where it is today if not been for the assistance it has received from the Boswell & Dunlap law firm. He
thanked Legal Counsel Crawford for what he does but he is concerned about keeping the community involved. He said all the work that was done in West Bartow years ago that folks are raving about was done between the local non-profits and the City of Bartow. He urged the Executive Director to meet with the EEC so it can work out whatever the problem is so it can move forward and keep the community on the front end.

Board Member Hinton said he was happy with the overall direction that the CRA is taking. He said the Director Cox and Legal Counsel Crawford have brought a lot to the table for the board to digest and review.

Board Member Greene said he appreciates their hard work, that it is exciting.

Chairperson Githens thanked Director Cox and Legal Counsel Crawford and the people in attendance for attending the meeting.

**NEXT MEETING**

Chairperson Githens stated that the next regular CRA Board meeting is scheduled for 8:00 A.M on May 23, 2018 in the Commission Chambers located at City Hall.

**ADJOURNMENT**

With no further business to discuss, Chairperson Githens adjourned the meeting at 9:36 A.M.

__________________________
CHAIRPERSON STEVEN GITHENS

ATTEST:

__________________________
CITY CLERK JACQUELINE POOLE
(Seal)
FINANCIAL REPORT
## Revenue Summary

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### City of Bartow

**Revenue & Expense Report (Unaudited)**

**As of: April 30th, 2018**

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<td>Contribution &amp; Donations</td>
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<td>Other Misc. Revenue</td>
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<td>Total Miscellaneous Revenue</td>
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<td>Debt Proceeds</td>
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<td>NonOperating Sources</td>
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### DEPARTMENTAL EXPENDITURES

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<tr>
<th>Category</th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
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<td><strong>TOTAL Cra</strong></td>
<td>1,172,325</td>
<td>25,255.65</td>
<td>722,538.37</td>
<td>0.00</td>
<td>449,786.63</td>
<td>61.63</td>
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<td><strong>TOTAL ECONOMIC ENVIRONMENT</strong></td>
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<td>25,255.65</td>
<td>722,538.37</td>
<td>0.00</td>
<td>449,786.63</td>
<td>61.63</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>1,172,325</td>
<td>25,255.65</td>
<td>722,538.37</td>
<td>0.00</td>
<td>449,786.63</td>
<td>61.63</td>
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<tr>
<td>Revenue Over/(Under) Expenditures</td>
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<td>(25,255.65)</td>
<td>(194,092.21)</td>
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<td>468,142.05</td>
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## CITY OF BARTOW
### Revenue & Expense Report (Unaudited)
#### As of: April 30th, 2018

**ECONOMIC ENVIRONMENT**

### DEPARTMENTAL EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Year to Date Actual</th>
<th>Total Encumbered</th>
<th>Budget Balance</th>
<th>% YTD Budget</th>
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*** END OF REPORT ***
NEW BUSINESS
To: Bartow CRA Board Members
From: Stephen Cox, FRA-RP, Executive Director
Date: May 15, 2018
Re: Residential Improvement Assistance Applicant – 1410 Magnolia St.

CRA staff would like to present a residential improvement assistance applicant to the CRA Board. This applicant has a property located at 1410 Magnolia St. This home is located in the East End Community. The discretion is up to the CRA Board to approve or deny this residential improvement assistance application.

This property is located in a residential neighborhood near Highway 17. The property is a homesteaded property and the homeowner is requesting assistance from the CRA for the cost of replacing 12 windows and two doors with more energy efficient ones, which total $9,435.

The applicant is requesting assistance under the Homestead Rehabilitation program in the CRA’s Residential Blight Elimination Funding Policy. Under this program, if approved by the CRA Board, the applicant will be required to live and/or retain ownership of the home for five years. If the home is sold before that five year timeframe, the applicant is responsible to repay the CRA a prorated portion of the funds.

The application packet is attached to this agenda item. The applicant and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:
CRA staff recommends that the CRA Board approves the rehabilitation of this property.
Homestead Rehabilitation Grant Program Application

<table>
<thead>
<tr>
<th>Applicant’s Name:</th>
<th>Idela Cunningham</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
<td>1410 Magnolia St</td>
</tr>
<tr>
<td>Property Owner Name:</td>
<td>Idela Cunningham</td>
</tr>
<tr>
<td>Property Address:</td>
<td>1410 Magnolia St</td>
</tr>
<tr>
<td>Applicant’s Phone #:</td>
<td>863-440-8454</td>
</tr>
<tr>
<td>Estimate Start Date:</td>
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<tr>
<td>Estimate Completion Date:</td>
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<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Cost Estimate</th>
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<td>EZ Home Solutions LLC</td>
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<tr>
<td>Mourer &amp; Mourer, Inc</td>
<td>$9,887.00</td>
</tr>
<tr>
<td>TMJ Construction Services</td>
<td>$12,012.00</td>
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</table>

The following have been attached to this application (please check all that apply):

- ✔ Proof of ownership
- ✔ Summary of scope of work
- ✔ Conceptual plans and/or surveys
- ✔ Three (3) cost estimates
- ✔ Photographs (Before & After)
- ✔ Paint & material samples
- ✔ W-9 Form
- ✔ Proof or property insurance or Builder’s Risk Policy

Application will not be reviewed without all supporting documentation.

I hereby submit the attached documentation and specifications for the proposed project and understand that the Bartow CRA and/or CRA Board must approve this project. No work shall begin until I have received written approval from the CRA. Grant monies will not be paid until the project is approved by the CRA Board. The project must be completed within 120 days of grant approval. I agree to not leave the property for a period of 12 months from the date of completion. The property will remain homesteaded during the rehabilitation period as well as the 12 months from the date of completion. This rehabilitation grant is not to exceed $10,000.

Idela Cunningham
Print Name

Signature of Applicant

Date Submitted to CRA: 04-30-2018
Date Approved by CRA Board: 04-30-2018
DISCLAIMER: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

**Parcel Info**

**Parcel ID:** 253008414500033070  
**Owner:** CUNNINGHAM IDELA  
**Address:** 1410 MAGNOLIA ST, BARTOW, 33830  
**City/St/Zip:** BARTOW, FL 33830  
**Legal Desc:** SOUTH FLORIDA RR ADD PB 1 PG 27 TIER 3 BLK 3 LOT 7& W1/2 OF VACATED ALLEY LYING E OF SAME  
**Property (DOR) Use Code:** 0100 (SFR up to 2.49 AC)  
**Acreage:** 0.19  
**Taxing District:** (BARTOW/SFWMD)

**Sales Information**

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<th>Q/U</th>
<th>Sales Price</th>
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<tr>
<td>02/01/1999</td>
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<td>02/01/1999</td>
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All above information is current (as of 05/14/2018). All below information is 2017 Final.

**Value Summary**

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<td>Extra Feature Value</td>
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<td>Land Value (Market)</td>
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<td>Just Market Value</td>
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<td>Assessed Value</td>
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<td>Exempt Value</td>
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<tr>
<td>Taxable Value</td>
<td>$18,209</td>
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http://map.polkpa.org/printMap.aspx
My home is located at 1410 Magnolia St. in the East End Community. I am hoping that the CRA would assist me in repairing my home. The following actions are in this scope of work:

- Removal and replacement of Front and rear doors
- Removal and replacement of all 12 windows

Thank you for the opportunity to improve the energy efficiency of my home. These windows and doors are definitely needed.

Sincerely,

Ms. Idela Cunningham
### Quote

**Date:** April 18, 2018  
**Quote #:** 0404-18  
**Customer ID:** CRA Cunningham  
**Expiration D:** 30 days

---

**To:** Ms. Idella Cunningham  
**CRA**  
1410 Magnolia Street  
Bartow, Florida 33830  
863.440.2577

---

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<th>Hours</th>
<th>Hour Rate</th>
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**Total Discount**

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<td>Total</td>
<td>$12,012.00</td>
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---

**Thank you for your business!**

935 Tangelo Circle, Bartow, FL 33830  
Phone: 863.581.4873  Fax: 863.582.9416
We hereby propose to furnish materials and perform the labor necessary for the completion of:

   Front - 5    Note: Remove Burglar Bars & Save, Reinstall
   Rear - 4     Not Included in Proposal. Caulk All
   Left Side - 2  Windows, No Painting
   Right Side - 1

2. Remove & Replace Exterior Doors @ With Smith F.G. Prehung Doors. Front Door Fan Light Arch Top. Note: No Painting

All material is guaranteed to be specified, and the above work to be performed in accordance with the drawing and Specifications submitted for the above work and completed in a substantial workman like manner for the sum of Nine Thousand Eight Hundred Eighty Dollars ($9,887.00)

With payments to be as follows:

Signature ____________________________

Date: 4-9-18

Mourer & Mourer, Inc

NOTE: This proposal may be withdrawn by us if not accepted with 30 days
EZ HOME SOLUTIONS LLC—
CGC #1522961
P.O. BOX 92538
Lakeland, FL 33804 US
863-943-4119
doc_ezhomesolution@yahoo.com
www.ezhomesolutions.net

ADDRESS
Idela Cunningham
1410 Magnolia st
Bartow, FL 33830
(863-440-8454

ACTIVITY | QTY | RATE | AMOUNT
---|---|---|---
13 Windows & Trim | 1 | 6,600.00 | 6,600.00
Install a total of 12 windows approximate dimensions:
63 1/4" x 54" quantity (4 each)
27 1/2" x 63 1/2" quantity (1)
26 1/2" x 27 1/2" quantity (1)
37 1/2" x 64 1/2" quantity (2 each)
27" x 19 1/2" quantity (1)
37 1/2" x 64 1/4" quantity (1)
39 1/2" x 27" quantity (2 each)
All windows are up/down, double pane
Drywall to be removed and replaced around inside of window if necessary.
Prices listed are for materials and labor unless otherwise specified.
All per measurements and scope
12 Doors & Trim | 1 | 2,460.00 | 2,460.00
Steel Doors to be installed with frame Quantity (2)
83 1/2" x 39 1/2" frame size
79 1/2" x 35 1/2" door size
Prices listed are for materials and labor unless otherwise specified.
01 Plans and Permits | 1 | 375.00 | 375.00
If required plans/permit exceed $375.00; the client is responsible for the price difference via work change order.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorizing EZ Homes Solutions LLC to do the work as specified. Payment will be made as outlined above.

Customer Name_________________________ Signature_________________________ Date_________________________
Clean up
Haul all debris associated with this project to local landfill.
Included with price.

Draw Schedule

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>Clean up</td>
<td>1</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Initial deposit- 50% of contract price ($4,)
Second deposit- 25% after inspection ($2,265.00)
Final draw- 25% at completion of the project ($2,265.00)

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorizing EZ Homes Solutions LLC to do the work as specified. Payment will be made as outlined above.

Customer Name __________________________ Signature __________________________ Date __________
According to Florida's construction lien law (sections 713.001-713.37, Florida Statutes), those who work on your property or provide materials and services and are not paid in full have a right to enforce their claim for payment against your property. This claim is known as a construction lien. If your contractor or a subcontractor fails to pay subcontractors, sub-subcontractors, or material suppliers, those people who are owed money may look to your property for payment, even if you have already paid your contractor in full. If you fail to pay your contractor, your contractor may also have a lien on your property. This means if a lien is filed against your property, your property could be sold against your will to pay for labor, materials, or other services that your contractor or a subcontractor may have failed to pay. To protect yourself, you should stipulate in this contract that before any payment is made, your contractor is required to provide you with a written release of lien from any person or company that has provided to you a "notice to owner." Florida's construction lien law is complex, and it is recommended that you consult an attorney.

"Florida homeowners' construction recovery fund" payment may be available from the Florida homeowners' construction recovery fund if you lose money on a project performed under contract, where the loss results from specified violations of Florida law by licensed contractor. For information about the recovery fund and filing a claim, contact the Florida construction industry licensing board at the following telephone number and address: 1940 N Monroe St, Tallahassee, FL 32399 - P: 850.487.1395.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorizing EZ Homes Solutions LLC to do the work as specified. Payment will be made as outlined above.

Customer Name ______________________________ Signature __________________________ Date ____________________________
JOE G. TEDDER, TAX COLLECTOR
POLK COUNTY, FLORIDA
ACCOUNT NUMBER
083025-414500-033070

Pay, Search or Print Receipt at Polktaxes.com

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

1410 MAGNOLIA ST
SOUTH FLORIDA RR ADD PB 1 PG 27
TIER 3 BLK 3 LOT 7 & W1/2 OF
VACATED ALLEY LYING E OF SAME

JOE G. TEDDER, TAX COLLECTOR
POLK COUNTY, FLORIDA
ACCOUNT NUMBER
083025-414500-033070

RETURN WITH PAYMENT

CUNNINGHAM IDELA
1410 MAGNOLIA ST
BARTOW FL 33830-5839

2017 REAL ESTATE PROPERTY TAX BILL
FOURTH INSTALLMENT (MAR) Folio Number: 1152998.0000

2017 REAL ESTATE PROPERTY TAX BILL
FOURTH INSTALLMENT (MAR) Folio Number: 1152998.0000

Pay Online at Polktaxes.com
AMOUNT DUE

Please Pay in US Funds on a US Bank to Joe G. Tedder, Tax Collector - PO Box 1189, 430 East Main St - Bartow, FL 33831-1189 - (863) 534-4700

Till 454 Cpor TEN
Paid 03/02/2018 D/I
03/02/2018 Rcpt #
4051946.0001
$106.79 Paid By:
IDELA CUNNINGHAM

Please Pay In US Funds On A US Bank To Joe G. Tedder, Tax Collector - PO Box 1189, 430 East Main St - Bartow, FL 33831-1189 - (863) 534-4700

Till 454 Cpor TEN Paid 03/02/2018 D/I 03/02/2018 Rcpt # 4051946.0001 $106.79 Paid By: IDELA CUNNINGHAM
BARTOW COMMUNITY REDEVELOPMENT AGENCY
AGENDA ITEM

To:               Bartow CRA Board Members
From:             Stephen Cox, FRA-RP, Executive Director
Date:             May 15, 2018
Re:               Residential Improvement Assistance Applicant – 425 S. 3rd Ave.

CRA staff would like to present a residential improvement assistance applicant to the CRA Board. This applicant has a property located at 425 S. 3rd Ave. This home is located in the East End Community. The discretion is up to the CRA Board to approve or deny this residential improvement assistance application.

This property is located in a residential neighborhood behind the Historic L.B. Brown House. The property is a homesteaded property and the homeowner is requesting assistance from the CRA for the cost of replacing the existing roof with a new shingle roof, which total $7,133.

The applicant is requesting assistance under the Homestead Rehabilitation program in the CRA's Residential Blight Elimination Funding Policy. Under this program, if approved by the CRA Board, the applicant will be required to live and/or retain ownership of the home for five years. If the home is sold before that five year timeframe, the applicant is responsible to repay the CRA a prorated portion of the funds.

The application packet is attached to this agenda item. The applicant and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:
CRA staff recommends that the CRA Board approves the rehabilitation of this property.
Homestead Rehabilitation Grant Program Application

<table>
<thead>
<tr>
<th>Applicant's Name:</th>
<th>Jose + Elizabeth Rocha</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
<td>425 S 3rd Ave, Bartow, FL 33830</td>
</tr>
<tr>
<td>Property Owner Name:</td>
<td>Jose + Elizabeth Rocha</td>
</tr>
<tr>
<td>Property Address:</td>
<td>425 S 3rd Ave, Bartow, FL 33830</td>
</tr>
<tr>
<td>Applicant's Phone #:</td>
<td>(863) 595-5767</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:edec01969@hotmail.com">edec01969@hotmail.com</a></td>
</tr>
<tr>
<td>Estimate Start Date:</td>
<td></td>
</tr>
<tr>
<td>Estimate Completion Date:</td>
<td></td>
</tr>
<tr>
<td>Contractor Name: Signature Roofing Inc.</td>
<td>Cost Estimate: 9,370.</td>
</tr>
<tr>
<td>Contractor Name: American Builders</td>
<td>Cost Estimate: 7,133.</td>
</tr>
<tr>
<td>Contractor Name: Biliro Roofing LLC.</td>
<td>Cost Estimate: 7,680.</td>
</tr>
<tr>
<td>The following have been attached to this application (please check all that apply):</td>
<td></td>
</tr>
<tr>
<td>✓ Proof of ownership</td>
<td>✓ Summary of scope of work</td>
</tr>
<tr>
<td>Property Taxes current?</td>
<td>Yes</td>
</tr>
<tr>
<td>Complies with City Building Codes?</td>
<td>Yes</td>
</tr>
<tr>
<td>Contractors/vendors eligible for work?</td>
<td>Yes</td>
</tr>
<tr>
<td>Conflict of Interest?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Application will not be reviewed without all supporting documentation.

I hereby submit the attached documentation and specifications for the proposed project and understand that the Bartow CRA and/or CRA Board must approve this project. No work shall begin until I have received written approval from the CRA. Grant monies will not be paid until the project is approved by the CRA Board. The project must be completed within 120 days of grant approval. I agree to not leave the property for a period of 12 months from the date of completion. The property will remain homesteaded during the rehabilitation period as well as the 12 months from the date of completion. This rehabilitation grant is not to exceed $10,000.

Jose + Elizabeth Rocha
Print Name

Signature of Applicant

5-4-2018
Date Submitted to CRA

Date Approved by CRA Board

Received Time May. 4. 2018 1:41PM No. 1532
**DISCLAIMER:** All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The Information is provided "as is."

---

**Parcel Info**

- **Parcel ID:** 253005382000000070
- **Owner:** SIMEX HOLDINGS LLC
- **Address:** 425 S 3RD AVE, BARTOW, 33830
- **City/Zip:** BARTOW, FL 33830
- **Legal Desc:** LEE ADDITION DB 47 PG 202 LOTS 7 N 1/2 & 8
- **Property Code:** 0100 (SFR up to 2.49 AC)
- **Acreage:** 0.17
- **Taxing District:** 90310 (BARTOW/SFWMD)

**Sales Information**

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<td>11/06/2014</td>
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<td>05/01/1988</td>
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<td>$100</td>
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All above information is current (as of 05/14/2018). All below information is 2017 Final.

**Value Summary**

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<tr>
<td>Extra Feature Value</td>
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<tr>
<td>Land Value (Market)</td>
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<tr>
<td>Just Market Value</td>
<td>$27,855</td>
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<tr>
<td>Assessed Value</td>
<td>$27,855</td>
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<tr>
<td>Exempt Value</td>
<td>$0</td>
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<tr>
<td>Taxable Value</td>
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</tbody>
</table>

http://map.polkpa.org/printMap.aspx
May 4, 2018

Good Morning,

We are Mr. & Mrs. Jose and Elizabeth Rocha, we recently purchased the old Thomas Burnett house at 425 S 3rd Ave. Bartow, Florida 33830. We recently met Mr. Lewis who came over and introduced himself as our next door neighbor. During our conversation we told Mr. Lewis how happy we were to purchase what we call a "diamond in the rough" and Mr. Lewis explained the history of the home. Jose and I can not even begin to express our joy and excitemt as the new owners. Our dream is to bring this home back to its former glory and maybe buy another home or two in the neighborhood to have our immediate family near by. Jose and I are both less than 10 years from retirement so we are trying to rally any and all help we can to get the work done, we heard about this program and pray we qualify for assistance. I hope all the information included is sufficient if not these are the best ways to reach me:

Cell 863 595 5767
Work 863 733 4208 ext.1197
Emails: FDoo1969@hotmail.com
Erocha@ridecitrus.com

With Highest Regards,

Jose & Elizabeth Rocha
Warranty Deed

This Warranty Deed made this April 20, 2018 between SEMEX HOLDINGS, LLC, a Florida Limited Liability Company, whose post office address is 11 South Olive Street, Suite 100, Media, Pennsylvania 19063, grantor, and JOSE ROCHA and ELIZABETH GODINHO ROCHA, husband and wife whose post office address is 425 S 3rd Avenue, Bartow, Florida 33830, grantee:

(Witnessed herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS ($10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs, successors and assigns forever, the following described land, situate, lying and being in Polk County, Florida to-wit:

The North 1/2 of Lot 7 and all of Lot 8, LEGG'S ADDITION, a subdivision according to the plat thereof recorded in Deed Book 47, Page 202, of the Public Records of Polk County, Florida.

Parcel Identification Number: 053025-382000-000079
more commonly known as: 425 S 3rd Avenue, Bartow, Florida 33830

SUBJECT TO easements and restrictions of record, if any, and taxes for the year 2018 and subsequent years.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all easements, except as stated herein.

Received Time May 4, 2018 1:41PM No. 1532
In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

Witness Sign: Woodrow W. Lockett
Print Witness Name: Woodrow W. Lockett

Witness Sign: [Signature]
Print Witness Name: [Signature]

SIMEX HOLDINGS, LLC
By: [Signature]
Manager

State of Pennsylvania, Florida
County of [County]

The foregoing instrument was acknowledged before me this April 20, 2018 by SCOTT KRAMER, as Manager of SIMEX HOLDINGS, LLC, a Florida Limited Liability Company, on behalf of the company. Witness is personally known or has produced a driver's license as identification.

Woodrow W. Lockett
Notary Public
Printed Name: Woodrow W. Lockett
My Commission Expires: 04/15/2021
VESTING-DEED ACKNOWLEDGMENT

Buyer: JOSE ROCHA and ELIZABETH GODINHO ROCHA, husband and wife

Property: 425 S 3rd Avenue, Bartow, Florida 33830
Closing Date: April 20, 2018
File Number: 18-0187

ADVANTAGE TITLE SERVICES, INC. (Closing Agent) is hereby directed to prepare the Warranty Deed with the Grantee shown as follows:

JOSE ROCHA and ELIZABETH GODINHO ROCHA, husband and wife

Special Instructions: 

MAILING ADDRESS:
(If not using property address, please complete with address you would like shown on Deed)

425 S 3rd Avenue, Bartow, Florida 33830

JOSE ROCHA  ELIZABETH GODINHO ROCHA
## Proposal

**GILILEO ROOFING SERVICE, LLC**

**LAKELAND:** P.O. Box 90549 • Lakeland, FL 33803-0549 • (863) 686-4644 • (863) 686-3300 • Fax: (863) 686-7274
Lic.# RC0067190

### Proposal Submitted To

<table>
<thead>
<tr>
<th>STREET</th>
<th>425 S. 3rd Ave</th>
<th>PHONE</th>
<th>595-5767</th>
<th>DATE</th>
<th>5-3-18</th>
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<tbody>
<tr>
<td>CITY, STATE AND ZIP CODE</td>
<td>Bartow</td>
<td>JOB LOCATION</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>FAX #</td>
<td></td>
<td>DATE OF PLANS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JOB PHONE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We hereby submit specifications and estimates for:

1. Remove existing roofing and haul away.
2. Remt: decking 4' code.
3. Dry in with synthetic felt and 43lb base sheet on low slope.
4. Install new eavestrough, valley metal, lead boots over sail pipes, and one of ridge vent.
5. Install new granulated trowdown on low slope.
6. Install new 25yr. 3-tab Shingles
7. To install new limited lifetime architectural Shingles. Add $180.00
8. Includes manufacturers warranty + a 5yr. workmanship warranty.

**NOTE:** Wood Replacement, if required, is not included in this quote. Wood replacement will charged on a time & materials basis, labor not to exceed $150.00 per man hour plus cost of materials.

### Proposal

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Seven Thousand Six Hundred Eighty dollars ($7,680.00). Payment to be made as follows:

**On Completion**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

### Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to permit the work to be specified. Payment will be made as outlined above.

**Received Time May, 4, 2018 1:41PM No. 1532**

**Date of Acceptance**

Signature__________________________

**Chase Allin**
Bill To: Jose and Elizabeth Rocha  
425 S 3rd Avenue  
Bartow, FL 33830  
edoo1966@hotmail.com  
Liz-wk(863)733-4280 ext1197

<table>
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<th>Description</th>
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<tbody>
<tr>
<td>Re-Roof Shingles</td>
<td>9,370.00</td>
</tr>
<tr>
<td>- Tear off existing roof</td>
<td></td>
</tr>
<tr>
<td>- inspect and re-nail decking to code</td>
<td></td>
</tr>
<tr>
<td>- install synthetic underlayment</td>
<td></td>
</tr>
<tr>
<td>- install Lifetime Architectural Shingles</td>
<td></td>
</tr>
<tr>
<td>- install all Eave drip, valley metal, and vents</td>
<td></td>
</tr>
<tr>
<td>- includes 10x26 flat roof</td>
<td></td>
</tr>
<tr>
<td>- includes 15) 2x4x8's</td>
<td></td>
</tr>
<tr>
<td>- includes 12 deck boards * SEE TERMS AND CONDITIONS FOR ANY ADDITIONAL WOOD WORK AND/OR DECKING*</td>
<td></td>
</tr>
<tr>
<td>- pull all permits</td>
<td></td>
</tr>
<tr>
<td>- haul off trash and debris</td>
<td></td>
</tr>
</tbody>
</table>

Quote is Valid For 30 Days
Customer Accepts this Quote

Contractor or Authorized Signer

Total $9,370.00

Terms & Conditions

*Additional Cost* Any wood work or decking will cost extra. Wood work is $4.00 Per linear foot. 1/2" Decking is $70.00 per sheet and 3/4" decking is $80.00 per sheet. If there is a multi layer tear off
* 5 year workmanship warranty. 25 year Limited lifetime warranty, 15 year unconditional manufacture warranty on the shingles then Pro-rated every five years after that.
# WORK ESTIMATE

**TO:**
Jose & Elizabeth Rocha  
425 S 3rd Ave  
Bartow, FL 33830

**PHONE NO.:**

**DATE:**
5/3/2018

**JOB NAME/LOCATION:**
425 S 3rd Ave  
Bartow, FL 33830

**EMAIL:**
Edoo1968@hotmail.com

## COMPLETE ROOF REPLACEMENT

1. Removal existing shingle roof system down to wood deck material  
2. Inspect deck for deterioration then re-nail all existing plywood decking per code. (New code effective 10/01/07)  
3. Enhance wood sheathing attachments as required by Florida Building Code  
4. Install synthetic felt waterproofing underlayment to the now exposed wood decking material  
5. Install new 26 gauge galvanized metal drip edge along roof perimeter edges using 1-1/4 nails spaced 6" o.c in a staggered pattern  
6. Properly flash all existing roof penetrations. Stack pipes will be flashed with new lead pipe boots and all goose necks will be replaced  
7. Install new starter shingle along roof perimeter edge, embedded in a 4" wide roof cement sealant  
8. Install new architectural HD shingles, owners selected standard color  
9. Install new ridge vent material on the roof as required  
10. Clean up and dispose of all associated debris  
11. OSHA regulations 1926.502 (dx16)- Fall Arrest System (Lifelines/Hardness)  
12. Taxes, Insurance, permits, fees  
13. Detach and reset digital satellite system  
14. Landscaping tarp protection

## SPECIAL CONDITIONS

1. American Builders to provide owner with a five (5) years warranty on workmanship.  
2. Product to include the standard manufacturer material warranty. ([lifetime warranty on architectural shingles])  
3. American Builders to pull all necessary permits for the project.  
4. Owner to provide necessary space in driveway for dumpster for removal of existing and installation of new roof system. (Standard Industry Practice)  
5. Owner to provide necessary space in driveway for roof top material delivery. (Standard Industry Practice)  
6. Wood deck sheathing (plywood will be replace at $75 per 4x8 sheet of plywood and $6.00 per LF for 1X and 2X wood products, $8.00 on 3X and up wood products. (Labor and materials) if necessary)

We Propose hereby to complete in accordance with above specifications, for the sum of: **$7,133.00**

**PAYMENT TERMS:**
50% DEPOSIT 50% ON COMPLETION

**AUTHORIZED REP:**
Joyce Jessurum

---

**TERMS**

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our company is fully covered by general liability insurance.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. In the event that legal action is necessary to enforce the terms of the agreement, the prevailing party in such action shall be entitled to receive its reasonable attorney's fees and cost incurred in such proceeding from the other party. Any sum not paid when due shall accrue interest at the highest rate allowed by law from said date.

**PAYMENTS**

<table>
<thead>
<tr>
<th>CHECK №</th>
<th>CASH AMOUNT $</th>
<th>CLIENT SIGNATURE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
To: Bartow CRA Board Members

From: Stephen Cox, FRA-RP, Executive Director

Date: May 15, 2018

Re: Residential Improvement Assistance Applicant – 1950 Laurel St.

CRA staff would like to present a residential improvement assistance applicant to the CRA Board. This applicant has a property located at 1950 Laurel St. This home is located on the eastern side of the CRA, but not in the East End Community. The discretion is up to the CRA Board to approve or deny this residential improvement assistance application.

This property is located in a residential neighborhood east of the CSX rail line. The property is a homesteaded property and the homeowner is requesting assistance from the CRA for the cost of replacing the existing roof with a new shingle roof, which total $9,886.80.

The applicant is requesting assistance under the residential rehabilitation program in the CRA’s funding policy. Under this program, if approved by the CRA Board, the applicant will be required to live and/or retain ownership of the home for ten years. If the home is sold before that ten year timeframe, the applicant is responsible to repay the CRA a prorated portion of the funds.

The application packet is attached to this agenda item. The applicant and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENEDATION:
CRA staff recommends that the CRA Board approves the rehabilitation of this property.
Residential Improvement Assistance Program Application

| Applicant’s Name: | ALBERTA SIMS |
| Mailing Address: | 1950 LAUREL ST. |
| Property Owner Name: | ALBERTA SIMS |
| Property Address: | 1950 LAUREL ST. BARTOW, FL 33830 |
| Applicant’s Phone #: | 863 533 1779 |
| Email: | |
| Estimate Start Date: | Estimate Completion Date: |

I am applying for the following Residential Improvement Assistance Program:

- [ ] Residential Demolition  
  Total Cost of Project: __________
- [x] Residential Rehabilitation  
  Total Cost of Project: $9886.80

The following have been attached to this application (please check all that apply):

- [x] Proof of ownership or letter of content
- [ ] Summary of scope of work  
- [x] Conceptual plans and/or surveys  
- [x] Three (3) cost estimates  
- [x] Photographs  
- [x] Paint & material samples  
- [ ] Proof of property insurance or Builder’s Risk Policy

This column to be filled out by CRA staff:

- [ ] Property Taxes current?  
- [x] Yes  
- [ ] No  
- [ ] Completed Building Dept. Application?  
- [x] Yes  
- [ ] No  
- [ ] Complies with CRA Design Guidelines?  
- [x] Yes  
- [ ] No  
- [ ] Contractors/vendors eligible for work?  
- [x] Yes  
- [ ] No  
- [ ] Conflict of Interest?  
- [ ] Yes  
- [ ] No

Application will not be reviewed without all supporting data.

I hereby submit the attached plans and specifications for the proposed project and understand that the Bartow CRA and/or CRA Board must approve these. No work shall begin until I have received written approval from the CRA. Grant monies will not be paid until the project is completed as proposed and paid invoice(s) provided. The project must be completed within 90 days of grant approval. I agree to leave the completed project as approved for a period of 3 years from the date of completion.

Print Name: ALBERTA SIMS
Signature of Applicant: ALBERTA SIMS

Date Submitted: 5/10/18

Date: 5/10/18
DISCLAIMER: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

**Parcel Info**

- **Parcel ID:** 253009000000033022
- **Owner:** SIMS ALBERTA
- **Address:** 1950 LAUREL ST, BARTOW, 33830
- **City/St/Zip:** BARTOW, FL 33830
- **Legal Desc:** S 130 FT OF E1/4 OF W 2 AC OF N1/2 OF NE1/4 OF NW1/4 OF NW1/4 LESS S 15 FT FOR LAUREL ST
- **Property (DOR) Use Code:** 0100 (SFR up to 2.49 AC)
- **Acreage:** 0.22
- **Taxing District:** 90310 (BARTOW/SFWMD)

**Sales Information**

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All above information is current (as of 05/14/2018). All below information is 2017 Final.

**Value Summary**

<table>
<thead>
<tr>
<th>Value Name</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Value</td>
<td>$32,257</td>
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<tr>
<td>Extra Feature Value</td>
<td>$1,500</td>
</tr>
<tr>
<td>Land Value (Market)</td>
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<tr>
<td>Just Market Value</td>
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<tr>
<td>Assessed Value</td>
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<tr>
<td>Exempt Value</td>
<td>$34,648</td>
</tr>
<tr>
<td>Taxable Value</td>
<td>$0</td>
</tr>
</tbody>
</table>
Pay, Search or Print Receipt at Polktaxes.com

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

**ACCOUNT NUMBER**
093025-000000-033022

**POLK COUNTY, FLORIDA**

**THIRD INSTALLMENT (DEC) Folio Number:** 1153498.0000

**ADDRESS:**
Sims Alberta
1950 Laurel St
Bartow FL 33830-5324

**1950 Laurel St**
S 130 FT OF E1/4 OF W 2 AC OF
N1/2 OF NE1/4 OF NW1/4 OF NW1/4
LESS S 15 FT FOR LAUREL ST

**PLEASE PAY IN US FUNDS ON A US BANK TO JOE G. TEDDER, TAX COLLECTOR - PO BOX 1189, 430 EAST MAIN ST - BARTOW, FL 33831-1189 - (863) 534-4700**

<table>
<thead>
<tr>
<th>TAXING AUTHORITY</th>
<th>MILLAGE RATE</th>
<th>ASSESSED VALUE</th>
<th>EXEMPTION</th>
<th>TAXABLE VALUE</th>
<th>TAXES LEVIED</th>
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</thead>
<tbody>
<tr>
<td>C100 Polk County General Revenue Fund</td>
<td>5.6815</td>
<td>34,648</td>
<td>34,648</td>
<td></td>
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<tr>
<td>C100 Polk County Transportation/Roads</td>
<td>1.1000</td>
<td>34,648</td>
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<tr>
<td>S200 Polk County School Board General Fund</td>
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<td>30,500</td>
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<td>30,500</td>
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<td>6.22</td>
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<tr>
<td>T310 City of Bartow</td>
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<td>30,500</td>
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<td>15.16</td>
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<td>WSW Southwest Florida Water MCo</td>
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<td>34,648</td>
<td>30,500</td>
<td>4,148</td>
<td>1.30</td>
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**TOTAL MILLAGE:** 17.2827

**AD VALOREM TAXES:** 43.48

<table>
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<tr>
<th>LEVYING AUTHORITY</th>
<th>RATE</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>F310 Bartow Fire Services</td>
<td></td>
<td>43.25</td>
</tr>
<tr>
<td>UBSU Bartow Stormwater Utility</td>
<td>1 unit @ 52.380</td>
<td>52.38</td>
</tr>
</tbody>
</table>

**NON-AD VALOREM ASSESSMENTS:** 95.63

**COMBINED TAXES AND ASSESSMENTS:** 139.11

**2017 GROSS:** 139.11

**GROSS**

**36.91**

**DISCOUNT**

**1.11**

**FEES**

**0.00**

**If Paid By**

Please Pay

**Dec 31 2017**

**35.80**

**PAY ONLY ONE AMOUNT**

See reverse side for important information.
National Premium Budget Plan Corp.
PO Box 108832
Oklahoma City, OK 73101
Phone 800-899-9195  Fax 877-861-8704
www.npbplan.com

COUPONS ENCLOSED

Alberta L. Sims
1950 Laurel Street
Bartow, FL 33830

NOTICE OF ACCEPTANCE

Notice Date: 10/23/2017
Account Number: 2011902
Insured: Alberta L. Sims
Policy Number(s): D0405001650A043
H0250770994A028
1950 Laurel Street
Bartow, FL 33830

We are pleased to notify you that we have accepted the referenced Premium Finance Agreement and it is now a binding contract subject to approval of the financing by the insurance company(ies).

Annual Percentage Rate: 18.90
Premium: $3,754.80

Down Payment: $976.75
Amount Financed: $2,778.05
Finance Charge: $223.36
Total of Payments: $3,001.41
Number Of Payments: 9
Monthly Payment: $333.49
First Payment Due: 12/2/2017

Agent: Polk Murphy Insurance Agency
1620 North Park Ave
Bartow, FL 33830

Your payments are due each month and we have enclosed a coupon book which shows the AMOUNT and DATES of each installment. ToENSURE PROPER CREDIT please tear out the correct coupon and send this with your monthly installment directly to us.

If you do not pay each payment on or before the date due or within 15 days of the date due, we have the right to CANCEL your insurance policy(ies) which are financed under the premium finance agreement. To avoid cancellation of your policy(ies), PLEASE MAKE YOUR PAYMENTS ON TIME. Please remember that if payments are made at your agent's office, it is still necessary for the payments to reach the National Premium Budget Plan Corp. office by the due date.

Consumer Privacy Policy
We collect nonpublic personal information about you from the following sources:
- Information we receive from you on premium finance agreements or other forms.
- Information about your transactions with us, our affiliates or others.
- Information we receive from consumer reporting agencies.

We do not disclose any nonpublic personal information about our customers or former customers to anyone, except to our customers' insurance representative or fiduciary and as otherwise permitted by law.

We restrict access to nonpublic information about you to those employees who need to know that information to provide products or services to you. We maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.
November 9, 2017

ALBERTA SIMS
1950 LAUREL STREET
BARTOW, FL 33830-5324

Dear Policyholder:

Re: Policy H0250770994A028

This is a friendly reminder that your policy renewal date is soon approaching. Please remit payment by the due date listed below to avoid an interruption in coverage.

To make a payment, visit floridafamily.com/quickpay or call our Customer Service Department at 888-850-4663 Monday through Friday between 8:30 a.m. to 5:00 p.m. ET. We accept Visa, Mastercard, or an electronic check.

Please contact your Agent with any questions related to your policy coverage:

POLK-MURPHY INSURANCE AGENCY INC – Agency ID C036
(863)533-0991

Register your policy at floridafamily.com for 24/7 policy information, claim service, and answers to common questions.

INVOICE
Please detach and return this portion with your payment.

Due Date: 11/24/2017
Policy Number: H0250770994A028
Payment Due: $1,529.36

Insured Name: ALBERTA SIMS

The insured property is located at:
1950 LAUREL ST
BARTOW, FL 33830-5324

Policy Type: Homeowners
Loan Number: 1-51411

Please be sure that the address on the reverse side of this payment stub appears through the window of the return envelope provided.
James Riley  
Riley Homes Builder, inc.  
202 Quincy street Lakeland Florida  
phone 863-602-9365  
License # cbc 029035

PROPOSAL SUBMITTED TO:  
NAME  SIMS ALBERTA  
ADDRESS  1950 LAUREL ST  
          Bartow Florida 33830  
PHONE NO.  

WORK TO BE PERFORMED AT:  
ADDRESS  1950 LAUREL ST  
          Bartow Florida 33830  
DATE OF PLANS  5/2/18  

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

(1) RE-ROOF: INSTALL 3-TAB SHINGLES ON MAIN ROOF

(2) INSTALL #15 FELT PAPER, per code

(3) INSTALL WITH NEW 6" EAVE DRIP WHITE IN COLOR
    PERMIT INCLUDED
    UP TO 8X48 SHEET OF PLYWOOD INCLUDED PLUS UP TO 20 FOOT OF 1X4 FACIA BOARD INCLUDED
    HAUL DEBRIS TO COUNTY DUMP

The base estimate is as following:

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of TEN THOUSAND Dollars ($10,000.00)

with payments to be made as follows:

Deposit 50% to start $5000.00

25% after Roof is dried-in 2,500.00.

25% after completion $2,500.00

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted:

Per: James Riley

Note - This proposal may be withdrawn by us if not accepted within 7 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature  
Date  

Signature  owner or agent

PROPOSAL
Alberta Simms
1950 Laurel St
Bartow FL 33860
863-533-1779

Notes:
Excluded:

This estimate is to tear off and replace the existing roof with 30 yr Arch shingles. Repair and replace damaged plywood decking, 2 sheets included in price, if more is needed please add install 2 off ridge vents

Subtotal
$ 9,240.00

Sales Tax @ 7.00%
$ 646.80

TOTAL
$ 9,886.80

Make all checks payable to JGK ROOFING LLC CGC1517208.

THANK YOU FOR YOUR BUSINESS!
WCM ROOFING, LLC.

Phone: 863-969-3722 • 863-287-0375
Fax: 863-594-1794 • Email: mtw.warren@gmail.com
License # RC29027573
Registered Roofing Contractor

Customer: Alberta Sims Address: 1950 Laurel St Boston 33830

Phone number: 863-533-1779 Estimate completed by: Happy Date 5-7-18

New construction: ____ Re-Roof: V Repair: ______

Included items in contracts:
- Required Permits
- Dumpster
- Remove existing shingles
- Re-Move all debris and clean up. (Effort will be made to pick up all nails, but possibility of some being missed)
- New lead boots
- New ventilation vents
- New Valley metal
- New Eave drip
- Florida Building code requirement is to nail decking to current building code unless otherwise noted
- Decking repair: replace up to 2 4x8 sheets of decking plywood or __NA__ sq. ft. of decking boards
- Extra wood repair will be at $50 per 4x8 plywood or $2.00 per sq. ft. of deck board (major repair will be handled on T&M basis)
- Removing and replacing fascia board will be $7.50 per lineal foot for cedar. $3.50 for pressure treated
- One layer of shingle removal included. Extra layers will be an additional $20 per square.
- Each layer of felt removal is $10 per square if required to be removed.
- Five year workmanship warranty on new roof or re-roof. Repair warranty good for 60 days unless otherwise noted.
- Manufacture warranty

<table>
<thead>
<tr>
<th>Underlayment</th>
<th>Synthetic peel &amp; stick</th>
<th>15#</th>
<th>30#</th>
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</thead>
<tbody>
<tr>
<td>Asphalt Shingle</td>
<td>Architect 3 Tab</td>
<td>TPO</td>
<td>Color</td>
</tr>
<tr>
<td>Pitch Roof</td>
<td>Flat Roof</td>
<td>color</td>
<td>5V</td>
</tr>
</tbody>
</table>

Additional items:
- 279' Drip Edge White - (4) Boral Pro-Ridge Cap - 70' Valley Metal
- WCM Roofing, LLC is not responsible for any damage to equipment, electric, plumbing, a/c tubing, etc., that is attached to underside of decking where cannot be seen. Any items that are attached to under decking must be shown to WCM Roofing, LLC before start of project.
- This estimate becomes a binding contract once it has been signed by owner or owner representative.
- 10% due at signing, nonrefundable. 40% due when merchandise is delivered to property, and 50% of payment due on day of completion.
- Proposal is good for 45 days from above date.
- A 3% convenience fee will be charged to Visa, Master Card or American Express.

CONSTRUCTION LIEN LAW NOTICE

According to Florida's Construction Lien Law (Sections 713.001-713.37, Florida Statutes), those who work on your property or provide materials and services and are not paid in full have a right to enforce their claim for payment against your property. This claim is known as a construction lien. If your contractor or a subcontractor fails to pay subcontractors, sub-subcontractors, or material suppliers, those people who are owed money may look to your property for payment, even if you have already paid your contractor in full. If you fail to pay your contractor, your subcontractor may also have a lien on your property. This means if a lien is filed your property could be sold against your will to pay for labor, materials, or other services that your contractor or a subcontractor may have failed to pay. To protect yourself, you should stipulate in this contract that before any payment is made, your contractor is required to provide you with a written release of lien from any person or company that has provided you with a notice to owner. Florida's construction lien law is complex, and it is recommended that you consult an attorney.

Signature: __________________________ Date __________________________
BARTOW COMMUNITY REDEVELOPMENT AGENCY
AGENDA ITEM

To: Bartow CRA Board Members
From: Stephen Cox, FRA-RP, Executive Director
Date: May 15, 2018
Re: Residential Improvement Assistance Applicant – 2270 Gibbons St.

CRA staff would like to present a residential improvement assistance applicant to the CRA Board. This applicant has a property located at 2270 Gibbons St. This home is located on the eastern side of the CRA, but not in the East End Community. The discretion is up to the CRA Board to approve or deny this residential improvement assistance application.

This property is located in a residential neighborhood east of Highway 17. The property is a homesteaded property and the homeowner is requesting assistance from the CRA for the cost of replacing the existing roof with a new shingle roof, which total $9,275.45.

The applicant is requesting assistance under the residential rehabilitation program in the CRA’s funding policy. Under this program, if approved by the CRA Board, the applicant will be required to live and/or retain ownership of the home for ten years. If the home is sold before that ten year timeframe, the applicant is responsible to repay the CRA a prorated portion of the funds.

The application packet is attached to this agenda item. The applicant and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:
CRA staff recommends that the CRA Board approves the rehabilitation of this property.

Bartow Community Redevelopment Agency
450 N. Wilson Avenue
Bartow, Florida 33830
Residential Improvement Assistance Program Application

<table>
<thead>
<tr>
<th>Applicant's Name:</th>
<th>Bettie S. Reese</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
<td>200 E Gibbons St Bartow FL 33830</td>
</tr>
<tr>
<td>Property Owner Name:</td>
<td>Bettie S. Reese</td>
</tr>
<tr>
<td>Property Address:</td>
<td>200 E Gibbons St Bartow FL 33830</td>
</tr>
<tr>
<td>Applicant's Phone #:</td>
<td>863 604 2557</td>
</tr>
<tr>
<td>Email:</td>
<td>bsreese@ AOL.COM</td>
</tr>
<tr>
<td>Estimate Start Date:</td>
<td>Works Out</td>
</tr>
<tr>
<td>Estimate Completion Date:</td>
<td>3-3 days of start</td>
</tr>
<tr>
<td>I am applying for the following Residential Improvement Assistance Program:</td>
<td></td>
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<tr>
<td>Residential Demolition</td>
<td>Total Cost of Project:</td>
</tr>
<tr>
<td>Residential Rehabilitation</td>
<td>Total Cost of Project: 8625.45 - 9,450.00</td>
</tr>
</tbody>
</table>

The following have been attached to this application (please check all that apply):

- Proof of ownership or letter of content
- Summary of scope of work
- Conceptual plans and/or surveys
- Three (3) cost estimates
- Conceptual plans and/or surveys
- Three (3) cost estimates
- Conceptual plans and/or surveys
- Three (3) cost estimates

Application will not be reviewed without all supporting data.

I hereby submit the attached plans and specifications for the proposed project and understand that the Bartow CRA and/or CRA Board must approve these. No work shall begin until I have received written approval from the CRA. Grant monies will not be paid until the project is completed as proposed and paid invoice(s) provided. The project must be completed within 90 days of grant approval. I agree to leave the completed project as approved for a period of 3 years from the date of completion.

Bettie S. Reese
Print Name

Date

Bettie S. Reese
Signature of Applicant

Date Submitted 5/14/18
DISCLAIMER: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

**Parcel Info**

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<tr>
<td>Owner1:</td>
<td>REESE BETTIE SIMS</td>
</tr>
<tr>
<td>Address:</td>
<td>2270 E GIBBONS ST, BARTOW, 33830</td>
</tr>
<tr>
<td>City/St/Zip:</td>
<td>BARTOW, FL 33830</td>
</tr>
<tr>
<td>SWEETS SUB UNIT NO 1</td>
<td></td>
</tr>
<tr>
<td>PB 52 PG 7 S9 T30 R25</td>
<td></td>
</tr>
<tr>
<td>BLK BLOT 9 &amp; LANDS</td>
<td></td>
</tr>
<tr>
<td>LYEING ELY OF SAME</td>
<td></td>
</tr>
<tr>
<td>DESC AS: E 11.07FT OF S 35 FT OF W 660 FT OF SE1/4 OF NW1/4 OF SEC</td>
<td></td>
</tr>
<tr>
<td>Property (DOR) Use Code:</td>
<td>0100 (SFR up to 2.49 AC)</td>
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<tr>
<td>Acreage:</td>
<td>0.16</td>
</tr>
<tr>
<td>Taxing District:</td>
<td>90310 (BARTOW/SWFMD)</td>
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**Sales Information**

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<tr>
<th>Date of Sale</th>
<th>Q/U</th>
<th>Sales Price</th>
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All above information is current (as of 05/14/2018). All below information is 2017 Final.

**Value Summary**

<table>
<thead>
<tr>
<th>Value Name</th>
<th>Price</th>
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<tbody>
<tr>
<td>Building Value</td>
<td>$29,523</td>
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<tr>
<td>Extra Feature Value</td>
<td>$0</td>
</tr>
<tr>
<td>Land Value (Market)</td>
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<tr>
<td>Just Market Value</td>
<td>$33,559</td>
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<td>Assessed Value</td>
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<tr>
<td>Exempt Value</td>
<td>$25,000</td>
</tr>
<tr>
<td>Taxable Value</td>
<td>$4,202</td>
</tr>
</tbody>
</table>
Summary of Scope of work

Brief summary of work is I Bettie Reese have had 3 different roof contractors to give me estimates to replace the roof with new shingles at 2270 E Gibbons St. Bartow Fl. I have been advised by all 3 that what is found underneath the shingles example rotten wood that repair is not included in estimate. The pictures included was taken by R.I.G construction. You will see included in their estimate to repair 2 damaged areas of facia where the other contractors would not include that in their estimates. A description of what the job will consist of is stated in each estimate. I agree to this project being completed with CRA's approval. Thank you

Bettie S. Reese

[Signature]
Tax Record

Last Update: 5/14/2018 12:56:43 PM EDT

Add to TaxTrack

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Tax Type</th>
<th>Tax Year</th>
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<tr>
<td>093025-425200-002090</td>
<td>REAL ESTATE</td>
<td>2017</td>
</tr>
</tbody>
</table>

Mailing Address
REESE BETTY SIMS
2270 E GIBBONS ST
BARTOW FL 33830-6719

Physical Address
2270 E GIBBONS ST

GEO Number
253009-425200-002090

Exemption Amount
$25,000.00

Taxable Value
$4,202.00

Legal Description
2270 E GIBBONS ST SWEETS SUB UNIT NO 1 PB 52 PG 7 93 T39 R25 BLK B LOT 9 & LANDS LYING ELY OF SAME DESC AS: E 11.07 FT OF S 35 FT OF W 660 FT OF SE1/4 OF NW1/4 OF SEC

Ad Valorem Taxes

<table>
<thead>
<tr>
<th>Taxing Authority</th>
<th>Rate</th>
<th>Assessed Value</th>
<th>Exemption Amount</th>
<th>Taxable Value</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLK COUNTY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GENERAL REVENUE FUND</td>
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</tr>
<tr>
<td>LOCAL CAPITAL IMP</td>
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<td>25,202</td>
<td>25,000</td>
<td>$4,202</td>
<td>$6.30</td>
</tr>
<tr>
<td>CITY OF BARTOW</td>
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<td>25,202</td>
<td>25,000</td>
<td>$4,202</td>
<td>$18.25</td>
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<tr>
<td>SOUTHWEST FLORIDA WATER MGMT</td>
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Total Millage: 17,2627
Total Taxes: $72.55

Non-Ad Valorem Assessments

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<th>Levy Authority</th>
<th>Amount</th>
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<tbody>
<tr>
<td>F310</td>
<td>BARTOW FIRE SERVICES</td>
<td>$43.25</td>
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<tr>
<td>UBSU</td>
<td>BARTOW STORMWATER UTILITY</td>
<td>$52.38</td>
</tr>
</tbody>
</table>

Total Assessments: $95.63

Taxes & Assessments: $168.18

If Paid By: 
Amount Due: $0.00
RE: Policy 96-490-320-01

Thank you for selecting Auto-Owners Insurance Group to serve your insurance needs! Feel free to contact your independent Auto-Owners agent with questions you may have.

Auto-Owners and its affiliate companies offer a variety of programs, each of which has its own eligibility requirements, coverages and rates. In addition, Auto-Owners also offers many billing options. Please take this opportunity to review your insurance needs with your Auto-Owners agent, and discuss which company, program, and billing option may be most appropriate for you.

Auto-Owners Insurance Company was formed in 1916. The Auto-Owners Insurance Group is comprised of five property and casualty companies and a life insurance company. Our A++ (Superior) rating by A.M. Best Company signifies that we have the financial strength to provide the insurance protection you need.
Roofing Section

CERTAINTEEED LANDMARK ARCHITECTURAL SHINGLE ROOF SYSTEM

- We will start by removing all the existing shingles from the roof and exposing the decking.
- We will nail the decking off to current building code with a 2 3/8 ring shank nail.
- We will install new Roof Runner Synthetic underlayment from bottom to top.
- We will install new 8" eave drip all around the edge and nail with a 1.25" large head nail.
- We will then apply new modified tar to the drip and all flashings.
- We will install new manufacturer starter strip (Swift Starter) on top of all the eaves drip.
- We will then install new shingles, new ridge cap along the hip (Shadow Ridge), and new ridge vent(s) or off ridge vent(s) as required.
- We will maintain a clean work environment.

MATERIAL DETAILS:

- CertainTeed "Landmark" shingles with 10 year "Streakfighter" algae resistance warranty
- Heaviest shingle in its class, 230-240lbs. per sq.
- CertainTeed "RoofRunner" lightweight synthetic polymer-based underlayment that outperforms felt paper and outclasses other synthetic underlayments. Designed for use on roof decks as a water-resistant layer beneath asphalt roofing shingles.
- CertainTeed "Shadow Ridge" hip and ridge cap shingles designed specifically for use with Landmark shingles
- CertainTeed "Swift Start" starter shingles with precision sealant for proper sealing at the eaves and designed to work with Landmark shingles
- Roof Venting – Depending on the type of venting you currently have on your roof we will either use the Tamko 4' off ridge vents with baffle or we will use CertainTeed Ridge vent – 12" weathered filter with external baffles
- Plumbing vents – We install lead boots to cover all plumbing vents through the roof deck.
- Eaves Drip – We install painted steel 26 ga. Eaves drip on the entire perimeter of your home, we determine color by replacing like for like with what you currently have on the roof now, if you want to change the color of the eaves drip on your home please let us know.
- Valley Detail – We install the "Roof Runner" underlayment in the valleys as well as going above and beyond and installing 26ga. 16" wide galvanized metal sheathing in all valleys
- Repair the 2 damaged areas on the facia (pictures for the 2 areas in file) included in price (1-10' 1x6 & 2-8' 1x2's) any other wood will be replaced at prices listed below in the first line of our disclaimer.
- Squirrel covers on boots included.

$8,625.45

Upgrade Options Section

UPGRADE PEEL & STICK UNDERLAYMENT

Upgrade to the peel and stick underlayment, this takes the place of the synthetic underlayment and gives you peace of mind that in a major storm if your shingles blow off, your roof will still have a layer of protection on it. This will also get you a discount on your homeowners insurance.

$650.00

TOTAL

$9,275.45
ROOFING CONTRACT

All work repairs are in addition to reroof cost.

- 1/2" plywood per sheet $6.00
- 1x6 decking/fascia per ft. $6.00

- 5/8" plywood per sheet $6.50
- 1x6 decking/fascia per ft. $5.00

- 3/4" plywood per sheet $7.50
- 1x6 RSC fascia per ft. $6.00

- 3/8" sand split plywood $17.50
- 1x6 V-joint decking per ft. $6.50

- 2x4 framing per ft. $4.50
- 1x4 trim/fascia per ft. $3.50

- 2x6 framing per ft. $4.75
- 1x2 trim board per ft. $2.00

- 2x8 framing per ft. $5.25
- Remove & reinstall gutters $4.50

- 1x12 decking per ft. $6.25
- Remove & reinstall fascia & soffits $5.00

*Any call backs that are not under guarantee will be charged a service charge.

Roof color | Mfr. | Trim | X
---|---|---|---

All payments are due upon completion unless otherwise prearranged for insurance.
Property owner is responsible for deductible, 3% for credit cards, price good for 30 days.

Total Reroofing/repairs cost $9,450.00 plus wood

Authorized budget roofing service Inc. Agent/representative

Acceptance by owner/Agent, you are authorized to do the work as specified

Important terms and conditions on the reverse side of this agreement, please read. By signing you agree to contract and terms as specified.
K.L. SMITH, INC.
General Contractor • Roofing Contractor
COMMERCIAL • RESIDENTIAL

PROPOSAL/CONTRACT

NAME: Bette Reese
STREET: 2270 Gibbons St

PHONE: 604-2507
EMAIL: BSREESE@AOL.COM

CITY: Lakeland
STATE: FL

We hereby submit specifications and estimates for tear off and re-roof with OWENS CORNING Duration Series architectural shingles:

1) Owens Corning dry-in and moisture barrier
2) 26 gauge new eaves drip
3) Lead stack flashings replaced with Bullet Boots
4) 26 gauge new valley metal
5) Shingles nailed only (no staples)
6) Rotted and damaged wood replaced at $4.00 per linear ft., for boards; $65 per sheet.
7) 10-year labor warranty / limited lifetime manufacturer's warranty
8) Workman's Comp & Public Liability Insurance
9) Remove all debris; magnet yard for nails
10) Includes Approximately 70' of Air ventilation on ridge
11) Includes Double underlayment for protection of low slope roof.
12) Note: Satellite dish removed and replaced by owner.

We hereby propose to furnish labor and materials - complete in accordance with above specifications, for the sum of $9,290.00 with payment to be made as follows:

Upon completion

We hereby propose to furnish labor and materials:

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, acts of God, or delays beyond our control. K.L. Smith, Inc. will not be responsible for any injury, sidewalk or landscape damage. This proposal is subject to acceptance in writing within thirty days and is void thereafter at the option of the undersigned. Removal of roofing will be for one layer only, unless otherwise specified. K.L. Smith, Inc. is not responsible for A/C or plumbing pipes in attic. Warranty void without proper roof maintenance.

Authorized Signature

CONSTRUCTION LIEN LAW NOTICE

ACCORDING TO FLORIDA'S CONSTRUCTION LIEN LAW (SECTIONS 713.091-713.37, FLORIDA STATUTES), THOSE WHO WORK ON YOUR PROPERTY OR WHO SUPPLY MATERIALS AND SERVICES AND ARE NOT PAID IN FULL HAVE A RIGHT TO ENFORCE THEIR CLAIM FOR PAYMENT AGAINST YOUR PROPERTY. THIS CLAIM IS KNOWN AS A CONSTRUCTION LIEN. IF YOU REFUSE TO PAY YOUR CONTRACTOR OR YOUR CONTRACTOR FAILS TO PAY SUBCONTRACTORS, SUB-SUBCONTRACTORS, OR MATERIAL suppliers, THOSE PEOPLE WHO ARE OWED MORE THAN THEY LOOK TO YOUR PROPERTY FOR PAYMENT, EVEN IF YOU HAVE ALREADY PAID YOUR CONTRACTOR IN FULL. IF YOU FAIL TO PAY YOUR CONTRACTOR, YOUR CONTRACTOR MAY ALSO FILE A LIEN ON YOUR PROPERTY. THIS MEANS IF A LIEN IS FILED ON YOUR PROPERTY COULD BE FILED AGAINST YOUR WILL TO PAY FOR LABOR, MATERIALS, OR OTHER SERVICES THAT YOUR CONTRACTOR OR A SUBCONTRACTOR MAY HAVE FAILED TO PAY. TO PROTECT YOURSELF, YOU SHOULD OBTAIN IN THIS CONTRACT THAT BEFORE ANY PAYMENTS ARE MADE, YOUR CONTRACTOR IS REQUIRED TO PROVIDE TO YOU WITH A WRITTEN RELEASE OF LIEN FROM ANY PERSON OR COMPANY THAT HAS PROVIDED YOU WITH A "NOTICE TO OWNER." FLORIDA'S CONSTRUCTION LIEN LAW IS COMPLEX, AND IT IS RECOMMENDED THAT YOU CONSULT AN ATTORNEY.

NOTICE

ANY CLAIMS FOR CONSTRUCTION DEFECTS ARE SUBJECT TO THE NOTICE AND CURE PROVISIONS OF CHAPTER 559, FLORIDA STATUTES.

ATTORNEY FEES AND COSTS

K.L. Smith, Inc. shall not be responsible for any damages caused by mold, or by any other agent that may be associated with any leaks or other defects in construction, which include, but are not limited to, property damage, personal injury, loss of income, emotional distress, death, loss of use, loss of value and advance health effects, or any other effects.

The above prices, specifications, and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Contract subject to $1500 cancellation fee.

DATE ACCEPTED:

Signature

Signature

Office 863-647-5560 • Fax 863-665-6787 • 2519 Buckskin Rd. • Lakeland, Florida 33801 • office@klsmithinc.com
www.klsmithinc.com
Note: all measurements are in feet
To: Bartow CRA Board Members  
From: Stephen Cox, FRA-RP, Executive Director  
Date: May 15, 2018  
Re: Approval of Land Acquisition – 1110 Wabash St.

CRA staff would like to receive approval from the CRA Board for the acquisition of a vacant 0.23 acre residential parcel on Wabash St. A contract has been negotiated and agreed to pending CRA Board approval.

This property is located at 1110 Wabash St. The property has been vacant for a number of years. This property has been identified by CRA staff for strategic property acquisition. Late last year, the CRA Board approved the acquisition of two parcels near the parcel in question. Those two parcels are located on Stanford St. The hope is that acquisition of this parcel will make redevelopment and reinvestment possible. The purchase price is $10,000.

The site map is attached to this agenda item. The General Counsel and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:  
CRA staff recommends that the CRA Board approves the purchase of this property.
DISCLAIMER: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

**Parcel Info**

- **Parcel ID:** 253005384000000010
- **Owner1:** YOUNG HAROLD F JR
- **Address:** 1110 WABASH AVE, BARTOW, 33830
- **City/St/Zip:** BARTOW, FL 33830
- **Legal Desc:** BOOTH DAISY D ADD DB 48 PG 24 LOTS 1 & 2
- **Property (DDR) Use Code:** 0001 (Vac.Res)
- **Acreage:** 0.23
- **Taxing District:** (BARTOW/SFWMD)

**Sales Information**

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http://map.polka.org/printMap.aspx
BARTOW COMMUNITY REDEVELOPMENT AGENCY
AGENDA ITEM

To: Bartow CRA Board Members

From: Stephen Cox, FRA-RP, Executive Director

Date: May 15, 2018

Re: Approval of Land Acquisition – 448 3rd Ave.

CRA staff would like to receive approval from the CRA Board for the acquisition of a vacant 0.12 acre residential parcel at the corner of 3rd Ave. and Stanford St. A contract has been negotiated and agreed to pending CRA Board approval.

This property is located at 448 3rd Ave. The property has been vacant for a number of years. This property has been identified by CRA staff for strategic property acquisition. Late last year, the CRA Board approved the acquisition of two parcels near the parcel in question. Those two parcels are located on Stanford St. The hope is that acquisition of this parcel will make redevelopment and reinvestment possible. The purchase price is $6,000.

The site map is attached to this agenda item. The General Counsel and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:
CRA staff recommends that the CRA Board approves the purchase of this property.
DISCLAIMER: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

**Parcel Info**

**Parcel ID:** 253005382000000160

**Owner1:** BARNABY PAULETTE JUMPP

**Owner2:** MAXWELL PAMELLA JUMPP

**Address:** 448 3RD AVE, BARTOW, 33830

**City/St/Zip:** BARTOW, FL 33830

**Legal Desc:** LEE ADD DB 47 PG 202 LOT 16

**Property (DOR) Use Code:** 0001 (Vac.Res)

**Acreage:** 0.12

**Taxing District:** 90310 (BARTOW/SFWMD)

**Sales Information**

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BARTOW COMMUNITY REDEVELOPMENT AGENCY
AGENDA ITEM

To: Bartow CRA Board Members

From: Stephen Cox, FRA-RP, Executive Director

Date: May 15, 2018

Re: Approval of Land Acquisition – 455 5th Ave.

CRA staff would like to receive approval from the CRA Board for the acquisition of a vacant 0.18 acre residential parcel on 5th Ave. A contract has been negotiated and agreed to pending CRA Board approval.

This property is located at 455 5th Ave. The property has been vacant for a number of years. This property has been identified by CRA staff for strategic property acquisition. Late last year, the CRA Board approved the acquisition of two parcels near the parcel in question. Those two parcels are located on Stanford St. The hope is that acquisition of this parcel will make redevelopment and reinvestment possible. The purchase price is $6,200.

The site map is attached to this agenda item. The General Counsel and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:
CRA staff recommends that the CRA Board approves the purchase of this property.
DISCLAIMER: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

**Parcel Info**

**Parcel ID:** 2530053840000000110  
**Owner1:** HARDY THEODORE A  
**Address:** 455 S 5TH ST, BARTOW, 33830  
**City/Zip:** BARTOW, FL 33830  
**Legal Desc:** BOOTH DAISY D ADD DB 48 PG 24 LOT 11  
**Property Use Code:** 0001 (Vac.Res)  
**Acreage:** 0.18  
**Taxing District:** (BARTOW/SFWMD)

**Sales Information**

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**Value Summary**

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OLD BUSINESS
BARTOW COMMUNITY REDEVELOPMENT AGENCY
AGENDA ITEM

To: Bartow CRA Board Members

From: Stephen Cox, FRA-RP, Executive Director

Date: May 15, 2018

Re: Approval of Land Acquisition – 675 S. 4th Ave.

CRA staff would like to receive approval from the CRA Board for the acquisition of a commercial property on 4th Ave., just north of Dr. Martin Luther King, Jr. Blvd. A contract has been negotiated and agreed to pending CRA Board approval.

This property is located at 675 S. 4th Ave. The property has been vacant for a number of years. This property has been identified by CRA staff for strategic property acquisition. Late last year, the CRA Board approved the acquisition of a parcel adjacent to 675 S. 4th Ave. The hope is that acquisition of this parcel will make redevelopment and reinvestment possible. The purchase price is $12,480.

The site map is attached to this agenda item. The General Counsel and CRA staff will be available to answer any questions the CRA Board may have pertaining to this agenda item.

RECOMMENDATION:
CRA staff recommends that the CRA Board approves the purchase of this property.
Disclaimer: All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

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EXECUTIVE DIRECTOR’S REPORT
Executive Director Report

Strategic Property Acquisition

CRA staff has instructed a realtor to continue his efforts in contacting property owners throughout the East End Community, especially the block at the corner of Highway 17 and Martin Luther King, Jr. Blvd. In recent months, the CRA Board has approved the acquisition of one parcel and the donation of another on this block. The goal is to acquire the entire block for the purposes on redevelopment. CRA staff has already had conversations with a developer interested in developing the block. CRA staff will keep the CRA Board abreast of any new developments regarding acquisition.

CRA General Counsel continues to be in communication with CSX regarding the two parcels on Main St. CRA staff hopes to come to an agreement with CSX soon.

Demolition of 255 N. LB Brown Ave.

The CRA Board approved the acquisition of 255 N. LB Brown Ave. a few months ago. The purpose of the acquisition is for redevelopment purposes. The existing building on the property is more of a liability than an asset. Therefore, CRA staff with assistance from the Building Department has removed the contents of the building so that the building could be razed. Due to the age of the building an asbestos survey was required. The cost of the survey was $750. The results of the asbestos survey were negative. The building is scheduled for demolition in the next couple of weeks. The cost of demolition will be $5,200. The City will mow and maintain the vacant property for the CRA.

Final CRA Tax Increment Calculations

CRA staff has received a letter from the Polk County Clerk of Courts. The Comptroller Division has notified the CRA that the final CRA tax increment calculations had been completed and the Bartow CRA owes $283.38 to Polk County. CRA staff has submitted the paperwork to reimburse Polk County for the $283.38. CRA staff wanted the CRA Board to be aware. The letter from the Polk County Clerk of Courts is attached to this report.

CRA Owned Parcels

The CRA Board has requested a map to illustrate the parcels that the CRA has acquired thus far. The map is colored with (purple) representing City of Bartow; (yellow) representing Bartow CRA; and (orange) representing CRA targeted parcels. The map is attached to this report.
April 25, 2018

Stephen Cox
City of Bartow Community Redevelopment Agency
450 N. Wilson Ave
Bartow, FL 33831

Dear Mr. Cox:

Enclosed are the final CRA tax increment calculations for the 2017 tax year along with a copy of the relevant pages of the Property Appraiser’s Community Redevelopment Area (CRA) Detail Report dated 04/19/18.

The tax increment payment made to your entity by Polk County in December 2017 was based on the CRA’s preliminary taxable values. As the final taxable values were lower than the preliminary values, please refund the amount overpaid (which is shown in the difference column on the calculation) to Polk County, Attention: Ryna Sok, P.O. Box 988, Bartow, FL 33831-0988.

Sincerely,

Dee Dee Beaver, CPA, CGFO, Director
Comptroller Division
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PAYABLE UPON RECEIPT

TOTAL $283.38

ONE COPY FOR CUSTOMER RECORD - ONE COPY FOR REMIT
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<td><strong>Tax Increment Payment</strong></td>
<td>593,057.89</td>
<td>588,373.10</td>
<td>598,089.72</td>
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</tbody>
</table>

Account Receivable: 00101.000000000.1330001  283.38
## VAB - Community Redevelopment Area (CRA) Detail Report

**CRA Name:** Bartow CRA II  
**CRA Code:** 43

<table>
<thead>
<tr>
<th>Tax District</th>
<th>Taxing District Name</th>
<th>Parcel Count</th>
<th>Assessed Value</th>
<th>Exemption Value</th>
<th>Taxable Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>BOARD OF COUNTY COMMISSIONERS</td>
<td>241</td>
<td>6,604,643</td>
<td>2,449,817</td>
<td>4,154,826</td>
</tr>
<tr>
<td>505</td>
<td>CITY OF BARTOW</td>
<td>241</td>
<td>6,604,643</td>
<td>2,377,311</td>
<td>4,227,332</td>
</tr>
</tbody>
</table>

Parcel level detail for the General Fund (Tax District 001) follows.
## VAB - Community Redevelopment Area (CRA) Detail Report

**CRA Name:** Bartow CRA III  
**CRA Code:** 44

<table>
<thead>
<tr>
<th>Tax District</th>
<th>Taxing District Name</th>
<th>Parcel Count</th>
<th>Assessed Value</th>
<th>Exemption Value</th>
<th>Taxable Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>505</td>
<td>CITY OF BARTOW</td>
<td>523</td>
<td>24,177,197</td>
<td>13,874,718</td>
<td>10,302,479</td>
</tr>
<tr>
<td>001</td>
<td>BOARD OF COUNTY COMMISSIONERS</td>
<td>523</td>
<td>24,177,197</td>
<td>14,203,800</td>
<td>9,973,397</td>
</tr>
</tbody>
</table>

Parcel level detail for the General Fund (Tax District 001) follows.
### VAB - Community Redevelopment Area (CRA) Detail Report

**CRA Name:** Bartow CRA  
**CRA Code:** 45

<table>
<thead>
<tr>
<th>Tax District</th>
<th>Taxing District Name</th>
<th>Parcel Count</th>
<th>Assessed Value</th>
<th>Exemption Value</th>
<th>Taxable Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>505</td>
<td>CITY OF BARTOW</td>
<td>1,615</td>
<td>311,776,928</td>
<td>136,813,325</td>
<td>174,963,603</td>
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<tr>
<td>001</td>
<td>BOARD OF COUNTY COMMISSIONERS</td>
<td>1,619</td>
<td>312,489,822</td>
<td>137,062,417</td>
<td>175,087,395</td>
</tr>
<tr>
<td>200</td>
<td>POLK COUNTY PARKS MSTU</td>
<td>4</td>
<td>372,884</td>
<td>10,321</td>
<td>362,563</td>
</tr>
<tr>
<td>210</td>
<td>POLK COUNTY LIBRARY MSTU</td>
<td>4</td>
<td>372,884</td>
<td>10,321</td>
<td>362,563</td>
</tr>
<tr>
<td>220</td>
<td>POLK COUNTY STORMWATER MSTU</td>
<td>4</td>
<td>372,884</td>
<td>10,321</td>
<td>362,563</td>
</tr>
</tbody>
</table>

Parcel level detail for the General Fund (Tax District 001) follows.
BARTOW CRA OWNED PARCELS
AS OF APRIL 30, 2018

- CRA Owned Parcels
- CRA Targeted Parcels
- City Owned Parcels