



**CITY OF BARTOW**  
**COMMUNITY REDEVELOPMENT AGENCY**  
450 N. Wilson Avenue, Bartow, FL 33830  
Phone: (863) 534-0121 Fax: (863) 534-0409

## Landlord Matching Incentive Program Application

Property Owner Name:	
Property Address:	
Current Status (Circle one): <b>Vacant</b> <b>Occupied</b>	Number of Tenants:
Applicant's Phone #:	Email:
Estimate Start Date:	Estimate Completion Date:
<b>Estimate Cost of Renovation</b>	
Contractor Name: _____	Cost Estimate: _____
Contractor Name: _____	Cost Estimate: _____
Contractor Name: _____	Cost Estimate: _____
<b>The following have been attached to this application (please check all that apply):</b>	
<input type="checkbox"/> Proof of ownership	<u>This column to be filled out by CRA staff:</u>
<input type="checkbox"/> Summary of scope of work	Property Taxes current? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Conceptual plans and/or surveys	Complies with City Building Codes? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Three (3) cost estimates	Contractors/vendors eligible for work? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Photographs (Before & After)	Conflict of Interest? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Paint & material samples	
<input type="checkbox"/> W-9 Form	
<input type="checkbox"/> Proof or property insurance or Builder's Risk Policy	
<b>Application will <u>not</u> be reviewed without all supporting documentation.</b>	
I hereby submit the attached documentation and specifications for the proposed project and understand that the Bartow CRA and/or CRA Board must approve this project. No work shall begin until I have received written approval from the CRA. Grant monies will not be paid until the project is approved by the CRA Board. The project must be completed within <b>120 days</b> of grant approval. I agree to not sell the property for a period of <b>12 months</b> from the date of completion. The property will retain current ownership during the renovation period as well as the 12 months from the date of completion. This matching incentive is not to exceed <b>\$10,000</b> .	

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date Submitted to CRA

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Approved by CRA Board